

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **21st day of April 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
April 21, 2021
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held April 21, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Donald Mims, Records Management
2. **Pledge of Allegiance to the US flag** - James Stancill, Head Start
3. **Pledge of Allegiance to the Texas flag** - James Stancill, Head Start
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations:**
 - A. **Superintendent Monthly Report** - James Colbert, Jr.
 - B. **Annual Division Update on Head Start** - Venetia Peacock, Senior Director
 - C. **Annual Division Update on Records Management** - Curtis Davis, Director
 - D. **Reports of Board Committees** - Committee Chairs
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - F. **Monthly Financial Reports through 03/31/2021** - Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

- 1. Monthly Disbursement Report 93
- 2. Monthly Budget Amendment Report 158
- 3. Monthly Investment Report for March 2021 199

B. Consider approval of the following Board Meeting Minutes:

- 1. 02/10/2021 Board Workshop 219
- 2. 02/22/2021 Board Workshop 221
- 3. 03/03/2021 Board Workshop 223
- 4. 03/03/2021 Board Meeting 225
- 5. 03/12/2021 Board Workshop Retreat Meeting 237
- 6. 03/25/2021 Special Board Meeting 239
- 7. 04/07/2021 Board Secretary Hiring Committee 242

C. Consider acceptance of the following grant awards/requests:

- 1. **Consider approval for HCDE Head Start to submit a grant request for the 2021 Cost-of-Living Adjustment (COLA) Funds** in the amount of \$27,390 for the project period of 09/01/2021 - 08/31/2022 (fully funded by Head Start funds) 244
- 2. **Consider approval for HCDE Head Start to submit a grant request for the 2021 Cost-of-Living Adjustment (COLA) Funds** in the amount of \$147,613 for the project period of 01/01/2021 - 12/31/2021 (fully funded by Head Start funds). 248
- 3. **Consider approval to submit a budget revision grant request application in the amount of \$326,133 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for Disaster Relief funds for the Coolwood Head Start Campus Project; award notice 06TD000058.** 253
- 4. **Consider approval to submit the Early Head Start-Child Care Partnerships Carryover Grant request in the amount of \$82,849** from Grant Number 06HP000311 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS). 256
- 5. **Consider approval to submit the Early Head Start-Child Care Partnerships 19-20 COVID-19 Carryover Grant request in the amount of \$53,987** from Grant Number 06HP000311 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS). 258

D. Consider ratification/approval of the following Interlocal Contracts:

1. **CASE for Kids (revenue agreement) with Harris County for the period of 04/22/2021 through 09/30/2021 in the amount up to \$712,250** for CASE for Kids to administer a grant program called "Harris County Connections" to support summer youth programming and camps. 260
2. **Ratification of Service Agreement (expenditure) with Boys and Girls Club Houston for Partnership Project grant award in the amount of \$40,000 to serve Havard Club and HoltHouse Club for a total of 200 students;** this grant award is in addition to a \$10,000 City Connections grant award for Ft. Bend Club serving 200 students in City Council District K for a total aggregate amount of \$50,000 with CASE for Kids. 289
3. **Ratification of Amendment #1 to Interlocal Contract (expenditure) contract with Houston ISD for FY21 CASE for Kids Partnership Project grant to increase award amount by \$64,100** to serve an additional 5 programs and an additional 795 students for an aggregate award total of \$161,100 for a total of 1,685 students served. 304

E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of a Contract Renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors:** DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2021 through 05/20/2022. 309
2. **Consider approval of a Contract Renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors:** A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2021 through 05/15/2022. 313
3. **Consider approval of a Contract Renewal option for job no. 19/025KD for Office Supplies with the following vendors:** Butler Business Products, LLC (#19/025KD-01); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2021 through 05/14/2022. 321
4. **Consider approval of a Contract Renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendor:** Disaster Recovery Services, LLC (#19/027MJ-02) for the period 05/15/2021 through 05/14/2022. 332
5. **Consider approval of a Contract Renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors:** A. Bargas & Associates, LLC (#19/033MJ-01); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); School Specialty, Inc. (#19/033MJ-18), and Tesco Industries, LLC⁴ 334

(#19/033MJ-19) for the period 05/15/2021 through 05/14/2022.

6. **Consider approval of a Contract Renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors:** Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2021 through 05/14/2022. 350
7. **Consider approval of a Contract Renewal option for job no. 20/028MJ for Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions and Related Services with the following vendors:** Ameri-Clean (#20/028MJ-01); ERC Environmental & Construction Services, Inc. dba ERC (#20/028MJ-02); Mid-Continental Restoration, Co. Inc. (#20/028MJ-03); Prestige Building Group, LLC (#20/028MJ-04), and Satco Services, Inc. dba Southern Care Sweeping and Paving Company (#20/028MJ-05) for the period 05/20/2021 through 05/19/2022. 356
8. **Consider approval of a Contract Renewal option for job no. 20/029MJ for Uniforms and Related Services with the following vendors:** Sonali Sheth dba Blue Ribbon Styles (#20/029MJ-01); Brandit, LLC (#20/029MJ-02); Buffalo Specialties, Inc. (#20/029MJ-03); Riddell/All American Sports, Corp. dba Riddell (#20/029MJ-04), and Stanbury Uniforms, LLC (#20/029MJ-05) for the period 05/20/2021 through 05/19/2022. 363
9. **Consider approval of a Contract Renewal option for job no. 20/030MR for Tree Trimming, Landscaping, Debris Removal and Related Services with the following vendors:** Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service (#20/030MR-01); Asplundh Tree Expert, LLC (#20/030MR-02); Metropolitan Landscape Management, Inc. (#20/030MR-03), and Yellowstone Landscape-Central, Inc. (#20/030MJ-04) for the period 05/20/2021 through 05/19/2022. 370
10. **Consider approval of a Contract Renewal option for job no. 20/031KN for Insurance and Third Party Administration Services with the following vendors:** Brown & Brown Lone Star Insurance Services dba Alamo Insurance Corp. (#20/031KN-01); Arthur J. Gallagher Risk Management Services, Inc. (#20/031KN-02); Financial Benefit Services, LLC (#20/031KN-03); First Financial Administrators, Inc. (#20/031KN-04), and Kean Financial Services, Inc. dba US Employee Benefits Services Group (#20/031KN-05) for the period 05/20/2021 through 05/19/2022. 376
11. **Consider approval of a Contract Renewal option for job no. 20/035MJ for Flags, Flag Poles, Accessories, and Related Items with the following vendor:** Eagle Flag Products, Inc. dba Eagle Mountain Flag & Flagpole (#20/035MJ-01) for the period 05/20/2021 through 05/19/2022. 383
12. **Consider approval to rescind Contract Award No. 21/020SG-02 for Early Childhood Supplies and Related items to Alison's Trading Corp dba Alison's Montessori and Educational Materials,** effective January 20, 2021 due to the vendor not accepting the standard terms and conditions. 386
13. **Consider approval to rescind Contract Award No. 21/020SG-05 for Early Childhood Supplies and Related Items to Committee for Children,** effective January 20, 2021 due to the vendor not accepting the standard terms and conditions. 388

14. **Consider approval of Amendment #1 to Service Contract for job no. 18/034MR for Choice Contracted Services with Ann Marie Harbour** in the amount of \$33,000, including reimbursable expenses, for the period of 04/21/2021 through 08/31/2021. The total amount of this contract should not exceed \$75,000. 390
15. **Consider approval of Amendment #1 to Services Agreement for job no. 19/029KJ for Choice Partners Consulting Services with F&S Calhoun Consulting, Inc.** in the amount of \$24,500, including reimbursable expenses, for the period of 04/21/2021 through 08/31/2021. The total amount for this contract should not exceed \$64,000. 403
16. **Consider approval of HCDE Interlocal Agreements with:** Texas State University System, Austin, Texas; Aledo ISD, Aledo, Texas; Bridge City ISD, Bridge City, Texas; Union Grove ISD, Gladewater, Texas (Signature Update Only); Como-Pickton CISD, Como, Texas; Seminole County Sheriff's Office, Sanford, Florida; Everett Community College, Everett, Washington (Signature Only); Delaware River Joint Toll Bridge Commission, Yardley, Pennsylvania; Wilson Elementary District #007, Phoenix, Arizona; Nadaburg Unified School District, Wittman, Arizona; Port of Texas City Security Council, Inc. (PTCSC), Texas City, Texas, and City of Sweeny, Sweeny, Texas. 415
- F. Consider approval of the following items for Internal Purchasing:
1. **Consider approval of Contract Award for job no. 21/026YR Contracted Services for Adult Education with the following proposer(s):** Gail C. Stanford for the period of 04/21/2021 through 04/20/2026 subject to annual appropriations of funding. 470
2. **Consider approval of Contract Award for job no. 21/005IA-2 for CASE for Kids Content Area Services and Trainers with the following vendors:** Ben DeSoto; CHAT (Culture of Health-Advancing Together); and Training and Leadership Consulting for the period of 05/01/2021 through 04/30/2026. 488
3. **Consider approval of Contract Award for job no. 21/024IA District Assessment for the Center for Safe and Secure Schools with the following vendor:** Safer Schools Together (SST USA Inc) for the period of 05/01/2021 through 04/30/2022. 517
7. **ACTION ITEMS - NON-CONSENSUS**
- A. **Consider approval of the 2021-2022 HCDE Work/Holiday Calendar** 546
- B. **Consider adoption of revised Board Operating Procedures**
- C. **Consider approval of increasing the budget for Irvington Administration Building Renovation Project in the amount not to exceed \$2,600,000** (new revised total budget for the Irvington Administration Building Renovation Project will not exceed \$11,400,000). 548
- D. **Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with Winter Storm Uri and its aftermath beginning 02/15/2021 and continuing through 02/22/2021.** 549
- E. **Consider approval to renew the County School Trustees of Harris County, State of Texas' Assumed Name Records Certificate of Ownership for Incorporated Business or Profession filed with the County Clerk of Harris County** and delegate authority to the superintendent or his designee to execute and file the certificate and take any necessary action relating thereto (the name "Harris County Department of Education" is an assumed name and requires renewal and filing every 10 years). 553

- F. **Consider approval of the project delivery/contract method of Job Order Contracting and approval of the Job Order Contract for the water damage repairs at Sheffield Head Start due to winter storm URI** with Facilities Sources (Job No. 21/021MJ-19) in the total amount of \$288,054.97. 556
- G. **Consider the approval for Change Order # 1 from the contract contingency in the amount of \$44,300 and change order # 2 in the amount of \$120,704.83 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus** (The renovation will be for mold remediation and build back. Funds will to be used from fund balance are \$120,704.83 and funds from contingency funds in the amount of \$44,300 in the Nash Industries contract. The total additional amount of the work to be performed is \$165,004.83). 607
- H. **Consider approval of Amendment #1 to Services Agreement (expenditure) with EdOpp Solutions, LLC and the HCDE Adult Education Division for Educational and Vocational Training (Certificate programs: customer, administrative assistant and tech programs) services**, beginning 07/01/2021 and ending 06/30/2021, in the amount of \$69,000 (increase from \$49,000). 627
- I. **Consider approval of Amendment #1 to Services Agreement (expenditure) with HTEC (Houston's Training and Education Center) and the HCDE Adult Education Division for Educational and Vocational Training (Business office specialist, Certified Phlebotomy Tech) services** beginning 07/01/2020 and ending 06/30/2021, in the amount of \$69,000 (increase from \$49,000). 629
- J. **Consider approval of Amendment #1 to Services Agreement (expenditure) with Dean's Staff Solutions and the HCDE Adult Education Division for Educational and Vocational Training (Medical Assistant Pathway and Certified Phlebotomy Tech) services** beginning 07/01/2020 and ending 06/30/2021, in the amount of \$69,000 (increase from \$49,000). 631
- K. **Consider approval of a \$4,765,112 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS)**, for continued funding of HCDE Early Head Start – Child Care Partnerships grant for the 9/1/2021 to 8/31/2022 budget period. 633
- L. **Consider approval of an Interlocal Agreement (revenue) with Aldine ISD and the HCDE Center for Safe and Secure Schools Division for school safety audits over a three-year cycle**(April 26, 2021-June 10, 2023) in an amount not to exceed \$97,614, servicing 67,130 students. 636
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including HCDE principals.**
- B. **Deliberate proposing suspension without pay, pending discharge and terminating probationary contract of employee and obtain legal advice regarding same.**
9. **RECONVENE** for possible action on items discussed in executive session

- A. **Consider proposing suspension without pay, pending discharge, of a probationary contract employee for good cause as determined by the Board.**
- B. **Consider terminating probationary contract of employee at the end of the contract period in the best interest of the Department.**
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS**
- A. **HR Information Items** 647
- B. **Employee Count** 650
- C. **Revenue contracts less than \$50,000 (Cumulative total \$211,570)** 651
- Between Teaching Learning Center and Varnett Charter School, "Just in Time Coaching", \$20,000.00
 - Between Teaching Learning Center and New Caney ISD, "Magnet TEKS and Effective Planning Models", \$5,000.00
 - Between Teaching Learning Center and New Caney ISD, "Improving Instructions", \$3,750.00
 - Between Teaching Learning Center and Sheldon ISD, "Math Coaching for Teachers and Intervention", \$5,000.00
 - Between Teaching Learning Center and Dickinson ISD, "Curriculum Writing", \$16,000.00
 - Between Teaching Learning Center and Lamar CISD, "Build Your Bookshelf", \$6,500.00
 - Between Teaching Learning Center and Goose Creek CISD, "Math Workshops for Teachers", \$4,500.00
 - Between Teaching Learning Center and Lamar ISD, "Virtual Workshops K-12", \$22,000.00
 - Between Teaching Learning Center New Caney ISD, "NCISD Power Up Conference", \$4,000.00
 - Between School-Based Therapy Services and Stafford MSD, Therapy Services, \$8,676.00
 - Between School-Based Therapy Services and Anahuac ISD, Therapy Services, \$7,980.00
 - Between School-Based Therapy Services and Conroe ISD, Therapy Services, \$6,384.00
 - Between School-Based Therapy Services and Lamar CISD, Therapy Services, \$17,024.00
 - Between Records Management and Aldine ISD, Digital Images, \$35,000.00
 - Between Records Management and Vidor ISD, Digital Images, \$49,500.00
- D. **Submission of bid proposal to Harris County Early Childhood Impact Fund in the amount of \$4,960,385, over three years, to support Head Start's Early Childhood Academy.** Requested funds will cover expenses to create two new early childhood programs, personnel for the program, instruction to students, technical assistance and training, and assistance to students' families. The program will service 64 students and their families. 653
- E. **Submission of letter of inquiry to Braitmayer Foundation to support Education Certification and Advancement's Teacher Certification Program. Requested funds of \$34,250 would provide internal and external reviews of ECA** online courses to meet new TEA requirements. 654

- F. **Submission of a \$20,000 grant request to the Hogg Foundation for Mental Health to support HCDE Area I Head Start with implementing additional mental health support for students and families.** Funding would benefit 150 unduplicated students and families. 655
- G. **Acceptance of a one time grant award in the amount of \$20,000 from the HOGG Foundation for Mental Health**to support the Head Start Program Expansion of mental wellness services. 656
- H. **Submission of a \$5,000 grant request to ALDI to support HCDE Area I Head Start Garden Program** through food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers. 659
- I. **Submission of a \$1,000 grant request to KidsGardening to support HCDE Area I Head Start Garden Program** in using food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers. 660
- J. **Submission of grant proposal to Texas Workforce Commission in the amount of \$748,523 to implement a Career Pathway Professional Development Center for Adult Education programs statewide.** Requested funds will focus on professional development services for integrated education and training (IET) models. 661
- K. **Expenditure Interlocal contracts less than \$50,000** 662
- Between CASE and Pasadena ISD, "CASE for Kids Debates", \$8,000
 - Between CASE and Spring ISD, "CASE for Kids Debates", \$4,000.00
- L. **RFP 21/005IA (CASE for Kids Content Area Services and Trainers)** was awarded at the 01/20/2021 Board meeting for the period of 02/01/2021 through 01/31/2022, which was incorrect. The correct term should be 02/01/2021 through 01/31/2026. 663
- M. **Non-monetary contracts for FY 2021** 664
- Between Head Start and Legacy Community Health Services, Inc. -"To increase access to primary care" (MOU)
12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, May 19, 2021, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent

Monthly Financial Report



Month: March 2021

**HARRIS COUNTY DEPARTMENT OF EDUCATION
CERTIFICATION OF FINANCIAL STATEMENTS**

- I. Assistant Superintendent's Message (Highlights)
- II. Investment Report (Monthly Highlights)
- III. Investment Portfolio Report (Monthly Report)
- IV. Highlights of Financial Statements
 Donations Report Included in Highlights

Schedules

- 1 General Fund (100-199) Balance Sheet
- 2 Budget Summary - All Funds Combined
- 3 General Fund (100-199) Budget Summary Report
- 4 Special Revenue Funds (200-499) Budget Summary Report
- 5 Debt Service Fund (599) Budget Summary Report
- 6 Capital Project Fund Budget Summary Report
- 7 Choice Partners Fund (711) Budget Summary Report
- 8 Workers Comp. Fund (753) Budget Summary Report
- 9 Internal Service Fund (799) Budget Summary Report
- 10 Trust & Agency Funds (800-840) Budget Summary Report
- 11 Local Construction Fund 199, BM (087) Budget Summary Report
- 12 General Funds Detail By Division
- 13 Special Revenue Funds Detail By Division
- 14 Revenues Update-Customer Fees/Charges
- 15 Expenditures By Class Object Group-All Funds
- 16 Chart for Performance Measurement

We certify that the monthly financial statements are true, and correct to the best of our ability. We have reviewed the expenditures, revenues, and appropriations for accuracy and completeness in the general ledger for the month. Texas Education Agency's Financial Accountability System Resource Guide ("FASRG") Ver 15.0 has been followed to assure grant compliance.

/s/ Jesus J. Amezcua

Jesus J. Amezcua, CPA, Ph.D., Asst. Superintendent for Business Services

/s/ Stephanie Barnett

Stephanie Barnett, CPA, Chief Accounting Officer

/s/ Stephanie Ritchie

Stephanie Ritchie, Senior Accountant

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BALANCE SHEET
 Fiscal year to date: March 31, 2021

Schedule 1

	<u>ACTUAL</u>
<u>ASSETS</u>	
Cash and Temporary Investments	\$ 45,794,593
Property Taxes-Delinquent at September 1, 2020	817,041
Less: Allowances for Uncollectible Taxes	(16,341)
Due from Federal Agencies	984
Other Receivables	2,340,861
Inventories	155,532
Deferred Expenditures	12,075
Other Prepaid Items	34,606
TOTAL ASSETS:	\$ 49,139,351
<u>LIABILITIES</u>	
Accounts Payable	(16,490)
Bond Interest Payable	-
Due to Other Funds	-
Accrued Wages	-
Payroll Deductions	1,328,866
Due to Other Governments	6,587
Deferred Revenue	810,286
TOTAL LIABILITIES:	\$ 2,129,249
<u>FUND EQUITY</u>	
Unassigned Fund Balance	18,582,105
Non-Spendable Fund Balance	177,243
Restricted Fund Balance	-
Committed Fund Balance	2,014,976
Assigned Fund Balance	13,540,000
Excess(Deficiency) of Revenues & Other Resources Over(Under) Expenditures & Other Uses	12,820,982
TOTAL FUND EQUITY:	\$ 47,135,306
Fund Balance Appropriated Year-To-Date	(125,204)
TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE:	\$ 49,139,351

<u>Financial Strength Indicator: Working Capital</u>			
Total Current Assets	=	49,139,351	
			= 47,010,102
- Total Current Liabilities	=	- 2,129,249	

<u>Efficient Leverage Indicator</u>			
Unassigned Fund Balance	=	18,582,105	
			= 40 %
Total Fund Balance	=	47,010,102	

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
BUDGET SUMMARY-ALL FUNDS COMBINED
 Fiscal year to date: March 31, 2021

	BUDGET	YTD REVENUES		VARIANCE	FY 20-21 % BUDGET REALIZED	FY 19-20 % BUDGET REALIZED
REVENUES & OTHER RESOURCES						
* General Fund-1XX	\$ 57,623,191	\$ 43,024,288		\$(14,598,903)	75%	63%
Special Revenue Funds-2XX, 3XX, 4XX	49,027,576	12,219,880		(36,807,696)	25%	39%
Debt Service Fund-599	6,169,043	3,450,789		(2,718,254)	56%	81%
PFC Capital Projects Fund-698&699	54,027,342	46,461,858		(7,565,484)	86%	49%
Trust and Agency Funds-8XX	-	5,890		5,890	0%	0%
Choice Partners-711	5,228,380	3,749,685		(1,478,695)	72%	69%
Workers' Compensation Fund-753	475,000	206,117		(268,883)	43%	20%
Internal Service Fund-Facilities-799	5,792,422	3,245,441		(2,546,981)	56%	66%
Total Revenues & Other Resources:	178,342,954	112,363,947		(65,979,007)	63%	55%
EXPENDITURES & OTHER USES						
* General Fund-1XX	69,337,158	30,203,307	1,923,677	37,210,174	46%	63%
Special Revenue Funds-2XX, 3XX, 4XX	49,027,576	14,324,082	5,530,403	29,173,091	40%	39%
Debt Service Fund-599	6,169,043	3,363,884	-	2,805,159	55%	81%
PFC Capital Projects Fund-698&699	54,833,268	839,802	4,507,689	49,485,778	10%	49%
Trust and Agency Funds-8XX	-	1,340	1,460	(2,800)	0%	0%
Choice Partners-711	5,728,380	3,749,685	88,611	1,890,084	67%	69%
Workers' Compensation Fund-753	475,000	341,061	-	133,939	72%	20%
Internal Service Fund-Facilities-799	5,806,832	3,245,441	347,335	2,214,057	62%	66%
Total Expenditures & Other Uses:	191,377,257	56,068,600	12,399,175	122,909,482	36%	55%
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	(13,034,303)	56,295,348				
Beginning Fund Balance-September 1st:	38,637,221	38,637,221				
Estimated Fund Balance:	\$ 25,602,918	\$ 94,932,569				

*General Fund includes one-time cost projects, such as construction, asset & building replacement costs and software purchase.

<u>Current Tax Revenue to Total Revenue Ratio Indicator:</u>			
Current Tax Revenue	=	24,356,388	= 21.7 %
Total Revenue		112,363,947	

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD REVENUES	VARIANCE	FY 20-21 % BUDGET REALIZED	FY 19-20 % BUDGET REALIZED
REVENUES & OTHER RESOURCES					
Revenues					
Local Customer Fees/Charges	\$ 23,511,005	\$ 14,486,050	\$ (9,024,955)	62%	66%
Local Property Tax Rev-Current	25,038,000	24,356,388	(681,613)	97%	96%
Local Property Tax Rev-Del, P&I	288,432	120,910	(167,522)	42%	22%
Local Investment Earnings	170,000	14,310	(155,690)	8%	69%
Local Grants Indirect Cost Rev	727	-	(727)	0%	0%
Local Grants	-	-	-	0%	0%
Local Miscellaneous Revenue	90,000	48,712	(41,288)	54%	168%
Total Local:	49,098,164	39,026,369	(10,071,795)	79%	81%
State FSP-Compensation	-	122,399	122,399	0%	43%
State TEA-State Health Insurance	-	248,508	248,508	0%	0%
State Indirect Cost	-	-	-	0%	0%
Total State:	-	370,907	370,907	0%	117%
Federal Grants Indirect Cost	2,597,787	992,471	(1,605,316)	38%	54%
Total Revenues:	51,695,951	40,389,747	(11,306,204)	78%	81%
Other Resources					
Insurance Recovery	-	-	-	0%	0%
Local HCTO Tax Collection Fees	-	-	-	0%	0%
State TRS Matching	3,000,000	-	(3,000,000)	0%	0%
Transfers In-Choice Partners	2,927,240	2,634,541	(292,699)	90%	89%
Total Other Resources:	5,927,240	2,634,541	(3,292,699)	44%	41%
Total Revenues & Other Resources:	57,623,191	43,024,288	(14,598,903)	75%	77%

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

<u>Indirect Cost to Tax Ratio Indicator:</u>			
Indirect Cost General Fund	=	992,471	=
Total General Fund Revenues		43,024,288	2.3%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
Fiscal year to date: March 31, 2021

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 20-21 % BUDGET USED	FY 19-20 % BUDGET USED
<u>EXPENDITURES & OTHER USES</u>						
Expenditures						
Adult Education-Local	\$ 176,707	\$ 96,971	\$ 138	\$ 79,598	55%	54%
Educator Certification & Advancement	707,271	381,812	13,146	312,313	56%	55%
Assistant Superintendent-Academic Support	327,872	174,050	-	153,822	53%	56%
Asst Supt-Education and Enrichment	300,324	166,426	539	133,359	56%	42%
Board of Trustees	198,143	86,400	-	111,743	44%	49%
COVID-19 Disaster Recovery	-	-	-	-	0%	0%
Business Support Services	2,128,629	1,165,802	156,941	805,885	62%	60%
Center for Safe & Secure Schools	654,303	256,984	780	396,539	39%	54%
Communication	1,193,018	479,165	5,358	708,495	41%	49%
Client Engagement	541,869	232,169	15,562	294,138	46%	56%
Ctr A/S Summ & Exp Learn	795,280	254,832	132,090	408,357	49%	60%
Department-Wide	4,888,851	3,289,498	608,912	990,442	80%	75%
Education Foundation	7,829	7,847	-	(18)	100%	0%
Chief of Staff	281,956	162,033	-	119,923	57%	59%
Facilities						
Construction Services	221,859	96,952	-	124,907	44%	58%
Facilities Support Services	-	-	-	-	0%	0%
Local Construction Fund 170	-	-	-	-	0%	0%
Building Replacement Schedule	-	-	-	-	0%	13%
Records Management Services	2,059,390	1,033,158	58,865	967,367	53%	56%
Head Start-Local	8,000	-	-	8,000	0%	44%
Human Resources	1,100,020	582,391	16,922	500,707	54%	57%
The Teaching and Learning Center						
Bilingual Education	156,270	45,616	-	110,654	29%	52%
Digital Learning	-	-	-	-	0%	0%
Digital Education and Innovation	311,442	150,415	15,000	146,027	53%	71%
TLC (Division Wide)	315,754	119,985	-	195,769	38%	55%
Early Childhood Winter Conference	143,507	56,605	3,500	83,402	42%	77%
English Language Arts	195,038	79,067	11,560	104,411	46%	49%
Math	221,867	83,327	34,480	104,060	53%	59%
Professional Development	-	-	-	-	0%	0%
Science	101,526	34,752	4,000	62,774	38%	47%
Social Studies	53,522	20,368	-	33,154	38%	43%
Speaker Series	155,996	50,671	9,000	96,325	38%	72%
Special Education	80,508	40,970	-	39,538	51%	53%
Purchasing Support Services	689,239	324,465	24,885	339,889	51%	54%
QZAB & Maint Tax Notes FD	-	-	-	-	0%	0%
Research & Evaluation Institute	650,927	337,999	1,344	311,585	52%	56%
Texas Center for Grants Development	613,455	342,147	143	271,165	56%	58%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 20-21 % BUDGET USED	FY 19-20 % BUDGET USED
EXPENDITURES & OTHER USES						
Expenditures						
Retirement Leave Benefits Fund	\$ 150,000	\$ 283,866	\$ -	\$(133,866)	189%	231%
Scholastic Arts	166,554	66,679	-	99,875	40%	57%
Special Schools & Services						
Academic and Behavior School East	4,864,948	2,245,618	98,672	2,520,659	48%	54%
Academic and Behavior School West	4,659,415	2,189,289	57,520	2,412,606	48%	53%
Fortis Academy	1,415,911	613,918	44,360	757,633	46%	58%
Highpoint East School	3,402,446	1,837,996	108,591	1,455,859	57%	57%
Special Schools Administration	972,597	410,558	153,680	408,359	58%	47%
Superintendent's Office	669,457	378,925	-	290,532	57%	56%
State TRS On Behalf Payments	3,000,000	-	-	3,000,000	0%	0%
Technology						
Chief Communications Officer	204,755	108,509	-	96,246	53%	55%
Technology Support Services	3,958,456	2,167,849	270,974	1,519,633	62%	54%
School Based Therapy Services	12,733,654	6,698,755	76,715	5,958,184	53%	54%
Total Expenditures:	55,478,565	27,154,839	1,923,677	26,400,049	52%	54%
Other Uses						
Transfers Out-Special Revenue Funds	550,787	-	-	550,787	0%	0%
Transfers Out-Head Start Fund 205	750,000	72,983	-	677,017	10%	0%
Transfers Out-Head Start Fund 289	-	-	-	-	0%	0%
Transfers Out-Debt Service	6,469,042	2,713,556	-	3,755,486	42%	81%
Transfers Out-Department Wide	5,440,000	-	-	5,440,000	0%	0%
Transfers Out-COVID-19	-	-	-	-	0%	0%
Transfers Out-Star Reimagined	648,764	261,929	-	386,835	40%	0%
Total Other Uses:	13,858,593	3,048,468	-	10,810,125	22%	29%
Total Expenditures & Other Uses:	69,337,158	30,203,307	1,923,677	37,210,174	46%	51%
Excess/(Deficiency) Estimated Revenues						
Over/(Under) Expenditures:	(11,713,967)	12,820,982				
Beginning Fund Balance-September 1st:	32,839,094	32,839,094				
Estimated Fund Balance:	\$ 21,125,127	\$ 45,660,076				

Financial Strength Indicator: Fund Balance to GF Expenditures			
Unassigned Fund Balance	=	18,582,105	=
Total General Fund Expenditures		30,203,307	61.52%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

Schedule 4 - SR Budget
 Summary

	BUDGET	YTD REVENUES	VARIANCE	FY 20-21 % BUDGET REALIZED	FY 19-20 % BUDGET REALIZED	
ESTIMATED REVENUES & OTHER RESOURCES						
Estimated Revenues						
Local Program Revenues	\$ 6,410,764	\$ 2,010,251	\$ 4,400,513	31%	42%	
State Program Revenues	-	-	-	0%	0%	
* Federal Program Revenues	41,130,835	9,874,717	31,256,118	24%	32%	
Total Estimated Revenues:	47,541,599	11,884,968	35,656,631	25%	32%	
Other Resources						
Transfer In-CASE After School Program	550,787	-	550,787	0%	0%	
Transfer In-Adult Ed	-	-	-	0%	0%	
Transfer In-HeadStart	450,000	72,983	377,017	16%	0%	
Transfer In-Star Reimagined	485,190	261,929	223,261	54%	0%	
Total Other Resources:	1,485,977	334,912	1,151,065	23%	0%	
Total Estimated Revenues & Other Resources:	\$ 49,027,576	\$ 12,219,880	\$ 36,807,696	25%	31%	
	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 20-21 % BUDGET USED	FY 19-20 % BUDGET USED
EXPENDITURES & OTHER USES						
Adult Education Program						
Fed Dist Learning 2210						0%
CDBG AEL Grant 2221	29,500	-	-	29,500	0%	0%
Fed TANF 2231	-	-	-	-	0%	0%
Fed TANF 2232						0%
Fed ABE Regular 2301	3,594,764	1,541,384	116,260	1,937,120	46%	0%
Fed ABE Regular 2302						0%
Fed ABE EL/Civics 2341	466,425	8,696	8,596	449,133	4%	0%
Fed ABE EL/Civics 2342						0%
State ABE Regular 3811	-	-	-	-	0%	0%
State ABE Regular 3812						0%
Loc AdultEd Grant - 4981	1,108	-	-	1,108	0%	0%
Total Adult Education Program:	4,091,797	1,550,081	124,856	2,416,861	41%	0%
Center for Safe & Secure Schools						
STOP School Violence - 2100	120,299	8,062	-	112,237	7%	25%
STOP School Violence - 2101	261,271	70,099	2,400	188,772	28%	0%
STOP Grant In-Kind - 4910	45,562	1,308	-	44,254	3%	0%
STOP Grant In-Kind - 4911	98,712	7,578	-	91,135	8%	0%
JAMS Grant - 4641	40,000	14,367	-	25,633	36%	0%
JAMS Grant In-Kind - 4741	12,794	-	-	12,794	0%	0%
Total Center for Safe & Secure Schools:	578,638	101,414	2,400	474,824	18%	30%
Educator Certification and Advancement						
Educators & Families for English Learners	20,000	2,500	-	17,500	13%	48%
Total Educator Certification and Advancem	20,000	2,500	-	17,500	13%	48%
Schools						
ABS East	-	-	-	-	0%	0%
ABS West	-	-	-	-	0%	0%
Total Schools:	-	-	-	-	0%	0%

*Federal funding is the main source for special revenue grants. The \$41,130,835 Federal Program Revenues includes \$4,090,689 for Adult Education, \$6,494,932 for CASE, \$30,102,428 for Head Start, and \$442,786 for various other divisions.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

Schedule 4 - SR Budget
 Summary

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 20-21 % BUDGET USED	FY 19-20 % BUDGET USED
EXPENDITURES & OTHER USES						
Disaster Recovery						
COVID-19	\$ 749,807	\$ 411,102	\$ 12,811	\$ 325,894	57%	0%
Total Disaster Recovery:	749,807	411,102	12,811	325,894	57%	0%
Star Reimagined						
Star Reimagined	485,190	260,950	157,334	66,906	88%	0%
Total Star Reimagined:	485,190	260,950	157,334	66,906	88%	
The Center for Afterschool, Summer, and Expanded Learning						
Fed/Local After School Partnership - 2880	885,975	772,561	85,829	27,585	97%	47%
Fed/Local After School Partnership - 2881	2,304,173	245,749	457,148	1,601,275	31%	0%
Fed 21st Century CLC-Cycle IX - 2670	437,298	38,453	252,141	146,704	66%	85%
Fed 21st Century CLC-Cycle IX - 2671	1,773,420	233,066	1,291,144	249,211	86%	0%
Fed 21st Century CLC-Cycle IX - 2680	169,366	31,275	125,317	12,774	92%	95%
Fed 21st Century CLC-Cycle X - 2681	1,475,487	288,701	1,099,055	87,731	94%	0%
Loc Houston Endowment - 4630						62%
Loc Houston Endowment - 4631	173,250	-	-	173,250	0%	0%
Loc COH Connections Program - 4671	770,000	457,389	129,941	182,670	76%	0%
Loc Ecobot	4,321	-	2,128	2,193	96%	0%
Total The Center for Afterschool, Summer,	7,993,290	2,067,193	3,442,703	2,483,395	69%	72%
Head Start						
Fed Head Start - 2051	11,350,000	2,874,705	1,021,658	7,453,637	34%	0%
Fed Head Start Training Funds - 2061	113,842	11,406	23,000	79,436	30%	0%
Head Start Disaster Assistance - 2070	504,283	136,911	295,888	71,484	86%	0%
HS - Coolwood Construction - 2091	7,854,842	23,576	135,138	7,696,128	45%	0%
Fed Early Head Start - Start Up - 2141	2,086,376	-	11,640	2,074,736	45%	0%
Fed Early Head Start-Operations-2150	102,505	32,890	-	69,615	32%	68%
Fed Early Head Start-Operations-2151	3,101,610	1,092,597	292,844	1,716,170	45%	0%
Fed Early Head Start-T&TA-2160	13,183	-	-	13,183	0%	65%
Fed Early Head Start-T&TA-2161	71,339	19,929	4,425	46,986	34%	0%
HS - Coolwood Land Acquisition - 2181	587,215	9,993		577,223	91%	0%
Fed Head Start Op & Training - 2890	4,767,233	4,347,218	-	420,015	0%	65%
Loc Early Head Start In-Kind - 4751	664,789	45,087	-	619,702	7%	0%
Loc Head Start In-Kind Matching - 4790	-	-	-	-	0%	0%
Loc Head Start In-Kind Matching - 4791	2,653,461	282	-	2,653,179	0%	0%
Loc Head Start In-Kind Matching - 4890	1,168,498	1,329,738	-	(161,240)	114%	0%
Loc Head Start Hogg Foundation - 4961	7,273	-	-	7,273	82%	0%
Loc Head Start Hogg Foundation - 4962	-	-	-	-	0%	0%
Head Start Other Local Grants - 4981	21,189	5,533	5,707	9,949	82%	0%
Total Head Start:	35,067,638	9,929,863	1,790,300	23,347,475	47%	26%
The Teaching and Learning Center						
Texas Council for Developmental Disabilities						0%
NSA Gencyber Grant	-	-	-	-	0%	21%
TCEQ/Audubon	41,216	979	-	40,237	2%	0%
Local Grants	-	-	-	-	0%	0%
Total The Teaching and Learning Center:	41,216	979	-	40,237	2%	21%
Total Expenditures & Other Uses:	\$ 49,027,576	\$ 14,324,082	\$ 5,530,403	\$ 29,173,091	51%	31%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT
Fiscal year to date: March 31, 2021

Excess/(Deficiency) Estimated Revenues	<u> </u>	<u> </u>
Over/(Under) Expenditures:	<u> \$ - </u>	<u> \$(2,104,202) </u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
DEBT SERVICE FUND 599 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>FUNDING SOURCES</u>				
Transfer In from General Fund	\$ 5,717,614	\$ 2,713,556		\$(3,004,058)
Transfer In Debt Service-QZAB	451,429	-		(451,429)
Issuance of Bonds	-	538,435		538,435
Maint Tax Notes Proceeds	-	198,798		198,798
Total Funding Sources:	6,169,043	3,450,789		(2,718,254)
<u>EXPENDITURES</u>				
Principal-PFC Bonds	5,555,000	2,305,000	-	3,250,000
Principal-QZAB	451,429	-	-	451,429
Interest-PFC Bonds	162,614	408,556	-	(245,942)
Bond Issuance Fees	-	650,328	-	(650,328)
Total Expenditures:	6,169,043	3,363,884	-	2,805,159
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	86,905		
Beginning Fund Balance-September 1st:	-	-		
Estimated Fund Balance:	\$ -	\$ 86,905		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

<u>Efficient Leverage Indicator:</u> Debt to Income Ratio			
Annual Principal & Interest Payments on Term Debt & Capital Leases		3,363,884	
General Fund Revenues less Facility Charges	=	43,024,288 - 3,245,441	= 8.46%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CAPITAL PROJECT FUND BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Issuance of Bonds	\$ 30,581,882	\$ 30,581,882		\$ -
Investment Earnings	251,888	6,976		(244,912)
Transfers In-General Fund	6,146,000	-		(6,146,000)
FEMA Reimbursement	1,174,572	-		-
Other Local Revenues	-	-		-
Maintenance Tax Notes Proceeds	15,873,000	15,873,000		-
Total Revenues:	54,027,342	46,461,858		(6,390,912)
<u>EXPENDITURES</u>				
Facilities Construction	54,833,268	839,802	4,507,689	49,485,778
Transfers Out to Debt Service Fund	-	-	-	-
Total Expenditures:	54,833,268	839,802	4,507,689	49,485,778
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	(805,926)	45,622,056		
Beginning Fund Balance-September 1st:	2,939,650	2,939,650		
Estimated Fund Balance:	\$ 2,133,724	\$ 48,561,706		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHOICE PARTNERS FUND 711 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
5720-Local Revenue - School Districts	\$ 5,196,380	\$ 3,749,688		\$(1,446,692)
5740-Local Revenue - Other	32,000	(3)		(32,003)
Total Revenues:	5,228,380	3,749,685		(1,478,695)
<u>EXPENDITURES</u>				
6100-Payroll Costs	1,677,946	891,200	-	786,746
6200-Contracted Services	505,190	98,048	38,764	368,378
6300-Supplies and Materials	190,690	39,613	29,949	121,129
6400-Miscellaneous Operating Costs	427,314	86,283	19,899	321,132
8900-Transfers Out	2,927,240	2,634,541	-	292,699
Total Expenditures:	5,728,380	3,749,685	88,611	1,890,084
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	(500,000)	-		
Beginning Fund Balance-September 1st:	1,500,000	1,500,000		
Estimated Fund Balance:	\$ 1,000,000	\$ 1,500,000		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
WORKERS COMPENSATION FUND 753 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Revenues	\$ 475,000	\$ 206,117		\$(268,883)
Total Revenues:	475,000	206,117		(268,883)
<u>EXPENDITURES</u>				
6400-Misc Operating Costs	475,000	341,061	-	133,939
Total Expenditures:	475,000	341,061	-	133,939
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	(134,944)		
Beginning Fund Balance-September 1st:	1,358,477	1,358,477		
Estimated Fund Balance:	\$ 1,358,477	\$ 1,223,533		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
INTERNAL SERVICE FUND 799 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Interdepartmental Revenues	\$ 5,792,422	\$ 3,245,441		\$(2,546,981)
Total Revenues:	5,792,422	3,245,441		(2,546,981)
<u>EXPENDITURES</u>				
6100-Payroll Costs	2,816,390	1,610,975	-	1,205,415
6200-Contracted Services	1,993,771	860,104	325,280	808,387
6300-Supplies and Materials	295,258	164,151	10,991	120,116
6400-Miscellaneous Operating Costs	701,413	610,210	11,064	80,139
Total Expenditures:	5,806,832	3,245,441	347,335	2,214,057
Excess/(Deficiency) Estimated Revenues				
Over/(Under) Expenditures:	(14,410)	-		
Beginning Fund Balance-September 1st:	-	-		
Estimated Fund Balance:	\$(14,410)	\$ -		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
TRUST & AGENCY FUNDS 800-840 BUDGET SUMMARY REPORT
 Fiscal year to date: March 31, 2021

Schedule 10

	TOTAL
Revenues	\$ 5,890
Expenditures	1,340
Revenues Over/(Under) Expenditures:	\$ 4,550
Beginning Fund Balance-September 1st:	-
Estimated Fund Balance:	\$ 4,550

NOTE: Revenues and Expenditures are reclassified to the balance sheet at year end.

HARRIS COUNTY DEPARTMENT OF EDUCATION

INTERIM FINANCIAL REPORTS (Unaudited)

LOCAL CONSTRUCTION PROJECTS-BM '087' BUDGET SUMMARY REPORT

Fiscal year to date: March 31, 2021

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>EXPENDITURES</u>				
ABS West	\$ 97,179	\$ -	\$ 94,808	\$ 2,371
Fortis Academy	276,264	241,037	35,227	-
Facilities - Post Oak	258,483	96,982	146,191	15,310
Total Expenditures:	631,926	338,019	276,227	17,681

NOTE: These projects are funded from the General Fund-Assigned Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Adult Education-Local

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	176,707	76,635	93,091
Total Revenues:	\$ 176,707	\$ 76,635	\$ 93,091
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 176,707	\$ 76,635	\$ 93,091
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	4,866	5,040	3,991
Supplies & Materials	5,500	2,592	444
Other Operating Costs	166,341	89,476	88,657
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 176,707	\$ 97,109	\$ 93,091
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 176,707	\$ 97,109	\$ 93,091
Revenue Over/(Under) Expenditures:	\$ -	\$(20,474)	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Educator Certification & Advancement

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 300,045	\$ 219,585	\$ 74,060
Local Property Tax Rev-Current	407,226	162,227	295,827
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 707,271</u>	<u>\$ 381,812</u>	<u>\$ 369,887</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 707,271</u>	<u>\$ 381,812</u>	<u>\$ 369,887</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	582,067	318,756	318,752
Contracted & Professional Services	67,950	38,293	25,978
Supplies & Materials	38,288	29,657	9,907
Other Operating Costs	18,966	8,252	25,374
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 707,271</u>	<u>\$ 394,958</u>	<u>\$ 380,012</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 707,271</u>	<u>\$ 394,958</u>	<u>\$ 380,012</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(13,146)</u>	<u>\$(10,125)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Assistant Superintendent-Academic Support
--

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	327,872	174,050	178,013
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 327,872	\$ 174,050	\$ 178,013
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 327,872	\$ 174,050	\$ 178,013
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	287,565	165,496	161,083
Contracted & Professional Services	1,310	707	1,357
Supplies & Materials	5,842	3,389	974
Other Operating Costs	33,155	4,457	14,600
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 327,872	\$ 174,050	\$ 178,013
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 327,872	\$ 174,050	\$ 178,013
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Asst Supt-Education and Enrichment

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	300,324	166,426	125,803
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 300,324</u>	<u>\$ 166,426</u>	<u>\$ 125,803</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 300,324</u>	<u>\$ 166,426</u>	<u>\$ 125,803</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	265,970	156,389	104,580
Contracted & Professional Services	2,020	1,149	381
Supplies & Materials	6,914	3,695	3,567
Other Operating Costs	25,420	5,732	17,275
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 300,324</u>	<u>\$ 166,965</u>	<u>\$ 125,803</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 300,324</u>	<u>\$ 166,965</u>	<u>\$ 125,803</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(539)</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Board of Trustees			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	198,143	86,400	89,289
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 198,143</u>	<u>\$ 86,400</u>	<u>\$ 89,289</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 198,143</u>	<u>\$ 86,400</u>	<u>\$ 89,289</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	57,525	36,363	32,492
Contracted & Professional Services	30,300	28,985	25,282
Supplies & Materials	30,950	436	9,732
Other Operating Costs	79,368	20,616	24,354
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 198,143</u>	<u>\$ 86,400</u>	<u>\$ 91,860</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 198,143</u>	<u>\$ 86,400</u>	<u>\$ 91,860</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(2,571)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

COVID-19 Disaster Recovery

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Business Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 80,000	\$ 43,483	\$ 1,823
Local Property Tax Rev-Current	1,313,244	838,410	864,716
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	695,385	283,909	265,871
Total Revenues:	\$ 2,088,629	\$ 1,165,802	\$ 1,132,411
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 2,088,629	\$ 1,165,802	\$ 1,132,411
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	1,427,393	790,201	790,988
Contracted & Professional Services	533,750	453,676	309,335
Supplies & Materials	62,500	29,759	45,178
Other Operating Costs	104,986	49,108	52,831
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 2,128,629	\$ 1,322,744	\$ 1,198,332
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 2,128,629	\$ 1,322,744	\$ 1,198,332
Revenue Over/(Under) Expenditures:	\$(40,000)	\$(156,941)	\$(65,921)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Center for Safe & Secure Schools

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 223,200	\$ 141,892	\$ 143,051
Local Property Tax Rev-Current	431,103	115,093	196,542
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	(170)
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 654,303</u>	<u>\$ 256,984</u>	<u>\$ 339,423</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 654,303</u>	<u>\$ 256,984</u>	<u>\$ 339,423</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	416,470	211,753	224,278
Contracted & Professional Services	138,332	27,577	151,451
Supplies & Materials	33,600	1,946	16,645
Other Operating Costs	65,901	16,488	35,807
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 654,303</u>	<u>\$ 257,764</u>	<u>\$ 428,181</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 654,303</u>	<u>\$ 257,764</u>	<u>\$ 428,181</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(780)</u>	<u>\$(88,758)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Schedule 12

Communication			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	1,193,018	479,165	495,576
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 1,193,018</u>	<u>\$ 479,165</u>	<u>\$ 495,576</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 1,193,018</u>	<u>\$ 479,165</u>	<u>\$ 495,576</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	995,698	416,096	420,672
Contracted & Professional Services	61,490	38,572	34,488
Supplies & Materials	77,753	8,843	36,319
Other Operating Costs	58,077	21,013	29,614
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 1,193,018</u>	<u>\$ 484,523</u>	<u>\$ 521,093</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 1,193,018</u>	<u>\$ 484,523</u>	<u>\$ 521,093</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(5,358)</u>	<u>\$(25,517)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Client Engagement			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	541,869	232,169	275,523
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 541,869</u>	<u>\$ 232,169</u>	<u>\$ 275,523</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 541,869</u>	<u>\$ 232,169</u>	<u>\$ 275,523</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	408,272	193,457	209,818
Contracted & Professional Services	26,559	2,107	7,414
Supplies & Materials	31,110	11,131	8,896
Other Operating Costs	75,928	41,036	52,221
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 541,869</u>	<u>\$ 247,731</u>	<u>\$ 278,348</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 541,869</u>	<u>\$ 247,731</u>	<u>\$ 278,348</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(15,562)</u>	<u>\$(2,825)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Ctr A/S Summ & Exp Learn

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 105,000	\$ 30,000	\$ 41,719
Local Property Tax Rev-Current	690,280	224,832	266,726
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 795,280	\$ 254,832	\$ 308,445
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 795,280	\$ 254,832	\$ 308,445
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	286,890	141,431	168,313
Contracted & Professional Services	281,120	212,592	210,984
Supplies & Materials	28,680	11,926	1,740
Other Operating Costs	198,590	20,973	82,167
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 795,280	\$ 386,923	\$ 463,204
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 795,280	\$ 386,923	\$ 463,204
Revenue Over/(Under) Expenditures:	\$ -	\$(132,090)	\$(154,759)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Schedule 12

Department-Wide			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 540,000	\$ 3,929	\$ -
Local Property Tax Rev-Current	3,033,935	14,729,929	14,775,943
Local Property Tax Rev-Del, P&I	288,432	120,910	32,359
Investment Earnings	170,000	14,310	313,411
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	19,134	62,659
Miscellaneous Revenues	-	2,096	48,337
Indirect Cost Rev-Local Grants	727	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 4,033,094</u>	<u>\$ 14,890,307</u>	<u>\$ 15,232,708</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	2,927,240	2,634,541	2,122,366
Total Other Resources:	<u>\$ 2,927,240</u>	<u>\$ 2,634,541</u>	<u>\$ 2,122,366</u>
Total Revenues & Other Resources:	<u>\$ 6,960,334</u>	<u>\$ 17,524,848</u>	<u>\$ 17,355,074</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	(1,401,000)	-	-
Contracted & Professional Services	1,665,246	1,201,554	1,048,443
Supplies & Materials	153,335	49,965	744,277
Other Operating Costs	4,263,778	2,595,371	1,679,175
Debt Services	-	-	-
Capital Outlay	207,492	51,520	5,182
Total Expenditures & Encumbrances:	<u>\$ 4,888,851</u>	<u>\$ 3,898,409</u>	<u>\$ 3,477,076</u>
Other Uses			
Transfers Out-Special Revenue Funds	550,787	-	-
Transfers Out-Head Start Fund 205	750,000	72,983	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	6,469,042	2,713,556	2,372,601
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	5,440,000	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	648,764	261,929	-
Total Other Uses:	<u>\$ 13,858,593</u>	<u>\$ 3,048,468</u>	<u>\$ 2,372,601</u>
Total Expenditures & Other Uses:	<u>\$ 18,747,444</u>	<u>\$ 6,946,877</u>	<u>\$ 5,849,677</u>
Revenue Over/(Under) Expenditures:	<u>\$ (11,787,110)</u>	<u>\$ 10,577,971</u>	<u>\$ 11,505,397</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Education Foundation

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	6,720	7,847	-
Supplies & Materials	-	-	-
Other Operating Costs	1,109	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 7,829	\$ 7,847	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 7,829	\$ 7,847	\$ -
Revenue Over/(Under) Expenditures:	\$(7,829)	\$(7,847)	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Chief of Staff

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	281,956	162,033	160,294
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 281,956	\$ 162,033	\$ 160,294
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 281,956	\$ 162,033	\$ 160,294
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	271,179	157,065	152,576
Contracted & Professional Services	900	457	457
Supplies & Materials	709	347	764
Other Operating Costs	9,168	4,164	6,496
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 281,956	\$ 162,033	\$ 160,294
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 281,956	\$ 162,033	\$ 160,294
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Facilities-Choice Partners Cooperative

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Facilities-Construction Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	221,859	96,952	110,338
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 221,859</u>	<u>\$ 96,952</u>	<u>\$ 110,338</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 221,859</u>	<u>\$ 96,952</u>	<u>\$ 110,338</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	195,681	93,052	105,997
Contracted & Professional Services	2,000	1,070	974
Supplies & Materials	3,000	-	930
Other Operating Costs	21,178	2,830	2,437
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 221,859</u>	<u>\$ 96,952</u>	<u>\$ 110,338</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 221,859</u>	<u>\$ 96,952</u>	<u>\$ 110,338</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Facilities-Facilities Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Facilities-Local Construction Fund 170

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	8,819
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	462,286
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ 471,105
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ 471,105
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$(471,105)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Facilities-Building Replacement Schedule

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	92,444
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ 92,444
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ 92,444
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$(92,444)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Facilities-Records Management Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 1,710,500	\$ 801,998	\$ 1,015,534
Local Property Tax Rev-Current	221,282	212,230	41,812
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	90,000	18,930	35,447
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 2,021,782</u>	<u>\$ 1,033,158</u>	<u>\$ 1,092,793</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 2,021,782</u>	<u>\$ 1,033,158</u>	<u>\$ 1,092,793</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	960,806	511,960	498,746
Contracted & Professional Services	144,608	47,280	78,914
Supplies & Materials	174,500	105,124	115,899
Other Operating Costs	773,826	427,659	443,758
Debt Services	-	-	-
Capital Outlay	5,650	-	-
Total Expenditures & Encumbrances:	<u>\$ 2,059,390</u>	<u>\$ 1,092,023</u>	<u>\$ 1,137,318</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 2,059,390</u>	<u>\$ 1,092,023</u>	<u>\$ 1,137,318</u>
Revenue Over/(Under) Expenditures:	<u>\$(37,608)</u>	<u>\$(58,865)</u>	<u>\$(44,525)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Head Start-Local			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	8,000	-	2,221
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 2,221</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 2,221</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	8,000	-	2,221
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 2,221</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 2,221</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Human Resources			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	731,116	426,699	435,160
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	368,904	155,692	145,800
Total Revenues:	<u>\$ 1,100,020</u>	<u>\$ 582,391</u>	<u>\$ 580,960</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 1,100,020</u>	<u>\$ 582,391</u>	<u>\$ 580,960</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	866,613	507,824	507,988
Contracted & Professional Services	73,068	32,073	34,924
Supplies & Materials	55,500	23,123	23,504
Other Operating Costs	104,839	36,293	54,688
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 1,100,020</u>	<u>\$ 599,314</u>	<u>\$ 621,104</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 1,100,020</u>	<u>\$ 599,314</u>	<u>\$ 621,104</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(16,922)</u>	<u>\$(40,144)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Bilingual Education

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 77,000	\$ 14,295	\$ 31,155
Local Property Tax Rev-Current	79,270	31,321	29,871
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 156,270</u>	<u>\$ 45,616</u>	<u>\$ 61,026</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 156,270</u>	<u>\$ 45,616</u>	<u>\$ 61,026</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	67,952	39,009	38,658
Contracted & Professional Services	49,962	229	33,504
Supplies & Materials	23,021	5,175	5,909
Other Operating Costs	15,335	1,202	1,230
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 156,270</u>	<u>\$ 45,616</u>	<u>\$ 79,301</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 156,270</u>	<u>\$ 45,616</u>	<u>\$ 79,301</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(18,275)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

The Teaching and Learning Center-Digital Learning
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	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

The Teaching and Learning Center-Digital Education and Innovation

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 236,000	\$ 89,694	\$ 341,021
Local Property Tax Rev-Current	75,442	60,721	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 311,442</u>	<u>\$ 150,415</u>	<u>\$ 341,021</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 311,442</u>	<u>\$ 150,415</u>	<u>\$ 341,021</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	242,902	133,447	122,522
Contracted & Professional Services	44,230	18,204	51,883
Supplies & Materials	10,190	7,125	8,675
Other Operating Costs	14,120	6,639	104,160
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 311,442</u>	<u>\$ 165,415</u>	<u>\$ 287,240</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 311,442</u>	<u>\$ 165,415</u>	<u>\$ 287,240</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(15,000)</u>	<u>\$ 53,781</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

The Teaching and Learning Center-TLC (Division Wide)

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	315,754	119,985	169,515
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 315,754</u>	<u>\$ 119,985</u>	<u>\$ 169,515</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 315,754</u>	<u>\$ 119,985</u>	<u>\$ 169,515</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	249,440	90,836	133,704
Contracted & Professional Services	6,149	381	483
Supplies & Materials	13,293	6,152	5,281
Other Operating Costs	46,872	22,616	30,729
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 315,754</u>	<u>\$ 119,985</u>	<u>\$ 170,198</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 315,754</u>	<u>\$ 119,985</u>	<u>\$ 170,198</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(683)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Early Childhood Winter Conference

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 85,000	\$ 61,301	\$ 80,225
Local Property Tax Rev-Current	58,507	-	27,764
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	500
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 143,507</u>	<u>\$ 61,301</u>	<u>\$ 108,489</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 143,507</u>	<u>\$ 61,301</u>	<u>\$ 108,489</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	48,807	26,024	29,936
Contracted & Professional Services	62,700	33,700	54,590
Supplies & Materials	11,200	-	7,088
Other Operating Costs	20,800	381	20,375
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 143,507</u>	<u>\$ 60,105</u>	<u>\$ 111,989</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 143,507</u>	<u>\$ 60,105</u>	<u>\$ 111,989</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ 1,196</u>	<u>\$(3,500)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-English Language Arts

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 104,500	\$ 33,460	\$ 49,487
Local Property Tax Rev-Current	90,538	45,608	33,524
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 195,038</u>	<u>\$ 79,067</u>	<u>\$ 83,011</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 195,038</u>	<u>\$ 79,067</u>	<u>\$ 83,011</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	104,949	60,821	59,276
Contracted & Professional Services	25,132	12,639	17,979
Supplies & Materials	28,757	11,630	8,387
Other Operating Costs	36,200	5,537	7,777
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 195,038</u>	<u>\$ 90,627</u>	<u>\$ 93,419</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 195,038</u>	<u>\$ 90,627</u>	<u>\$ 93,419</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(11,560)</u>	<u>\$(10,408)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Math

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 168,000	\$ 4,992	\$ 44,405
Local Property Tax Rev-Current	53,867	78,335	60,886
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 221,867</u>	<u>\$ 83,327</u>	<u>\$ 105,291</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 221,867</u>	<u>\$ 83,327</u>	<u>\$ 105,291</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	139,873	80,914	79,193
Contracted & Professional Services	51,520	35,509	39,429
Supplies & Materials	9,550	1,097	3,261
Other Operating Costs	20,924	286	5,602
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 221,867</u>	<u>\$ 117,807</u>	<u>\$ 127,484</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 221,867</u>	<u>\$ 117,807</u>	<u>\$ 127,484</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(34,480)</u>	<u>\$(22,193)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

The Teaching and Learning Center-Professional Development

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ 3,500	\$ 11,382
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ 11,382</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ 11,382</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ 11,382</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Science

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 97,000	\$ 4,475	\$ 10,119
Local Property Tax Rev-Current	4,526	30,277	40,104
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 101,526</u>	<u>\$ 34,752</u>	<u>\$ 50,223</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 101,526</u>	<u>\$ 34,752</u>	<u>\$ 50,223</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	70,586	33,236	39,788
Contracted & Professional Services	7,300	4,229	5,879
Supplies & Materials	11,800	728	2,247
Other Operating Costs	11,840	559	4,067
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 101,526</u>	<u>\$ 38,752</u>	<u>\$ 51,981</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 101,526</u>	<u>\$ 38,752</u>	<u>\$ 51,981</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(4,000)</u>	<u>\$(1,758)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Social Studies

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 22,000	\$ 1,400	\$ 2,300
Local Property Tax Rev-Current	31,522	18,968	18,888
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 53,522</u>	<u>\$ 20,368</u>	<u>\$ 21,188</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 53,522</u>	<u>\$ 20,368</u>	<u>\$ 21,188</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	32,287	18,703	18,219
Contracted & Professional Services	6,500	1,585	3,355
Supplies & Materials	9,100	80	1,179
Other Operating Costs	5,635	-	220
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 53,522</u>	<u>\$ 20,368</u>	<u>\$ 22,973</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 53,522</u>	<u>\$ 20,368</u>	<u>\$ 22,973</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(1,785)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Speaker Series

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 170,400	\$ 13,005	\$ 30,645
Local Property Tax Rev-Current	-	37,666	45,853
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 170,400</u>	<u>\$ 50,671</u>	<u>\$ 76,498</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 170,400</u>	<u>\$ 50,671</u>	<u>\$ 76,498</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	44,176	25,676	29,557
Contracted & Professional Services	79,870	22,500	68,885
Supplies & Materials	16,900	8,365	12,350
Other Operating Costs	15,050	3,131	4,554
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 155,996</u>	<u>\$ 59,671</u>	<u>\$ 115,346</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 155,996</u>	<u>\$ 59,671</u>	<u>\$ 115,346</u>
Revenue Over/(Under) Expenditures:	<u>\$ 14,404</u>	<u>\$(9,000)</u>	<u>\$(38,848)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

The Teaching and Learning Center-Special Education

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 77,000	\$ 18,224	\$ 18,038
Local Property Tax Rev-Current	3,508	22,746	20,885
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 80,508</u>	<u>\$ 40,970</u>	<u>\$ 38,923</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 80,508</u>	<u>\$ 40,970</u>	<u>\$ 38,923</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	67,952	39,387	38,091
Contracted & Professional Services	8,575	1,575	1,800
Supplies & Materials	1,277	-	638
Other Operating Costs	2,704	8	193
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 80,508</u>	<u>\$ 40,970</u>	<u>\$ 40,723</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 80,508</u>	<u>\$ 40,970</u>	<u>\$ 40,723</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(1,800)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Purchasing Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	649,239	324,465	315,096
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 649,239	\$ 324,465	\$ 315,096
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 649,239	\$ 324,465	\$ 315,096
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	523,669	282,426	297,360
Contracted & Professional Services	88,965	35,739	39
Supplies & Materials	24,200	3,667	4,769
Other Operating Costs	52,405	27,519	18,279
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 689,239	\$ 349,350	\$ 320,447
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 689,239	\$ 349,350	\$ 320,447
Revenue Over/(Under) Expenditures:	\$(40,000)	\$(24,885)	\$(5,352)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

QZAB & Maint Tax Notes FD

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Research & Evaluation Institute

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 149,500	\$ 109,750	\$ 39,750
Local Property Tax Rev-Current	501,427	228,249	314,488
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 650,927</u>	<u>\$ 337,999</u>	<u>\$ 354,238</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 650,927</u>	<u>\$ 337,999</u>	<u>\$ 354,238</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	588,650	317,358	325,040
Contracted & Professional Services	3,374	-	242
Supplies & Materials	36,199	15,031	22,081
Other Operating Costs	22,704	6,953	13,151
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 650,927</u>	<u>\$ 339,342</u>	<u>\$ 360,515</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 650,927</u>	<u>\$ 339,342</u>	<u>\$ 360,515</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(1,344)</u>	<u>\$(6,276)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Texas Center for Grants Development

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 1,250	\$ 755	\$ 830
Local Property Tax Rev-Current	612,205	341,392	340,803
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 613,455</u>	<u>\$ 342,147</u>	<u>\$ 341,633</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 613,455</u>	<u>\$ 342,147</u>	<u>\$ 341,633</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	555,958	321,248	312,457
Contracted & Professional Services	4,400	1,208	1,461
Supplies & Materials	21,773	11,577	15,813
Other Operating Costs	31,324	8,257	11,901
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 613,455</u>	<u>\$ 342,290</u>	<u>\$ 341,633</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 613,455</u>	<u>\$ 342,290</u>	<u>\$ 341,633</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(143)</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Retirement Leave Benefits Fund

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	150,000	283,866	231,057
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 150,000</u>	<u>\$ 283,866</u>	<u>\$ 231,057</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 150,000</u>	<u>\$ 283,866</u>	<u>\$ 231,057</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	150,000	283,866	231,057
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 150,000</u>	<u>\$ 283,866</u>	<u>\$ 231,057</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 150,000</u>	<u>\$ 283,866</u>	<u>\$ 231,057</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Scholastic Arts			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ 10,541	\$ 38,748
Local Property Tax Rev-Current	166,554	56,138	32,391
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	5,000
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 166,554</u>	<u>\$ 66,679</u>	<u>\$ 76,139</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 166,554</u>	<u>\$ 66,679</u>	<u>\$ 76,139</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	110,540	64,872	66,471
Contracted & Professional Services	18,585	229	3,679
Supplies & Materials	7,610	8	9,217
Other Operating Costs	29,819	1,570	16,351
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 166,554</u>	<u>\$ 66,679</u>	<u>\$ 95,718</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 166,554</u>	<u>\$ 66,679</u>	<u>\$ 95,718</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$(19,579)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Special Schools & Services-Academic and Behavior School East

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 3,699,730	\$ 3,517,464	\$ 3,487,267
Local Property Tax Rev-Current	1,165,218	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 4,864,948</u>	<u>\$ 3,517,464</u>	<u>\$ 3,487,267</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 4,864,948</u>	<u>\$ 3,517,464</u>	<u>\$ 3,487,267</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	4,200,012	1,889,701	1,905,528
Contracted & Professional Services	192,468	174,168	145,058
Supplies & Materials	111,980	74,322	128,393
Other Operating Costs	360,488	206,098	201,303
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 4,864,948</u>	<u>\$ 2,344,289</u>	<u>\$ 2,380,282</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 4,864,948</u>	<u>\$ 2,344,289</u>	<u>\$ 2,380,282</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ 1,173,175</u>	<u>\$ 1,106,984</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Special Schools & Services-Academic and Behavior School West

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 3,222,318	\$ 2,200,622	\$ 2,277,713
Local Property Tax Rev-Current	1,437,097	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 4,659,415	\$ 2,200,622	\$ 2,277,713
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 4,659,415	\$ 2,200,622	\$ 2,277,713
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	3,882,638	1,869,523	1,771,898
Contracted & Professional Services	114,831	92,491	79,186
Supplies & Materials	196,073	38,628	99,790
Other Operating Costs	459,873	240,484	126,321
Debt Services	-	-	-
Capital Outlay	6,000	5,683	-
Total Expenditures & Encumbrances:	\$ 4,659,415	\$ 2,246,809	\$ 2,077,196
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 4,659,415	\$ 2,246,809	\$ 2,077,196
Revenue Over/(Under) Expenditures:	\$ -	\$(46,187)	\$ 200,517

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

Special Schools & Services-Fortis Academy

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 256,250	\$ 168,750	\$ 275,000
Local Property Tax Rev-Current	1,151,149	445,168	353,710
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 1,407,399</u>	<u>\$ 613,918</u>	<u>\$ 628,710</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 1,407,399</u>	<u>\$ 613,918</u>	<u>\$ 628,710</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	799,493	439,774	448,668
Contracted & Professional Services	134,156	77,303	104,409
Supplies & Materials	249,098	36,681	62,240
Other Operating Costs	233,164	104,521	102,141
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 1,415,911</u>	<u>\$ 658,278</u>	<u>\$ 717,458</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 1,415,911</u>	<u>\$ 658,278</u>	<u>\$ 717,458</u>
Revenue Over/(Under) Expenditures:	<u>\$(8,512)</u>	<u>\$(44,360)</u>	<u>\$(88,748)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 12

Special Schools & Services-Highpoint East School

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 2,012,977	\$ 1,504,102	\$ 1,919,308
Local Property Tax Rev-Current	1,389,469	333,894	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 3,402,446</u>	<u>\$ 1,837,996</u>	<u>\$ 1,919,308</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 3,402,446</u>	<u>\$ 1,837,996</u>	<u>\$ 1,919,308</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	2,644,880	1,462,259	1,425,419
Contracted & Professional Services	231,920	216,906	211,532
Supplies & Materials	115,300	45,989	56,509
Other Operating Costs	410,346	221,433	223,272
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 3,402,446</u>	<u>\$ 1,946,587</u>	<u>\$ 1,916,731</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 3,402,446</u>	<u>\$ 1,946,587</u>	<u>\$ 1,916,731</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(108,591)</u>	<u>\$ 2,577</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 12

Special Schools & Services-Special Schools Administration
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	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	972,597	402,006	368,054
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	8,552	12,379
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 972,597	\$ 410,558	\$ 380,433
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 972,597	\$ 410,558	\$ 380,433
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	481,864	292,393	268,566
Contracted & Professional Services	303,865	234,050	86,383
Supplies & Materials	134,972	29,522	16,292
Other Operating Costs	51,896	8,273	24,357
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 972,597	\$ 564,238	\$ 395,598
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 972,597	\$ 564,238	\$ 395,598
Revenue Over/(Under) Expenditures:	\$ -	\$(153,680)	\$(15,165)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 12

Superintendent's Office

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	669,457	378,925	324,081
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 669,457	\$ 378,925	\$ 324,081
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 669,457	\$ 378,925	\$ 324,081
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	517,122	341,567	287,984
Contracted & Professional Services	87,257	23,470	10,612
Supplies & Materials	12,770	3,504	7,123
Other Operating Costs	52,308	10,385	18,568
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 669,457	\$ 378,925	\$ 324,286
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 669,457	\$ 378,925	\$ 324,286
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$(205)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

State TEA Employee Portion Health Ins

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	248,508	261,114
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ 248,508</u>	<u>\$ 261,114</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ 248,508</u>	<u>\$ 261,114</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ 248,508</u>	<u>\$ 261,114</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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State TRS On Behalf Payments

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	3,000,000	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ 3,000,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 3,000,000</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	3,000,000	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 3,000,000</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 3,000,000</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Technology-Chief Communications Officer

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	204,755	108,509	109,380
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 204,755</u>	<u>\$ 108,509</u>	<u>\$ 109,380</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 204,755</u>	<u>\$ 108,509</u>	<u>\$ 109,380</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	183,481	106,304	103,406
Contracted & Professional Services	1,500	229	229
Supplies & Materials	5,850	184	78
Other Operating Costs	13,924	1,792	5,667
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 204,755</u>	<u>\$ 108,509</u>	<u>\$ 109,380</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 204,755</u>	<u>\$ 108,509</u>	<u>\$ 109,380</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 12

Technology-Technology Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 3,003	\$ -	\$ -
Local Property Tax Rev-Current	2,791,350	1,691,614	1,202,880
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	1,356,791	476,235	445,978
Total Revenues:	<u>\$ 4,151,144</u>	<u>\$ 2,167,849</u>	<u>\$ 1,648,858</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 4,151,144</u>	<u>\$ 2,167,849</u>	<u>\$ 1,648,858</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	2,333,990	1,272,794	1,158,032
Contracted & Professional Services	593,846	423,347	303,693
Supplies & Materials	909,636	700,545	525,892
Other Operating Costs	120,984	42,137	57,166
Debt Services	-	-	-
Capital Outlay	-	-	43,106
Total Expenditures & Encumbrances:	<u>\$ 3,958,456</u>	<u>\$ 2,438,823</u>	<u>\$ 2,087,889</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 3,958,456</u>	<u>\$ 2,438,823</u>	<u>\$ 2,087,889</u>
Revenue Over/(Under) Expenditures:	<u>\$ 192,688</u>	<u>\$(270,974)</u>	<u>\$(439,031)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
Fiscal year to date: March 31, 2021

Schedule 12

School Based Therapy Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 10,170,332	\$ 5,488,835	\$ 5,663,827
Local Property Tax Rev-Current	2,563,322	1,209,921	908,926
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Miscellaneous Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ 12,733,654</u>	<u>\$ 6,698,755</u>	<u>\$ 6,572,752</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 12,733,654</u>	<u>\$ 6,698,755</u>	<u>\$ 6,572,752</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	12,324,427	6,609,246	6,416,807
Contracted & Professional Services	44,900	13,482	18,864
Supplies & Materials	125,900	79,165	48,621
Other Operating Costs	238,427	73,578	107,635
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 12,733,654</u>	<u>\$ 6,775,470</u>	<u>\$ 6,591,928</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 12,733,654</u>	<u>\$ 6,775,470</u>	<u>\$ 6,591,928</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(76,715)</u>	<u>\$(19,175)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 12

Total General Fund			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 23,511,005	\$ 14,486,050	\$ 15,597,406
Local Property Tax Rev-Current	25,038,000	24,356,388	23,261,938
Local Property Tax Rev-Del, P&I	288,432	120,910	32,359
Investment Earnings	170,000	14,310	313,411
Insurance Recovery	-	-	-
FSP-Compensation	-	122,399	128,609
TEA-State Health Ins-Employee Portion	-	248,508	261,114
Local Grants	-	-	-
Other Local Revenues	90,000	46,616	115,814
Miscellaneous Revenues	-	2,096	48,337
Indirect Cost Rev-Local Grants	727	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	2,597,787	992,471	950,741
Total Revenues:	<u>\$ 51,695,951</u>	<u>\$ 40,389,747</u>	<u>\$ 40,709,729</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	3,000,000	-	-
Transfers In-Choice Partners	2,927,240	2,634,541	2,122,366
Total Other Resources:	<u>\$ 5,927,240</u>	<u>\$ 2,634,541</u>	<u>\$ 2,122,366</u>
Total Revenues & Other Resources:	<u>\$ 57,623,191</u>	<u>\$ 43,024,288</u>	<u>\$ 42,832,094</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	38,986,777	19,801,228	19,303,919
Contracted & Professional Services	5,202,244	3,522,150	3,186,367
Supplies & Materials	2,794,630	1,361,110	2,070,610
Other Operating Costs	8,275,772	4,336,826	3,716,694
Debt Services	-	-	-
Capital Outlay	219,142	57,203	603,018
Total Expenditures & Encumbrances:	<u>\$ 55,478,565</u>	<u>\$ 29,078,516</u>	<u>\$ 28,880,608</u>
Other Uses			
Transfers Out-Special Revenue Funds	550,787	-	-
Transfers Out-Head Start Fund 205	750,000	72,983	-
Transfers Out-Head Start Fund 289	-	-	-
Transfers Out-Debt Service	6,469,042	2,713,556	2,372,601
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	5,440,000	-	-
Transfers Out-COVID-19	-	-	-
Transfers Out-Star Reimagined	648,764	261,929	-
Total Other Uses:	<u>\$ 13,858,593</u>	<u>\$ 3,048,468</u>	<u>\$ 2,372,601</u>
Total Expenditures & Other Uses:	<u>\$ 69,337,158</u>	<u>\$ 32,126,984</u>	<u>\$ 31,253,209</u>
Revenue Over/(Under) Expenditures:	<u>\$ (11,713,967)</u>	<u>\$ 10,897,305</u>	<u>\$ 11,578,885</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Adult Education Program			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 1,108	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	4,090,689	1,277,246	2,115,975
Total Revenues:	<u>\$ 4,091,797</u>	<u>\$ 1,277,246</u>	<u>\$ 2,115,975</u>
Other Resources			
Transfers In	49,660	49,522	-
Total Other Resources:	<u>\$ 49,660</u>	<u>\$ 49,522</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 4,141,457</u>	<u>\$ 1,326,768</u>	<u>\$ 2,115,975</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	3,325,529	1,443,251	2,013,864
Contracted & Professional Services	615,403	199,020	243,702
Supplies & Materials	165,301	80,460	127,670
Other Operating Costs	35,224	1,727	24,748
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 4,141,457</u>	<u>\$ 1,724,458</u>	<u>\$ 2,409,985</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 4,141,457</u>	<u>\$ 1,724,458</u>	<u>\$ 2,409,985</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(397,691)</u>	<u>\$(294,010)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
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SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Educator Certification & Advancement			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	20,000	-	-
Total Revenues:	<u>\$ 20,000</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Transfers In	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 20,000</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	20,000	2,500	9,500
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 20,000</u>	<u>\$ 2,500</u>	<u>\$ 9,500</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 20,000</u>	<u>\$ 2,500</u>	<u>\$ 9,500</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(2,500)</u>	<u>\$(9,500)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Ctr A/S Summ & Exp Learn			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 947,571	\$ 402,569	\$ 279,431
State Program Revenue	-	-	-
Federal Program Revenue	6,494,932	1,225,666	1,196,158
Total Revenues:	<u>\$ 7,442,503</u>	<u>\$ 1,628,235</u>	<u>\$ 1,475,589</u>
Other Resources			
Transfers In	600,787	24,957	-
Total Other Resources:	<u>\$ 600,787</u>	<u>\$ 24,957</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 8,043,290</u>	<u>\$ 1,653,191</u>	<u>\$ 1,475,589</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	1,879,314	1,044,121	905,922
Contracted & Professional Services	5,227,292	4,111,317	3,528,697
Supplies & Materials	337,331	161,619	55,585
Other Operating Costs	599,353	242,839	600,128
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 8,043,290</u>	<u>\$ 5,559,895</u>	<u>\$ 5,090,332</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 8,043,290</u>	<u>\$ 5,559,895</u>	<u>\$ 5,090,332</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(3,906,704)</u>	<u>\$(3,614,742)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
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Schedule 13

Head Start Program			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 4,515,210	\$ 1,384,870	\$ 1,950,161
State Program Revenue	-	-	-
Federal Program Revenue	30,852,235	7,560,732	7,419,300
Total Revenues:	<u>\$ 35,367,445</u>	<u>\$ 8,945,602</u>	<u>\$ 9,369,461</u>
Other Resources			
Transfers In	572,000	137,140	-
Total Other Resources:	<u>\$ 572,000</u>	<u>\$ 137,140</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 35,939,445</u>	<u>\$ 9,082,742</u>	<u>\$ 9,369,461</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	14,326,352	6,874,709	6,855,857
Contracted & Professional Services	3,283,589	2,723,374	1,788,111
Supplies & Materials	3,063,454	793,690	628,262
Other Operating Costs	5,284,772	1,647,591	2,080,906
Capital Outlay	9,981,278	161,778	18,731
Total Expenditures & Encumbrances:	<u>\$ 35,939,445</u>	<u>\$ 12,201,142</u>	<u>\$ 11,371,867</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 35,939,445</u>	<u>\$ 12,201,142</u>	<u>\$ 11,371,867</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(3,118,399)</u>	<u>\$(2,002,405)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

The Teaching and Learning Center

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	41,216	-	-
Total Revenues:	\$ 41,216	\$ -	\$ -
Other Resources			
Transfers In	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 41,216	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	13,350	979	-
Contracted & Professional Services	21,840	-	-
Supplies & Materials	4,463	-	-
Other Operating Costs	1,563	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 41,216	\$ 979	\$ -
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 41,216	\$ 979	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$(979)	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Center for Safe and Secure Schools

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 197,068	\$ 33,886	\$ 9,894
State Program Revenue	-	-	-
Federal Program Revenue	381,570	-	46,340
Total Revenues:	<u>\$ 578,638</u>	<u>\$ 33,886</u>	<u>\$ 56,234</u>
Other Resources			
Transfers In	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 578,638</u>	<u>\$ 33,886</u>	<u>\$ 56,234</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	285,585	79,248	64,280
Contracted & Professional Services	156,307	17,500	2,281
Supplies & Materials	7,225	626	3,629
Other Operating Costs	129,521	6,440	2,035
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 578,638</u>	<u>\$ 103,814</u>	<u>\$ 72,225</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 578,638</u>	<u>\$ 103,814</u>	<u>\$ 72,225</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(69,928)</u>	<u>\$(15,991)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Special Schools - ABS East			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Transfers In	19,698	15,960	-
Total Other Resources:	<u>\$ 19,698</u>	<u>\$ 15,960</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 19,698</u>	<u>\$ 15,960</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	3,990
Other Operating Costs	19,698	19,698	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 19,698</u>	<u>\$ 19,698</u>	<u>\$ 3,990</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 19,698</u>	<u>\$ 19,698</u>	<u>\$ 3,990</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(3,738)</u>	<u>\$(3,990)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Technology Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	-	-	22,854
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,854</u>
Other Resources			
Transfers In	73,995	16,791	-
Total Other Resources:	<u>\$ 73,995</u>	<u>\$ 16,791</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 73,995</u>	<u>\$ 16,791</u>	<u>\$ 22,854</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	706
Other Operating Costs	73,995	70,311	876
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ 73,995</u>	<u>\$ 70,311</u>	<u>\$ 1,582</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 73,995</u>	<u>\$ 70,311</u>	<u>\$ 1,582</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(53,520)</u>	<u>\$ 21,272</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

COVID-19 Disaster Recovery			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Transfers In	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
SPECIAL REVENUE FUNDS DETAIL BY DIVISION
ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR
 Fiscal year to date: March 31, 2021

Total Special Revenue Fund			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 5,660,957	\$ 1,821,325	\$ 2,239,486
State Program Revenue	-	-	-
Federal Program Revenue	41,880,642	10,063,644	10,800,626
Total Revenues:	<u>\$ 47,541,599</u>	<u>\$ 11,884,968</u>	<u>\$ 13,040,113</u>
Other Resources			
Transfers In	1,485,977	334,912	-
Total Other Resources:	<u>\$ 1,485,977</u>	<u>\$ 334,912</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ 49,027,576</u>	<u>\$ 12,219,880</u>	<u>\$ 13,040,113</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	19,830,130	9,442,308	9,839,923
Contracted & Professional Services	9,304,431	7,051,211	5,562,791
Supplies & Materials	3,577,774	1,036,394	819,843
Other Operating Costs	6,333,963	2,162,794	2,718,192
Capital Outlay	9,981,278	161,778	18,731
Total Expenditures & Encumbrances:	<u>\$ 49,027,576</u>	<u>\$ 19,854,485</u>	<u>\$ 18,959,480</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ 49,027,576</u>	<u>\$ 19,854,485</u>	<u>\$ 18,959,480</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$(7,634,605)</u>	<u>\$(5,919,367)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
REVENUES UPDATE - FY 2021 CUSTOMER FEES/CHARGES
 Fiscal year to date: March 31, 2021

	(a) BUDGET	(b) YTD ACTUAL	% REALIZED (b)/(a)
REVENUES-CUSTOMER FEES & CHARGES			
Educator Certification & Advancement	300,045	219,585	73%
Business Support Services	80,000	43,483	54%
Center for Safe & Secure Schools	223,200	141,892	64%
Ctr A/S Summ & Exp Learn	105,000	30,000	29%
Department-Wide	540,000	3,929	1%
Facilities			
Records Management Services	1,710,500	801,998	47%
The Teaching and Learning Center			
Bilingual Education	77,000	14,295	19%
Digital Education and Innovation	236,000	89,694	38%
Early Childhood Winter Conference	85,000	61,301	72%
English Language Arts	104,500	33,460	32%
Math	168,000	4,992	3%
Professional Development	-	3,500	N/A
Science	97,000	4,475	5%
Social Studies	22,000	1,400	6%
Speaker Series	170,400	13,005	8%
Special Education	77,000	18,224	24%
Research & Evaluation Institute	149,500	109,750	73%
Texas Center for Grants Development	1,250	755	60%
Scholastic Arts	-	10,541	N/A
Special Schools & Services			
Academic and Behavior School East	3,699,730	3,517,464	95%
Academic and Behavior School West	3,222,318	2,200,622	68%
Fortis Academy	256,250	168,750	66%
Highpoint East School	2,012,977	1,504,102	75%
Technology			
Technology Support Services	3,003	-	0%
School Based Therapy Services	10,170,332	5,488,835	54%
Total Revenues-Customer Fees & Charges:	\$ 23,511,005	\$ 14,486,050	62%

Fee for Service Revenue Growth Ratio

$$\frac{\text{Fee for Service Current Year less Fee for Service Previous Year}}{\text{Fee for Service Previous Year}} = \frac{14,486,050 - 15,597,406}{15,597,406} = -7.13\%$$

Revenue Growth Indicator

$$\frac{\text{Total Fee for Service Revenues (GF)}}{\text{Total Revenues}} = \frac{14,486,050}{112,363,947} = 12.89\%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
EXPENDITURES BY CLASS OBJECT GROUP - ALL FUNDS
 Fiscal year to date: March 31, 2021

CLASS OBJECT GROUPS	BUDGET	ACTUAL EXPENDITURES PLUS ENCUMBRANCES	VARIANCE	%SPENT
6100-Payroll Costs	\$ 63,325,437	\$ 31,746,333	\$ 31,579,104	50%
6200-Contracted Services	24,642,437	15,869,911	8,772,526	64%
6300-Supplies & Materials	7,934,579	2,782,824	5,151,755	35%
6400-Miscellaneous Operating Costs	16,305,183	7,652,350	8,652,833	46%
6500-Debt Service	6,169,043	3,363,884	2,805,159	54%
6600-Capital Outlay	56,214,745	1,369,465	54,845,280	2%
8900-Transfers Out	16,785,833	5,683,009	11,102,824	33%
TOTAL EXPENDITURES:	\$ 191,377,257	\$ 68,467,775	\$ 122,909,482	35%

NOTE: A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHART FOR PERFORMANCE MEASUREMENT
 Fiscal year to date: March 31, 2021

<u>BUDGET MANAGER TITLE</u>	<u>Revenues</u>	<u>Tax Subsidy</u>	<u>Expenditure and Encumbran</u>	<u>Includes Tax subsidy Variance</u>	<u>w/o Tax Profit Ratio</u>	<u>Profitability Variance</u>
Educator Certification & Advancement	\$ 219,585	\$ 162,227	\$ 394,958	\$(13,146)	-80%	\$(175,374)
Choice Partners Cooperative	3,749,685	-	3,838,296	(88,611)	-2%	(88,611)
Records Management	820,928	212,230	1,092,023	(58,865)	-33%	(271,095)
School Based Therapy Services	5,488,835	1,209,921	6,775,470	(76,715)	-23%	(1,286,635)
Schools	7,399,490	1,181,068	7,760,202	820,356	-5%	(360,712)

Monthly Disbursement Report

Fiscal Year 2020-2021
HARRIS COUNTY DEPARTMENT OF EDUCATION
 MARCH 2021 Payroll

<u>Posting Date</u>	<u>Payee/Description</u>	<u>Transaction Amount</u>
3/2/2021	FEBRUARY 2021 TRS TEXNET Payment	\$471,216.29
3/8/2021	MARCH 2021 TRS Active Care Medical Payment	342,026.00
3/11/2021	Payroll Deductions for MARCH 15TH	42,308.09
3/11/2021	IRS Tax Payment for MARCH 15TH	418,716.22
3/30/2021	Payroll Deductions for MARCH 31ST	42,219.15
3/30/2021	IRS Tax Payment for MARCH 31ST	425,024.21
Total WIRE Transfers:		<u>\$1,741,509.96</u>

RECAP OF ALL DISBURSEMENTS

	<u>Checks Printed</u>	<u>PCard</u>	<u>WIRES</u>	<u>Total Disbursements</u>
Total General Operating & Payroll Clearing (100-199)	\$ 1,084,967.32			
Total Special Revenue (200-400)	650,965.89			
Total Capital Project (600)	44,649.52			
Total Internal Service/Facilities (700)	146,788.55			
Total Fiduciary (800)	420.00			
Total (900)	-			
Total P Card Activity		\$70,194.20		
Total ACH Transfers-Gen Operating & Payroll Clearing		\$70,194.20	\$1,741,509.96	\$3,739,495.44

Credit Card charges paid by check from above
 (other than P Card) \$2,006.92

Harris County Department of Education
Vendors with total aggregate payments of \$50,000 or more in Fiscal Year 21
as of March 31, 2021

Vendor	Vendor	Sum of	Description	Contract Type
ALIEF INDEPENDENT SCHOOL DISTRICT	84484	\$ 57,725.74	Interlocal Agreement	Interlocal Agreement
AVANADE INC	88584	\$ 63,200.00	Job 20/022YR	Technology Service
BUTLER BUSINESS PRODUCTS	17320	\$279,466.59	Job # 17/004KH, 17/006KH, 17/011KH, 16/011MP	Office, furniture supplies
CDW GOVERNMENT INC	18165	\$857,423.33	Job # 18/056KD-13	Technology equipment, supplies, consulting
CITY OF HOUSTON HEALTH DEPARTMENT	32920	\$ 67,525.50	Lease Agreement	Lease Agreement for Head Start
CITY OF HOUSTON WATER	33040	\$ 51,997.08	Service Agreement	Utilities
CLEAR CREEK ISD	82332	\$ 68,620.69	Interlocal Agreement	Interlocal Agreement
DESKOT LLC	87246	\$ 92,268.00	Job 20/039YR	Child Care Partnership for Head Start
DURA PIER FACILITIES SERVICES LTD	82491	\$109,838.61	Job # 17/020CG, 18/060JN,	Facilities services
ENERGY FUTURE HOLDINGS CORP-DO NOT	88315	\$ 54,463.15	Service Agreement	Utilities
ENGLISH + ASSOCIATES ARCHITECTS INC	88648	\$ 52,015.00	Job# 20/043IA	Architectural Design services
ERC ENVIRONMENTAL & CONST SERV INC	87401	\$377,506.74	Job # 19/042MJ	Disaster Mitigation Commodities
EXECU TEAM STAFFING	88574	\$107,684.84	Job # 17/045KJ	Staffing Service
EXECUTIVE THREAT SOLUTIONS LLC	85264	\$130,528.00	Job #16/060CG, Service Agreement	Security service
FELLOWSHIP OF PURPOSE EARLY CHILDHO	87181	\$ 50,314.00	Job # 16/014YR, Service Agreement	Service Agreement
GALENA PARK ISD	27070	\$154,733.47	Interlocal Agreement	Interlocal Agreement
HARRIS COUNTY APPRAISAL DISTRICT	29680	\$135,199.00	Per Texas Law/Linebarger	Tax appraisal
HARRIS COUNTY TREASURER	29920	\$256,277.00	Service Agreement	Security Service
HIGH POINT SANITARY SOLUTIONS	31325	\$111,911.41	Job18/007KD, 18/075KD	Sanitation supplies
HILLCO PARTNERS LLC	87257	\$161,000.00	Job #20/038KJ	Contracted Services
HUMBLE INDEPENDENT SCHOOL DISTRICT	33610	\$ 86,085.86	Interlocal Agreement	Interlocal Agreement
IMAGINE LEARNING INCORPORATED	83848	\$298,200.00	Buyboard contract #579-19	Head Start subscription
KAPLAN EARLY LEARNING COMPANY	35683	\$ 63,128.97	Job #18/058KC, #17/046MR	Educational Supplies
KARCZEWSKI BRADSHAW LLP	87975	\$170,322.41	Professional Service Contract	Legal Services
KQC INVESTORS, LLC	83870	\$432,773.55	Lease Agreement	Lease Agreement for Head Start
LABATT INSTITUTIONAL SUPPLY COMPANY	86944	\$142,047.07	Job # 16/029TJ-03	Meals for Head Start
LOCKWOOD, ANDREWS & NEWNAM INC	88484	\$203,808.52	Job # 20/055KJ	Construction Management
MCGRUFF SEIBELS & WILLIAMS OF	39976	\$473,729.40	Job # 17/002LB	HCDE Insurance
METROPOLITAN LANDSCAPE MGMT INC	82060	\$ 82,173.70	Job # 15/023JN	Landscape service
METROPOLITAN LIFE INSURANCE COMPANY	87340	\$ 63,410.70	Agreement	Insurance Coverage
MOAK CASEY & ASSOCIATES INC	86264	\$ 53,000.00	Professional Service Contract	Accounting Service
POWERSCHOOL GROUP LLC	87278	\$107,285.62	Invoice	Sungard Annual maintenance renewal
PS LIGHTWAVE INC	86862	\$ 58,385.74	Job # 15/006MP	Technology Equipment/Supplies
PUBLIC AGENCY RETIREMENT SERVICES	60818	\$283,821.51	Payroll deduction	Payroll deduction
QSS, L.C	47923	\$225,119.11	Job # 15/037JN	Security equipment
SHELDON INDEPENDENT SCHOOL DISTRICT	52120	\$227,782.04	Interlocal	Interlocal Contract
SOA FIN1ST	84623	\$ 52,111.50	Job #20/019KJ	Accounting Service
SOUTHWEST CHARTER SCHOOL	83777	\$126,803.94	Interlocal	Interlocal Contract
TEXAS POLITICAL SUBDIVISIONS	58844	\$ 95,223.19	Insurance	Insurance Coverage
THE STANDARD LIFE INSURANCE	81820	\$ 87,371.14	Insurance	Insurance Coverage
THE TURNING POINT INC	87848	\$ 59,356.56	Job # 17/043KJ	Counseling Services
UNGERBOECK SOFTWARE INTERNATIONAL	86537	\$ 73,900.00	Service Agreement	Software
UNUM LIFE INSURANCE CO OF AMERICA	39630	\$ 73,995.63	Insurance	Employee's life insurance
UNUM LIFE INSURANCE CO. OF AMERICA	87696	\$110,191.50	Payroll deduction	Employee's life insurance
VERIZON WIRELESS	61927	\$128,871.03	GSA Contract	Wireless Service
VERSA CREATIVE GROUP LLC	88087	\$885,849.86	Job # 19/047KC	Marketing
VISTRA PREFERRED INC	88303	\$202,557.84	Service Agreement	Electrical service

HARRIS COUNTY DEPARTMENT OF EDUCATION
Procurement Card Report - February 2021

Description		
	Beginning	96
	New	2
	Closed	2
	Total:	96
<hr/>		
BUDGET MANAGER		
Budget Manager Codes	Division	
201	Adult Education	3
050	Business Support Services	2
925	Communications and Public Information	2
922	Cooperative for Afterschool Enrichment	3
901	Head Start	5
030	Human Resources	2
092	Client Engagement	3
924	Research and Evaluation	2
923	Center for Grants Development	1
014	Educator Certification and Professional Advancement	1
005	Center for Safe and Secure Schools	4
	Administration:	
011	Assistant Superintendent - Parker	2
012	Assistant Superintendent- Rodgers	2
094	Special Assistant to the Superintendent	1
	Chief of Staff for the Superintendent	1
001	Superintendent	1
	Executive Assistant to Board of Trustees	1
	Facilities:	
799	Facility Support Services	21
089	Choice Facility Partners	10
955	Gulf Coast Food Cooperative	1
	Instructional Support Services:	
	Teaching and Learning Center Administration	4
304	TLC - Special Populations	1
303	TLC - Science	1
302	TLC - Math	1
307	TLC - English/Language Arts	1
	TLC - Special Projects	1
	Purchasing Services:	
950	Purchasing	0
	Schools Division:	
131	AB - East	2
132	AB - West	2
970	Highpoint - East	2
	Fortis Academy	2
111	Special Education Therapy Services	2
501	Special Schools Administration	4
	Technology:	
093	Chief Information Officer	3
954	Records Management Services	2
091	Texas Virtual Schools	0
	Total:	<u>96</u>

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2020 to February 28, 2021

*Highlighted items are newly added transactions for the current month

Merchant Name	Transactions	
	Count	Amount
AMAZON	438	\$ 36,663.90
BUTLER BUSINESS PRODUCTS	54	\$ 8,973.02
COMCAST HOUSTON	1	\$ 2,015.77
IDENTOGO -TX FINGERPRINTING SERVICE	90	\$ 4,016.00
FELLOWES, INC.	1	\$ 2,815.98
PEPBOYS STORE	42	\$ 7,370.10
TASBO	66	\$ 19,086.00
WALMART/SAM'S CLUB	294	\$ 36,695.72
THE HOME DEPOT	254	\$ 19,533.08
BESTBUY	22	\$ 3,428.40
CHICK-FIL-A	23	\$ 3,745.07
HOUSTON PERMITTING CENTER	17	\$ 5,156.38
IN*TRANSACTIONS (MISC.)	49	\$ 16,079.83
OFFICE MAX/DEPOT	60	\$ 8,354.22
PAYPAL TRANSACTIONS	28	\$ 12,234.05
GRAINGER	44	\$ 8,776.89
INDEED	31	\$ 13,791.47
ZERO TO THREE NATIONAL CENTER	2	\$ 7,267.00
USPS POST OFFICE	180	\$ 6,401.53
ZOOM.US	69	\$ 5,557.95
FP MAILING SOLUTIONS	10	\$ 5,625.50
JASON'S DELI	33	\$ 3,187.99
JOHNSTONE SUPPLY	5	\$ 2,348.10
AMERICAN REGISTRY	3	\$ 3,612.00
J. HARDING & CO.	13	\$ 4,346.57
UNITED REFRIGERATION, INC.	27	\$ 5,406.34
ACE MART	4	\$ 3,657.34
EIG*TRANSACTIONS (MISC.)	20	\$ 2,723.43
JOHNSON SUPPLY	20	\$ 2,551.69
SQ*TRANSACTIONS (MISC.)	15	\$ 2,317.51
HUBSPOT, INC.	6	\$ 2,400.00
STK*SHUTTERSTOCK	3	\$ 2,873.00
TASA AUTHNET	10	\$ 2,789.00
ALONTI CAFÉ & CATERING	13	\$ 2,557.69
ASBO	2	\$ 2,290.00
CRISIS PREVENTION	4	\$ 2,215.00
FOUNDATIONS	1	\$ 3,498.30
GOVERNMENT FINANCE OFFICERS OF TEXAS	5	\$ 2,200.00
HMNS ONLINE	2	\$ 2,350.00

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2020 to February 28, 2021

*Highlighted items are newly added transactions for the current month

Merchant Name	Transactions	
	Count	Amount
LASERFICHE	7	\$ 3,393.00
TABSE STATE CONFERENCE 2021	12	\$ 2,065.82
O'REILLY AUTO PARTS	12	\$ 2,016.74
EXXONMOBIL	55	\$ 2,360.67
LA MADELEINE	9	\$ 2,045.49
Total Vendor Charges > \$2,000	2,056	\$ 298,793.54
Total Vendor Charges < \$2,000	1,048	\$ 133,714.47
Total Year-to-Date Vendor Charges	3,104	\$ 432,508.01

HCDE Procurement Card Report

March Statement

2021-03-04	FIESTA EN GUADALAJARA	\$160.40
2021-03-04	SAMSCLUB.COM	\$190.99
2021-03-05	LOWES #00097*	\$46.32
2021-03-06	PAPPADEAUX SEAFOOD #76	\$124.41
2021-03-06	IDENTOGO - TX FINGERPR	\$49.25
2021-03-07	AMAZON.COM*UO1KP69W3	\$76.10
2021-03-07	AMAZON.COM*VJ1EL6JH3	\$48.54
2021-03-08	ADOBE ACROPRO SUBS	\$14.99
2021-03-08	CHEVRON 0154465	\$74.41
2021-03-08	TEXACO 0303707	\$35.00
2021-03-08	ENTERPRISE RENT-A-CAR	\$161.74
2021-03-09	H.L. FLAKE COMPANY	\$19.44
2021-03-09	THE HOME DEPOT #0585	\$13.44
2021-03-09	THE HOME DEPOT #6985	\$18.20
2021-03-09	MRSJDESIGNS, LLC	(\$2.04)
2021-03-09	UNITED REFRIG BR #92	\$82.15
2021-03-09	BLUESKY APPS	(\$12.49)
2021-03-09	WAL-MART #3302	\$54.72
2021-03-09	THE COUNCIL FOR PROFES	\$1,700.00
2021-03-09	CITY OF BAY TOWN ALARM	\$28.00
2021-03-09	INDEED	\$508.08
2021-03-09	CITY SUPPLY COMPANY, I	\$13.47
2021-03-10	LA QUINTA INNS 0907	\$112.48
2021-03-10	THE HOME DEPOT #0577	\$58.23
2021-03-10	THE HOME DEPOT #6985	\$64.68
2021-03-10		(\$1.79)
2021-03-10	ALL POINTS FOODSERVICE	\$303.76
2021-03-10	GRACES ON KIRBY	\$149.62
2021-03-10	QR-CODE-GENERATOR.COM	(\$178.88)
2021-03-10	THINKIFIC.COM	\$99.00
2021-03-10	SXSW, LLC	\$159.00
2021-03-10	UNITED REFRIG BR #83	\$86.85
2021-03-10	IDENTOGO - TX FINGERPR	\$49.25
2021-03-10	STATEFOODSAFETYCOM	\$10.00
2021-03-11	THE HOME DEPOT #0569	\$55.74
2021-03-11	TURNER'S HARDWARE	\$25.51
2021-03-11	CHICK-FIL-A #02918	\$61.56
2021-03-11	THE HOME DEPOT #0585	\$7.98
2021-03-11	GRAMMARLY COMV0VMLL	(\$59.95)
2021-03-11	EMPIRE TOOL TRADERS	\$8.48
2021-03-11	TX HHSC CCL FEE	\$10.48
2021-03-11	TX HHSC CCL FEE	\$24.80
2021-03-11	TX HHSC CCL FEE	\$6.39
2021-03-11	IDENTOGO - TX FINGERPR	\$49.25
2021-03-11	IDENTOGO - TX FINGERPR	\$49.25
2021-03-11	ZOOM.US 888-799-9666	(\$128.97)
2021-03-12	883-PEPBOYS	\$656.44
2021-03-12	883-PEPBOYS	\$17.92
2021-03-12	CAFE NATALIE	\$30.00
2021-03-12	BITLY.COM	\$37.31
2021-03-12	THE HOME DEPOT #0577	\$160.13
2021-03-13	KING RANCH TX KITCHEN	\$351.50
2021-03-13	ZOOM.US 888-799-9666	\$44.97
2021-03-13	INDEED	\$503.19
2021-03-14	AMAZON.COM*KD9ZO7D83	\$76.19

HCDE Procurement Card Report - March Statement

2021-03-15	HOUSTON CHRONICLE CIRC		(\$18.51)
2021-03-16	IDENTOGO - TX FINGERPR		\$49.25
2021-03-18	THE HOME DEPOT #6510		\$25.49
2021-03-18	EXXONMOBIL 47937826		\$69.11
2021-03-18	INDEED		\$513.84
2021-03-19	IN *J.COLE PRODUCTIONS		\$350.00
2021-03-22	THE HOME DEPOT #0569		\$102.79
2021-03-22	INDEED		\$500.64
2021-03-22	CHEVRON 0359347		\$72.21
2021-03-22	TX DPS PRIV SEC BUS		\$412.00
2021-03-22	TX DPS PRIV SEC IND		\$57.00
2021-03-23	THE HOME DEPOT #0569		\$79.70
2021-03-23	THE HOME DEPOT #0577		\$45.08
2021-03-23	883-PEPBOYS		\$229.78
2021-03-23	CITY SUPPLY COMPANY, I		\$97.50
2021-03-23	LOWES #01145*		\$27.94
2021-03-23	UH DIVISION OF STUDENT		\$250.00
2021-03-24	CITY SUPPLY COMPANY, I		(\$97.50)
2021-03-24	IN *J.COLE PRODUCTIONS		\$375.00
2021-03-24	LOWES #00501*		\$60.18
2021-03-24	CE HOUSTON SE		\$610.08
2021-03-24	TX HHSC CCL FEE	Compton	\$152.61
2021-03-25	NORTHERN TOOL EQUIP TX		\$30.04
2021-03-25	THE HOME DEPOT #6586		\$54.77
2021-03-25	EDWEEK PREMIUM DIGITAL		\$35.00
2021-03-25	SUMMIT ELECTRIC SUPPLY		\$933.90
2021-03-25	LINKEDIN 5512404586		\$64.94
2021-03-25	IN *J.COLE PRODUCTIONS		\$50.00
2021-03-25	IDENTOGO - TX FINGERPR		\$49.25
2021-03-26	THE HOME DEPOT 577		\$500.00
2021-03-26	THE HOME DEPOT #0577		(\$41.15)
2021-03-26	BLUESKY APPS		\$19.99
2021-03-26	IN *J.COLE PRODUCTIONS		\$125.00
2021-03-26	IN *J.COLE PRODUCTIONS		\$350.00
2021-03-26	AMZN MKTP US*1F5T76OU3		\$59.96
2021-03-26	IDENTOGO - TX FINGERPR		\$40.75
2021-03-26	USPS PO 4801790029		\$110.00
2021-03-26	INDEED		\$502.35
2021-03-26	PATH, INT'L		\$70.00
2021-03-27	IN *J.COLE PRODUCTIONS		\$75.00
2021-03-27	AMZN MKTP US*4L4585SD3		\$62.99
2021-03-27	WALMART.COM AT		\$121.95
2021-03-28	HOUSTON CHRONICLE CIRC		\$16.95
2021-03-28	AMZN MKTP US*0A0TH6XS3		\$25.99
2021-03-29	IN *J.COLE PRODUCTIONS		\$25.00
2021-03-29	SUMMIT ELECTRIC SUPPLY		\$362.50
2021-03-29	WALMART.COM AZ		\$268.00
2021-03-29	TX HHSC CCL FEE		\$51.38
2021-03-29	O'REILLY AUTO PARTS 40		\$46.95
2021-03-29	CHEVRON 0205468		\$71.44
2021-03-29	883-PEPBOYS		\$113.85
2021-03-29	PAPPAS BAR-B-Q #666Q80		\$75.26
2021-03-29	CARRABBAS RESTAURANT		\$72.79
2021-03-29	THE HOME DEPOT #1832		\$16.98
2021-03-29	THE HOME DEPOT #0577		\$104.90
2021-03-29	TURNER'S HARDWARE		\$15.99
2021-03-30	AMZN MKTP US*YQ9FU2X93		\$279.98

HCDE Procurement Card Report - March Statement

2021-03-30	AMAZON.COM*XJ72F8ED3		\$18.18
2021-03-30	THE HOME DEPOT 6507		\$81.44
2021-03-30	NATIONAL HEAD START AS		\$499.00
2021-03-30	DOLLAR TREE		\$6.00
2021-03-30	CHILDREN AT RISK - MOT		\$45.00
2021-03-30	INDEED		\$500.60
2021-03-30	CAREERECO		\$250.00
2021-03-30	883-PEPBOYS		\$283.28
2021-03-30	AMZN MKTP US*X58QZ5Y33		\$160.98
2021-03-30	ZOOM.US 888-799-9666		\$40.65
2021-03-30	IN *J.COLE PRODUCTIONS		\$100.00
2021-03-30	AMZN MKTP US*XO84553G3		\$43.27
2021-03-31	IDENTOGO - TX FINGERPR		\$49.25
2021-03-31	PP*TRUE IMAGE		\$600.00
2021-03-31	UNIV OF INCARNATE WORD		\$500.00
2021-03-31	EMPLOYTEST LLC		\$450.00
2021-03-31	AMZN MKTP US		(\$3.30)
2021-03-31	PAYPAL *NATIONALALL		\$1,788.00
2021-03-31	IN *J.COLE PRODUCTIONS		\$50.00
2021-03-31	IN *J.COLE PRODUCTIONS		\$50.00
2021-04-01	BLACK WALNUT CAFE VINT		\$35.25
2021-04-01	SHELL OIL 575430827QPS		\$34.00
2021-04-01	SALTGRASS HUMBLE		\$120.65
2021-04-01	THE HOME DEPOT #6509		\$143.97
2021-04-01	DROPBOX 62VRY5C54W99		\$127.79
2021-04-01	TST* PHIL & DEREK S RE		\$55.54
2021-04-01	SUMMIT ELECTRIC SUPPLY		\$287.66
2021-04-01	CITY SUPPLY COMPANY, I		\$181.52
2021-04-02	INDEED		\$121.32
2021-04-03	AMAZON.COM*G958Z8LC3		\$71.40
2021-04-03	AMZN MKTP US*1549A0LJ3		\$59.97
2021-04-03	IDENTOGO - TX FINGERPR		\$49.25
2021-04-04	WAL-MART #3302		\$41.91
2021-04-04	WETRANSFER		\$12.00
2021-04-04	AMAZON.COM*Y45431MT3		\$111.90

- **\$21,998.86**

001 - Superintendent's Office

2021-03-31	HOUSTON CHRONICLE CIRC		\$439.95
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001 - Superintendent's Office \$439.95

005 - Center for Safe and Secure Schools

2021-03-05	JASON'S DELI TNY 028	64150000	Lunch - Run of Show	\$61.87
2021-03-11	FAJITA PETE'S - MEMORI	64150000	Lunch - NPO E&E Collaborative Meeting	\$375.68
2021-03-11	AMZN MKTP US*TC20L0B63	63990000	Covers for Audit Tablets	\$57.49
2021-03-12	AMAZON.COM*359C47IQ3	63290000	Reading Material - Stories That Stick	\$25.48
2021-03-29	OFFICE DEPOT #416	63960000	Copies	\$52.52

005 - Center for Safe and Secure Schools \$573.04

010 - Board of Trustees

2021-04-01	J. HARDING & CO	64990000	Logo and Name Embroidery	\$208.48
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010 - Board of Trustees \$208.48

HCDE Procurement Card Report - March Statement

011 - Assistant Superintendent-Parker

2021-03-09	DOLLARTREE	63990000	Supplies for SuperMentor program, JD Walker	\$18.00
2021-03-11	PAPPADEAUX SEAFOOD #76	64150000	Business Meeting Meal, Jonathan Parker	\$118.73
2021-03-12	TASBO	64150000	Membership dues for Theresa Perez	\$135.00
2021-03-12	A.R.H.E.	64150000	Membership Fee for Jonathan Parker	\$125.00

011 - Assistant Superintendent-Parker \$396.73

012 - Assistant Superintendent-McLeod

2021-03-06	TST* CAFE EXPRESS - RI	64150000	Lunch for E&E Zoom Meeting Discussion 3/5/21	\$93.10
2021-03-07	AMZN MKTP US*QI2QO1HZ3	63990000	Supplies for E&E 3-Day Mtg. 3/10-12/21	\$8.49
2021-03-08	WM SUPERCENTER #3640	64180000	Refreshments for E&E 3-Day Mtg. 3/10-12/21	\$52.64
2021-03-08	WM SUPERCENTER #4526	63990000	Split - Supplies E&E 3-Day Mtg. 3/10-12/21 (47.76%)	\$16.94
2021-03-08	WM SUPERCENTER #4526	64180000	Split - Refreshments E&E 3-Day Mtg. 3/10-12/21 (52.24%)	\$18.53
2021-03-09	THE FRENCH CORNER CATE	64150000	Lunch E&E 3-Day Mtg. 3/10-12/21 Day 1	\$154.50
2021-03-09	THE FRENCH CORNER CATE	64150000	Breakfast for E&E 3-Day Mtg. 3/10-12/21 - Day 1	\$84.40
2021-03-10	THE FRENCH CORNER CATE	64150000	Breakfast for E&E 3-Day Mtg. 3/10-12/21 - Day 2	\$125.65
2021-03-10	THE FRENCH CORNER CATE	64150000	Lunch for E&E 3-Day Mtg. 3/10-12/21 - Day 2	\$174.40
2021-03-11	THE FRENCH CORNER CATE	64150000	Lunch for E&E 3-Day Mtg. 3/10-12/21 - Day 3	\$163.45
2021-03-11	THE FRENCH CORNER CATE	64150000	Breakfast for E&E 3-Day Mtg. 3/10-12/21 - Day 3	\$134.60
2021-03-29	AMZN MKTP US*H46WT5HO3	63990000	Supplies	\$48.78
2021-03-30	AMZN MKTP US*Z34F51N93	63990000	Supplies	\$12.99
2021-03-30	AMZN MKTP US*HD4S30YP3	63990000	Supplies	\$24.99
2021-03-30	AMZN MKTP US*KQ52U5XV3	63990000	Supplies	\$44.98
2021-04-02	TST* THE BREAKFAST KLU	64150000	Collaborative Breakfast Meeting	\$25.76
2021-04-02	DISTRICT 7 GRILL CORPO	64150000	Collaborative Breakfast Meeting	\$30.06

012 - Assistant Superintendent-McLeod \$1,214.26

014 - Alternative Teacher Certification

2021-03-11	AMAZON.COM*UD47S8TO3	63990000	General supplies - ECA - Lidia Zatopek	\$74.97
2021-03-11	FILEMAKER,INC.	63970001	Software License Renewal - FileMaker Pro Add On	\$282.10

014 - Alternative Teacher Certification \$357.07

HCDE Procurement Card Report - March Statement

030 - Human Resources

2021-03-09	TX EDUCATN AGY CERT	64990000	TEA Educational Aide	\$17.00
			Certification Application Fee	
2021-03-09	TX EDUCATN AGY CERT	64990000	TEA Educational Aide	\$17.00
			Certification Application Fee	
2021-03-11	TX EDUCATN AGY CERT	64990000	TEA Educational Aide	\$17.00
			Certification Application Fee	
2021-03-11	TX EDUCATN AGY CERT	64990000	TEA Educational Aide	\$17.00
			Certification Application Fee	
2021-03-11	TX EDUCATN AGY CERT	64990000	TEA Educational Aide	\$17.00
			Certification Application Fee	

030 - Human Resources \$85.00

050 - Business Support Services

2021-03-07	AMZN MKTP US*S504Z0GB3	64990000	FLASH DRIVE 3YR DATA RECOVERY PLAN FOR DR.AMEZCUA	\$14.97
2021-03-07	AMAZON.COM*FD7X733C3	64990000	DR.AMEZCUA WIRELESS SECURITY CAMERA	\$203.39
2021-03-08	INDIOS TACO HOUSE	64150000	ACCOUNTANT MTG EMPLOYEE SURVEY RESULTS 3.8.21	\$18.04
2021-03-08	UNT COMMERCE MANAGER	64970000	DR.AMEZCUA GTOT MEMBERSHIP FEE THRU 3.1.2022	\$75.00
2021-03-09	INDIOS TACO HOUSE	64150000	BUS SVCS MTG EMPLOYEE SURVEY RESULTS ON 3.9.21	\$9.00
2021-03-09	INDIOS TACO HOUSE	64150000	BUS SVCS MTG EMPLOYEE SURVEY RESULTS 3.9.21	\$6.22
2021-03-10	INDIOS TACO HOUSE	64150000	PURCHASING MTG EMPLOYEE SURVEY RESULTS 3.10.21	\$25.32
2021-03-11	WWW.GRCIQ.COM			\$199.00
2021-03-11	TASBO			\$135.00
2021-03-11	DOODLY - DOODLY ENTER	64990000	DR.AMEZCUA SUBSCRIPTION TO DOODLY ANNUAL FEE	\$480.00
2021-03-11	AMAZON.COM*FM0CB6F53	63290000	BOOK FOR RESEARCH FOR YOUTH LEADERSHIP CONFERENCE	\$46.81
2021-03-29	PARTY CITY 971	64990000	EASTER BASKET ITEMS FOR ROTARY	\$25.00
2021-03-29	DOLLAR TREE	64990000	EASTER BASKET ITEMS FOR ROTARY	\$49.00
2021-03-29	DOLLAR TREE	64990000	EASTER BASKET ITEMS FOR ROTARY	\$43.00

050 - Business Support Services \$1,329.75

HCDE Procurement Card Report - March Statement

083 - Facilities Support Services

2021-03-04	THE HOME DEPOT #0565	63990000	Microwave for breakroom / 1st floor	\$99.00
2021-03-05	AMZN MKTP US	63990000	Refund/return mouse	(\$8.00)
2021-03-07	AMZN MKTP US*AB9BI3VO3	63990000	Misc office supplies	\$29.98
2021-03-08	THE HOME DEPOT 577	63190000	Maintenance supplies - Facilities	\$86.86
2021-03-09	JOHNSON SUPPLY N SHE	63150000	A/C parts for 502	\$663.39
2021-03-09	CHEVRON 0108129	63110000	Unit #41 Fuel	\$20.00
2021-03-10	THE HOME DEPOT #0569	63190000	Split - Maintenance supplies - Facilities (21.63%)	\$23.94
2021-03-11	CHASE - CITY OF HOUSTO	64920000	Permit Conv fee - Facilities	\$8.00
2021-03-11	CITY OF HOUSTON ADMIN	64920000	Building permit - Facilities	\$267.53
2021-03-12	THE HOME DEPOT #0577	63180000	Misc custodial supplies	\$11.88
2021-03-12	THE HOME DEPOT 577	63990000	Misc building supplies for 6300	\$269.44
2021-03-12	AMAZON.COM*UI0BV9XL3	63990000	Misc office supplies	\$39.99
2021-03-18	JOHNSON SUPPLY PASADEN	63190000	Maintenance supplies - Facilities	\$172.83
2021-03-19	CE HOUSTON 3759	63940001	Fan Motor for chillers / 6300	\$1,078.08
2021-03-22	THE HOME DEPOT 577	63990000	Plants/building supplies 5th floor	\$265.36
2021-03-22	TEXAS CONTINUING EDUCA	64970000	Continuing ed for J. Lara	\$30.00
2021-03-23	FP MAILING SOLUTIONS	64980000	Postage	\$656.00
2021-03-24	USPS PO 4801740017	64980000	Postage	\$55.00
2021-03-24	LOWES #00681*	63190000	Misc maintenance supplies	\$39.94
2021-03-24	GRAINGER	63990000	Misc kitchen supplies	\$539.12
2021-03-24	GRAINGER	63990000	Misc kitchen supplies	\$579.60
2021-03-24	USPS PO 4801740017	64980000	Postage	\$55.00
2021-03-25	SAMSClub.COM	63990000	Breakroom supplies	\$26.66
2021-03-25	PIZZA HUT #27168	64150000	Meeting with maintenance staff for Auction items	\$76.00
2021-03-25	HOUSTON PERMITTING CTR		Building Permits - Facilities	\$445.87
2021-03-26	CHEVRON 0108129	63110000	Fuel for Unit #25	\$17.09
2021-03-26	USPS PO 4801740017	64980000	Postage	\$110.00
2021-03-29	THE HOME DEPOT 569	63190000	Maintenance supplies - Facilitates	\$95.95
2021-03-30	AMAZON.COM*D05RE9UV3	63990000	Rug Doctor for NPO	\$593.32
2021-03-31	PIZZA HUT #27168	64150000	Meeting/Facilities Staff Auction clean out	\$102.92
2021-03-31	AMZN MKTP US*R970V2E13	63990000	Misc office supplies	\$10.99
2021-03-31	OFFICE DEPOT #2809	63990000	Misc Facilities office supplies	\$212.99
2021-03-31	STOKES HARDWARE AND S	63190000	Misc maintenance supplies	\$31.63
2021-03-31	AMAZON.COM*D05BT49G3	63990000	Misc Facilities' supplies	\$19.99
2021-04-01	JOHNSON SUPPLY N SHE	63150000	More parts and supplies for a/c 502	\$872.74
2021-04-01	JOHNSON SUPPLY N SHE	63150000	Supplies for 502 a/c	\$75.28
2021-04-01	STOKES HARDWARE AND S	63190000	Misc maintenance supplies	\$21.48

083 - Facilities Support Services \$7,695.85

084 - Facilities Operations

2021-03-11	CHASE-CITYOFHOUSTONHE A	64920000	Permit Conv fee - ABS West	\$2.50
2021-03-11	CITY OF HOUSTON-HEALTH	64920000	Building permit - ABS West	\$90.00
2021-03-22	IN *SWETTCORP	62460000	Elevator services - Highpoint East	\$205.00
2021-03-26	UNITED REFRIG BR #83	63150000	Building supplies - Highpoint East	\$131.50
2021-03-31	C OF H SOLID WASTE MGT	64920000	Building Permit - ABS East	\$178.34

084 - Facilities Operations \$607.34

HCDE Procurement Card Report - March Statement

089 - Choice Facility Partners

2021-03-13	HUBSPOT INC.	64990000	Subscription for CRM usage-Choice Partners	\$400.00
2021-03-23	TASBO	64940000	TASBO 2021 Engage Annual Conference Classes Refund	(\$40.00)
2021-03-24	BUTLER BUSINESS PRODUC	63990000	Office supplies for Choice Partners	\$184.80
2021-03-25	BUTLER BUSINESS PRODUC	63990000	Office supply for Choice Partners	\$24.87
2021-03-31	FORWARD TIMES PUBLISHI	64960000	Advertisement for bid 21/042MJ	\$540.00
2021-03-31	INFORMACION PUBLISHING	64960000	Advertisement for bid 21/042MJ	\$630.00

089 - Choice Facility Partners \$1,739.67

089 - Choice Partners

2021-03-09	DEMERIS BARBECUE - SHE	64150000	CP Year In Review Meeting_030921	\$325.00
2021-03-24	TEXAS K-12 CTO COUNCIL	64140000	Registration for Texas K-12 CTO Clinic	\$299.00
2021-03-29	TAPPA	64940000	2021 TAPPA Virt. Conf. Registration - SKendrick	\$50.00

089 - Choice Partners \$674.00

090 - Technology Support Services

2021-03-07	AMAZON.COM	63990000	Supplies - Refund for 3-D Printer Return	(\$368.62)
2021-03-08	TEAMVIEWER.COM	63970001	Software License Renewal - TeamViewer	\$1,548.00
2021-03-10	ALONTI CAFE & CATERING	64150000	Lunch Meeting	\$347.12
2021-03-25	AMZN MKTP US*BW0TQ4S73	63990000	Supply Item - for Presentation Set Ups	\$382.45
2021-03-29	AMZN MKTP US*CA2O42Y03	63990000	Supply Item - for Presentation Set Ups	\$49.99
2021-04-01	TYPEFORM S.L	63970001	Software renewal	\$70.00

090 - Technology Support Services \$2,028.94

092 - Marketing Services

2021-03-05	EIG*CONSTANTCONTACT.C O	64990000	Subscription for HCDE usage	\$395.00
2021-03-22	J. HARDING & CO	64960004	Apparel with HCDE logo	\$56.98
2021-03-25	EIG*CONSTANTCONTACT.C O	64990000	Subscription for HCDE usage	\$1,925.19
2021-03-31	TEXAS SCHOOL PUBLIC RE	64960004	Ad-Communication Matters Summer & Fall \$1,125 each	\$2,250.00
2021-03-31	TEXAS SCHOOL PUBLIC RE	64940000	HCDE sponsorship of 2021 TSPRA conference.	\$1,500.00
2021-03-31	TEXAS SCHOOL PUBLIC RE	62650000	HCDE exhibit booth at 2021 TSPRA conference.	\$2,150.00
2021-04-02	NSPRA	64970000	Split - NSPRA Membership-J.Wachs (29.84%)	\$285.00
2021-04-02	NSPRA	64140000	Split - NSPRA Conf. Reg-J.Wachs (70.16%)	\$670.00
2021-04-02	NSPRA	64140000	NSPRA mbrshp fee & 2021 conference registration	\$955.00

092 - Marketing Services \$10,187.17

HCDE Procurement Card Report - March Statement

093 - Chief Information Officer

2021-03-13	HOUSTON CHRONICLE CIRC	63970000	Online newspaper subscription for D. Clark	\$18.02
2021-03-31	NSPRA	64140000	NSPRA Conf. Reg for D. Clark	\$695.00

093 - Chief Information Officer \$713.02

111 - Therapy Services

2021-03-05	ZOOM.US 888-799-9666	64990000	Used for virtual workshop	\$199.90
2021-03-12	ZOOM.US	64990000	Unapproved Charge- refund issued	(\$105.96)
2021-03-16	EIG*CONSTANTCONTACT.C O	64990000	Email Blast for recruitment	\$65.00

111 - Therapy Services \$158.94

131 - ABC East

2021-03-05	SAMSCLUB #8244	64990000	Expenses for Boystown	\$55.27
2021-03-05	OFFICE DEPOT #1127	63990000	Expenses for office supplies	\$13.98
2021-03-06	LOWES #01570*	63990000	Expenses for supplies	\$94.76
2021-03-07	WAL-MART #2718	64990000	Expenses for Supplies	\$9.98
2021-03-08	USPS PO 4813700023	64980000	Certificate of mailing for parents	\$14.10
2021-03-11	USPS PO 4816200530	64980000	Certificate of mailing for parents	\$4.65
2021-03-12	BEST BUY 00002337	63990000	Expense for tech supplies	\$122.96
2021-03-12	CRISIS PREVENTION	63990000	Expenses for CPI	\$1,724.28
2021-03-12	CHICK-FIL-A #03071	63410000	Expenses for students	\$29.96
2021-03-13	USPS PO 4801290015	64980000	Certificate of mailing for parents	\$4.70
2021-03-23	SAMS CLUB #8244	64990000	Face mask and water for Students	\$97.58
2021-03-24	INDIOS TACO HOUSE	64150000	Expenses for budget meeting	\$25.20
2021-03-24	USPS PO 4816200530	64980000	Certificate of mailing for parents	\$64.80
2021-03-26	USPS PO 4816200530	64980000	Certificate of mailing for parents	\$181.15
2021-03-26	PIZZA HUT 032231	63410000	Expenses for students	\$20.00
2021-03-30	OFFICE DEPOT #482	63990000	Reverse for tax charge	(\$36.00)
2021-03-30	H-E-B #540	64990000	Expenses for Domestic Lab	\$11.56
2021-03-30	OFFICE DEPOT #482	63990000	taxes were charge, charges reversed	\$36.00
2021-03-30	OFFICE DEPOT #482	63990000	Expenses for supplies	\$33.26
2021-03-30	USPS PO 4813700023	64980000	Certificate of mailing for parents	\$5.75
2021-03-31	SAMSCLUB.COM	64990000	Expenses for students	\$83.28
2021-03-31	AMZN MKTP US*T25HS9BZ3	63990000	Expense for Supplies	\$283.78
2021-04-01	PIZZA HUT 032231	63410000	Expenses for students	\$238.70
2021-04-01	SAMSCLUB #8244	64990000	Expenses for students	\$76.65
2021-04-02	USPS PO 4801290015	64980000	Certificate of mailing for parents	\$29.88
2021-04-04	KROGER #740	63990000	Expenses for supplies	\$21.57
2021-04-04	WALGREENS #4328	63990000	Expenses for supplies	\$58.88

131 - ABC East \$3,306.68

HCDE Procurement Card Report - March Statement

132 - ABC West

2021-03-05	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$60.49
2021-03-06	SAMSCLUB #8245	64990000	Boys Town Trading Store/rewards for students	\$142.66
2021-03-08	SAMSCLUB #4769	63990000	General Supplies	\$66.74
2021-03-08	SAMSCLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$38.63
2021-03-08	SAMSCLUB #4769	63980000	Food for Classroom	\$35.76
2021-03-08	SAMS CLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$191.28
2021-03-08	SAMS CLUB #4769	63980000	Food for Classroom	\$137.34
2021-03-08	SAMS CLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$44.80
2021-03-08	SAMS CLUB #4769	63980000	Food for Classroom	\$19.44
2021-03-08	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$6.30
2021-03-09	AMZN MKTP US	63990000	Return of General Supplies for the Nurse	(\$18.79)
2021-03-09	WAL-MART #3296	63990000	General Supplies for the Staff	\$8.88
2021-03-09	OFFICE DEPOT #67	63910000	Instructional Materials for Students	\$123.82
2021-03-10	AMZN MKTP US*DJ8Z94AY3	63990000	General Supplies for the Nurse	\$65.96
2021-03-10	AMZN MKTP US*LL2PO2DS3	63990000	General Supplies for the Staff	\$16.98
2021-03-11	DOLLARTREE	64990000	Boys Town Trading Store/rewards for students	\$169.00
2021-03-11	DOLLARTREE	64990000	Boys Town Trading Store/rewards for students	\$73.50
2021-03-11	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$8.40
2021-03-12	SHELL OIL 12457945009	63110000	ABS West Van Fill Up	\$59.78
2021-03-12	SHELL OIL 12457945009	63110000	ABS West Bus Fill Up	\$134.75
2021-03-12	USPS PO 4803790066	64980000	Certified Mail for Parents & Students	\$36.40
2021-03-16	GIANT DOLLAR 6	64990000	Boys Town Trading Store/Rewards for Students	\$37.06
2021-03-22	AMZN MKTP US	63990000	Refund General Supplies for the Nurse	(\$31.57)
2021-03-22	PAYPAL *PUBLISHPWR	63910000	Instructional Materials for the Students	\$87.00
2021-03-22	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$7.22
2021-03-23	USPS PO 4803790066	64980000	Certified Mail for Parents & Students	\$4.20
2021-03-25	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$4.20
2021-03-25	SAMSCLUB #4769	63990000	General Supplies	\$85.76
2021-03-25	SAMSCLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$199.20
2021-03-25	WAL-MART #3584	63990000	General Supplies	\$27.72
2021-03-25	SAMS CLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$89.82
2021-03-25	SAMS CLUB #4769	64990000	Boys Town Trading Store/rewards for students	\$634.18
2021-03-25	WM SUPERCENTER #3584	64990000	Boys Town Trading Store/rewards for students	\$89.38
2021-03-26	USPS PO 4803790066	64980000	Certified Mail for Parents & Students	\$29.24

HCDE Procurement Card Report - March Statement

132 - ABC West

2021-03-29	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$2.10
2021-03-30	USPS PO 4801500411	64980000	Certified Mail for Parents & Students	\$19.50
2021-03-31	USPS PO 4803790066	64980000	certified mail for the parents	\$4.50
2021-03-31	SAMS CLUB #4769	63990000	General Supplies for Boys Town	\$28.96
2021-03-31	SAMSCLUB #4769	64990004	Field Trip for the Students for the Park	\$101.10
2021-04-01	PIZZA HUT #27164	64990000	Boys Town Rewards for Students	\$227.56
2021-04-01	USPS PO 4803790066	64980000	Certified Mail for Parents	\$2.10
2021-04-01	USPS PO 4801500411	64980000	Certified mail for the parents	\$20.34
2021-04-01	AMZN MKTP US*J32ZT63T3	63990000	General Supplies for the Nurse	\$99.99

132 - ABC West \$3,191.68

190 - Technology Cloud Project

2021-04-02	ADOBE *800-833-6687	63970000	Adobe ID account login - Access Adobe Products	\$9.99
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190 - Technology Cloud Project \$9.99

201 - Adult Education

2021-03-08	SHIPLEY S MASON RD	64180000	Refreshments for AED Ops Meeting	\$31.98
2021-03-08	DEMERIS BARBECUE - SHE	64180000	Refreshments for AED Ops Meeting	\$135.20
2021-03-08	PICATA PIZZA & PASTA	64180000	Refreshments for AED Staff Meeting	\$132.92
2021-03-15	EXTRA SPACE 0521	62680000	Storage for AED Furniture and materials	\$110.50
2021-03-20	SMK*SURVEYMONKEY.COM	63970000	Split - Software Purchase for AED Virtual Classes (50%)	\$479.70
2021-03-20	SMK*SURVEYMONKEY.COM	63970000	Split - Software Purchase for AED Virtual Classes (50%)	\$479.70
2021-03-28	OFFICEMAX/DEPOT 6782	63990000	Split - Copies of binders for presentation (50%)	\$63.31
2021-03-28	OFFICEMAX/DEPOT 6782	63990000	Split - Copies of binders for presentation (50%)	\$63.30
2021-03-29	JASON'S DELI TNY 028	64180000	Refreshments for Ops Meeting/12+ Project	\$127.94
2021-04-01	ALONTI CAFE & CATERING	64180000	Refreshments for AED Ops Meeting	\$141.41
2021-04-04	AMAZON.COM*G75DH02N3	64180000	General Supplies for Division	\$128.22

201 - Adult Education \$1,894.18

301 - ISS-Division Wide

2021-03-08	PAPPAS BAR-B-Q #061Q80	64150000	Culture Data Analysis Meeting lunch	\$147.40
2021-03-11	WAL-MART #4526	64180000	Refreshments for TLC Meeting 3/12/21	\$58.52
2021-03-14	LA MADELEINE SAWYER HE	64150000	Breakfast for TLC Meeting 3/12 & 24/21 - Day 1	\$192.00
2021-03-25	TST* CAFE EXPRESS - RI	64150000	Lunch for TLC Quarter Reflections Mtg. 3/24/21	\$198.77

301 - ISS-Division Wide \$596.69

HCDE Procurement Card Report - March Statement

302 - ISS-Math

2021-03-09	JASON'S DELI TNY 028	64150000	CAMT Meeting Participants Lunch	\$183.10
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302 - ISS-Math	\$183.10
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304 - ISS-Bilingual

2021-03-10	AMAZON.COM*YM0GI0GI3	63910000	Instructional Material - The Reading Brain	\$15.99
2021-03-11	ZOOM.US 888-799-9666	64990000	Zoom refund from an original payment.	(\$4.28)
2021-03-25	OFFICE DEPOT #17	63990000	Office Supplies - Pens, markers, comp. notebooks	\$87.45

304 - ISS-Bilingual	\$99.16
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307 - ISS-English Language Arts

2021-03-22	AMAZON.COM*W220Q7TZ3	63990000	Office Supplies - Earbud/Headphones	\$29.99
2021-03-23	IN *J.COLE PRODUCTIONS	64990000	Graphic Design for TLC workshops.	\$125.00
2021-03-23	AMAZON.COM*JZ1CI44K3	63290000	Reading Materials for ELA TLC Director.	\$44.09
2021-03-24	BUTLER BUSINESS PRODUC	63990000	Office supplies - toner, batteries, index cards	\$231.97
2021-03-24	BUTLER BUSINESS PRODUC	63990000	Office Supply - Cyan Toner	\$111.79
2021-03-24	BUTLER BUSINESS PRODUC	63990000	Office supply - Yellow toner	\$111.79
2021-03-24	ZOOM.US 888-799-9666	64990000	Active Subscription for workshops.	\$40.00
2021-03-27	BITLY.COM	64990000	Monthly active subscription for TLC workshops.	\$37.31
2021-03-29	ZOOM.US 888-799-9666	64990000	Monthly active subscription for TLC workshops.	\$54.99
2021-03-31	IN *COLOR ONE SYSTEMS,	63960000	Printing of TLC Door Posters	\$180.00
2021-04-01	IN *J.COLE PRODUCTIONS	64990000	Flyers created for TLC workshops.	\$375.00
2021-04-01	AMAZON.COM*4497T6N43	63990000	Office Supplies - Printer paper	\$30.60
2021-04-01	STICKER MULE	63990000	Office Supplies - Stickers for Workshops	\$85.00
2021-04-02	AMAZON.COM*2O8OJ1RS1	63990000	Office Supply - Yearly Calendar	\$19.88
2021-04-02	AMAZON.COM*TG6GV0JO3	63290000	Book for TLC ELA Curriculum Director	\$27.91
2021-04-04	FLOWCODE	64990000	Active subscription for TLC workshop.	\$4.95
2021-04-04	AMAZON.COM*DK3QM6113	63910000	Books for TLC workshops.	\$158.90

307 - ISS-English Language Arts	\$1,669.17
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308 - ISS-Social Studies

2021-03-29	AMAZON.COM*Z43PR10S3	63910000	Books for workshop - Manhattan: Story of an Island	\$246.55
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308 - ISS-Social Studies	\$246.55
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501 - Special Schools

2021-03-31	TEXAS ASSN SCHOOL BOAR	64140000	Brenda Mullins registration- TX Asso. School Board	\$50.00
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501 - Special Schools	\$50.00
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HCDE Procurement Card Report - March Statement

800 - Fortis Academy

2021-03-04	LITTLE CAESARS 4578	63410000	Student's Lunches	\$15.00
2021-03-08	SAMS CLUB #8245	63410000	fees for student's lunches	\$38.54
2021-03-09	POPEYES 11105	63410000	fees for student's lunches	\$48.97
2021-03-10	SAMS CLUB #8245	63910600	fees for instructional supplies	\$213.70
			Culinary Class	
2021-03-11	DOLLARTREE	63990000	fees for office supplies	\$15.00
2021-03-11	WM SUPERCENTER #1279	63410000	fees for student's cafeteria lunches	\$32.52
2021-03-12	A.R.H.E.	64970000	Fees for Dr. Moten's Membership Renewal	\$125.00
2021-03-12	SAMS CLUB #8245	63410000	fees for student's cafeteria lunches	\$19.98
2021-03-14	AMAZON.COM*I34YL44Q3	63290000	Fees for: Reading Materials	\$178.36
2021-03-14	AMZN MKTP US*MN6GB8RC3	63910000	fees for instructional supplies	\$23.88
			English class	
2021-03-16	AMZN MKTP US*9J7978YX3	63990000	Split - fees for office supplies (94.31%)	\$137.31
2021-03-16	AMZN MKTP US*9J7978YX3	64990000	Split - fees for shipping (5.69%)	\$8.29
2021-03-22	SAMSCLUB #8245	63910000	fees for instructional supplies	\$68.77
			Culinary class	
2021-03-22	WENDY'S 41	63410000	fees for student's lunches	\$48.71
2021-03-24	SAMS CLUB #8245		fees for instructional supplies	\$50.98
			Culinary class	
2021-03-25	POPEYES 2659 / HFF5	63410000	fees for student's lunches	\$54.99
2021-03-26	SAMSCLUB #8245	63410000	fees for student's lunches	\$44.90
2021-03-26	SAMSCLUB #8245	63410000	fees for student's breakfast	\$41.44
2021-03-29	LUBYS CAFE #0087 Q99	63410000	fees for student's lunches	\$98.89
2021-03-29	SAMS CLUB #8245	63110000	fees for fuel (van)	\$58.89
2021-03-30	POPEYES 11105	63410000	fees for student's lunches	\$67.98
2021-03-31	WENDY'S 41		fees for student's lunches	\$64.00
2021-04-01	LITTLE CAESARS 4578	63410000	fees for student's lunches	\$35.00

800 - Fortis Academy \$1,491.10

HCDE Procurement Card Report - March Statement

901 - Head Start

2021-03-04	THE HOME DEPOT 569	63190000	Maintenance supplies - Sheffield Head Start	\$82.74
2021-03-05	OASIS NORTHWOOD	63110000	Split - Fuel for HS courier vehicle (70%)	\$25.14
2021-03-05	OASIS NORTHWOOD	63110000	Split - Fuel for EHS courier vehicle (30%)	\$10.78
2021-03-05	LOWES #00681*	63940001	Startup supplies - Tidwell EHS expansion project	(\$24.76)
2021-03-08	TX HHSC CCL FEE	64920000	CCL background fees for HS	\$4.35
2021-03-08	TX HHSC CCL FEE	64920000	CCL background fees for HS	\$20.71
2021-03-09	EXXONMOBIL 48175327	63110000	Split - Fuel for HS courier vehicle (70%)	\$25.07
2021-03-09	EXXONMOBIL 48175327	63110000	Split - Fuel for EHS courier vehicle (30%)	\$10.75
2021-03-09	DOLLAR TREE, INC.	64180000	Policy Council parent appreciation	\$72.00
2021-03-10	THE HOME DEPOT #0569	63190000	Split - Maintenance Supplies - Channelveiw (78.37%)	\$86.74
2021-03-10	C OF H SOLID WASTE MGT	63190000	Maintenance supplies - Fifth Ward Head Start	\$178.34
2021-03-10	TX HHSC CCL FEE	64920000	CCL background fees for HS	\$12.53
2021-03-11	THE HOME DEPOT #0569	63190000	Maintenance supplies - Channelview	\$28.38
2021-03-12	EXXONMOBIL 48048037	63110000	Split - Fuel for HS courier vehicle (70%)	\$25.55
2021-03-12	EXXONMOBIL 48048037	63110000	Split - Fuel for EHS courier vehicle (30%)	\$10.95
2021-03-22	HARRIS COUNTY - HCPH-E	64920000	Food Handler Annual Fee for Tidwell	\$285.00
2021-03-23	CHEVRON 0379065	63110000	Split - Fuel for HS courier vehicle (70%)	\$26.65
2021-03-23	CHEVRON 0379065	63110000	Split - Fuel for EHS courier vehicle (30%)	\$11.42
2021-03-24	SHELL OIL 425842201QPS	63110000	Split - Fuel for HS courier vehicle (70%)	\$30.78
2021-03-24	SHELL OIL 425842201QPS	63110000	Split - Fuel for EHS courier vehicle (30%)	\$13.19
2021-03-25	EXXONMOBIL 48054464	63110000	Split - Fuel for HS courier vehicle (70%)	\$23.39
2021-03-25	EXXONMOBIL 48054464	63110000	Split - Fuel for EHS courier vehicle (30%)	\$10.02
2021-03-26	AMZN MKTP US*TD8DN6DS3	63910000	Item accidentally charged to business card.	\$28.98
2021-03-29	BUC-EE'S #34	63110000	Split - Fuel for HS courier vehicle (70%)	\$24.79
2021-03-29	BUC-EE'S #34	63110000	Split - Fuel for EHS courier vehicle (30%)	\$10.62
2021-03-29	THE HOME DEPOT 569	63150000	Maintenance supplies - Barrett Station	\$90.03
2021-03-31	LOWES #01145*	63190000	Maintenance supplies - Tidwell Head Start	\$10.58
2021-03-31	EXXONMOBIL 48054464	63110000	Split - Fuel for HS courier vehicle (70%)	\$26.99
2021-03-31	EXXONMOBIL 48054464	63110000	Split - Fuel for EHS courier vehicle (30%)	\$11.56
2021-03-31	C OF H SOLID WASTE MGT	63190000	Maintenance - Pugh Head Start	\$178.34
2021-04-01	AMZN MKTP US	63910000	Item accidentally charged to business card.	(\$28.98)

HCDE Procurement Card Report - March Statement

901 - Head Start

2021-04-02	SAMSCLUB.COM	63910032	Split - To purchase diapers/wipes per compliance (60%)	\$880.14
2021-04-02	SAMSCLUB.COM	63910000	Split - To purchase diapers/wipes per compliance (40%)	\$586.76

901 - Head Start **\$2,789.53**

922 - Coop After School Enrich (CASE)

2021-03-08	HOO*HOOTSUITE INC	63970000	Refund. This amount included taxes	(\$626.80)
2021-03-08	ZOOM.US	63970000	Refund.	(\$504.67)
2021-03-09	CALENDLY	63970000	Monthly Subscription	\$10.00
2021-03-09	HOO*HOOTSUITE INC	63970000	Subscription	\$588.00
2021-03-10	EIG*CONSTANTCONTACT.C O	64990130	Monthly Subscription	\$70.00
2021-03-11	NATL AFTERSCHOOL ASSOC	64140000	Conference for Jasmine C. and Victoria L.	\$309.00
2021-03-11	NATL AFTERSCHOOL ASSOC	64140000	Conference for Brandi N.	\$154.65
2021-03-11	NATL AFTERSCHOOL ASSOC	64140000	Conference for Kittra H.	\$154.65
2021-03-11	NATL AFTERSCHOOL ASSOC	64140000	Conference for Tracie S.	\$154.65
2021-03-11	NATL AFTERSCHOOL ASSOC	64140000	Conference for Audrey J. and Monique S.	\$309.00
2021-03-23	NATL AFTERSCHOOL ASSOC	64140000	Conference for Tonie C.	\$154.65
2021-03-27	BOOSTCOLLABRATIVE-	64140000	BOOST Pre-Conference for Victoria L.	\$65.00
2021-03-27	BOOSTCOLLABRATIVE-	64140000	BOOST Pre-Conference for Kittra H.	\$65.00
2021-03-30	WAL-MART #3640	64180000	Split - Snacks for Lunch and Learn (35.94%)	\$18.22
2021-03-30	WAL-MART #3640	63990000	Batteries (64.06%)	\$32.48
2021-04-04	AMZN MKTP US*892SF4QE3	63990000	Headphones for CASE staff	\$440.93

922 - Coop After School Enrich (CASE) **\$1,394.76**

923 - Resource Development

2021-03-04	THE FRENCH CORNER CATE	64150000	Lunch for CGD Zoom Survey Discussion Mtg. 3/4/21	\$98.60
2021-03-25	GRANT PROFESSIONALS AS	64940000	GPA iLearn Live 2021 Virtual Event	\$99.00
2021-03-25	GRANT PROFESSIONALS AS	64940000	GPA iLearn Live 2021 Virtual Event	\$99.00
2021-03-26	GRANT PROFESSIONALS AS	64940000	GPA iLearn Live 2021 Virtual Event	\$99.00

923 - Resource Development **\$395.60**

924 - Research & Evaluation

2021-03-11	WM SUPERCENTER #3640	64180000	Refreshments for E & E Collaborative Meeting	\$27.32
2021-03-31	ALONTI CAFE & CATERING	64150000	REI Staff Mtg-Energage Survey Results luncheon	\$105.16

924 - Research & Evaluation **\$132.48**

HCDE Procurement Card Report - March Statement

925 - Communications & Public Information

2021-03-06	HOUSTON CHRONICLE CIRC	63290000	News paper online: Communications-L. Cozzari	\$16.00
2021-03-23	IN *COLOR ONE SYSTEMS,	63960000	Printing materials for Communications	\$158.00
2021-03-30	ARDENS PICTURE FRAMING	63990000	Picture Frames	\$113.00
2021-03-30	ACADEMY AWARDS TROPHIE	63990000	Logo	\$35.00
2021-04-02	AMZN MKTP US*U391M34R3	63990000	Materials purchased for Communications	\$344.54
2021-04-03	HOUSTON CHRONICLE CIRC	63290000	News paper online: Communications-L. Cozzari	\$16.00

925 - Communications & Public Information **\$682.54**

954 - Records Management

2021-03-31	CHEVRON 0307022	63110000	Fuel unit 21	\$80.00
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954 - Records Management **\$80.00**

955 - Purchasing - Gulf Coast Co-op

2021-03-24	SCHOOL NUTRITION ASSOC	64970000	SNA/TASN Membership Dues for L.Sprehe	\$175.50
2021-03-28	AMZN MKTP US*SL5KG1AR3	63990000	Ipad case with keyboard	\$59.97
2021-04-01	AMERICAN COMMODITY DIS	64940000	ACDA Virtual Conference Registration	\$249.00
2021-04-01	NATIONAL CACFP SPONSOR	64140000	CACFP Virtual Conf Reg. for M. Wilder	\$299.00

955 - Purchasing - Gulf Coast Co-op **\$783.47**

970 - Highpoint East

2021-03-08	STAPLES 00119024	63990000	Supplies	\$53.96
2021-03-09	STAPLES 00119024	63990000	supplies	\$75.98
2021-03-09	AMZN MKTP US*VJ9ZS2ZG3	63990000	supplies	\$106.79
2021-03-24	HARTZ CHICKEN BUFFET #	64150000	Staff meeting	\$205.86
2021-03-24	SAMS CLUB #8281	64180000	refreshments meeting	\$217.86
2021-03-30	WWW.QUESTIONPRO.COM	63990000	Counselor testing tool	\$129.00

970 - Highpoint East **\$789.45**

Grand Total:

Total transactions: 471 **\$70,194.20**

HCDE Other Credit Card Statements

March 2021

SUMMARY

Card	# of Cards	Total
ExxonMobil	7	\$ 2,006.92
Chevron/Texaco	1	
Total		\$ 2,006.92

Vendor Card : ExxonMobil

HCDE Credit Card Report -March 2021 Statement

Cards assigned to: Facilities Division

Card #	Date	Description	Division	Amount
0017 Irvington	2/1/2021	Gasoline	Facilities	55.99
0017 Irvington	2/1/2021	Gasoline	Facilities	40.25
0017 Irvington	2/2/2021	Gasoline	Facilities	56.12
0017 Irvington	2/3/2021	Gasoline	Facilities	60.65
0017 Irvington	2/3/2021	Gasoline	Facilities	28.54
0017 Irvington	2/8/2021	Gasoline	Facilities	34.00
0017 Irvington	2/8/2021	Gasoline	Facilities	23.42
0017 Irvington	2/9/2021	Gasoline	Facilities	57.59
0017 Irvington	2/11/2021	Gasoline	Facilities	62.52
0017 Irvington	2/12/2021	Gasoline	Facilities	41.50
0017 Irvington	2/13/2021	Gasoline	Facilities	38.00
0017 Irvington	2/20/2021	Gasoline	Facilities	26.00
0017 Irvington	2/20/2021	Gasoline	Facilities	48.08
0017 Irvington	2/24/2021	Gasoline	Facilities	63.20
0017 Irvington	2/25/2021	Gasoline	Facilities	43.01
0018 Irvington	1/29/2021	Gasoline	Facilities	42.25
0018 Irvington	2/8/2021	Gasoline	Facilities	37.88
0020 Post Oak	2/1/2021	Gasoline	Facilities	57.00
0020 Post Oak	2/3/2021	Gasoline	Facilities	47.54
0020 Post Oak	2/8/2021	Gasoline	Facilities	38.83
0020 Post Oak	2/9/2021	Gasoline	Facilities	53.92
0020 Post Oak	2/19/2021	Gasoline	Facilities	57.53
0020 Post Oak	2/22/2021	Gasoline	Facilities	48.79
0020 Post Oak	2/25/2021	Gasoline	Facilities	63.45
0022 Post Oak	2/8/2021	Gasoline	Facilities	60.59
0022 Post Oak	2/9/2021	Gasoline	Facilities	74.18
0022 Post Oak	2/10/2021	Gasoline	Facilities	40.32
0022 Post Oak	2/24/2021	Gasoline	Facilities	43.28
0023 Post Oak	2/23/2021	Gasoline	Facilities	56.87

0024 Post Oak	1/29/2021	Gasoline	Facilities	43.87
0024 Post Oak	1/30/2021	Gasoline	Facilities	11.06
0024 Post Oak	1/31/2021	Gasoline	Facilities	10.47
0024 Post Oak	2/19/2021	Gasoline	Facilities	45.01
0024 Post Oak	2/19/2021	Gasoline	Facilities	49.02
0025 Post Oak	1/29/2021	Gasoline	Facilities	93.88
0025 Post Oak	2/1/2021	Gasoline	Facilities	58.70
0025 Post Oak	2/3/2021	Gasoline	Facilities	45.25
0025 Post Oak	2/3/2021	Gasoline	Facilities	55.81
0025 Post Oak	2/5/2021	Gasoline	Facilities	44.77
0025 Post Oak	2/5/2021	Gasoline	Facilities	55.00
0025 Post Oak	2/23/2021	Gasoline	Facilities	50.45
0025 Post Oak	2/24/2021	Gasoline	Facilities	47.52
0025 Post Oak	2/24/2021	Gasoline	Facilities	40.60
			Credits	
			Rebates	-45.79
			Total	\$ 2,006.92

Allocation after rebate

		Rebates		
Gas Facilities	\$ 1,342.36	29.03		1313.33
Gas Records	710.35	16.76		693.59
Grant total to pay	\$ 2,052.71	\$ 45.79		2006.92

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514435 void	01/29/2021	31325	HIGH POINT SANITARY SOLUTIONS	-3,665.34
			CO BUCKET W SW7 WRINGER 3	-216.78
			CO 44 GAL HUSKY CNTL4444G	-113.56
			SSS ASSURE ANTIBACTERIAL	-2,991.00
			CS RE633 24X500XH	-185.00
			CO ROUND DOLLY BLACK CNTL	-159.00
1514479 void	02/05/2021	10143	THOMAS REPROGRAPHICS INC	-12.95
			REPO2100298PA20210247	
1514829	03/05/2021	25314	4IMPRINT	2,633.03
			ITEM #2564 BUFF LEATHER C	1,485.00
			ESTIMATED SHIPPING/HANDLI	43.04
			SET-UP CHARGE	49.50
			SET-UP CHARGE	58.50
			KAPSTON PIERCE LAPTOP	933.75
			FREIGHT	63.24
1514832	03/05/2021	88739	AMERICAN NATIONA RED CROSS & ITS	1,290.00
			CPR/AED PA2021-0430	
1514833	03/05/2021	13330	APPLE INC	355.50
			3 YEAR APPLE CARE+	259.00
			3 YEAR APPLE CARE+ FOR	79.00
			LIGHTNING TO USB CABLE	17.50
1514835	03/05/2021	87840	ASHFORD POINT OWNERS ASSOC. INC	8,090.28
			MAINTENANCE FEES	
1514836	03/05/2021	13871	AT&T CORP	180.42
			PHONE 020521-030421	2.08
			PHONE 020521-030421	178.34
1514837	03/05/2021	14641	BARNES & NOBLE.COM	19.19
			9780062367549 NEW ONE MIN	
1514839	03/05/2021	16888	BRUNSWICK PRESS INC	1,875.00
			CAFR 8.5X11 200 PGS TABS	1,650.00
			SINGLE AUDIT REPORT 8.5X	225.00
1514840	03/05/2021	81322	BUD GRIFFIN CUSTOMER SUPPORT INC	1,775.00
			ANNUAL PREVENTATIVE MAINT	
1514841	03/05/2021	18165	CDW GOVERNMENT INC	100,590.22
			CDW AUTOPILOT BASE DEPLOY	35.90
			HP - LASERJET - MAINTENAN	279.57
			LENOVO THINKSTATION P340	3,225.90
			LENOVO THINKCENTRE M920Q	1,099.74
			MICROSOFT WINDOWS AZURE -	95,200.00
			CDW AUTOPILOT BASE DEPLOY	17.95
			NVIDIA QUADRO P620 - GRAP	731.16
1514844	03/05/2021	88084	COMCAST HOLDINGS CORPORATION	5,518.63
			FEB 21 INTERNET	3,136.40
			SIP TRUNKS FOR ENTIRE ORG	2,382.23
1514845	03/05/2021	82495	COMCAST CORPORATION	521.09
			INTERNET 022121-03202	144.10
			INTERNET 021121-03102	376.99
1514847	03/05/2021	88719	EMDIN SUPPORT SERVICES LLC	7,500.00
			CHRIS EMDIN - ONE 60-MINU	

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514848	03/05/2021	88574	EXECU TEAM STAFFING	8,653.34
			BUSINESS SERVICES TEMP SE	750.75
			BUSINESS SERVICES TEMP SE	804.40
			BUSINESS SERVICES TEMP SE	1,430.00
			BUSINESS SERVICES TEMP SE	1,430.00
			PURCHASING CLERK TEMP	986.70
			PURCHASING CLERK TEMP	972.40
			BUSINESS SERVICES TEMP SE	858.00
			BUSINESS SERVICES TEMP SE	616.69
			BUSINESS SERVICES TEMP SE	804.40
1514850	03/05/2021	29680	HARRIS COUNTY APPRAISAL DISTRICT	45,739.00
			Q2 QUARTERLY ASS	
1514854	03/05/2021	32350	HOUSTON CHRONICLE	2,227.64
			NOTICE PUBLISH FINANCIAL	
1514856	03/05/2021	34705	J HARDING & CO	790.00
			100 % EMBROIDERED PATCHES	680.00
			BACKING IRON ON BACKING	110.00
1514859	03/05/2021	88130	LIBERTY DATA PRODUCTS INC	892.61
			GRIPPER;FNGR;3;5;7;9;AST	7.08
			PEN;GEL;G2;BOLD;BLACK	16.38
			DIVIDERS;INSERT;8-TAB;MUL	83.00
			OS,HOOK DOTS,1/2",WHT,S-1	97.50
			GERMICIDAL,AEROSOL,SPRAY,	274.80
			MOUSEPAD;MED;BK	32.90
			PEN;ROUNDSTIC;BP;MD;BK;60	61.50
			CLIPS,PAPER;STANDARD;JUMB	17.61
			SCISSORS;KIDS;BLUNT;5";12	39.44
			OS,HOOK DOTS,1/2",WHT,S-1	97.50
			WIPES,ANTIBACTERIAL,KILLS	164.90
1514864	03/05/2021	87454	PERFECT TEAMPLAY INC	320.00
			YOUTH CHESS INSTRUCTION 1	
1514865	03/05/2021	83247	PINNACLE MEDICAL MANAGEMENT CORP	183.00
			RANDOM SELECTION TEST (BY	43.00
			RANDOM SELECTION TEST (BY	60.00
			RANDOM SELECTION TEST (BY	80.00
1514866	03/05/2021	87278	POWERSCHOOL GROUP LLC	10,080.00
			UNIFIED ADMIN EFP BUSINES	
1514868	03/05/2021	52199	SHI GOVERNMENT SOLUTIONS INC	6,346.86
			PARKVIEW HARDWARE MONITOR	
1514869	03/05/2021	52965	SOCIETY FOR HUMAN RESOURCE MGMT	219.00
			PROFESSIONAL MEMBERSHIP N	
1514870	03/05/2021	56528	TASB/TASA CONVENTION EXHIBITS	1,000.00
			MIS OPE PA2021-0425	
1514871	03/05/2021	84156	MELITON MOYA JR	2,000.00
			SFC 2/12/21 PRESENTATION	
1514876	03/05/2021	88087	VERSA CREATIVE GROUP LLC	12,660.00
			CREATIVE SERVICES & ACCOU	3,000.00
			TRADITIONAL MEDIA ADVERTI	9,660.00
1514879	03/05/2021	88659	REBECCA ELLEN WATERMAN	19.60
			JANUARY MILEAGE	
1514927	03/15/2021	80164	DAVID G PEAKE	327.50
			DED:2407 MISC	

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514928	03/15/2021	31045	WILLIAM E HEITKAMP DED:2405 MISC	1,000.00
1514929	03/15/2021	34539	INTERNAL REVENUE SERVICE DED:1210 MISC	150.00
1514933	03/12/2021	87542	ALWAYS IN SEASON, INC PLANT MAINTANCE SERVICES	16.50
1514934	03/12/2021	13330	APPLE INC INV AE12502175 MBP 16	1.00
1514936	03/12/2021	13627	ASSOC OF FUNDRAISING PROFESSIONALS PROFESSIONAL MEMBERSH	355.00
1514937	03/12/2021	13871	AT&T CORP PHONE 020921-030821 PHONE 022721-032621 PHONE 021521-031421 PHONE 021721-031621 PHONE 022121-032021 PHONE 021921-031821 PHONE 021121-031021 PHONE 022121-032021 PHONE 030121-033121	1,652.03 366.26 128.07 44.64 128.07 170.76 298.83 3.12 128.07 384.21
1514938	03/12/2021	13872	AT&T LONG DISTANCE 021721-031621 LD	322.16
1514939	03/12/2021	88653	CARASOFT TECHNOLOGY CORPORATION LINKEDIN LEARNING PRO FOR	27,060.00
1514940	03/12/2021	18165	CDW GOVERNMENT INC PLANTRONICS RD-1 HOOK SWI MS EES PATMTPUATNDRPAEDU MICROSOFT PROJECT ONLINE MICROSOFT VISIO PRO FOR O HP LASERJET ENTERPRISE FL MICROSOFT SQL SERVER STAN POWER BI PREMIUM EM3 - SU MICROSOFT WINDOWS SERVER MICROSOFT PROJECT ONLINE SKYPE FOR BUSINESS PSTN D MICROSOFT 365 A5 - SUBSCR MICROSOFT VISUAL STUDIO P NEW ITEM-MFG. PART#: NEW- GUIDANCE ENCASE V8 ST GUIDANCE ENCASE V8 LI	189,278.15 16.87 570.84 1,335.20 520.80 5,683.02 9,644.60 10,360.78 10,349.04 1,363.20 338.62 144,738.00 576.10 24.00 307.68 3,449.40
1514943	03/12/2021	82495	COMCAST CORPORATION INTERNET 030121-03302 INTERNET 030121-03292 COMCAST 022421-032321	579.46 115.50 331.26 132.70
1514944	03/12/2021	88574	EXECU TEAM STAFFING BUSINESS SERVICES TEMP SE PURCHASING CLERK TEMP BUSINESS SERVICES TEMP SE BUSINESS SERVICES TEMP SE	3,760.92 750.75 786.50 1,430.00 793.67

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514954	03/12/2021	29920	HARRIS COUNTY TREASURER	43,693.00
			AIRTIME 0901-09302020	156.00
			LAW ENFORCEMENT APR21	18,591.75
			AIRTIME	156.00
			LAW ENFORCEMENT APR21	12,394.50
			LAW ENFORCEMENT APR21	6,197.38
			LAW ENFORCEMENT APR21	6,197.37
1514957	03/12/2021	32350	HOUSTON CHRONICLE	763.25
			NOTICE OF PUBLIC HEARING	
1514960	03/12/2021	33462	HR HOUSTON	200.00
			GENERAL RENEWAL-LAURA	100.00
			PROFESSIONAL MEMBERSHIP (100.00
1514963	03/12/2021	88692	MARGARET JEANNE JOHNSON	37.52
			FEBRUARY MILEAGE	
1514974	03/12/2021	80942	OCCUPATIONAL HEALTH CENTERS	121.00
			CONCENTRA: SERVICES PERFO	
1514981	03/12/2021	88696	SIMON T BAILY INTERNATIONAL INC	600.00
			SHIPPING	25.00
			SHIFT YOUR BRILLIANCE	275.00
			SHIFT YOUR BRILLIANCE	275.00
			SHIPPING	25.00
1514984	03/12/2021	52965	SOCIETY FOR HUMAN RESOURCE MGMT	219.00
			PROFESSIONAL MEMBERSHIP K	
1514987	03/12/2021	83408	JEH-EAS, INC	1,464.00
			LARGE FORMAT SCANNER	
1514988	03/12/2021	58389	TEXAS DEPARTMENT OF PUBLIC SAFETY	6.00
			CRIMINAL BACKGROUND CHECK	
1514989	03/12/2021	86847	THOMAS REPROGRAPHICS INC	12.95
			FIRST DELIVERY	
1514992	03/12/2021	61927	VERIZON WIRELESS	658.89
			012921-022821	
1514995	03/12/2021	64250	WORKERS ASSISTANCE PROGRAM	1,693.86
			FEBRUARY2021 EAP PLAN	

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	8,811.14
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	217.32
			FEB 2021 LEASE	250.09
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	154.67
			FEB 2021 LEASE	217.32
			FEB 2021 LEASE	149.84
			OCT-DEC2020 OVERAGE	63.66
			OCT-DEC2020 OVERAGE	7.49
			OCT-DEC2020 OVERAGE	1.26
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	217.32
			JAN21 LEASE	217.32
			JAN21 LEASE	217.32
			FEB 2021 LEASE	193.37
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	173.78
			FEB 2021 LEASE	49.02
			OCT-DEC2020 OVERAGE	50.16
			OCT-DEC2020 OVERAGE	54.75
			OCT-DEC2020 OVERAGE	19.20
			OCT-DEC2020 OVERAGE	297.98
			OCT-DEC 2020 OVERAGE	270.76
			OCT-DEC20 OVERAGE	360.05
			OCT-DEC2020 OVERAGE	28.85
			OCT-DEC2020 OVERAGE	320.58
			OCT-DEC2020 OVERAGE	26.16
			OCT-DEC2020 OVERAGE	70.12
			OCT-DEC2020 OVERAGE	159.83
			OCT-DEC2020 OVERAGE	2.96
			JAN21 LEASE	154.67
			JAN21 LEASE	193.37
			JAN21 LEASE	173.78
			OCT-DEC2020 OVERAGE	12.96
			OCT-DEC2020 OVERAGE	0.75
			OCT-DEC2020 OVERAGE	21.29
			OCT-DEC2020 OVERAGE	15.17
			JAN21 LEASE	25.29
			JAN21 LEASE	250.09
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	49.02
			JAN21 LEASE	149.84
			FEB 2021 LEASE	25.29
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	217.32

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	8,811.14
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	217.32
			JAN21 LEASE	149.84
			JAN21 LEASE	149.84
			JAN21 LEASE	217.32
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	149.84
1515066	03/24/2021	28600	GREATER HOUSTON PARTNERSHIP	5,500.00
			MEMBERSHIP DUES	
1515069	03/25/2021	59317	TEXAS STATE BOARD OF PUBLIC	400.00
			CPE 3/1/2021-2/28/22	
1515074	03/26/2021	88720	ALTERING THE EDUCATION XPECTATION	2,500.00
			DR. DEVON HORTON SPEAKER	
1515075	03/26/2021	87542	ALWAYS IN SEASON, INC	16.50
			PLANT MAINTANCE SERVICES	
1515076	03/26/2021	88292	AMERICAN FIDELITY ASSURANCE COMPANY	1,275.88
			MAR2021 CANCER INSURA	
1515077	03/26/2021	13330	APPLE INC	2,180.00
			16-INCH MACBOOK PRO WITH	
1515078	03/26/2021	13871	AT&T CORP	1,277.80
			PHONE 030521-040421	123.84
			PHONE 030921-040821	366.26
			PHONE 030721-040621	123.84
			PHONE 031121-041021	221.34
			PHONE 031521-041421	47.99
			PHONE 030521-040421	170.76
			PHONE 030521-040421	223.77
1515080	03/26/2021	88748	IOLA RASHEDA BATT	49.26
			REIMBURSE FINGERPRINT	
1515082	03/26/2021	16240	BOSWORTH PAPERS INC	3,474.00
			PALLET 8 1/2 X 11", 20 WH	2,316.00
			PALLET 8 1/2 X 11", 20 WH	1,158.00
1515083	03/26/2021	84341	BOT SHOP, LLC	7,000.00
			PARTICIPATE IN ALL THE EC	
1515084	03/26/2021	16888	BRUNSWICK PRESS INC	483.00
			BUDGET PLANNING BOOKS	
1515085	03/26/2021	18165	CDW GOVERNMENT INC	14,880.99
			MICROSOFT DYNAMICS 365 FO	13,545.75
			MS EES DYN365E PLAN 1 EDU	1,335.24
1515088	03/26/2021	88084	COMCAST HOLDINGS CORPORATION	5,518.63
			SIP TRUNKS MARCH21	2,382.23
			INTERNET MARCH21	3,136.40
1515089	03/26/2021	82495	COMCAST CORPORATION	732.78
			INTERNET 032121-04202	154.15
			CABLE 022621-032521	191.59
			INTERNET 031121-04102	387.04

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Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515090	03/26/2021	88757	LORENA BEATRIZ COZZARI	974.00
			TSPRA ANUUAL CONFEREN	110.00
			TSPRA ANUUAL CONFEREN	528.00
			TSPRA ANUUAL CONFEREN	336.00
1515092	03/26/2021	87347	DEBBIE DILLER & ASSOCIATES INC	3,500.00
			DEBBIE DILLER TO PRESENT	
1515093	03/26/2021	88733	NATALIE DINH	250.00
			SCHOLASTIC WINNER	
1515097	03/26/2021	88574	EXECU TEAM STAFFING	5,394.72
			PURCHASING CLERK TEMP	986.70
			BUSINESS SERVICES TEMP SE	1,430.00
			BUSINESS SERVICES TEMP SE	600.60
			PURCHASING CLERK TEMP	886.60
			BUSINESS SERVICES TEMP SE	804.40
			BUSINESS SERVICES TEMP SE	686.42
1515098	03/26/2021	25560	FEDERAL EXPRESS CORPORATION	69.54
			POSTAGE	
1515100	03/26/2021	87558	FIRST FINANCIAL CAPITAL CORPORATION	375.00
			PA2021-0500 ACA DATA	
1515104	03/26/2021	88738	ALENA EMILIA HANEY	250.00
			SCHOLASTIC WINNER	
1515107	03/26/2021	31325	HIGH POINT SANITARY SOLUTIONS	3,665.34
			CO 44 GAL HUSKY CNTL4444G	113.56
			CO ROUND DOLLY BLACK CNTL	159.00
			CO BUCKET W SW7 WRINGER 3	216.78
			CS RE633 24X500XH	185.00
			SSS ASSURE ANTIBACTERIAL	2,991.00
1515108	03/26/2021	32350	HOUSTON CHRONICLE	269.60
			ADVERTISING OF RFP'S FOR	
1515111	03/26/2021	81932	HYATT LEGAL PLANS INC	1,494.00
			MAR2021 PREPAID LEGAL	
1515112	03/26/2021	87441	INFLOW COMMUNICATIONS INC	35,888.00
			PARTNER SUPPORT (1 YEAR,	
1515113	03/26/2021	34705	J HARDING & CO	227.92
			SPORT TEK LETTERMAN JACKE	56.98
			ESPORT TEK LADIES FLEECE	170.94
1515114	03/26/2021	35069	JEM RESOURCE PARTNERS	770.00
			MAR2021 IDENTITY THEF	
1515119	03/26/2021	85575	MELODY HOUSE INC	1,000.00
			MELODY HOUSE TO PROVIDE S	
1515120	03/26/2021	82248	METROPOLITAN LIFE INSURANCE COMPANY	3,650.54
			FEB2021 DENTAL COBRA	
1515121	03/26/2021	87340	METROPOLITAN LIFE INSURANCE COMPANY	3,575.62
			MAR2021 HOSPITAL INDE	
1515122	03/26/2021	87340	METROPOLITAN LIFE INSURANCE COMPANY	2,260.62
			MAR2021 ACCIDENTAL ME	
1515123	03/26/2021	88734	IVAN MITCHELL PAYTON	250.00
			SCHOLASTIC WINNER	
1515126	03/26/2021	86862	PS LIGHTWAVE INC	3,921.30
			APRIL21 DATA CIRCUITS	
1515129	03/26/2021	88209	SMART SALES LLC	602.00
			DRUG KITS: HCDOAV-8145S 1	

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1515132	03/26/2021	58389	TEXAS DEPARTMENT OF PUBLIC SAFETY CRIMINAL BACKGROUND CHECK	5.00
1515133	03/26/2021	86537	UNGERBOECK SOFTWARE INTERNATIONAL UNGERBOECK SOFTWARE PROFE REPORT BUILDER SHOPPING CART REGISTRATIO UNGERBOECK FOR CONTINUING EVENT REGISTRATION REVENUE ACCOUNTING CREDIT CARD PROCESSING	31,500.00 6,000.00 2,400.00 6,351.00 4,800.00 6,450.00 3,999.00 1,500.00
1515135	03/26/2021	87696	UNUM LIFE INSURANCE CO. OF AMERICA FEB2021 DENTAL PPO PL FEB2021 COBRA DENTAL	18,154.48 17,841.30 313.18
1515136	03/26/2021	39630	UNUM LIFE INSURANCE CO OF AMERICA FEB2021 LIFE INSURANC FEB2021 VOLUNTARY LIF	11,576.13 1,611.15 9,964.98
1515138	03/26/2021	81004	VERITRUST PA2021-0439 IMAGING P	4,998.58

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1515141	03/26/2021	61927	VERIZON WIRELESS	11,664.64
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	76.22
			VERIZON 020821-030721	158.34
			VERIZON 020821-030721	171.28
			VERIZON 020821-030721	301.44
			VERIZON 020821-030721	327.52
			VERIZON 020821-030721	398.31
			VERIZON 020821-030721	1,188.17
			VERIZON 020821-030721	1,197.94
			VERIZON 020821-030721	1,662.58
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	201.45
			VERIZON 020821-030721	237.33
			VERIZON 020821-030721	266.79
			VERIZON 020821-030721	489.22
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	71.22
			VERIZON 020821-030721	76.22
			VERIZON 020821-030721	76.22
			VERIZON 020821-030721	114.33
			VERIZON 020821-030721	125.23
			VERIZON 020821-030721	125.23
			VERIZON 020821-030721	342.99
			VERIZON 020821-030721	777.01
			VERIZON 020821-030721	849.52
			VERIZON 020821-030721	1,744.04
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	38.17
			VERIZON 020821-030721	76.22
			VERIZON 020821-030721	76.22
			VERIZON 020821-030721	190.55
1515142	03/26/2021	88087	VERSA CREATIVE GROUP LLC	217,690.13
			GOOGLE ADVERTISEMENTS, PA	7,671.86
			MANAGEMENT FEES ON ADVERT	34,501.27
			TRADITIONAL MEDIA ADVERTI	160,912.00
			MANAGEMENT FEES ON ADVERT	14,605.00
1515143	03/26/2021	88313	WELLSPRING TELEHEALTH	950.00
			MAR2021 TELEMEDICINE	
1515144	03/26/2021	85561	WHITLEY PENN LLP	2,680.00
			PA2021-0521 AUDIT SER	
1515145	03/26/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	85.74
			OVERAGE 1201-12312019	
1515146	03/26/2021	88736	KATHERINE P XIE	250.00
			SCHOLASTIC WINNER	
1515199	03/31/2021	80164	DAVID G PEAKE	327.50
			DED:2407 MISC	
1515200	03/31/2021	31045	WILLIAM E HEITKAMP	1,000.00
			DED:2405 MISC	

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1515201	03/31/2021	34539	INTERNAL REVENUE SERVICE DED:1210 MISC	150.00
V1514881	03/05/2021	87045	ADERONKE OLUWATOBI AKINFENWA FEBRUARY MILEAGE	42.00
V1514882	03/05/2021	10860	LEAH MAE ANGELITO ALBA FEBRUARY MILEAGE	38.64
V1514883	03/05/2021	86628	DENISE ODELL ALFORD FEBRUARY MILEAGE	11.76
V1514884	03/05/2021	86538	PAMELA MARIE RHODES FEBRUARY MILEAGE	26.88
V1514885	03/05/2021	88621	EVA MIRANDA AURICH-MENDOZA FEBRUARY MILEAGE	89.60
V1514886	03/05/2021	16778	DEBRA LYNNE BROWN FEBRUARY MILEAGE	17.92
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS	5,643.48
			LORELL HIGH BACK MESH CHA	370.35
			HP 410 (CF410AQ) TONER CA	408.99
			FIRST AID ONLY TRIPLE ANT	15.16
			TRIPP LITE USB-C MULTIPOR	101.50
			POST-IT SUPER STICKY LINE	33.72
			HP 972X (F6T84AN) ORIGINA	139.99
			HP 972X (L0S01AN) ORIGINA	135.99
			BAYER ASPIRIN SINGLE DOSE	32.29
			REARR1309 ADVANTUS READ/R	99.16
			LORELL HIGH BACK MESH CHA	370.35
			MEAD 3 SUBJECT WIREBOUND	37.12
			ALLSOP METAL ART ERGO 3 A	86.88
			KLEENEX ANTI-VIRAL FACIEL	105.50
			EXPO-LOW-ODOR DRY-ERASE M	41.80
			TICONDEROGA NO.2 HB PENSI	9.14
			SMEAD 100% RECYCLED HANGI	27.91
			MEAD WIREBOUND MEMO	3.39
			PAIN RELIEVER TABLETS, 50	35.93
			BROTHER P-TOUCH TZE LAMIN	58.16
			REDI-TAG ASSORTED TAB RUL	37.68
			HP 972X (L0R98AN) ORIGINA	135.99
			HP 972X (L0S04AN) ORIGINA	135.99
			SPARCO FOLDING PLATFORM T	526.68
			MOTRIN IBUPROFEN PAIN REL	16.59
			REARR1309 ADVANTUS READ/R	148.74
			MEAD SPIRAL BOUND WIDE RU	7.14
			GEN OFF PA2021-0432	2,521.34
V1514888	03/05/2021	88625	GLORIA CAMPOS JANUARY MILEAGE	52.30
V1514890	03/05/2021	88015	DAWN MARIE COMEAUX FEBRUARY MILEAGE	18.20
V1514891	03/05/2021	82931	VICTORIA CORTINAS FEBRUARY MILEAGE	34.83
V1514892	03/05/2021	86117	TERESA DIANE DELAISLA FEBRUARY MILEAGE	15.96
V1514893	03/05/2021	53023	JACQUELINE ALISON DOWELL JANUARY MILEAGE	75.71

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V1514895	03/05/2021	81839	MICHELLE GANTER FEBRUARY MILEAGE	7.84
V1514896	03/05/2021	87575	ANALIEL NOQUEZ GONZALES FEBRUARY MILEAGE	28.00
V1514898	03/05/2021	87257	HILLCO PARTNERS LLC FEB2021	23,000.00
V1514903	03/05/2021	35600	CHARLOTTE MARIA JORDAN FEBRUARY MILEAGE	82.32
V1514904	03/05/2021	85126	MARLA LYNN SMITH KANAKIDIS FEBRUARY MILEAGE	29.46
V1514905	03/05/2021	82315	REBECCA RIKER NORTH FEBRUARY MILEAGE	89.04
V1514906	03/05/2021	36435	BRENNA G KOLLMORGEN FEBRUARY MILEAGE	61.04
V1514907	03/05/2021	85532	ERICK LEON JANUARY MILEAGE	27.66
V1514908	03/05/2021	85218	JOHANNA LEPS DE JAGER FEBRUARY MILEAGE	40.32
V1514909	03/05/2021	86941	JAMIE KANE MACDONALD FEBRUARY MILEAGE	33.60
V1514910	03/05/2021	86078	MELINDA EMELIA MCGOULDRIK FEBRUARY MILEAGE	47.15
V1514911	03/05/2021	40553	BEATRIZ M MENENDEZ JANUARY MILEAGE	51.58
V1514912	03/05/2021	87837	LORI A MESSINA FEBRUARY MILEAGE	5.04
V1514913	03/05/2021	83476	MONINA VICENCIO MORALES-ESTUART FEBRUARY MILEAGE	66.64
V1514914	03/05/2021	85599	PRASHANTHI NAIDU NADELLA FEBRUARY MILEAGE	73.36
V1514915	03/05/2021	88350	ANNALISA DERILO PABLO FEBRUARY MILEAGE	8.51
V1514916	03/05/2021	46130	ANN K PETTY FEBRUARY MILEAGE	129.36
V1514917	03/05/2021	84928	ROSA MARIA MADRIGAL DECEMBER MILEAGE FEBRUARY MILEAGE JANUARY MILEAGE	80.65 15.07 53.82 11.76
V1514918	03/05/2021	86525	CYRELLE FERN GARDNER FEBRUARY MILEAGE	20.10
V1514919	03/05/2021	88161	EMILY GRIMES SEEHAUSEN FEBRUARY MILEAGE	7.17
V1514920	03/05/2021	87994	MELISSA LAUREN GODBOUT JANUARY MILEAGE	8.62
V1514921	03/05/2021	84623	SOA FIN1ST ASSIST BUS SVCS DAILY OPE	4,284.00
V1514922	03/05/2021	84863	COLOR ONE SYSTEMS BUSINESS CARDS FOR: BUSINESS CARDS FOR JAMES 9X12 FOLDER	888.00 92.00 46.00 750.00
V1514923	03/05/2021	60707	DENICE FEGETTE TUCKER FEBRUARY MILEAGE	84.00

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V1514924	03/05/2021	87979	JESSICA MARIE BERMEA REIMB FOR INK PURCH	132.99
V1514925	03/05/2021	86994	JANET BAILEY WACHS JANUARY MILEAGE	5.60
V1514926	03/05/2021	87749	LAKEN MARIE WALKER FEBRUARY MILEAGE	91.95
V1515001	03/12/2021	11485	PEPI CORPORATION PREMIUM SANDWHICH DELIVERY FEE TRADITIONAL SANDWHICH PROMOTIONAL DISCOUNT PREMIUM SANDWHICH	80.82 11.89 10.00 29.07 -17.70 47.56
V1515002	03/12/2021	88118	RITU DAS BALLA FEBRUARY MILEAGE JANUARY MILEAGE	90.16 26.32 63.84
V1515003	03/12/2021	87430	CRYSTAL LEIGH BEVERLY FEBRUARY MILEAGE	22.96
V1515004	03/12/2021	85534	CARLENE DENISE BEXLEY FEBRUARY MILEAGE	10.64
V1515005	03/12/2021	15393	PRAGNA K BHALARA FEBRUARY MILEAGE	37.80
V1515008	03/12/2021	16438	MONICA M BRALLIER FEBRUARY MILEAGE	35.28

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V1515009	03/12/2021	17320	BUTLER BUSINESS PRODUCTS	12,722.76
			VER94554 - VERBATIM CD-R	59.06
			CCS55401 - COMPUCESSORY S	55.98
			VER98750 - VERBATIM 64GB	178.80
			VER97580 - VERBATIM 2TB S	439.59
			ACC72610 - ACCO IDEAL PAP	2.12
			SAN1735792 - SHARPIE RETR	30.12
			INV 63335-0 TONER	1,224.47
			INV 63373-1 SUPPLIES	782.94
			OPENER,LETTER,STEEL	1.98
			PAPER,NOTES,ADH,1.5X2",YE	1.59
			PAPER,NOTES,ADH,3X3",YEL	3.09
			PAPER,NOTE,POST-IT,NE	19.76
			ENVELOPE,TYVEK,PLN,10X13,	84.20
			HIGHLIGHTER CHISEL 24 PK	13.07
			CALC PRT 12 DGT TAX HAND	33.18
			TONER CLJCP1215 BLK CB504	87.99
			TONER LSR CLJCP1215 CYN C	80.99
			TONER CLJCP1215 MAGENTA C	80.99
			PURELL SANITIZING FOAM RE	162.84
			HEATER RADIATOR LED DISPL	160.64
			PAD PERF 8.1X11.75 WHITE	48.50
			PAPER LET ASTROBRIGHT ORA	58.35
			TONER M401 CF280A	114.99
			INK T410 T410020S	13.69
			PENS INKJOY 300ST 1951342	7.61
			MARKER PERM SHARPIE 24 CO	28.31
			CLOROX DISINFECTING WIPES	155.16
			GENUINE JOE HAND SANITIZE	207.78
			CAMERA,1080P HD WEBCAM, B	1,919.76
			PAPER,PAD,LGL,LR,	40.30
			SHARPENER,PCL,ELECT,SCHLP	96.64
			TAPE,MAGIC,3/4"X36YD,	31.08
			TAPE,FILM,DBL,COAT,1/2"X2	25.64
			ENVELOPE,ANCMNT,#6,24#	38.21
			CLIPBOARD,BOX,PNK	13.59
			DISPENSER,TAPE,SCOTCH,	7.99
			SHARPENER,PENCIL,RND,	8.48
			STAPLES,CHISEL PT,STD	3.75
			BOOK,REPORTER,4X8,	71.42
			ENVELOPE,TY,EXP,PLN,10X13	193.40
			INDEX,3-RNG,8TAB,MI,AST	35.70
			TONER,LSR,HP507A,6K,CYA	491.98
			REMOVER,STAPLE,BRN	3.00
			FOLDER ORANGE 11 PT 1/3 4	22.24
			CLIO BINDER SMA BLACK 365	5.28
			PEN GEL RTR G2 31176	18.59
			INK HP65XL	30.99
			INK RFL RED 22111	6.15
			GLUE STICK 1.27 OZ 98073	13.26
			NOTEBOOK 11X8.5 BLK A1020	20.98
			HP TONER CARTRIDGE 410A	91.99
			MMM810K24 - SCOTCH 3/4"W	158.22

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V1515009	03/12/2021	17320	BUTLER BUSINESS PRODUCTS	12,722.76
			AVE60501 - AVERY® ULTRADU	236.91
			VER98426 - VERBATIM 8GB S	81.21
			TOP7533 - TOPS LETR-TRIM	52.68
			ELI75111 - ELITE IMAGE RE	80.89
			MOUSE PAD,MICROBAN,	5.99
			STAPLER,THE RED	16.99
			CLIPBOARD,WOOD,	2.91
			PENCIL,PENCIL HB	25.52
			MARKER ST,DE,EXPO,	27.33
			MARKER,DE,EXPO,	26.42
			GLUE STICK,1.26OZ	1.10
			PAPER,PAD,LTR,LR,WHT	17.22
			FOLDER,HNG,LTR,1/5,TAB,GR	17.57
			FOLDER,FILE,1PLY,1/3,	15.19
			ENVELOPE,RMVBLE STP,	18.39
			DESKTOP TAPE DISPENSER	3.50
			TONER CRG,CLJ CP5525,13K,	549.98
			TONER,LSR,HP507A,5.5K,BLK	329.98
			TONER CRG,CLJ CP5525,13K,	896.00
			RIBBON CALC R2087	8.79
			PLANNER RIBBON	19.52
			PROTECTOR SHT 74550	10.97
			INK REFL STAMP BLUE 22113	6.15
			HP TONER CARTRIDGE YL #C	120.99
			HP TONER CARTRIDGE MG #C	120.99
			LOG SPEAKERS S-120 #980	46.47
			SWI35101 - SWINGLINE STAP	10.35
			ITA60233 - INTEGRA SIDE-A	7.43
			OIC99911 - OIC PAPER CLIP	8.10
			STAPLER,LOW FORCE,AST	143.25
			LETTER SIZE COPY PAPER	1,020.00
			3 HOLE PUNCH 62897	82.36
			TONER CLJCP1215 YELLOW CB	80.99
			TONER HP 26A BLACK CF226A	253.98
			INK 58A CF368A	211.98
			PAPER PAD JR PRISM 5X8 63	12.20
			PAD STAMP RD P4750BR	25.77
			PEN GEL G2 31174	18.59
			PEN GEL NEO NG7 14002	12.89
			PAP1951348 - PAPER MATE	72.54
			SMD11943 - SMEAD FILE FOL	64.48
			VER44085 - VERBATIM 128GB	34.92
			HP TONER CARTRIDGE CYN #	120.99
			STORAGE BINS	315.85
V1515010	03/12/2021	88685	MARCIAL G CHAVEZ	191.91
			FEBRUARY MILEAGE	
V1515011	03/12/2021	20203	AMY LINN COLLINS	31.14
			FEBRUARY MILEAGE	
V1515012	03/12/2021	88626	KALENN LEIGH CRANE	43.12
			FEBRUARY MILEAGE	
V1515013	03/12/2021	87738	MACKENZIE SPOONTS DEMPSEY	48.16
			FEBRUARY MILEAGE	

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V1515014	03/12/2021	88352	KATHERINE ANN DOS SANTOS FEBRUARY MILEAGE	32.03
V1515015	03/12/2021	88634	BROOKSIE L EDQUIST FEBRUARY MILEAGE	17.86
V1515018	03/12/2021	84589	HEATHER MARIE FAUNCE-ESTAY FEBRUARY MILEAGE	64.40
V1515019	03/12/2021	83350	WRIGHT EXPRESS FINANCIAL SVC CORP GAS 02/2/21	693.59
V1515021	03/12/2021	60040	MONICA LYNN GARCIA JANUARY MILEAGE FEBRUARY MILEAGE	66.19 11.65 54.54
V1515022	03/12/2021	29490	LISA M HALL FEBRUARY MILEAGE	18.48
V1515025	03/12/2021	84584	HOLLY LYNN SHAFER FEBRUARY MILEAGE	48.72
V1515026	03/12/2021	82107	TAMMY HILLEGEIST FEBRUARY MILEAGE	17.92
V1515029	03/12/2021	88356	CAROLINE VOTH JOHNSTON FEBRUARY MILEAGE	16.74
V1515030	03/12/2021	86488	CHERINA LANAE PETE FEBRUARY MILEAGE	26.99
V1515031	03/12/2021	88632	ALYSSA BRIANA KUHN FEBRUARY MILEAGE	16.02
V1515032	03/12/2021	88645	KRISTEN N KUMMER FEBRUARY MILEAGE	2.24
V1515036	03/12/2021	87581	LENORA LEWIS OCTOBER MILEAGE	34.50
V1515037	03/12/2021	37855	MARSHA A LEWIS FEBRUARY MILEAGE	12.32
V1515038	03/12/2021	81372	TAMA JEAN MAGALLON FEBRUARY MILEAGE	12.99
V1515039	03/12/2021	86497	SIMY MATHAI FEBRUARY MILEAGE	47.26
V1515040	03/12/2021	82661	DEBORAH MATTHEWS FEBRUARY MILEAGE	20.16
V1515041	03/12/2021	39910	LAURA KAYE MCFARLAND FEBRUARY MILEAGE	25.54
V1515042	03/12/2021	40553	BEATRIZ M MENENDEZ FEBRUARY MILEAGE	32.42
V1515043	03/12/2021	82231	ERIKA GREMILLION-NEAL FEBRUARY MILEAGE	29.12
V1515044	03/12/2021	44026	VICKI Y YOUNG NOLAN FEBRUARY MILEAGE	64.40
V1515045	03/12/2021	85138	BARBARA JEAN PARKER FEBRUARY MILEAGE	60.09
V1515048	03/12/2021	88630	JAMIE ELIZABETH ROLL FEBRUARY MILEAGE	6.72
V1515049	03/12/2021	87206	TRACIE R SCALES REIMBURSEMENT FOR SUP	30.03
V1515052	03/12/2021	87574	MONIQUE JALAYNE SMITH HP INK TRI-COLOR ORDE HP INK TARGET RECEIPT	43.88 24.89 18.99

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V1515053	03/12/2021	83419	MARY A SNYDER FEBRUARY MILEAGE	43.68
V1515054	03/12/2021	84623	SOA FIN1ST ASSIST BUS SVCS DAILY OPE SEPT 1, 2020 - DEC 31, 20 SEPT 1, 2020 - DEC 31, 20	7,119.00 4,131.50 467.50 2,520.00
V1515056	03/12/2021	60679	MARY JANE TROTTER FEBRUARY MILEAGE	36.40
V1515057	03/12/2021	88493	YUNUS S UNIA FEBRUARY MILEAGE	291.48
V1515058	03/12/2021	87979	JESSICA MARIE BERMEA FEBRUARY MILEAGE JANUARY MILEAGE	31.08 10.70 20.38
V1515059	03/12/2021	86994	JANET BAILEY WACHS FEBRUARY MILEAGE	17.58
V1515060	03/12/2021	83421	LESLEY DIANE CASLER NOVEMBER MILEAGE OCTOBER MILEAGE	107.65 34.85 72.80
V1515062	03/12/2021	82607	VALARIE D WELTON FEBRUARY MILEAGE	58.80
V1515063	03/12/2021	86938	MARY ELLEN WENZEL FEBRUARY MILEAGE	12.32
V1515064	03/12/2021	64008	TANYA S WISE FEBRUARY MILEAGE	17.64
V1515067	03/24/2021	60818	PUBLIC AGENCY RETIREMENT SERVICES DED:5601 PARS	101,245.65
V1515148	03/26/2021	11485	PEPI CORPORATION PA2021-0495 ELT MEETI	178.20
V1515149	03/26/2021	87813	JULIA YVETTE ANDREWS MARCH MILEAGE	24.64
V1515150	03/26/2021	52395	KATHRYN A BAKER FEBRUARY MILEAGE	52.08
V1515151	03/26/2021	14485	THELMA J BANKS FEBRUARY MILEAGE	14.39

Check Register

Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515154	03/26/2021	17320	BUTLER BUSINESS PRODUCTS	8,346.75
			GLOVES MED SYNT	38.20
			MARKER PERMANT ULTFP 2/PK	29.27
			2" BINDERS WHITE 4 PK	78.26
			LETTER OPENER	1.98
			MONTHLY DIVIDERS	18.45
			INDEX DIVIDERS 8 TAB	39.10
			AAA BATTERIES	25.98
			TONER 80A INK CARTRIDGE	459.96
			CUSHION FOR CHAIR LUMBAR	55.39
			GOGGLE,SAFETY,COVER,ECONO	21.50
			BOOK,THEME,1SUB,10.5X8,AS	99.50
			SHARP CALCULATOR EL 240SA	7.88
			WELCH'S FRUIT SNACKS	17.52
			BR700G BATTERY	181.52
			117210 KIT, FIRST AID	21.39
			CE400A TONER	329.98
			NESTLÉ® COFFEE-MATE® COFF	9.65
			STAPLER,OPTIMA 40,SLV	41.70
			FLAG,INDEX,DURABLE,RED,YE	24.69
			BIGELOW LEMON GINGER HERB	7.49
			QUAKER OATS CHEWY GRANOLA	10.84
			GREEN MOUNTAIN COFFEE ROA	14.63
			GREEN MOUNTAIN COFFEE ROA	14.63
			ENVELOPE, CAT, 10X13, KFT	35.50
			BIC WITE-OUT MINI CORRECT	6.75
			NUTRI-GRAIN® ASSORTMEN	31.00
			PRINGLES CRISPS GRAB 'N G	18.85
			GREEN MOUNTAIN COFFEE ROA	14.63
			NESTLÉ® COFFEE-MATE® COFF	7.28
			NESTLÉ® COFFEE-MATE® COFF	7.99
			CARTRIDGE HP 58A BLK	211.98
			BINDER 1" VIEW 2PK	21.58
			STENO BOOK 6X9 PNK PK	17.99
			ACCT HIGHLIGHTERS	13.72
			INDEX LGL LTR SZ 1-25	24.10
			PEN GELOCITY 8PK	12.70
			CONTAINER,CONEX,PLAS	68.51
			GLOVES, VINYL, LARGE	298.80
			GLOVES, VINYL, XL	392.00
			GREEN MOUNTAIN COFFEE ROA	14.63
			GEL PEN RTR MED AST	13.44
			LYSOL DISINFECTANT	341.76
			PENCIL #2 NEON 10 CT	16.47
			PLANNER 103617	22.66
			BINDER CLIP MED	6.39
			SCANNED STAMP	11.89
			POCKET 3.5 EXP LTR 73205	66.99
			STAND MONITOR 8031101	46.29
			PAPER,NOTE,POST-IT,1.5X2,	58.62
			PAPER,POST-IT,1.5X2",NE	56.70
			PAD,NOTE,3X3,JEWL POP,AST	69.82
			GLOVES, VINYL, MEDIUM	392.00

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Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515154	03/26/2021	17320	BUTLER BUSINESS PRODUCTS	8,346.75
			HP 507A (CE401A) ORIGINAL	245.99
			GREEN MOUNTAIN COFFEE	17.97
			SPLENDA NO CALORIE SWEETE	6.67
			CAMERA,HD,PRO,WEBCAM,BK	105.00
			CORRUGATED BOXES 24X18X18	88.77
			62293-0 PA2021-0478	891.09
			PA2021-0505 OFFICE SU	406.87
			66781-0 PA2021-0490	295.82
			64042-0 PA2021-0488	325.01
			64164-0 PA2021-0484	379.14
			63494-0 PA2021-0486	421.13
			MARKER CLR 24 CT	26.03
			MASK FACE PLEATED BOX OF	15.00
			BINDER 1" WHITE	107.76
			BINDER BLACK 6PK	106.08
			INDEX TAB A-Z 11350	22.80
			INDEX DIVIDERS 1-10	55.60
			WHITE OUT WOTAP10	58.50
			AA BATTERIES EN91	25.98
			HEATER TOWER	77.81
			PAPER NOT POST ITS	68.96
			FOLDER,100 RCY,PRSBRD,BLU	195.76
			POCKET,FILE,LTR,2"-2-PLY,	62.84
			POCKET,FILE,3.5,LTR,X-WID	184.76
			POUCH,LAM,LTR,3MIL	161.76
			STAPLES,STANDARD,VALUE PA	143.10
V1515155	03/26/2021	88625	GLORIA CAMPOS	28.17
			FEBRUARY MILEAGE	
V1515157	03/26/2021	20955	NORA A CONTRERAS	102.48
			FEBRUARY MILEAGE	
V1515158	03/26/2021	87691	STEPHANIE ANN DE LOS SANTOS	481.96
			TSPRA 2021 CONFERENCE	316.96
			TSPRA 2021 CONFERENCE	165.00
V1515159	03/26/2021	86523	ANNE M DOUBEK	100.80
			REIMBURSE REGISTR FEE	35.00
			FEBRUARY MILEAGE	65.80
V1515160	03/26/2021	53023	JACQUELINE ALISON DOWELL	28.22
			FEBRUARY MILEAGE	
V1515161	03/26/2021	88691	TIFFANY ALEXANDRA ESTES	89.32
			FEBRUARY MILEAGE	
V1515162	03/26/2021	87584	KRISTEN TAYLOR EWING	113.68
			FEBRUARY MILEAGE	
V1515166	03/26/2021	84588	SARA ELIZABETH GOEKE	35.95
			FEBRUARY MILEAGE	
V1515167	03/26/2021	88019	CYNTHIA ANN GUNN	55.33
			FEBRUARY MILEAGE	
V1515168	03/26/2021	88018	ASHLEY NICOLE SCOTT	28.00
			FEBRUARY MILEAGE	
V1515171	03/26/2021	86609	CASSANDRA MARIA HERNANDEZ	199.99
			REIMBURSE TELEHEATH C	
V1515172	03/26/2021	31388	SUE A SCAMARDO HILL	14.00
			FEBRUARY MILEAGE	

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Fiscal Year: 21 Period: 7

Fund: 1991 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515177	03/26/2021	88012	MEGAN PATRICIA JOSEPH FEBRUARY MILEAGE	52.30
V1515179	03/26/2021	86222	ROBIN DIANE-RILLA KRONENBERGER FEBRUARY MILEAGE	42.62
V1515182	03/26/2021	38955	SANDRA A MACGREGOR FEBRUARY MILEAGE	62.72
V1515183	03/26/2021	86936	SUSANNE MARIE MINKS FEBRUARY MILEAGE	26.04
V1515185	03/26/2021	88622	TAMMY WOLFE PENA FEBRUARY MILEAGE	15.01
V1515187	03/26/2021	35197	JENNIFER JONES RAMOS FEBRUARY MILEAGE	34.10
V1515188	03/26/2021	49632	CANDACE H RIEDER FEBRUARY MILEAGE	2.41
V1515189	03/26/2021	84585	SUSAN RUDOLPH SCHWAITZBERG FEBRUARY MILEAGE	27.44
V1515190	03/26/2021	88624	RACHEL CHRISTINE SMITH FEBRUARY MILEAGE	48.83
V1515191	03/26/2021	85775	TAMARA FAYE SNOW FEBRUARY MILEAGE	26.32
V1515192	03/26/2021	87011	JENNA RENEE SPILLARS FEBRUARY MILEAGE	32.20
V1515193	03/26/2021	84863	COLOR ONE SYSTEMS BUSINESS CARDS- 100# CLA	92.00
V1515194	03/26/2021	87178	KELLY EILEEN TUMY FEBRUARY MILEAGE	90.56
V1515196	03/26/2021	64730	KARLA J YIELDING FEBRUARY MILEAGE	39.20

Number of checks in fund 1991 - GENERAL FUND: **218**

Amount total: **1,084,967.32**

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514836	03/05/2021	13871	AT&T CORP PHONE 022121032021 PHONE 021921031821 PHONE 021321031221 PHONE 020721030621	811.01 202.43 128.07 170.12 310.39
1514838	03/05/2021	14892	CITY OF BAYTOWN WATER READ 02/01	405.19
1514842	03/05/2021	18491	CENTERPOINT ENERGY GAS 011221021221 GAS 011421021221	469.12 92.57 376.55
1514843	03/05/2021	84158	CENTRAL TELEPHONE COMPANY OF TEXAS PHONE 021121031021	445.02
1514845	03/05/2021	82495	COMCAST CORPORATION PHONE 021021030921	309.21
1514848	03/05/2021	88574	EXECU TEAM STAFFING TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF	4,639.94 696.70 568.43 1,258.40 858.01 1,258.40

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514849	03/05/2021	87470	FRONTIER SOUTHWEST INCORPORATED PHONE 012021021921	172.96
1514851	03/05/2021	27819	HARRIS COUNTY FWSD WATER 122920012921	199.06
1514852	03/05/2021	86562	HARRIS COUNTY FWSD #51 WATER 012021022221	38.71
1514860	03/05/2021	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC QUARTERLY GREASE TRAP CLE QUARTERLY GREASE TRAP CLE	400.00 200.00 200.00
1514877	03/05/2021	86242	WCA WASTE CORPORATION MONTHLY WASTE MAR21	168.83
1514878	03/05/2021	62751	WASTE MANAGEMENT MONTHLY WASTE FEB21 MONTHLY WASTE MAR21 MONTHLY WASTE FEB21 MONTHLY WASTE FEB21 MONTHLY WASTE FEB21 MONTHLY WASTE MAR21 MONTHLY WASTE FEB21 MONTHLY WASTE MAR21	961.70 84.44 92.44 168.87 253.31 112.58 112.58 137.48
1514935	03/12/2021	87353	AQUA TEXAS INC WATER 022421	380.43
1514937	03/12/2021	13871	AT&T CORP PHONE 022721032621 PHONE 022721032621 PHONE 022721032621	507.02 155.38 128.07 223.57
1514941	03/12/2021	18491	CENTERPOINT ENERGY GAS 012221022321 GAS 012221022421	222.63 76.94 145.69
1514944	03/12/2021	88574	EXECU TEAM STAFFING TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL ST	1,144.00 629.20 514.80
1514955	03/12/2021	85783	HARRIS COUNTY WATER CONTROL AND WATER 012321022421	90.32
1514958	03/12/2021	33040	CITY OF HOUSTON WATER WATER 022321 WATER READ 2/22/2021	173.74 123.22 50.52
1514966	03/12/2021	37208	CITY OF LA PORTE WATER 02/01	249.96
1514968	03/12/2021	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC QUARTERLY GREASE TRAP CLE QUARTERLY GREASE TRAP CLE	450.00 300.00 150.00
1514992	03/12/2021	61927	VERIZON WIRELESS WIRELESS 012321022221	1,371.92
1515073	03/26/2021	81305	ALL PLAY INC REMOVAL AND DISPOSAL OF O	2,087.50
1515078	03/26/2021	13871	AT&T CORP PHONE 030721041621 PHONE 031321041221	480.60 310.48 170.12
1515079	03/26/2021	88718	VERONICA ASHTON BACOPULOS FEBRUARY MILEAGE	115.92
1515086	03/26/2021	18491	CENTERPOINT ENERGY GAS 020321030521 GAS 021221031221	183.94 98.31 85.63

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515087	03/26/2021	85300	CHILDCARE CAREERS LLC	232.14
			PROFESSIONAL SERVICES CON	127.91
			PROFESSIONAL SERVICES CON	104.23
1515089	03/26/2021	82495	COMCAST CORPORATION	313.86
			PHONE 031021040921	
1515091	03/26/2021	88723	SBEIDY YESSICA CRUZ	40.58
			REIMBURSE FINGERPRINT	
1515106	03/26/2021	29920	HARRIS COUNTY TREASURER	50.00
			MONTHLY RENTAL FEE OPEN	
1515110	03/26/2021	32920	CITY OF HOUSTON HEALTH DEPARTMENT	9,646.50
			MONTHLY RENTAL FEE OPEN P	5,881.50
			MONTHLY RENTAL FEE	3,765.00
1515116	03/26/2021	83870	KQC INVESTORS, LLC	24,970.30
			MONTHLY RENTAL FEE OPEN P	9,320.00
			BAYTOWN HS/EHS LEASE PAYM	11,747.00
			MONTHLY RENTAL FEE	3,903.30
1515117	03/26/2021	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC	500.00
			QUARTERLY GREASE TRAP CLE	
1515147	03/26/2021	87916	ZENITH PREMIER INC	1,628.00
			PROFESSIONAL SERVICES CON	148.00
			PROFESSIONAL SERVICES CON	296.00
			PROFESSIONAL SERVICES CON	444.00
			PROFESSIONAL SERVICES CON	740.00
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS	177.38
			COMPUCESSORY MOUSE PAD	2.63
			PENDAFLEX GLOW FILE FOLDE	14.36
			BELKIN USB CHARGESYNC CAB	7.07
			PAPER MATE BALLPOINT PENS	13.05
			CLOROX DISINFECT WIPES	34.20
			POST IT TABS	10.28
			REDI-TAG ASSORT STICKY NO	18.84
			AT A GLANCE FLOWERS DESK	12.66
			OXFORD TWIN POCKET FOLDER	17.26
			ENDUST SCREEN CLEANER	8.94
			BLUELINE DESK CALENDAR	11.27
			PURELL SANITIZING GEL	26.82
V1514902	03/05/2021	87523	PAMELA LYNN JONES-LEE	36.96
			JANUARY MILEAGE	

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515007	03/12/2021	16155	MILK PRODUCTS LLC	1,547.10
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	85.77
			STUDENT FOOD - OPEN PURCH	128.66
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	13.55
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	49.14
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	142.95
			STUDENT FOOD - OPEN PURCH	142.95
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	49.24
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	71.28
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	55.88
			STUDENT FOOD - OPEN PURCH	162.43
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	8.60
V1515009	03/12/2021	17320	BUTLER BUSINESS PRODUCTS	1,098.60
			TWO WAY RADIO MIDLAND MRO	179.78
			MAGIC TAPE MMM810K12	32.41
			ORIGINAL TONER HEWCF280A	229.98
			COPY PAPER PST231208	68.00
			ACCO BINDER CLIPS ACC7205	8.52
			ACCO LG BINDER CLIP ACC72	21.08
			TONER CARTRIDGE HEWCE305A	438.99
			TRIPP LITE TRPP13406NVGA	74.34
			PACKAGING TAPE MMM34508	45.50
V1515024	03/12/2021	86933	HARDIES FRUIT & VEGETABLE CO	100.37
			STUDENT FOOD - OPEN PURCH	
V1515028	03/12/2021	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY	511.23
			SAFETY INSPECTION AND TAG	154.89
			SAFETY INSPECTION AND TAG	160.87
			SAFETY INSPECTION AND TAG	195.47

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515034	03/12/2021	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	10,982.38
			STUDENT FOOD - OPEN PURCH	479.88
			STUDENT FOOD - OPEN PURCH	1,047.65
			STUDENT FOOD - OPEN PURCH	-9.37
			STUDENT FOOD - OPEN PURCH	186.14
			STUDENT FOOD - OPEN PURCH	821.47
			STUDENT FOOD - OPEN PURCH	-18.51
			STUDENT FOOD - OPEN PURCH	762.59
			STUDENT FOOD - OPEN PURCH	-12.65
			STUDENT FOOD - OPEN PURCH	382.21
			STUDENT FOOD - OPEN PURCH	420.57
			STUDENT FOOD - OPEN PURCH	189.50
			STUDENT FOOD - OPEN PURCH	520.86
			STUDENT FOOD - OPEN PURCH	203.24
			STUDENT FOOD - OPEN PURCH	-34.71
			STUDENT FOOD - OPEN PURCH	512.22
			STUDENT FOOD - OPEN PURCH	788.75
			STUDENT FOOD - PURCHASE O	238.77
			STUDENT FOOD - PURCHASE O	720.67
			STUDENT FOOD - OPEN PURCH	-6.41
			STUDENT FOOD - OPEN PURCH	600.53
			STUDENT FOOD - OPEN PURCH	274.64
			STUDENT FOOD - OPEN PURCH	1,052.05
			STUDENT FOOD - OPEN PURCH	738.82
			STUDENT FOOD - OPEN PURCH	510.35
			STUDENT FOOD - OPEN PURCH	613.12
V1515047	03/12/2021	47923	QSS, L.C	3,064.75
			MONTHLY MONITORING AND MA	13.85
			MONTHLY MONITORING AND MA	136.25
			MONTHLY MONITORING AND MA	375.52
			MONTHLY MONITORING AND MA	237.50
			MONTHLY MONITORING AND MA	243.28
			MONTHLY MONITORING AND MA	339.74
			MONTHLY MONITORING AND MA	136.25
			MONTHLY MONITORING AND MA	217.50
			MONTHLY MONITORING AND MA	363.89
			MONTHLY MONITORING AND MA	346.36
			MONTHLY MONITORING AND MAI	280.97
			MONTHLY MONITORING AND MA	373.64
V1515051	03/12/2021	87782	JENNIFER MARIE SIERRA JANUARY MILEAGE	148.96

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515152	03/26/2021	16155	MILK PRODUCTS LLC	883.32
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	27.09
			STUDENT FOOD - OPEN PURCH	13.55
			STUDENT FOOD - OPEN PURCH	143.35
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	49.14
			STUDENT FOOD - OPEN PURCH	40.64
V1515154	03/26/2021	17320	BUTLER BUSINESS PRODUCTS	1,161.41
			SCOTCH HEAVY DUTY MMM385	41.69
			SUPER STICKY NOTES MMM654	33.95
			PUSH PINS OIC TRANSLUCENT	7.58
			LASER COPY PAPER HAM16200	194.72
			ORIGINAL TONER CARTRIDGE	206.99
			MICR TONER CARTRIDGE MCMM	596.67
			LYSOL CRISP LINEN RAC7932	38.80
			MAGIC TAPE MMM810K16	41.01
V1515165	03/26/2021	85146	JOURNEY OF FAITH UNITED METHODIST	4,000.00
			MONTHLY RENTAL FEE	
V1515170	03/26/2021	86933	HARDIES FRUIT & VEGETABLE CO	893.20
			STUDENT FOOD - OPEN PURCH	29.37
			STUDENT FOOD - OPEN PURCH	137.08
			STUDENT FOOD - OPEN PURCH	149.77
			STUDENT FOOD - OPEN PURCH	174.34
			STUDENT FOOD - OPEN PURCH	103.16
			STUDENT FOOD - OPEN PURCH	125.51
			STUDENT FOOD - OPEN PURCH	77.22
			STUDENT FOOD - OPEN PURCH	96.75
V1515180	03/26/2021	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	5,874.70
			STUDENT FOOD - OPEN PURCH	659.37
			STUDENT FOOD - OPEN PURCH	383.08
			STUDENT FOOD - PURCHASE O	675.26
			STUDENT FOOD - OPEN PURCH	531.56
			STUDENT FOOD - OPEN PURCH	528.83
			STUDENT FOOD - OPEN PURCH	611.68
			STUDENT FOOD - OPEN PURCH	-36.49
			STUDENT FOOD - OPEN PURCH	587.69
			STUDENT FOOD - OPEN PURCH	-12.69
			STUDENT FOOD - OPEN PURCH	377.07
			STUDENT FOOD - OPEN PURCH	-12.65
			STUDENT FOOD - OPEN PURCH	244.65
			STUDENT FOOD - OPEN PURCH	257.17
			STUDENT FOOD - OPEN PURCH	719.00
			STUDENT FOOD - OPEN PURCH	361.17

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Fiscal Year: 21 Period: 7

Fund: 2051 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515184	03/26/2021	88476	MONICA MARIE NILES FEBRUARY MILEAGE	51.52
V1515197	03/26/2021	64845	ZIEBEN FOUNDATION PROPERTIES MONTHLY RENT OPEN PURCHAS	5,657.04

Number of checks in fund 2051 - HEAD START: **49** Amount total: **90,049.03**

Fund: 2070 - HEAD START DISASTER ASSIS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514951	03/12/2021	88569	GRADIENT GROUP LLC REIMBURSABLE EXPENSE PRE	1,650.00
1514992	03/12/2021	61927	VERIZON WIRELESS WIRELESS 012321022221	49.01

Number of checks in fund 2070 - HEAD START DISASTER ASSIS: **2** Amount total: **1,699.01**

Fund: 2101 - STOP SCHOOL VIOLENCE GRNT

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515141	03/26/2021	61927	VERIZON WIRELESS VERIZON 020821-030721	2,984.32

Number of checks in fund 2101 - STOP SCHOOL VIOLENCE GRNT: **1** Amount total: **2,984.32**

Fund: 2151 - EARLY HEADSTART OPERATION

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514838	03/05/2021	14892	CITY OF BAYTOWN WATER READ 02/01	324.76
1514848	03/05/2021	88574	EXECU TEAM STAFFING TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF TEMPORARY CLERICAL STAFF	2,217.22 725.73 740.74 750.75
1514860	03/05/2021	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC QUARTERLY GREASE TRAP CLE	25.30
1514878	03/05/2021	62751	WASTE MANAGEMENT MONTHLY WASTE MAR21	110.20
1514992	03/12/2021	61927	VERIZON WIRELESS WIRELESS 012321022221	120.94
1515086	03/26/2021	18491	CENTERPOINT ENERGY GAS 020321030521	78.81
1515116	03/26/2021	83870	KQC INVESTORS, LLC EHS MONTHLY RENTAL FEE	9,415.00
V1514889	03/05/2021	87181	FELLOWSHIP OF PURPOSE EARLY CHILDHO INVOICES FOR CHILD CARE S INVOICES FOR CHILD CARE S INVOICES FOR CHILD CARE S INVOICES FOR CHILD CARE S	8,757.00 2,030.00 2,086.00 2,310.00 2,331.00
V1514901	03/05/2021	86996	JOHN G JONES LEARNING CENTER TO PAY CHILD CARE PARTNER TO PAY CHILD CARE PARTNER TO PAY CHILD CARE PARTNER	3,200.00 1,015.00 1,170.00 1,015.00
V1515007	03/12/2021	16155	MILK PRODUCTS LLC STUDENT MEALS STUDENT MEALS STUDENT MEALS	44.17 17.20 20.07 6.90

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Fund: 2151 - EARLY HEADSTART OPERATION

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515034	03/12/2021	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	274.78
			EHS BAYTOWN STUDENT MEALS	101.53
			EHS BAYTOWN STUDENT MEALS	75.77
			EHS BAYTOWN STUDENT MEALS	97.48
V1515035	03/12/2021	87247	LETS LEARN CHRISTIAN LEARNING CTR	815.00
			CHILD CARE PARTNER INVOIC	
V1515047	03/12/2021	47923	QSS, L.C	11.10
			MONTHLY MONITORING AND MA	
V1515152	03/26/2021	16155	MILK PRODUCTS LLC	17.70
			STUDENT MEALS	
V1515156	03/26/2021	87181	FELLOWSHIP OF PURPOSE EARLY CHILDHO	4,340.00
			INVOICES FOR CHILD CARE S	2,170.00
			INVOICES FOR CHILD CARE S	2,170.00
V1515170	03/26/2021	86933	HARDIES FRUIT & VEGETABLE CO	15.59
			STUDENT MEALS OPEN PURCHA	3.63
			STUDENT MEALS OPEN PURCHA	11.96
V1515176	03/26/2021	86996	JOHN G JONES LEARNING CENTER	1,230.00
			TO PAY CHILD CARE PARTNER	
V1515178	03/26/2021	87246	DESKOT LLC	15,213.00
			CHILD CARE PARTNER INVOIC	3,728.00
			CHILD CARE PARTNER INVOIC	3,805.00
			CHILD CARE PARTNER INVOIC	3,840.00
			CHILD CARE PARTNER INVOIC	3,840.00
V1515181	03/26/2021	87247	LETS LEARN CHRISTIAN LEARNING CTR	2,665.00
			CHILD CARE PARTNER INVOIC	615.00
			CHILD CARE PARTNER INVOIC	1,025.00
			CHILD CARE PARTNER INVOIC	1,025.00

Number of checks in fund 2151 - EARLY HEADSTART OPERATION: **19** Amount total: **48,875.57**

Fund: 2301 - FEDERAL ADULT ED REGULAR

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514937	03/12/2021	13871	AT&T CORP	354.49
			PHONE 030121-033121	
1514947	03/12/2021	87470	FRONTIER SOUTHWEST INCORPORATED	80.58
			PHONE 030121-033121	
1514976	03/12/2021	86862	PS LIGHTWAVE INC	379.72
			MAR 21 THERNET CHARG	
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	1,268.11
			LEASE FEE JAN 21	149.84
			LEASE FEE FEB 21	149.84
			LEASE FEE JAN 21	149.84
			COPYFEES100120-123120	3.42
			LEASE FEE JAN 21	149.84
			LEASE FEE FEB 21	149.84
			LEASE FEE JAN 21	149.84
			COPY FEESCOPYFEES1001	30.50
			LEASE FEE FEB 21	149.84
			LEASE FEE FEB 21	149.84
			COPYFEES100120-123120	1.75
			COPYFEES100120-123120	33.72
1515096	03/26/2021	87689	EDOPP SOLUTIONS LLC	20,900.00
			WORKFORSE DEV SOLU CE	

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Fund: 2301 - FEDERAL ADULT ED REGULAR

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515126	03/26/2021	86862	PS LIGHTWAVE INC APR 21 THERNET CHARG	632.56 252.84
			APR 21 THERNET CHARG	379.72
1515141	03/26/2021	61927	VERIZON WIRELESS VERIZON 020821-030721	1,301.23 38.11
			VERIZON 020821-030721	1,263.12
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS TONER,HP 410A LJ CART,BK	4,871.15 275.97
			TONER,HP410A,LJ CART,CYN	362.97
			TONER,HP 410A LJ CART,YL	362.97
			COSTUMER,72"H,4HK,WAL	323.89
			POLISH,FURNITURE,LMN,PLED	47.18
			TONER,HP 410A,LJ,CART,MG	362.97
			NOTEBOOK,MRBLBND,50SH	154.00
			PAPER,NOTE,POST-IT,4X6,NE	39.21
			PEN,INKJOY,GEL,14,AST	29.49
			DRIVE,USBV3,STOR'N'GO,256	100.88
			PAPER,PAD,LGL,LR,GRY,ORC,	22.70
			BOOK,APPT,MO,6.9X8.75,BLK	14.20
			CART,UTILITY,24X36,BLK	211.73
			PAPER,NOTE,POST-IT,4X4,NE	52.23
			MARKER,DRY ERASE,4/PK,AST	28.47
			SPEAKER,BLUETOOTH,CUBE,BK	30.61
			BOARD,8 X 4,GLSS MRKR,WH	604.40
			TRAY,LETTER,HI-CAP,STK,BL	36.60
			WRIST REST/MOUSE PAD,CCL	20.59
			HEADSET,WRLS,EARBUDS,BK,L	74.61
			NOTEBOOK,CAMBR,B&W STRIPE	150.60
			PURIFIER,AIR,IFD,186SQ FT	528.76
			BAG,LADIES,SLIM,BRIEF,BK	76.00
			MOUSE,WIRELESS,BLUETOOTH	49.67
			BOARD,8 X 4,GLSS MRKR,WH	604.40
			CART,UTILITY,FLAT,BK	306.05
V1515009	03/12/2021	17320	BUTLER BUSINESS PRODUCTS PLANNER,WLL,YR,LRG,24X36,	490.32 29.36
			BOARD,6 X 4,GLSS MRKR,FRS	460.96
V1515175	03/26/2021	88447	HTEC-HOUSTONS TRAINING AND EDUCATIONAL AND VOCATIONA	6,600.00

Number of checks in fund 2301 - FEDERAL ADULT ED REGULAR: **10** Amount total: **36,878.16**

Fund: 2670 - FED 21ST CENTURY CYC 9

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514948	03/12/2021	27070	GALENA PARK ISD OCT20 NS9TH	3,065.51
1514959	03/12/2021	85958	CHRISTOPHER GEORGE CORTEZ CONTRACT SERVICES-21ST CC	750.00
1514982	03/12/2021	88308	SJ VISUAL ARTS PRODUCTION CONTRACT SERVICES	1,350.00
1515072	03/26/2021	10960	ALDINE INDEPENDENT SCHOOL DISTRICT DEC20 DREW	6,505.53

Number of checks in fund 2670 - FED 21ST CENTURY CYC 9: **4** Amount total: **11,671.04**

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Fund: 2671 - FED 21ST CENTURY CYC 9

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514932	03/12/2021	84484	ALIEF INDEPENDENT SCHOOL DISTRICT	34,377.13
			AUG20 ALBRIGHT	2,927.39
			SEPT20 ALBRIGHT	7,620.38
			NOV20 ALBRIGHT	10,914.34
			OCT20 ALBRIGHT	12,915.02
1514942	03/12/2021	82332	CLEAR CREEK ISD	6,146.38
			SEPT20 CLEAR CREEK IN	
1514948	03/12/2021	27070	GALENA PARK ISD	21,002.21
			AUG20 NS9TH	4,278.13
			OCT19 NS9TH	10,253.06
			SEPT20 NS9TH	6,471.02
1514962	03/12/2021	33610	HUMBLE INDEPENDENT SCHOOL DISTRICT	13,235.42
			OCT20 STERLING MS	7,697.07
			SEPT20 STERLING MS	5,538.35
1514975	03/12/2021	45610	PASADENA ISD	12,522.91
			SEPT20 SOUTH HOUSTON	5,018.26
			OCT20 SOUTH HOUSTON	7,504.65
1514980	03/12/2021	52120	SHELDON INDEPENDENT SCHOOL DISTRICT	22,903.73
			SEPT20 NULL MID	5,952.96
			AUG20 NULL MID	4,509.38
			OCT20 NULL	12,441.39
1514986	03/12/2021	53950	SPRING INDEPENDENT SCHOOL DISTRICT	17,056.49
			SEPT20 BAMMEL	5,687.18
			AUG20 BAMMEL MS	5,682.13
			OCT20 BAMMEL	5,687.18
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	7.04
			OCT-DEC2020 OVERAGE	
1515072	03/26/2021	10960	ALDINE INDEPENDENT SCHOOL DISTRICT	5,591.25
			DREW OCT20	

Number of checks in fund 2671 - FED 21ST CENTURY CYC 9: **9** Amount total: **132,842.56**

Fund: 2680 - FED 21ST CENTURY CYCLE 10

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515102	03/26/2021	27070	GALENA PARK ISD	29,970.31
			OCT20 NORTHSHORE ELEM	2,311.04
			AUG20 NORTH SHORE ELE	7,645.51
			AUG20 TICE ELEM	7,313.77
			OCT20 WILLIAMSON	1,383.34
			SEPT20 WILLIAMSON	1,794.74
			SEPT20 NORTHSHORE ELE	3,435.55
			OCT20 TICE ELEM	6,086.36

Number of checks in fund 2680 - FED 21ST CENTURY CYCLE 10: **1** Amount total: **29,970.31**

Fund: 2681 - FED 21ST CENTURY CYCLE 10

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515070	03/26/2021	83547	AAMA, INC.	41,972.90
			DEC20 GEORGE SANCEZ	6,441.17
			OCT20 GEORGE SANCHEZ	11,562.34
			SEPT20 GEORGE SANCHEZ	9,311.14
			AUG20 GEORGE SANCHEZ	5,836.47
			NOV20 GEORGE SANCEZ	8,821.78

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Fund: 2681 - FED 21ST CENTURY CYCLE 10

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515102	03/26/2021	27070	GALENA PARK ISD	43,685.21
			OCT20 WILLIAMSON ELEM	8,614.10
			AUG20 WILLIAMSON ELEM	4,423.23
			SEPT20 WILLIAMSON ELE	6,393.84
			SEPT20 NORTSHORE ELE	6,683.62
			OCT20 TICE ELEM	7,149.84
			AUG20 TICE ELEM	4,428.29
			SEPT20 TICE ELEM	5,992.29
1515127	03/26/2021	52120	SHELDON INDEPENDENT SCHOOL DISTRICT	100,947.12
			OCT20 CE KING MIDDLE	10,329.01
			OCT20 ROYALWOOD ELEM	10,404.23
			OCT20 CE KING HIGH	12,623.45
			DEC20 CE KING MIDDLE	12,014.56
			AUG20 CE KING HIGH	2,519.96
			SEPT20 CE KING MIDDLE	7,003.37
			SEPT20 ROYALWOOD ELEM	7,565.96
			SEPT20 CE KING HIGH	7,024.50
			DEC20 CE KING HIGH	9,072.72
			DEC20 ROYALWOOD ELEM	10,053.00
			NOV20 CE KING HIGH	12,336.36

Number of checks in fund 2681 - FED 21ST CENTURY CYCLE 10: **3** Amount total: **186,605.23**

Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514100 void	01/08/2021	87297	ABEL GARZA	-1,800.00
			SELECT SERVICES PROGRAM -	
1514254 void	01/15/2021	87610	MATH-A-MATICS TUTORING, LLC	-1,665.00
			SELECT SERVICES PROGRAM -	
1514830	03/05/2021	87816	ALLIANCE FINANCIAL MINISTRIES INC	660.00
			SELECT SERVICES PROGRAM -	
1514857	03/05/2021	82325	CSCRM INC DBA JUMP BUNCH	900.00
			SELECT SERVICES PROGRAM -	75.00
			SELECT SERVICES PROGRAM -	75.00
			SELECT SERVICES PROGRAM -	600.00
			SELECT SERVICES PROGRAM -	150.00
1514862	03/05/2021	87608	MONICA LEWIS SCHOOL OF ETIQUETTE	150.00
			SELECT SERVICES PROGRAM -	
1514867	03/05/2021	50480	S & S WORLDWIDE INC	4,019.04
			COLOR SPLASH CRAYONS BOX	63.90
			21LB JONTI-CRAFT® TEACHER	905.76
			SPECTRUM S500 CLASSIC BAS	679.50
			GRAY OFM JUPITER SERIES S	458.97
			RAY O VAC AA BATTERIES PK	158.22
			JUMBO CHESS SET	86.48
			DIXIE PERFECTOUCH HOT CUP	15.99
			NEON COLOR SPLASH ACRYLIC	806.00
			BLACK FLASH FURNITURE HER	335.90
			RAY O VAC AA BATTERIES PK	316.44
			DIXIE PERFECTOUCH HOT CUP	191.88
1514874	03/05/2021	82161	URBAN HARVEST	820.00
			SELECT SERVICES PROGRAM -	

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Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514880	03/05/2021	88445	YAWP RECORDS LLC SELECT SERVICE PROGRAM - SELECT SERVICE PROGRAM -	1,750.00 1,000.00 750.00
1514930	03/12/2021	87297	ABEL GARZA VOID AND REISSUE	1,800.00
1514964	03/12/2021	82325	CSCRM INC DBA JUMP BUNCH SELECT SERVICES PROGRAM -	75.00
1514969	03/12/2021	87354	ARCHIE D CRAFT SELECT SERVICES PROGRAM -	3,200.00
1514972	03/12/2021	87610	MATH-A-MATICS TUTORING, LLC VOID AND REISSUE	1,665.00
1515071	03/26/2021	87297	ABEL GARZA SELECT SERVICES PROGRAM -	600.00
1515095	03/26/2021	85004	EAI EDUCATION LEARNING PALETTE MATH CLA LEARNING PALETTE MATH CLA LEARNING PALETTE MATH CLA LEARNING PALETTE MATH CLA LEARNING PALETTE MATH RES LEARNING PALETTE MATH CLA	1,349.31 216.32 216.32 216.32 216.32 267.71 216.32
1515137	03/26/2021	82161	URBAN HARVEST SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM -	1,020.00 640.00 380.00
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS GBC FUSION 7000L 12" LAMI WIRELESS MULTI-TRAC BLUE GBC EZ LOAD GRAY END CAP GBC ULTIMA 65 THERMAL ROL GBC EZUSE THERMAL LAMINAT	3,556.00 378.94 138.32 160.10 2,728.90 149.74
V1515050	03/12/2021	87336	CHARMETTE JONES SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM -	1,450.00 200.00 300.00 400.00 150.00 400.00

Number of checks in fund 2880 - FED-AFTER SCHOOL PTNRSHIP: **17** Amount total: **19,549.35**

Fund: 2881 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514834	03/05/2021	80898	THE ARTIST BOAT INC SELECT SERVICE PROGRAM -	2,500.00
1514862	03/05/2021	87608	MONICA LEWIS SCHOOL OF ETIQUETTE SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM - SELECT SERVICES PROGRAM -	2,875.00 825.00 550.00 1,500.00
1514931	03/12/2021	82169	ACADEMY OF ACCELERATED LEARNING OCT20 BELLFORT	916.12
1514932	03/12/2021	84484	ALIEF INDEPENDENT SCHOOL DISTRICT NOV20 OUTLEY	106.63

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Fund: 2881 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514980	03/12/2021	52120	SHELDON INDEPENDENT SCHOOL DISTRICT	13,985.26
			JAN21 CARROLL	1,431.40
			NOV20 GARRETT	1,598.99
			JAN21 SHELDON ELEM	2,214.65
			DEC20 SHELDON	2,317.46
			NOV20 CARROLL	2,479.82
			OCT20 GARRETT	789.82
			OCT20 CARROLL ELEM	789.86
			DEC20 CARROLL	1,573.44
			OCT20 SHELDON ELEM	789.82
1514992	03/12/2021	61927	VERIZON WIRELESS	658.89
			012921-022821	
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	299.68
			FEB 2021 LEASE	149.84
			JAN21 LEASE	149.84
1515101	03/26/2021	23615	FOTOFEST INC	1,530.00
			SELECT SERVICE PROGRAM -	1,260.00
			SELECT SERVICE PROGRAM -	270.00
1515118	03/26/2021	87610	MATH-A-MATICS TUTORING, LLC	1,020.00
			SELECT SERVICES PROGRAM -	
1515128	03/26/2021	88308	SJ VISUAL ARTS PRODUCTION	540.00
			SELECT SERVICE PROGRAM -	
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS	353.66
			PROGUARD DISPOSABLE LATEX	78.18
			EXPO NEON WINDOW NEON DRY	11.76
			FIRST AID ONLY 50-PERSON	64.62
			STANLEY QUICK-CHANGE UTIL	30.90
			PURELL® SANITIZING GEL	66.50
			EXPO LOW-ODOR DRY-ERASE M	20.90
			SCOTCH HEAVY-DUTY PACKAGI	33.55
			SCOTCH LIGHTWEIGHT SHIPPI	26.48
			PROTECTED CHEF VINYL GENE	13.77
			PURELL® ON-THE-GO SANITIZ	7.00

Number of checks in fund 2881 - FED-AFTER SCHOOL PTNRSHIP: **11** Amount total: **24,785.24**

Fund: 2890 - HEAD START OP & TRAINING

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514853	03/05/2021	83844	HEARTLAND PAYMENT SYSTEMS INC	2,107.00
			SOFTWARE PA2021-0429	
1514858	03/05/2021	35683	KAPLAN EARLY LEARNING COMPANY	169.95
			GEN SUPP PA2021-0373	
1514860	03/05/2021	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC	204.70
			QUARTERLY GREASE TRAP CLE	
1514967	03/12/2021	88714	JANNY DEL CARMEN LEIVA	25.00
			REIMBURSEMENT HEALTH	
1514970	03/12/2021	88701	ESMERALDA MARROQUIN	25.00
			REIMBURSEMENT HEALTH	
V1515020	03/12/2021	87014	MARIE ANTIONETTE FRANCIS	25.00
			REIMBURSEMENT HEALTH	
V1515154	03/26/2021	17320	BUTLER BUSINESS PRODUCTS	5,060.30
			EPSON POWERLITE 108 LCD P	

Number of checks in fund 2890 - HEAD START OP & TRAINING: **7** Amount total: **7,616.95**

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Fund: 4271 - DISASTER RECOVERY

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515198	03/26/2021	31325	HIGH POINT SANITARY SOLUTIONS SUPPLIES 2021-0523	6,623.62 4,131.79
			SUPPLIES 2021-0523	1,091.55
			SUPPLIES 2021-0523	1,400.28
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS SIGN DUAL MAG 8.5X11 BLK	830.00

Number of checks in fund 4271 - DISASTER RECOVERY: 2

Amount total: **7,453.62**

Fund: 4791 - LOC HEAD START IN-KIND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514946	03/12/2021	88712	EVENY SUHSUKY FLORES SANCHEZ REIMBURSEMENT HEALTH	25.00
1514949	03/12/2021	88544	ALMA DELIA GALLEGOS REIMBURSEMENT HEALTH	25.00
1514952	03/12/2021	88713	MYRNA YOLANDA GURROLA REIMBURSEMENT HEALTH	25.00
1514965	03/12/2021	35683	KAPLAN EARLY LEARNING COMPANY GIAN EMPTIONS STAMP S	113.26
1514971	03/12/2021	88715	EVELYN IVETH MARTINEZ-BAPTISTE REIMBURSEMENT HEALTH	25.00
1514973	03/12/2021	88716	TAMARA NATASHA NICHOLAS REIMBURSEMENT HEALTH	25.00
1514994	03/12/2021	88717	KHY ELAN WEBSTER REIMBURSEMENT HEALTH	25.00
1515125	03/26/2021	46834	CECILE PORCHE-PETTY CASH CUSTODIAN REIMBURSE HEADSTART M REIMBURSE NON FOOD LA	19.04 6.54 12.50

Number of checks in fund 4791 - LOC HEAD START IN-KIND: 8

Amount total: **282.30**

Fund: 4981 - LOC-OTHER LOCAL GRANTS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514833	03/05/2021	13330	APPLE INC MAC PRO-TOWER 3-YEAR APPLE CARE + FOR	44,508.00 43,194.00 1,314.00
1514880	03/05/2021	88445	YAWP RECORDS LLC SPRING 2021 PROVIDER WILL	1,250.00
1514940	03/12/2021	18165	CDW GOVERNMENT INC LENOVO THINKCENTRE M920S CDW AUTOPILOT BASE DEPLOY VIEWSONIC VA2452SM - LED	1,184.46 1,039.12 17.95 127.39
1514979	03/12/2021	51462	SCHOLASTIC INC THE DOT	2,760.74

Number of checks in fund 4981 - LOC-OTHER LOCAL GRANTS: 4

Amount total: **49,703.20**

Fund: 6931 - DISASTER RELIEF FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514956	03/12/2021	31325	HIGH POINT SANITARY SOLUTIONS GNN LIQUID ELECTROLYT	1,771.60

Number of checks in fund 6931 - DISASTER RELIEF FUND: 1

Amount total: **1,771.60**

Fund: 6941 - CAPITAL PROJECTS - PFC

Check Register

Fiscal Year: 21 Period: 7

Fund: 6941 - CAPITAL PROJECTS - PFC

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514875	03/05/2021	88576	THE GERALD A TEEL COMPANY INC ADULT EDUCATION RENOVATIO	4,000.00
1515068	03/25/2021	88662	DOUCET & ASSOCIATES INC BOUNDARY SURVEYS BOUNDARY SURVEYS INV:2011112 BOUNDARY	16,572.08 5,141.88 6,061.00 5,369.20
1515094	03/26/2021	88662	DOUCET & ASSOCIATES INC ABS EAST PLATTING AND DES	8,327.34

Number of checks in fund 6941 - CAPITAL PROJECTS - PFC: **3** Amount total: **28,899.42**

Fund: 6951 - CAPITAL PROJ LOCAL FUNDS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514961	03/12/2021	80598	HTS INC CONSULTANTS CYLINDER TEST THORNWO	648.50
1514977	03/12/2021	88687	RICE & GARDNER CONSULTANTS INC COMMISSIONING SERVICES DU COMMISSIONING SERVICES DU	13,330.00 8,397.90 4,932.10

Number of checks in fund 6951 - CAPITAL PROJ LOCAL FUNDS: **2** Amount total: **13,978.50**

Fund: 7111 - CHOICE PARTNERS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514873	03/05/2021	60940	UNITED PARCEL SERVICE POSTAGE POSTAGE POSTAGE	190.88 53.73 127.70 9.45
1514983	03/12/2021	88735	SMUCKER FOODSERVICE INC REIMBURSE PU900097376	2,135.56
1514990	03/12/2021	88640	TYSON PREPARED FOODS INC OVERPAYMENT REIMB VED	108.00
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP FEB 2021 LEASE OCT-DEC2020 OVERAGE JAN21 LEASE	307.17 149.84 7.49 149.84
1515141	03/26/2021	61927	VERIZON WIRELESS VERIZON 020821-030721	310.39
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS DESKTOP FILE SORTER; LLR8 SPEAKERS; ITEM#: LOG98000 ACCO CORK BULLETIN BOARD RUBBERMAID DRAWER ORGANIZ DESK CADDY; BLACK; ITEM#: LOGITECH K800 WIRELESS IL POST-IT NOTES 1.5"X2"; MU DESKTOP DOCUMENT HOLDER; SPEAKERS; LOG980000028 HP 305A (CE410A) ORIGINAL SMEAD TUFF FILE POCKET, 3	403.29 8.74 14.84 83.63 10.57 10.99 98.99 9.45 22.41 14.84 91.99 36.84
V1514894	03/05/2021	85947	F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL	1,300.00
V1514897	03/05/2021	87910	ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL FIELDED REPRESENTATIVE REI	1,051.20 1,050.00 1.20

Check Register

Fiscal Year: 21 Period: 7

Fund: 7111 - CHOICE PARTNERS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515009	03/12/2021	17320	BUTLER BUSINESS PRODUCTS INV70638-0 SUPPLIES	287.26
V1515017	03/12/2021	85947	F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL	1,300.00
V1515023	03/12/2021	87910	ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL F18ELD REPRESENTATIVE REI	1,657.04 1,575.00 82.04
V1515061	03/12/2021	82571	SHORT ENTERPRISE, INC/WEBREVELATION HCDE SERVICES AGREEMENT F	1,007.50
V1515164	03/26/2021	85947	F&S CALHOUN CONSULTING INC FIELD REPRESENTATIVE DAIL	1,300.00
V1515169	03/26/2021	87910	ANN MARIE HARBOUR FIELD REPRESENTATIVE DAIL F18ELD REPRESENTATIVE REI	1,516.82 1,400.00 116.82

Number of checks in fund 7111 - CHOICE PARTNERS: **14**

Amount total: **12,875.11**

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514831	03/05/2021	87542	ALWAYS IN SEASON, INC MONTHLY PLANT MAINTENANCE	266.66
1514842	03/05/2021	18491	CENTERPOINT ENERGY GAS 010721-020521 GAS 011921-021921	357.83 323.56 34.27
1514846	03/05/2021	84834	DIGITAL AIR CONTROL INC. CONTR M&S PA2021-0433	165.00
1514855	03/05/2021	33040	CITY OF HOUSTON WATER WATER 011321-021121 WATER 021221 WATER021921 WATER 012021-021021	2,825.76 122.41 204.40 2,480.55 18.40

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514861	03/05/2021	82060	METROPOLITAN LANDSCAPE MGMT INC	10,698.24
			FEB 21 LAWN MAINTENA	689.15
			FEB 21 LAWN MAINTENA	228.20
			FEB 21 LAWN MAINTENA	456.40
			FEB 21 LAWN MAINTENA	119.88
			FEB 21 LAWN MAINTENA	240.83
			FEB 21 LAWN MAINTENA	785.83
			FEB 21 LAWN MAINTENA	820.83
			FEB 21 LAWN MAINTENA	190.00
			FEB 21 LAWN MAINTENA	119.88
			FEB 21 LAWN MAINTENA	679.35
			FEB 21 LAWN MAINTENA	103.25
			FEB 21 LAWN MAINTENA	206.50
			FEB 21 LAWN MAINTENA	156.63
			FEB 21 LAWN MAINTENA	467.25
			FEB 21 LAWN MAINTENA	995.05
			FEB 21 LAWN MAINTENA	123.38
			FEB 21 LAWN MAINTENA	119.88
			FEB 21 LAWN MAINTENA	119.88
			FEB 21 LAWN MAINTENA	222.95
			FEB 21 LAWN MAINTENA	155.75
			FEB 21 LAWN MAINTENA	1,133.00
			FEB 21 LAWN MAINTENA	94.95
			FEB 21 LAWN MAINTENA	228.20
			FEB 21 LAWN MAINTENA	820.58
			FEB 21 LAWN MAINTENA	679.35
			FEB 21 LAWN MAINTENA	157.50
			FEB 21 LAWN MAINTENA	346.50
			FEB 21 LAWN MAINTENA	237.29
1514863	03/05/2021	45846	VIRGINIA E PEGUERO	3,375.49
			MAR 21 R 6311 IRVINGT	
1514872	03/05/2021	59870	THYSSENKRUPP ELEVATOR CORP	414.00
			NPO ELEV PA2021-0428	
1514873	03/05/2021	60940	UNITED PARCEL SERVICE	47.25
			POSTAGE	15.45
			POSTAGE	15.45
			POSTAGE	0.90
			POSTAGE	15.45
1514933	03/12/2021	87542	ALWAYS IN SEASON, INC	216.35
			MARCH PLANT MAINTEN	62.64
			MARCH PLANT MAINTEN	153.71
1514941	03/12/2021	18491	CENTERPOINT ENERGY	2,029.14
			GAS 012821-022621	23.67
			GAS 020121-030321	37.02
			GAS 012821-022621	76.52
			GAS 012821-022621	1,891.93
1514945	03/12/2021	82491	DURA PIER FACILITIES SERVICES LTD	2,784.73
			FLOOR REPAIR FOR HUMBLE H	
1514950	03/12/2021	85932	EMCOR GOWAN INC	2,087.00
			PARTS	567.00
			REPLACE DAMAGED AND LEAKI	1,520.00
1514953	03/12/2021	29829	HARRIS COUNTY MUD #5	551.65
			WATER 011721-022121	

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1514958	03/12/2021	33040	CITY OF HOUSTON WATER	2,353.21
			WATER 012021-022121	16.44
			WATER 012021-022021	16.44
			WATER 022521	95.96
			WATER 012021-022121	128.51
			WATER 012021-022621	23.94
			WATER 012021-022121	29.65
			WATER 012621-022421	139.87
			WATER 012821-022621	149.52
			WATER 012021-022121	160.26
			WATER 012021-022021	335.72
			WATER 012021-022421	49.46
			WATER 012021-022021	120.46
			WATER 0012021-022121	1,074.12
			WATER 122320-012021	12.86
1514978	03/12/2021	50335	ROYALWOOD MUD	1,639.66
			WATER 011821-021921	69.24
			WATER 011821-021921	74.50
			WATER 011821-021921	1,416.16
			WATER 011821-021921	79.76
1514985	03/12/2021	53060	SATCO SERVICE INC	936.00
			FOR THE MAR 21 SWEEP	249.00
			FOR THE MAR 21 SWEEP	249.00
			FOR THE MAR 21 SWEEP	438.00
1514991	03/12/2021	60940	UNITED PARCEL SERVICE	21.57
			POSTAGE	
1514993	03/12/2021	62751	WASTE MANAGEMENT	2,320.29
			MONTHLY TRASH PICK-UP AT	562.90
			MONTHLY TRASH PICK-UP AT	168.87
			MONTHLY TRASH PICK-UP AT	112.58
			MONTHLY TRASH PICK-UP AT	562.90
			MONTHLY TRASH PICK-UP AT	168.87
			MONTHLY TRASH PICK-UP AT	168.87
			MONTHLY TRASH PICK-UP AT	87.82
			MONTHLY TRASH PICK-UP AT	253.31
			MONTHLY TRASH PICK-UP AT	234.17
1514996	03/12/2021	84910	WRIGHT NATIONAL FLOOD INSURANCE	5,006.00
			FLOOD INSURANCE FOR 8003	2,503.00
			FLOOD INSURANCE FOR 8003	2,503.00
1514997	03/12/2021	84910	WRIGHT NATIONAL FLOOD INSURANCE	1,476.00
			FLOOD INSURANCE FOR COOLW	
1515000	03/12/2021	87489	DAHILL OFFICE TECHNOLOGY CORP	428.27
			JAN21 LEASE	25.29
			FEB 2021 LEASE	149.84
			FEB 2021 LEASE	25.29
			OCT-DEC2020 OVERAGE	27.43
			JAN21 LEASE	149.84
			JAN21 LEASE	25.29
			FEB 2021 LEASE	25.29
1515065	03/22/2021	39976	MCGRUFF SEIBELS & WILLIAMS OF	21,693.25
			RENEWAL POLPA2021-470	

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515086	03/26/2021	18491	CENTERPOINT ENERGY GAS 020521-030821	1,414.73 1,217.10
			GAS 020921-31021	197.63
1515099	03/26/2021	88725	FIRETRON INC PA2021-0504 ABS W FIR	940.00 600.00
			DISCONNECT AN EXISTING SM	340.00
1515103	03/26/2021	85932	EMCOR GOWAN INC PA2021-0501 SERVICE	380.00
1515105	03/26/2021	29917	HARRIS COUNTY TOLL ROAD AUTHORITY TOLL ROAD FEB 21	444.10
1515109	03/26/2021	33040	CITY OF HOUSTON WATER	12,593.92
			WATER 031121	136.40
			WATER 031521	227.11
			WATER 031521	12,200.65
			WATER 021021-031621	29.76
1515115	03/26/2021	35380	JOHNSTONE SUPPLY PA2021-0497 ITEMS REP	55.89
1515124	03/26/2021	45846	VIRGINIA E PEGUERO APR 21 RENT 6311 IRV	3,375.49
1515130	03/26/2021	53060	SATCO SERVICE INC FOR THE SEP 20 SWEEP	1,872.00 249.00
			FOR THE SEP 20 SWEEP	438.00
			FOR THE NOV 20 SWEEP	438.00
			FOR THE NOV 20 SWEEP	249.00
			FOR THE SEP 20 SWEEP	249.00
			FOR THE NOV 20 SWEEP	249.00
1515131	03/26/2021	85012	SUNDANCE FUELS, LTD PA2021-0496 FUEL MONI	2,734.46
1515134	03/26/2021	60940	UNITED PARCEL SERVICE POSTAGE CREDIT	0.90 -14.55
			POSTAGE	15.45
1515141	03/26/2021	61927	VERIZON WIRELESS	4,426.02
			VERIZON 020821-030721	38.11
			VERIZON 020821-030721	457.17
			VERIZON 020821-030721	1,841.97
			VERIZON 020821-030721	49.01
			VERIZON 020821-030721	85.71
			VERIZON 020821-030721	169.24
			VERIZON 020821-030721	-16.24
			VERIZON 020821-030721	49.01
			VERIZON 020821-030721	133.90
			VERIZON 020821-030721	364.46
			VERIZON 020821-030721	364.46
			VERIZON 020821-030721	364.46
			VERIZON 020821-030721	801.04
			VERIZON 020821-030721	-1,143.56
			VERIZON 020821-030721	-32.49
			VERIZON 020821-030721	49.01
			VERIZON 020821-030721	114.33
			VERIZON 020821-030721	338.47
			VERIZON 020821-030721	397.96

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1514887	03/05/2021	17320	BUTLER BUSINESS PRODUCTS	219.11
			PEN, BP, RTR., BLK	40.38
			INK REFILL STAMP BLK	11.40
			TAPE PACKAGING CLR	125.07
			INK, REFILL STAMP, RED	11.40
			TAPE, COR MONO	17.40
			STAPLES, CHISEL	1.50
			CLIP, GEM JUMBO	11.96
V1514900	03/05/2021	31720	COPELAN SERVICES INC	2,122.99
			MONTHLY PEST CONTROL SERV	15.75
			MONTHLY PEST CONTROL SERV	15.75
			MONTHLY PEST CONTROL SERV	63.25
			MONTHLY PEST CONTROL SERV	90.00
			MONTHLY PEST CONTROL SERV	125.00
			MONTHLY PEST CONTROL SERV	41.50
			MONTHLY PEST CONTROL SERV	41.50
			MONTHLY PEST CONTROL SERV	35.00
			MONTHLY PEST CONTROL SERV	60.00
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL SERV	36.25
			MONTHLY PEST CONTROL SERV	66.00
			MONTHLY PEST CONTROL AT P	31.24
			MONTHLY PEST CONTROL AT S	20.00
			MONTHLY PEST CONTROL AT S	20.00
			MONTHLY PEST CONTROL AT T	30.00
			MONTHLY PEST CONTROL AT T	30.00
			MONTHLY PEST CONTROL AT B	41.50
			MONTHLY PEST CONTROL AT B	65.00
			MONTHLY PEST CONTROL AT P	220.00
			ADDITIONAL PEST CONTROL W	60.00
			ADDITIONAL PEST CONTROL W	118.00
			MONTHLY PEST CONTROL AT F	46.75
			MONTHLY PEST CONTROL AT	150.00
			ADDITIONAL PEST CONTROL W	165.00
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL SERV	46.75
			MONTHLY PEST CONTROL SERV	57.00
			MONTHLY PEST CONTROL SERV	30.00
			MONTHLY PEST CONTROL AT B	65.00
			MONTHLY PEST CONTROL AT F	46.75
			MONTHLY PEST CONTROL AT J	60.00
			ADDITIONAL PEST CONTROL W	60.00
			ADDITIONAL PEST CONTROL W	118.00
V1515016	03/12/2021	85264	EXECUTIVE THREAT SOLUTIONS LLC	9,600.00
			SECURITY020121-021421	4,800.00
			SECURITY 020121-02142	4,800.00
V1515019	03/12/2021	83350	WRIGHT EXPRESS FINANCIAL SVC CORP	1,313.33
			GAS 02/2/21	

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515027	03/12/2021	31720	COPELAN SERVICES INC	1,581.00
			FIRE ANT HCDE-TIDWELL	920.00
			WEEKLY MOSQUITO SPRAY AT	181.00
			CONT M&RPA 2021-0406	118.00
			PO BLANCE SHORT	48.00
			WEEKLY MOSQUITO SPRAY AT	181.00
			WEEKLY MOSQUITO SPRAY AT	133.00
V1515028	03/12/2021	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY	2,262.77
			FIRE EXTINGUISHER INS	
V1515046	03/12/2021	46604	THOMAS W PLAPP	46.48
			FEBRUARY MILEAGE	
V1515047	03/12/2021	47923	QSS, L.C	7,271.93
			MAR 21 MONITORING SE	1,672.08
			MAR 21 MONITORING SE	203.26
			MAR 21 MONITORING SE	411.78
			MAR 21 MONITORING SE	1,540.94
			MAR 21 MONITORING SE	551.78
			MAR 21 MONITORING SE	297.03
			MAR 21 MONITORING SE	210.76
			MAR 21 MONITORING SE	353.91
			MAR 21 MONITORING SE	407.24
			MAR 21 MONITORING SE	393.60
			MAR 21 MONITORING SE	271.30
			MAR 21 MONITORING SE	344.95
			MAR 21 MONITORING SE	442.66
			MAR 21 MONITORING SE	170.64
V1515055	03/12/2021	53379	DS WATERS OF AMERICA INC	573.90
			JAN 21 WATER SERVICE	116.48
			JAN 21 WATER SERVICE	1.99
			FEB 21 WATER SERVICE	216.32
			FEB 21 WATER SERVICE	239.11
V1515163	03/26/2021	85264	EXECUTIVE THREAT SOLUTIONS LLC	9,504.00
			SECURITY WK0222-03072	4,560.00
			SECURITY WK0222-03072	4,944.00

Check Register

Fiscal Year: 21 Period: 7

Fund: 7991 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V1515174	03/26/2021	31720	COPELAN SERVICES INC	3,697.49
			PA2021-0503 TREATMENT	310.25
			PA2021-0503 POWERSPRA	420.00
			PA2021-0510 MOSQUITO	181.00
			MONTHLY PEST CONTROL AT S	20.00
			ADDITIONAL PEST CONTROL W	46.75
			ADDITIONAL PEST CONTROL W	60.00
			ADDITIONAL PEST CONTROL W	275.00
			PA2021-0510 ANTS &SPI	550.00
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL SERV	67.25
			MONTHLY PEST CONTROL SERV	77.75
			MONTHLY PEST CONTROL SERV	31.25
			MONTHLY PEST CONTROL SERV	36.25
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL AT C	20.00
			MONTHLY PEST CONTROL AT C	60.00
			MONTHLY PEST CONTROL AT C	41.50
			MONTHLY PEST CONTROL AT F	41.50
			MONTHLY PEST CONTROL AT J	41.50
			PA2021-0510 BEDBUGS	560.00
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL AT J	60.00
			MONTHLY PEST CONTROL AT P	31.24
			MONTHLY PEST CONTROL AT L	275.00
			PA2021-0510 MOSQUITO	181.00
			MONTHLY PEST CONTROL SERV	26.00
			MONTHLY PEST CONTROL AT P	46.75
			MONTHLY PEST CONTROL AT S	41.50
			ADDITIONAL PEST CONTROL W	118.00
V1515186	03/26/2021	47923	QSS, L.C	5,394.00
			PA2021-0485 SEVICE CA	
V1515195	03/26/2021	84446	ALBERT V VALADEZ	395.58
			JANUARY MILEAGE	134.68
			FEBRUARY MILEAGE	260.90

Number of checks in fund 7991 - ISF-FACILITIES: **46**

Amount total: **133,913.44**

Fund: 8151 - COURTESY COMMITTEE

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
1515081	03/26/2021	16005	E FLOWERS INC	420.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00

Number of checks in fund 8151 - COURTESY COMMITTEE: **1**

Amount total: **420.00**

Total number of checks in report: **368**

Amount total: **1,927,791.28**

SUNGARD PENTAMATION
 DATE: 03/31/2021
 TIME: 12:14:52

PAGE NUMBER: 1
 ACCTPAZI
 ACCOUNTING PERIOD: 7/21

HARRIS COUNTY DEPARTMENT OF EDUCATION
 CHECK REGISTER INCLUDING SYSTEM VOIDS

SELECTION CRITERIA: chkstat.rundate between '20210301 00:00:00.000' and '20210331 00:00:00.000' and chkstat.chk_status='v'

DISTRIBUTION FUND: 1991

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
1514100	03/11/2021	ABEL GARZA	V	-1800.00	VOID MANUAL CHECK
* 1514254	03/11/2021	MATH-A-MATICS TUTORING, LLC	V	-1665.00	VOID MANUAL CHECK
* 1514435	03/24/2021	HIGH POINT SANITARY SOLUTIONS	V	-3665.34	VOID MANUAL CHECK
* 1514479	03/05/2021	THOMAS REPROGRAPHICS INC	V	-12.95	VOID MANUAL CHECK
* 1514998	03/12/2021	DAHILL OFFICE TECHNOLOGY CORP	V	0.00	VOID: MULTI STUB CHECK
1514999	03/12/2021	DAHILL OFFICE TECHNOLOGY CORP	V	0.00	VOID: MULTI STUB CHECK
* 1515139	03/26/2021	VERIZON WIRELESS	V	0.00	VOID: MULTI STUB CHECK
1515140	03/26/2021	VERIZON WIRELESS	V	0.00	VOID: MULTI STUB CHECK
*V1514899	03/05/2021	COPELAN SERVICES INC	V	0.00	VOID: MULTI STUB CHECK
*V1515006	03/12/2021	MILK PRODUCTS LLC	V	0.00	VOID: MULTI STUB CHECK
*V1515033	03/12/2021	LABATT INSTITUTIONAL SUPPLY COMPANY	V	0.00	VOID: MULTI STUB CHECK
*V1515153	03/26/2021	BUTLER BUSINESS PRODUCTS	V	0.00	VOID: MULTI STUB CHECK
*V1515173	03/26/2021	COPELAN SERVICES INC	V	0.00	VOID: MULTI STUB CHECK
TOTAL FUND				-7143.29	
TOTAL REPORT				-7143.29	

FUND SUMMARY FOR BOARD CHECK REGISTER

Fiscal Year: 21 Period: 7

<u>fund starts with</u>	<u>sum of checks</u>	<u>check count</u>
1	1,084,967.32	218
2	593,526.77	103
4	57,439.12	14
6	44,649.52	6
7	146,788.55	56
8	420.00	1
<hr/>		
Total:	1,927,791.28	368

Regular Board Meeting

6.A.2.

Meeting Date: April 21, 2021

Title: Budget Amendment Report

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource Personnel: Stephanie Barnett

Personnel:

Information

Posted Agenda Item:

Monthly Budget Amendment Report

Subject:

Budget Amendment Report for April 2021

Rationale:

Amendments that increase/decrease a program budget must be approved by the board.

Attachments

Budget Amendment Report

Budget Amendment Additional

Form Review

Inbox

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 04/04/2021

Reviewed By

Jesus Amezcua

Date

04/04/2021 05:21 PM

Started On: 03/29/2021 08:34 AM

Amendments that increase/decrease a program budget must be approved by the board.

Budget Rationale	Changes to Revenues	Changes to Appropriations	Changes Impacting F/Bal	Total Net Change
GENERAL FUND				
INCREASES				
Increase expenditures in the General Fund (1991) Budget Manager (920) Education Foundation budget to fund operational expenditure needs. The expenditure budget will increase by \$3,250 and will be funded through a transfer from Department Wide Budget Manager (098). This is a transfer with no effect on fund balance.	\$ -	\$ -	-	<8>
Increase revenues & expenditures in the General Fund (1991) Budget Manager (014) Educator Certification, by \$7,000. The purpose of this budget amendment is to reflect an increase in expenditures needs due to an increase in demand for course sections provided in the spring and summer sections.	\$ 7,000	\$ 7,000	-	<9>
Increase expenditures in the General Fund (1991) Budget Manager (911) Equine Division , by \$49,000. The purpose of this budget amendment is to provide start-up funding for the planning of the HCDE Equine Enrichment Center.	\$ -	\$ 49,000	(49,000)	<10>
DECREASES				
Decrease revenues & expenditures in the General Fund (1991) Budget Manager (922) CASE , by (\$25,000). The purpose of this budget amendment is to decrease current budget to reflect decrease in services provided due to COVID19.	\$ (25,000)	\$ (25,000)	-	<6>
Total GENERAL FUND:	\$ (18,000)	\$ 31,000	\$ (49,000)	\$ -
SPECIAL REVENUE FUND				
INCREASES				
Increase revenues & expenditures within Special Revenue Fund (2051) Head Start Operations , Budget Manager (901) Head Start, by \$273,074. The purpose of this budget amendment is to increase current budget to adjust the placeholder and reflect that amount awarded on the NOGA for FY21.	\$ 273,074	\$ 273,074	-	<1>
Increase revenues & expenditures within Special Revenue Fund (2061) Head Start Training , Budget Manager (901) Head Start, by \$237. The purpose of this budget amendment is to increase current budget to adjust the placeholder and reflect that amount awarded on the NOGA for FY21.	\$ 237	\$ 237	-	<3>
Increase revenues & expenditures within Special Revenue Fund (4791) Head Start In-Kind , Budget Manager (901) Head Start, by \$447,902. The purpose of this budget amendment is to increase current budget to adjust the placeholder and reflect that amount awarded on the NOGA for FY21.	\$ 447,902	\$ 447,902	-	<4>
Increase revenues & expenditures within Special Revenue Fund (4951) Hogg Program Operations , Budget Manager (901) Head Start, by \$15,990. The purpose of this budget amendment is to increase current budget to adjust the placeholder and reflect that amount awarded on the NOGA for FY21.	\$ 15,990	\$ 15,990	-	<5>
Increase revenues & expenditures within Special Revenue Fund (4981) County Connection Grant , Budget Manager (922) CASE, by \$712,250. The purpose of this budget amendment is to increase current budget to adjust the placeholder and reflect that amount awarded on the NOGA for FY21.	\$ 712,250	\$ 712,250	-	<7>
DECREASES				
Decrease revenues & expenditures within Special Revenue Fund (2051) Head Start Operations , Budget Manager (901) Head Start, by (\$350,000). The purpose of this budget amendment is to decrease revenue and expenditures due to a decrease in student enrollment and closures due to COVID19.	\$ (350,000)	\$ (350,000)	-	<2>
Total SPECIAL REVENUE FUND:	\$ 1,099,453	\$ 1,099,453	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
<u>Revenues</u>					
Local Customer Fees/Charges	\$23,511,005	(18,000)	\$23,493,005	-0.1%	<6,9>
Local Property Tax Rev-Current	25,023,000		25,023,000		
Local Property Tax Rev-Del, P&I	303,432		303,432		
Local Investment Earnings	170,000		170,000		
Local Grants	0		0		
Local Grants-Indirect Cost	727		727		
Local Miscellaneous Revenues	90,000		90,000		
Total Local Revenues:	49,098,164	(18,000)	49,080,164	0.0%	
State TEA Supplemental Compensation	-		-		
State TEA Employee Portion Health Insurance	-		-		
State TRS On Behalf Payments	3,000,000		3,000,000		
State Indirect Cost	-		-		
State Indirect Cost-TEA	-		-		
State ECI Lease Revenues	-		-		
State Revenue Indirect Cost	-		-		
Total State Revenues:	3,000,000	-	3,000,000	0.0%	
Federal Grants Indirect Cost	2,597,787		2,597,787		
Total Estimated Revenues:	54,695,951	(18,000)	54,677,951	0.0%	
<u>Other Resources</u>					
Local HCTO Tax Collection Fees	-		0		
Transfers In - Choice Partners	2,927,240		2,927,240		
Transfers In-Retirement Leave Fund 190	-		0		
Insurance Recovery	-		-		
Total Other Resources:	2,927,240	-	2,927,240	0.0%	
Total Estimated Revenues & Other Resources:	57,623,191	(\$18,000)	\$57,605,191	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations</u>					
Adult Education Local	\$ 176,707.00		\$176,707		
Educator Certification and Advancement	\$ 707,271.00	7,000	714,271	1.0%	<9>
Assistant Superintendent-Academic Support	\$ 327,872.00		327,872		
Assistant Superintendent-Education and Enrichment	\$ 300,324.00		300,324		
Board of Trustees	\$ 198,143.00		198,143		
Business Support Services	\$ 2,128,629.00		2,128,629		
Center for Safe & Secure Schools (CSSS)	\$ 654,303.00		654,303		
Center for Afterschool, Summer and Expanded Learning	\$ 795,280.00	(25,000)	770,280	-3.1%	<6>
Communications	\$ 1,193,018.00		1,193,018		
Client Engagement	\$ 541,869.00		541,869		
Department Wide (DW)	\$ 4,888,851.00	(3,250)	4,885,601	-0.1%	<8>
Education Foundation	\$ 7,829.00	3,250	11,079	41.5%	<8>
Equine Therapy	\$ -	49,000	49,000	100.0%	<10>
Facilities Support Services					
Building & Vehicle Replacement	\$ -		0		
Construction Services	\$ 221,859.00		221,859		
Local Construction	\$ -		0		
Fac-BLDG & Asst Replacement	\$ -		0		
Records Management Services	\$ 2,059,390.00		2,059,390		
Head Start - Local	\$ 8,000.00		8,000		
Human Resources	\$ 1,082,884.00		1,082,884		

- Continued on next page -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations, Continued</u>					
Purchasing Support Services	\$ 689,239.00		689,239		
Research & Evaluation Institute	\$ 650,927.00		650,927		
Resource Development - Internal Grant Services	\$ 613,455.00		613,455		
Retirement Leave Benefits	\$ 150,000.00		150,000		
Scholastic Arts	\$ 166,554.00		166,554		
School Based Therapy Services	\$ 12,733,654.00		12,733,654		
Chief of Staff	\$ 281,956.00		281,956		
Special Schools					
Academic and Behavior School East	\$ 4,864,948.00		4,864,948		
Academic and Behavior School West	\$ 4,659,415.00		4,659,415		
Highpoint East School	\$ 3,402,446.00		3,402,446		
Fortis Academy	\$ 1,415,911.00		1,415,911		
Special Schools Administration	\$ 972,597.00		972,597		
State TEA Employee Portion Health Ins	\$ -		0		
State TRS On Behalf Matching	\$ 3,000,000.00		3,000,000		
Superintendent's Office	\$ 669,457.00		669,457		
Teaching and Learning Center					
Bilingual Education	\$ 156,270.00		156,270		
Digital Education and Innovation	\$ 311,442.00		311,442		
Digital Learning & Instructional Learning	\$ -		-		
Division Wide	\$ 315,754.00		315,754		
Early Childhood Winter Conference	\$ 143,507.00		143,507		
English Language Arts	\$ 195,038.00		195,038		
Math	\$ 221,867.00		221,867		
Professional Development	\$ -		0		
Science	\$ 101,526.00		101,526		
Social Studies	\$ 53,522.00		53,522		
Speaker Series	\$ 155,996.00		155,996		
Special Education	\$ 80,508.00		80,508		
Technology Support Services					
Chief Communication Officer	\$ 204,755.00		204,755		
Technology Support Services	\$ 3,958,456.00		3,958,456		
Total Appropriations:	55,461,429	31,000	55,492,429	0.1%	
<u>Other Uses</u>					
Transfer-DW to Retirement Leave Fund			-		
Transfer-DW to CASE After School Fund 288	550,787		550,787		
Transfer-DW to Head Start Fund 205	472,000		472,000		
Transfer-DW to Head Start Fund 205	400,000		400,000		
Transfer-DW to QZAB Payment-Debt Svc Fund 599	6,169,042		6,169,042		
Transfer-DW to Lease Debt Svc Fund 599	300,000		300,000		
Transfer Out - Capital Project	5,440,000		5,440,000		
Transfers Out - Star Reimagined	526,764		526,764		
Transfer-DW to PFC Highpoint Const Fund 699			-		
Total Other Uses:	13,858,593	-	13,858,593		
Total Appropriations & Other Uses:	69,320,022	31,000	69,351,022	0.0%	
Excess/(Deficiency) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	(11,696,831)	(\$49,000)	(\$11,745,831)		

* Refer to the detail fund balance information on the following page.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT-GENERAL FUND FUND BALANCE
April 2021
 (Unaudited)

TOTAL APPROPRIATIONS FROM FUND BALANCE

	APPROPRIATED FROM VARIOUS CATEGORIES	Previous APPROPRIATED Approved FROM UNASSIGNED	TOTAL APPROPRIATED
<u>Division Distribution</u>			
Assets Replacement Schedule	-	-	0
ABS East	-	-	0
ABS West	-	-	0
Board	-	-	0
Bond Payments	-	-	0
Building and Vehicle Replacement Schedule	-	-	0
Capital Projects	-	-	0
Center for Safe & Secure Schools	-	-	0
Communications	-	-	0
Department Wide	125,204	-	125,204
Early Childhood Intervention Funding	-	-	0
ECI Local	-	-	0
Employee Courtesy Committee	-	-	0
Equine Therapy	-	-	0
External Relations-Local	-	-	0
Facility Building and Asset Replacement	-	-	0
Fortis Academy	-	-	0
Head Start	-	-	0
Highpoint East	-	-	0
Local Construction Fund 170	-	-	0
Insurance Deductibles	-	-	0
Local Construction	-	-	0
New Program Initiative	-	-	0
Preschool Preparedness Initiative Program	-	-	0
QZAB Project	-	-	0
Records Management	-	-	0
Purchasing	-	-	0
Records Management	-	-	0
Retirement Leave Fund 199	-	-	0
Special Schools	-	-	0
Superintendent	-	-	0
Unemployment Liability	-	-	0
Various-Assets Replacement Schedule	-	-	0
Workers Compensation	-	-	0
Total Fund Balance Appropriations:	\$125,204	-	\$125,204

Proposed
Budget Amendment
49,000
49,000

FUND BALANCE RECAP

	SEPTEMBER 1	APPROPRIATED YEAR-TO-DATE	ESTIMATED BALANCE
<u>Nonspendable Fund Balance</u>			
Investment in Inventory, September 1	\$132,160	-	\$132,160
Prepaid Items	45,083	-	45,083
Total Nonspendable Fund Balance	177,243	0	177,243
<u>Committed Fund Balance</u>			
Employee Retirement Leave Fund	500,000	-	500,000
Unemployment Liability	200,000	-	200,000
Capital Projects	1,314,976	-	1,314,976
Total Committed Fund Balance	2,014,976	0	2,014,976
<u>Assigned Fund Balance</u>			
Assets Replacement Schedule	1,000,000	-	1,000,000
Building and Vehicle Replacement Schedule	1,700,000	-	1,700,000
Local Construction	5,740,000	-	5,740,000
QZAB Bond Payment	691,129	-	691,129
PFC Lease Payment	2,558,871	-	2,558,871
New Program Initiative	850,000	-	850,000
Workforce Development	1,000,000	-	1,000,000
Total Assigned Fund Balance	\$13,540,000	-	\$13,540,000
Total Unassigned Fund Balance	17,106,875	125,204	16,981,671
Estimated Total Fund Balance, General Fund:	\$32,839,094	\$125,204	\$32,713,890

Proposed
Budget Amendment
49,000
49,000

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 200-499
 April 2021**

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
ESTIMATED REVENUES & OTHER RESOURCES						
Revenues						
Local Program Revenues		6,410,764	1,176,142	\$7,586,906	18.3%	<4,5,7>
State Program Revenues		\$ -		\$ -		
Federal Program Revenues		41,130,835	(76,689)	41,054,146	-0.2%	<1,2,3>
Total Estimated Revenues:		47,541,599	1,099,453	48,641,052	2.3%	
Other Resources						
Transfer In-CASE After School Program		550,787		550,787		
Transfer In-Head Start		450,000		450,000		
Transfer In-Star Reimagined		485,190		485,190		
Total Other Resources:		1,485,977	-	1,485,977		
Total Revenues & Other Resources		49,027,576	1,099,453	50,127,029	2.2%	
APPROPRIATIONS & OTHER USES						
Adult Education Program						
Fed Distance Learning Capacity	01/01/20-12/31/20	\$ -		-		
Fed ABE Regular	07/01/20-06/30/21	\$ 3,594,764.00		3,594,764		
Fed AEL CBDG Grant		\$ 29,500.00		29,500		
Fed ABE EL/Civics	07/01/20-06/30/21	\$ 466,425.00		466,425		
Loc Adult Education		\$ 1,108.00		1,108		
Total Adult Education:		4,091,797	-	3,972,850	0.0%	
Educator Certification and Professional Advancement						
Fed Educators and Families for English Learners	09/01/18-08/31/19	20,000		20,000		
Total Alternative Certification Program:		20,000	-	20,000	0.0%	
The Center for Afterschool, Summer and Expanded Learning (CASE)						
Fed 21 st Century CLC-Cycle IX	08/01/20-07/31/21	2,037,645		2,037,645		
Fed 21 st Century CLC-Cycle X	08/01/20-07/31/21	1,644,853		1,644,853		
Fed/Local After School Partnership	10/01/19-09/30/20	885,975		885,975		
Fed/Local After School Partnership	10/01/19-09/30/20	2,304,173		2,304,173		
Loc Houston Endowment	07/01/19-12/31/21	173,250		173,250		
City of Houston City Connections Program	09/07/18-06/30/19	943,073		943,073		
County Connection Grant	04/01/21-09/30/21	-	712,250	712,250	100.0%	<7>
Loc CASE Ecobot	09/01/19-08/31/20	4,321		4,321		
Total CASE:		7,993,290	712,250	8,705,540	8.9%	
Center For Safe and Secure Schools						
STOP School Violence	09/01/18-08/31/19	120,299		120,299		
STOP School Violence	09/01/18-08/31/19	261,271		261,271		
STOP School Violence - In Kind	09/01/18-08/31/19	45,562		45,562		
STOP School Violence - In Kind	09/01/18-08/31/19	98,712		98,712		
JAMS Grant - Year 1	09/01/20-08/31/21	40,000		40,000		
JAMS Grant - In-Kind	09/01/20-08/31/21	12,794		12,794		
Total Center for Safe and Secure Schools		578,638	-	578,638	0.0%	

- Continued on next page -

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 200-499
 April 2021**

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
APPROPRIATIONS & OTHER USES (CONTINUED)						
Teaching and Learning Center						
TCEQ/Audubon Grant	01/01/21-12/31/21	41,216		41,216		
Total Teaching and Learning Center:		41,216	-	41,216	100.0%	
Disaster Recovery						
Disaster Recovery - COVID-19 Response	09/01/20-08/31/21	-	-	-		
Total Disaster Recovery:		-	-	-	0.0%	
Head Start Program						
Fed Head Start	01/01/20-12/31/20	11,350,000	(76,926)	11,273,074	-0.7%	<1,2>
Fed Head Start Training Funds	01/01/20-12/31/20	113,842	237	114,079	0.2%	<3>
Head Start Disaster Assistance	09/30/19-09/29/21	504,283		504,283		
Early Head Start Startup	09/01/19-08/31/20	2,086,376		2,086,376		
Fed Early Head Start Operating	09/01/19-08/31/20	102,505		102,505		
Fed Early Head Start Operating	09/01/19-08/31/20	3,101,610		3,101,610		
Fed Early Head Start Training & TA	09/01/19-08/31/20	13,183		13,183		
Fed Early Head Start Training & TA	09/01/20-08/31/21	71,339		71,339		
Head Start - Disaster Assistance	02/01/21-01/31/23	7,854,842		7,854,842		
Head Start - Disaster Assistance	01/01/21-12/31/22	587,215		587,215		
Fed Early Head Start Operating	07/01/20-12/31/20	4,767,233		4,767,233		
Disaster Recovery - COVID19 Head Start	07/01/20-08/31/21	749,807		749,807		
Loc Early Head Start In-Kind	09/01/19-08/31/20	664,789		664,789		
Loc Head Start In-Kind Matching	01/01/20-12/31/20	2,653,461	447,902	3,101,363	16.9%	<4>
Loc Head Start In-Kind Matching	01/01/20-12/31/20	1,168,498		1,168,498		
Loc Hogg Foundation	04/01/21-03/31/23	-	15,990	15,990	100.0%	<5>
Loc Hogg Foundation	07/01/20-06/30/21	7,273		7,273		
Loc Head Start		21,189		21,189		
Total Head Start:		35,817,445	387,203	24,396,264	1.1%	
Star Reimagined						
Local Adult Education	09/01/20-08/31/21	49,660		49,660		
Asst. Superintendent - Academic	09/01/20-08/31/21	-		-		
CASE Other Local Grant	09/01/20-08/31/21	50,000		50,000		
CSSS Other Local Grant	09/01/20-08/31/21	-		-		
Head Start Other Local Grant	09/01/20-08/31/21	122,000		122,000		
Human Resources Other Local Grant	09/01/20-08/31/21	25,000		25,000		
TLC Other Local Grant	09/01/20-08/31/21	-		-		
Technology Other Local Grant	09/01/20-08/31/21	60,000		60,000		
Therapy Services Other Local Grant	09/01/20-08/31/21	16,080		16,080		
Marketing Other Local Grant	09/01/20-08/31/21	19,900		19,900		
ABS West Other Local Grant	09/01/20-08/31/21	9,710		9,710		
ABS East Other Local Grant	09/01/20-08/31/21	9,988		9,988		
Research and Evaluation Other Local Grant	09/01/20-08/31/21	44,849		44,849		
Communication and Public Info Other Local Grant	09/01/20-08/31/21	44,508		44,508		
Records Management Other Local Grant	09/01/20-08/31/21	13,995		13,995		
Special Schools Other Local Grant	09/01/20-08/31/21	-		-		
Highpoint East Other Local Grant	09/01/20-08/31/21	19,500		19,500		
Total Star Reimagined:		485,190	-	142,550	0.0%	
Total Appropriations & Other Uses:		\$ 49,027,576	\$ 1,099,453	\$ 36,444,267	2.2%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:			\$0	\$0	\$0	

* Grant periods often differ from the HCDE fiscal year (September 1-August 31).

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT - FUND 599
 April 2021**

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Transfers In - PFC Lease	5,717,614		5,717,614		
Transfers In - Debt Svc-QZAB	451,429		451,429		
Total Funding Sources:	6,169,043	-	6,169,043	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
Bond Principal-Lease	5,555,000		5,555,000		
Principal Maint Tax Note	-		-		
Principal QZAB	451,429		451,429		
Int Pymt Expense-Lease	162,614		162,614		
Interest Exp-MTN & QZAB			-		
Total Appropriations:	6,169,043	-	6,169,043	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	\$0	\$0	\$0		

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 600-699
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Issuance of Bonds	30,581,882		30,581,882		
Transfers In	7,494,572		7,494,572		
Maint Tax Notes Proceeds	15,873,000		15,873,000		
Int Rev Bank Deposits	251,888		251,888		
Total Funding Sources:	54,201,342	-	54,201,342	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
6951 Building Purchase, Construction, Improvements	54,833,268		54,833,268		
Total Appropriations:	54,833,268	-	54,833,268	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	(\$631,926)	-	(\$631,926)		

* The difference between revenues and appropriations is being funded through the Capital Projects Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 700-799
April 2021

	<u>APPROVED BUDGET</u>	<u>PROPOSED INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>	<u>PERCENT CHANGE</u>	<u>AMENDMENT NO.</u>
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Revenues:					
Customer Fees	5,202,380		5,202,380		
Other Local Revenues	26,000		26,000		
Interdepartmental Revenues	5,792,422		5,792,422		
Total Estimated Revenues:	11,020,802	-	11,020,802	0.0%	
Other Funding Sources					
Workers Comp Contributions	475,000		475,000		
Total Funding Sources:	475,000	-	475,000	0.0%	
Total Revenues & Funding Sources:	11,495,802	-	11,495,802	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
7111 Choice Partners	5,728,380		5,728,380		
7531 ISF-Workers Compensation	475,000		475,000		
7991 ISF-Facilities	5,806,832		5,806,832		
Total Appropriations:	12,010,212	-	12,010,212	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	(\$514,410)	\$0	(\$514,410)		

* The difference between revenues and appropriations is being funded through the Workers Compensation Fund Balance.

Posted Agenda Item:

BA 2021-04-01 Discussion and possible action to approve the **Special Revenue Fund (2051)** Head Start Program Operations grant budget amendment in the amount of \$273,074. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$273,074

Rationale:

Justification:

Estimated revenues are \$273,074

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579 which includes \$10,887,153 in direct program costs and \$1,340,426 in indirect costs. Of the \$10,887,153 in direct program costs, \$10,773,074 was awarded specifically for program operations. To correct the FY21 placeholder, an increase of \$273,074 needs to be done in order to reflect the amount awarded on the NOGA for the FY21.

Total appropriations are \$273,074

HCDE shall appropriate \$273,074, and it will have no effect on HCDE fund balance.

Division/Budget: Head Start - Operation Budget							Fiscal Year: FY 2020-21		Business Posting Date:		Business Tracking Number:		
BUDGET CODE							ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET	
205	1	00	610	00	901	5949	0000	Revenues U.S Govt Direct		\$ 10,500,000	\$ 273,074	\$ 10,773,074	
205	1	99	610	99	901	6119	0000	Salary - Prof Staff		\$ -	\$ 273,074	\$ 273,074	

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline: The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-01** with an increase in both the revenues and appropriations in the amount of \$273,074. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-01**

Posted Agenda Item:

BA #2021-04-02 Discussion and possible action to approve the **Special Revenue Fund (2051)** Head Start Program Operations grant budget amendment in the amount of (\$350,000). The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by (\$350,000)

Rationale:

Justification:

Estimated revenues are (\$350,000)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant and USDA grant. For the current year is estimated that \$400,000 will be reimbursed under the USDA grant. The place holder is \$750,000 so a decrease of (\$350,000) is needed to reflect the estimated amount to be awarded by the USDA.

Total appropriations are (\$350,000)

HCDE shall appropriate (\$350,000), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - USDA						Fiscal Year:	Business Posting Date:		Business Tracking Number:	
								FY 2020-21				
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
								Account Description				
205	1	00	610	00	901	5949	0001	Fed Revenue - USDA		\$ 750,000	\$ (350,000)	\$ 400,000
205	1	99	610	99	901	6119	0000	Salary - Prof Staff		\$ 350,000	\$ (350,000)	\$ -

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-02** with a decrease in both the revenues and appropriations in the amount of (\$350,000). There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-02**

Posted Agenda Item:

BA #2021-04-03 Discussion and possible action to approve the **Special Revenue Fund (2061)** Head Start training grant budget amendment in the amount of \$237. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$237

Rationale:

Justification:

Estimated revenues are \$237

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579 which includes \$10,887,153 in direct program costs and \$1,340,426 in indirect costs. Of the \$10,887,153 in direct program costs \$114,079 was awarded specifically for training. To correct the FY21 placeholder an increase of \$237 needs to be done in order to reflect the amount awarded on the NOGA for the FY21.

Total appropriations are \$237

HCDE shall appropriate \$237, and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Training Budget							Fiscal Year:	Business Posting Date:	Business Tracking Number:	
									FY 2020-21			
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance	New Code?	BUDGET	(Round to whole dollar)	BUDGET
Account Description								Appropriation?				
206	1	00	610	00	901	5949	0000	Revenues-U.S. Govt Direc		\$ 113,842	\$ 237	\$ 114,079
206	1	13	610	99	901	6499	0000	Misc Operanting Costs		\$ 1,350	\$ 237	\$ 1,587

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-03** with an increase in both the revenues and appropriations in the amount of \$237. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-03**

Posted Agenda Item:

BA #2021-04-04 Discussion and possible action to approve the **Local Revenue Fund (4791)** Head Start In-Kind budget amendment in the amount of \$447,902. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Local Revenue Fund; The revenues and the expenditures will both increase by \$447,902

Rationale:

Justification:

Estimated revenues are \$447,902

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579. The grant requires local matching Non-Federal Share funds of \$3,056,895. An increase of \$447,902 is needed to correct the placeholder of \$2,608,993 to match the Notice of Award amount.

Total appropriations are \$447,902

HCDE shall appropriate \$447,902, and it will have no effect on HCDE fund balance.

Division/Budget: Head Start - Non Federal Share								Fiscal Year: FY 2020-21	Business Posting Date:	Business Tracking Number:		
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description				
479	1	00	610	00	901	5748	0000	In-Kind Revenue		\$ 2,608,993	\$ 447,902	\$ 3,056,895
479	0	61	610	99	901	6489	0000	In-Kind Donated		\$ 2,608,993	\$ 447,902	\$ 3,056,895

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-04** with an increase in both the revenues and appropriations in the amount of \$447,902. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-04**

Posted Agenda Item:

BA #2021-04-05 Discussion and possible action to approve the **Local Fund** (4951) Hogg Program Operations Grant budget amendment in the amount of \$15,990. The grant period is April 1, 2021 thru March 31, 2023.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$15,990

Rationale:

Justification:

Estimated revenues are \$15,990

HCDE is a recipient of a Hogg Foundation for Mental Health grant. For this FY Head Start was awarded with a \$20,000 grant, which includes \$4,010 on indirect cost. The budget needs to be increased on the amount of \$15,990 in order to reflect the amount awarded.

Total appropriations are \$15,990

HCDE shall appropriate \$15,990, and it will have no effect on HCDE fund balance.

Division/Budget:		Hogg Grant - Operation Budget							Fiscal Year:	Business Posting Date:		Business Tracking Number:	
									FY 2020-21				
BUDGET CODE							ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET	
Account Description													
495	1	00	610	00	901	5798	0000	Local Grant		\$ -	\$ 15,990	\$ 15,990	
495	1	33	610	99	901	6299	0000	Other contracted Services		\$ -	\$ 15,990	\$ 15,990	

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-05** with an increase in both the revenues and appropriations in the amount of \$15,990. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-05**

Posted Agenda Item:

BA #2021-04-06 Discussion and possible action to approve the **General Fund (1999)** BM (922) CASE budget amendment in the amount of (\$25,000). This will have no effect on the General Fund balance.

Subject:

Budget; General Fund; The revenues and the expenditures will both decrease by (\$25,000)

Rationale:

Justification:

Estimated revenues are (\$25,000)

CASE for kids had estimated \$95,000 on service fees in county and \$10,000 on CASE training contracts during the fiscal year which, due to COVID will not be achieved and the new estimated revenues is \$80,000. A decrease in both revenue and expenditure in the amount of (\$25,000) is needed in order to reflect the new estimated revenues. This will have no effect on the General Fund balance.

Total appropriations are (\$25,000)

HCDE shall decrease appropriations by (\$25,000) and it will have no effect on HCDE fund balance.

Division/Budget:		GF Adjustment - BM 922						Fiscal Year:	Business Posting Date:	Business Tracking Number:		
								FY 2020-21				
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
Account Description												
199	1	21	922	99	922	6119	0000	salary - Prof Staff		\$ 253,000	\$ (25,000)	\$ 228,000
199	1	00	922	00	922	5726	0007	CASE Training Revenues		\$ 10,000	\$ (10,000)	\$ -
199	1	00	922	00	922	5726	0000	Fees Svcs In County		\$ 95,000	\$ (15,000)	\$ 80,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-06** with a decrease in both the revenues and appropriations in the amount of (\$25,000) There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-06**

Posted Agenda Item:

BA #2021-04-07 Discussion and possible action to approve the **Local Revenue Fund (4681)** County Connection Grant budget amendment in the amount of \$712,250. The grant period is April 1, 2021 thru September 30, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$712,250

Rationale:

Justification:

Estimated revenues are \$712,250

HCDE is a recipient of a Harris County fund through the CASE for Kids division. The amount awarded to HCDE was \$712,250. To correct the placeholder an increase of \$712,250 needs to be done in order to reflect the amount awarded by the County for the current FY.

Total appropriations are \$712,250

HCDE shall appropriate \$712,250, and it will have no effect on HCDE fund balance.

Division/Budget: CASE - County Connections fund							Fiscal Year: FY 2020-21	Business Posting Date:	Business Tracking Number:			
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Appropriation?				
								Account Description				
468	1	00	922	00	922	5798	0000	Local Grant		\$ -	\$ 712,250	\$ 712,250
468	1	21	922	99	922	6299	0000	Other contracted Services		\$ -	\$ 625,000	\$ 625,000
468	1	21	922	99	922	6119	0000	Salary - Prof Staff		\$ -	\$ 72,500	\$ 72,500
468	1	21	922	99	922	6393	0002	New Purch Technology <\$5,000		\$ -	\$ 10,000	\$ 10,000
468	1	21	922	99	922	6399	0000	Gen Supplies		\$ -	\$ 4,750	\$ 4,750

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-07** with an increase in both the revenues and appropriations in the amount of \$712,250. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-07**

Posted Agenda Item:

BA #2021-04-08 Discussion and possible action to approve the **General Fund** (1991) budget amendment for the Education Foundation as funded by Department Wide.

Subject:

Budget; General Fund; No net expenditure budget impact.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$0

HCDE shall appropriate \$3,250 to the Education Foundation to fund additional operational expenditure needs for the remaining fiscal year. Department Wide expenditure budget will provide the Education Foundation’s budget with \$3,250 of expenditure budget to create no net impact to the General Fund Expenditure ledger or Fund Balance.

Division/Budget: General Fund - Department Wide & Education Foundation									Fiscal Year:	Business Posting Date:	Business Tracking Number:		
BUDGET CODE									FY 2020-2021			BA#2021-04-08	
ACCOUNT									CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
199	1	41	920	99	920	6211	0000	Legal Services			\$ -	\$ 1,127	\$ 1,127
199	1	41	920	99	920	6212	0000	Audit Services			\$ 6,720	\$ 2,123	\$ 8,843
199	1	41	098	99	098	6499	0000	Misc Operating Costs			\$ 86,440	\$ (3,250)	\$ 83,190

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-08** with no net impact to the General Fund Expenditure Ledger. The Education Foundation’s budget will increase by \$3,250 and Department Wide expenditure budget will decrease by \$3,250. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-08**

Posted Agenda Item:

BA #2021-04-09 Discussion and possible action to approve the **General Fund (1991)** BM (014) Educator Certification and Advancement budget amendment in the amount of \$7,000. This will have no effect on the General Fund balance.

Subject:

Budget; General Fund; The revenues and the expenditures will both increase by \$7,000

Rationale:

Justification:

Estimated revenues are \$7,000

The Educator Certification and Advancement division provides training opportunities for teachers. Due to an increase in demand for teacher trainings in the spring and summer terms, an increase in revenue of \$7,000 is projected. This will have no effect on the General Fund balance.

Total appropriations are \$7,000

HCDE shall increase appropriations by \$7,000 and it will have no effect on HCDE fund balance.

Division/Budget: General Fund - Educator Certification									Fiscal Year:	Business Posting Date:	Business Tracking Number:		
									FY 2020-21		BA#2021-04-09		
BUDGET CODE						ACCOUNT			CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
199	1	13	014	99	014	6299	0000	Other Contracted Services			\$ 62,950	\$ 7,000	\$ 69,950
199	1	00	014	00	014	5729	0000	Misc. Tuition/Fees - In County			\$ 300,045	\$ 7,000	\$ 307,045

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-09** with an increase in both the revenues and appropriations in the amount of \$7,000 There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-09**

Posted Agenda Item:

BA #2021-04-10 Discussion and possible action to approve the **General Fund (1991)** BM (911) Equine Therapy Division budget amendment in the amount of \$49,000. This will decrease General Fund-Fund balance by (\$49,000).

Subject:

Budget; General Fund; The expenditures will increase by \$49,000

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$49,000

HCDE shall increase appropriations by \$49,000. HCDE General Fund- Fund balance will be decreased by (\$49,000).

Division/Budget: General Fund - Equine Enrichment Center								Fiscal Year:	Business Posting Date:	Business Tracking Number:			
								FY 2020-21		BA#2021-04-10			
BUDGET CODE				ACCOUNT				CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)		
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	REVISED BUDGET	
Account Description													
199	1	61	911	99	911	6219	0000	Professional Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 25,000	\$ 25,000
199	1	61	911	99	911	6299	0000	Other Contracted Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 15,000	\$ 15,000
199	1	61	911	99	911	6499	0000	Misc. Operating Expenditures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 9,000	\$ 9,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-10** with an increase in appropriations in the amount of \$49,000. HCDE General Fund-Fund Balance will decrease by \$49,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-10**

Amendments that increase/decrease a program budget must be approved by the board.

Budget Rationale	Changes to Revenues	Changes to Appropriations	Changes Impacting F/Bal	Total Net Change
GENERAL FUND				
INCREASES				
Increase expenditures in the General Fund (1991) Budget Manager (920) <u>Education Foundation</u> budget to fund operational expenditure needs. The expenditure budget will increase by \$3,250 and will be funded through a transfer from Department Wide Budget Manager (098). This is a transfer with no effect on fund balance.	\$ -	\$ -	-	<8>
Increase revenues & expenditures in the General Fund (1991) Budget Manager (014) Educator Certification, by \$7,000. The purpose of this budget amendment is to reflect an increase in expenditures needs due to an increase in demand for course sections provided in the spring and summer sections.	\$ 7,000	\$ 7,000	-	<9>
Increase expenditures in the General Fund (1991) Budget Manager (911) <u>Equine Division</u> , by \$49,000. The purpose of this budget amendment is to provide start-up funding for the planning of the HCDE Equine Enrichment Center.	\$ -	\$ 49,000	(49,000)	<10>
Increase expenditures in the General Fund (1991) Budget Manager (098) <u>Department Wide</u> , by \$120,705. The purpose of this budget amendment is to provide additional funding for the La Porte Head Start Construction Project.	\$ -	\$ 120,705	(120,705)	<11>
DECREASES				
Decrease revenues & expenditures in the General Fund (1991) Budget Manager (922) <u>CASE</u> , by (\$25,000). The purpose of this budget amendment is to decrease current budget to reflect decrease in services provided due to COVID19.	\$ (25,000)	\$ (25,000)	-	<6>
Total GENERAL FUND:	\$ (18,000)	\$ 151,705	\$ (169,705)	\$ -

SPECIAL REVENUE FUND

INCREASES

Increase revenues & expenditures within Special Revenue Fund (2051) <u>Head Start Operations</u> , Budget Manager (901) Head Start, by \$273,074. The purpose of this budget amendment is to increase current budget to adjust the <u>placeholder</u> and reflect that amount awarded on the NOGA for FY21.	\$ 273,074	\$ 273,074	-	<1>
Increase revenues & expenditures within Special Revenue Fund (2061) <u>Head Start Training</u> , Budget Manager (901) Head Start, by \$237. The purpose of this budget amendment is to increase current budget to adjust the <u>placeholder</u> and reflect that amount awarded on the NOGA for FY21.	\$ 237	\$ 237	-	<3>
Increase revenues & expenditures within Special Revenue Fund (4791) <u>Head Start In-Kind</u> , Budget Manager (901) Head Start, by \$447,902. The purpose of this budget amendment is to increase current budget to adjust the <u>placeholder</u> and reflect that amount awarded on the NOGA for FY21.	\$ 447,902	\$ 447,902	-	<4>
Increase revenues & expenditures within Special Revenue Fund (4951) <u>Hogg Program Operations</u> , Budget Manager (901) Head Start, by \$15,990. The purpose of this budget amendment is to increase current budget to adjust the <u>placeholder</u> and reflect that amount awarded on the NOGA for FY21.	\$ 15,990	\$ 15,990	-	<5>
Increase revenues & expenditures within Special Revenue Fund (4981) <u>County Connection Grant</u> , Budget Manager (922) CASE, by \$712,250. The purpose of this budget amendment is to increase current budget to adjust the <u>placeholder</u> and reflect that amount awarded on the NOGA for FY21.	\$ 712,250	\$ 712,250	-	<7>

DECREASES

Decrease revenues & expenditures within Special Revenue Fund (2051) **Head Start Operations**, Budget Manager (901) Head Start, by (\$350,000). The purpose of this budget amendment is to decrease revenue and expenditures due to a decrease in student enrollment and closures due to COVID19.

\$ (350,000) \$ (350,000) - <2>

Total SPECIAL REVENUE FUND:

\$ 1,099,453 \$ 1,099,453 \$ - \$ -

CAPITAL PROJECTS FUND

INCREASES

Increase revenues & expenditures in the Capital Projects Fund (6951) Budget Manager (901) Head Start, by \$120,705. The purpose of this budget amendment is to fund additional expected costs for the La Porte Head Start Construction Project.

\$ 120,705 \$ 120,705 - <11>

DECREASES

Total CAPITAL PROJECTS FUND:

\$ 120,705 \$ 120,705 \$ - \$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
<u>Revenues</u>					
Local Customer Fees/Charges	\$23,511,005	(18,000)	\$23,493,005	-0.1%	<6,9>
Local Property Tax Rev-Current	25,023,000		25,023,000		
Local Property Tax Rev-Del, P&I	303,432		303,432		
Local Investment Earnings	170,000		170,000		
Local Grants	0		0		
Local Grants-Indirect Cost	727		727		
Local Miscellaneous Revenues	90,000		90,000		
Total Local Revenues:	49,098,164	(18,000)	49,080,164	0.0%	
State TEA Supplemental Compensation	-		-		
State TEA Employee Portion Health Insurance	-		-		
State TRS On Behalf Payments	3,000,000		3,000,000		
State Indirect Cost	-		-		
State Indirect Cost-TEA	-		-		
State ECI Lease Revenues	-		-		
State Revenue Indirect Cost	-		-		
Total State Revenues:	3,000,000	-	3,000,000	0.0%	
Federal Grants Indirect Cost	2,597,787		2,597,787		
Total Estimated Revenues:	54,695,951	(18,000)	54,677,951	0.0%	
<u>Other Resources</u>					
Local HCTO Tax Collection Fees	-		0		
Transfers In - Choice Partners	2,927,240		2,927,240		
Transfers In-Retirement Leave Fund 190	-		0		
Insurance Recovery	-		-		
Total Other Resources:	2,927,240	-	2,927,240	0.0%	
Total Estimated Revenues & Other Resources:	57,623,191	(\$18,000)	\$57,605,191	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations</u>					
Adult Education Local	\$ 176,707.00		\$176,707		
Educator Certification and Advancement	\$ 707,271.00	7,000	714,271	1.0%	<9>
Assistant Superintendent-Academic Support	\$ 327,872.00		327,872		
Assistant Superintendent-Education and Enrichment	\$ 300,324.00		300,324		
Board of Trustees	\$ 198,143.00		198,143		
Business Support Services	\$ 2,128,629.00		2,128,629		
Center for Safe & Secure Schools (CSSS)	\$ 654,303.00		654,303		
Center for Afterschool, Summer and Expanded Learning	\$ 795,280.00	(25,000)	770,280	-3.1%	<6>
Communications	\$ 1,193,018.00		1,193,018		
Client Engagement	\$ 541,869.00		541,869		
Department Wide (DW)	\$ 4,888,851.00	(3,250)	4,885,601	-0.1%	<8>
Education Foundation	\$ 7,829.00	3,250	11,079	41.5%	<8>
Equine Therapy	\$ -	49,000	49,000	100.0%	<10>
Facilities Support Services					
Building & Vehicle Replacement	\$ -		0		
Construction Services	\$ 221,859.00		221,859		
Local Construction	\$ -		0		
Fac-BLDG & Asst Replacement	\$ -		0		
Records Management Services	\$ 2,059,390.00		2,059,390		
Head Start - Local	\$ 8,000.00		8,000		
Human Resources	\$ 1,082,884.00		1,082,884		

- Continued on next page -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations, Continued</u>					
Purchasing Support Services	\$ 689,239.00		689,239		
Research & Evaluation Institute	\$ 650,927.00		650,927		
Resource Development - Internal Grant Services	\$ 613,455.00		613,455		
Retirement Leave Benefits	\$ 150,000.00		150,000		
Scholastic Arts	\$ 166,554.00		166,554		
School Based Therapy Services	\$ 12,733,654.00		12,733,654		
Chief of Staff	\$ 281,956.00		281,956		
Special Schools					
Academic and Behavior School East	\$ 4,864,948.00		4,864,948		
Academic and Behavior School West	\$ 4,659,415.00		4,659,415		
Highpoint East School	\$ 3,402,446.00		3,402,446		
Fortis Academy	\$ 1,415,911.00		1,415,911		
Special Schools Administration	\$ 972,597.00		972,597		
State TEA Employee Portion Health Ins	\$ -		0		
State TRS On Behalf Matching	\$ 3,000,000.00		3,000,000		
Superintendent's Office	\$ 669,457.00		669,457		
Teaching and Learning Center					
Bilingual Education	\$ 156,270.00		156,270		
Digital Education and Innovation	\$ 311,442.00		311,442		
Digital Learning & Instructional Learning	\$ -				
Division Wide	\$ 315,754.00		315,754		
Early Childhood Winter Conference	\$ 143,507.00		143,507		
English Language Arts	\$ 195,038.00		195,038		
Math	\$ 221,867.00		221,867		
Professional Development	\$ -		0		
Science	\$ 101,526.00		101,526		
Social Studies	\$ 53,522.00		53,522		
Speaker Series	\$ 155,996.00		155,996		
Special Education	\$ 80,508.00		80,508		
Technology Support Services					
Chief Communication Officer	\$ 204,755.00		204,755		
Technology Support Services	\$ 3,958,456.00		3,958,456		
Total Appropriations:	55,461,429	31,000	55,492,429	0.1%	
<u>Other Uses</u>					
Transfer-DW to Retirement Leave Fund			-		
Transfer-DW to CASE After School Fund 288	550,787		550,787		
Transfer-DW to Head Start Fund 205	450,000		450,000		
Transfer-DW to Head Start La Porte	406,000	120,705	526,705	29.7%	<11>
Transfer-DW to QZAB Payment-Debt Svc Fund 599	6,169,042		6,169,042		
Transfer-DW to Lease Debt Svc Fund 599	300,000		300,000		
Transfer Out - Capital Project	5,440,000		5,440,000		
Transfers Out - Star Reimagined	542,764		542,764		
Transfer-DW to PFC Highpoint Const Fund 699			-		
Total Other Uses:	13,858,593	120,705	13,979,298		
Total Appropriations & Other Uses:	69,320,022	151,705	69,471,727	0.2%	
Excess/(Deficiency) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	(11,696,831)	(\$169,705)	(\$11,866,536)		

* Refer to the detail fund balance information on the following page.

HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT-GENERAL FUND FUND BALANCE
 April 2021 (Unaudited)

TOTAL APPROPRIATIONS FROM FUND BALANCE

	APPROPRIATED FROM VARIOUS CATEGORIES	Previous APPROPRIATED Approved FROM UNASSIGNED	TOTAL APPROPRIATED	Proposed Budget Amendment
<u>Division Distribution</u>				
Assets Replacement Schedule	-	-	0	
ABS East	-	-	0	
ABS West	-	-	0	
Board	-	-	0	
Bond Payments	-	-	0	
Building and Vehicle Replacement Schedule	-	-	0	
Capital Projects	-	-	0	
Center for Safe & Secure Schools	-	-	0	
Communications	-	-	0	
Department Wide	125,204	-	125,204	
Early Childhood Intervention Funding	-	-	0	
ECI Local	-	-	0	
Employee Courtesy Committee	-	-	0	
Equine Therapy	-	-	0	49,000
External Relations-Local	-	-	0	
Facility Building and Asset Replacement	-	-	0	
Fortis Academy	-	-	0	
Head Start	-	-	0	120,705
Highpoint East	-	-	0	
Local Construction Fund 170	-	-	0	
Insurance Deductibles	-	-	0	
Local Construction	-	-	0	
New Program Initiative	-	-	0	
Preschool Preparedness Initiative Program	-	-	0	
QZAB Project	-	-	0	
Records Management	-	-	0	
Purchasing	-	-	0	
Records Management	-	-	0	
Retirement Leave Fund 199	-	-	0	
Special Schools	-	-	0	
Superintendent	-	-	0	
Unemployment Liability	-	-	0	
Various-Assets Replacement Schedule	-	-	0	
Workers Compensation	-	-	0	
Total Fund Balance Appropriations:	\$125,204	-	\$125,204	169,705

FUND BALANCE RECAP

	SEPTEMBER 1	APPROPRIATED YEAR-TO-DATE	ESTIMATED BALANCE	Proposed Budget Amendment
<u>Nonspendable Fund Balance</u>				
Investment in Inventory, September 1	\$132,160	-	\$132,160	
Prepaid Items	45,083	-	45,083	
Total Nonspendable Fund Balance	177,243	0	177,243	
<u>Committed Fund Balance</u>				
Employee Retirement Leave Fund	500,000	-	500,000	
Unemployment Liability	200,000	-	200,000	
Capital Projects	1,314,976	-	1,314,976	
Total Committed Fund Balance	2,014,976	0	2,014,976	
<u>Assigned Fund Balance</u>				
Assets Replacement Schedule	1,000,000	-	1,000,000	
Building and Vehicle Replacement Schedule	1,700,000	-	1,700,000	
Local Construction	5,740,000	-	5,740,000	
QZAB Bond Payment	691,129	-	691,129	
PFC Lease Payment	2,558,871	-	2,558,871	
New Program Initiative	850,000	-	850,000	
Workforce Development	1,000,000	-	1,000,000	
Total Assigned Fund Balance	\$13,540,000	-	\$13,540,000	
Total Unassigned Fund Balance	17,106,875	125,204	16,981,671	169,705
Estimated Total Fund Balance, General Fund:	\$32,839,094	\$125,204	\$32,713,890	169,705

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 200-499
 April 2021**

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
ESTIMATED REVENUES & OTHER RESOURCES						
Revenues						
Local Program Revenues		6,410,764	1,176,142	\$7,586,906	18.3%	<4,5,7>
State Program Revenues		\$ -		\$ -		
Federal Program Revenues		41,130,835	(76,689)	41,054,146	-0.2%	<1,2,3>
Total Estimated Revenues:		47,541,599	1,099,453	48,641,052	2.3%	
Other Resources						
Transfer In-CASE After School Program		550,787		550,787		
Transfer In-Head Start		450,000		450,000		
Transfer In-Star Reimagined		485,190		485,190		
Total Other Resources:		1,485,977	-	1,485,977		
Total Revenues & Other Resources		49,027,576	1,099,453	50,127,029	2.2%	
APPROPRIATIONS & OTHER USES						
Adult Education Program						
Fed Distance Learning Capacity	01/01/20-12/31/20	\$ -		-		
Fed ABE Regular	07/01/20-06/30/21	\$ 3,594,764.00		3,594,764		
Fed AEL CBDG Grant		\$ 29,500.00		29,500		
Fed ABE EL/Civics	07/01/20-06/30/21	\$ 466,425.00		466,425		
Loc Adult Education		\$ 1,108.00		1,108		
Total Adult Education:		4,091,797	-	3,972,850	0.0%	
Educator Certification and Professional Advancement						
Fed Educators and Families for English Learners	09/01/18-08/31/19	20,000		20,000		
Total Alternative Certification Program:		20,000	-	20,000	0.0%	
The Center for Afterschool, Summer and Expanded Learning (CASE)						
Fed 21 st Century CLC-Cycle IX	08/01/20-07/31/21	2,037,645		2,037,645		
Fed 21 st Century CLC-Cycle X	08/01/20-07/31/21	1,644,853		1,644,853		
Fed/Local After School Partnership	10/01/19-09/30/20	885,975		885,975		
Fed/Local After School Partnership	10/01/19-09/30/20	2,304,173		2,304,173		
Loc Houston Endowment	07/01/19-12/31/21	173,250		173,250		
City of Houston City Connections Program	09/07/18-06/30/19	943,073		943,073		
County Connection Grant	04/01/21-09/30/21	-	712,250	712,250	100.0%	<7>
Loc CASE Ecobot	09/01/19-08/31/20	4,321		4,321		
Total CASE:		7,993,290	712,250	8,705,540	8.9%	
Center For Safe and Secure Schools						
STOP School Violence	09/01/18-08/31/19	120,299		120,299		
STOP School Violence	09/01/18-08/31/19	261,271		261,271		
STOP School Violence - In Kind	09/01/18-08/31/19	45,562		45,562		
STOP School Violence - In Kind	09/01/18-08/31/19	98,712		98,712		
JAMS Grant - Year 1	09/01/20-08/31/21	40,000		40,000		
JAMS Grant - In-Kind	09/01/20-08/31/21	12,794		12,794		
Total Center for Safe and Secure Schools		578,638	-	578,638	0.0%	

- Continued on next page -

**HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 200-499
April 2021**

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
APPROPRIATIONS & OTHER USES (CONTINUED)						
Teaching and Learning Center						
TCEQ/Audubon Grant	01/01/21-12/31/21	41,216		41,216		
Total Teaching and Learning Center:		41,216	-	41,216	100.0%	
Disaster Recovery						
Disaster Recovery - COVID-19 Response	09/01/20-08/31/21	-	-	-		
Total Disaster Recovery:		-	-	-	0.0%	
Head Start Program						
Fed Head Start	01/01/20-12/31/20	11,350,000	(76,926)	11,273,074	-0.7%	<1,2>
Fed Head Start Training Funds	01/01/20-12/31/20	113,842	237	114,079	0.2%	<3>
Head Start Disaster Assistance	09/30/19-09/29/21	504,283		504,283		
Early Head Start Startup	09/01/19-08/31/20	2,086,376		2,086,376		
Fed Early Head Start Operating	09/01/19-08/31/20	102,505		102,505		
Fed Early Head Start Operating	09/01/19-08/31/20	3,101,610		3,101,610		
Fed Early Head Start Training & TA	09/01/19-08/31/20	13,183		13,183		
Fed Early Head Start Training & TA	09/01/20-08/31/21	71,339		71,339		
Head Start - Disaster Assistance	02/01/21-01/31/23	7,854,842		7,854,842		
Head Start - Disaster Assistance	01/01/21-12/31/22	587,215		587,215		
Fed Early Head Start Operating	07/01/20-12/31/20	4,767,233		4,767,233		
Disaster Recovery - COVID19 Head Start	07/01/20-08/31/21	749,807		749,807		
Loc Early Head Start In-Kind	09/01/19-08/31/20	664,789		664,789		
Loc Head Start In-Kind Matching	01/01/20-12/31/20	2,653,461	447,902	3,101,363	16.9%	<4>
Loc Head Start In-Kind Matching	01/01/20-12/31/20	1,168,498		1,168,498		
Loc Hogg Foundation	04/01/21-03/31/23	-	15,990	15,990	100.0%	<5>
Loc Hogg Foundation	07/01/20-06/30/21	7,273		7,273		
Loc Head Start		21,189		21,189		
Total Head Start:		35,817,445	387,203	24,396,264	1.1%	
Star Reimagined						
Local Adult Education	09/01/20-08/31/21	49,660		49,660		
Asst. Superintendent - Academic	09/01/20-08/31/21	-		-		
CASE Other Local Grant	09/01/20-08/31/21	50,000		50,000		
CSSS Other Local Grant	09/01/20-08/31/21	-		-		
Head Start Other Local Grant	09/01/20-08/31/21	122,000		122,000		
Human Resources Other Local Grant	09/01/20-08/31/21	25,000		25,000		
TLC Other Local Grant	09/01/20-08/31/21	-		-		
Technology Other Local Grant	09/01/20-08/31/21	60,000		60,000		
Therapy Services Other Local Grant	09/01/20-08/31/21	16,080		16,080		
Marketing Other Local Grant	09/01/20-08/31/21	19,900		19,900		
ABS West Other Local Grant	09/01/20-08/31/21	9,710		9,710		
ABS East Other Local Grant	09/01/20-08/31/21	9,988		9,988		
Research and Evaluation Other Local Grant	09/01/20-08/31/21	44,849		44,849		
Communication and Public Info Other Local Grant	09/01/20-08/31/21	44,508		44,508		
Records Management Other Local Grant	09/01/20-08/31/21	13,995		13,995		
Special Schools Other Local Grant	09/01/20-08/31/21	-		-		
Highpoint East Other Local Grant	09/01/20-08/31/21	19,500		19,500		
Total Star Reimagined:		485,190	-	142,550	0.0%	
Total Appropriations & Other Uses:		\$ 49,027,576	\$ 1,099,453	\$ 36,444,267	2.2%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:						
		\$0	\$0	\$0		

* Grant periods often differ from the HCDE fiscal year (September 1-August 31).

**HARRIS COUNTY DEPARTMENT OF EDUCATION
 FY 2020-21 BUDGET AMENDMENT REPORT - FUND 599
 April 2021**

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Transfers In - PFC Lease	5,717,614		5,717,614		
Transfers In - Debt Svc-QZAB	451,429		451,429		
Total Funding Sources:	6,169,043	-	6,169,043	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
Bond Principal-Lease	5,555,000		5,555,000		
Principal Maint Tax Note	-		-		
Principal QZAB	451,429		451,429		
Int Pymt Expense-Lease	162,614		162,614		
Interest Exp-MTN & QZAB			-		
Total Appropriations:	6,169,043	-	6,169,043	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	\$0	\$0	\$0		

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 600-699
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Issuance of Bonds	30,581,882		30,581,882		
Transfers In	7,494,572	120,705	7,615,277	0.0%	<11>
Maint Tax Notes Proceeds	15,873,000		15,873,000		
Int Rev Bank Deposits	251,888		251,888		
Total Funding Sources:	54,201,342	120,705	54,322,047	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
6951 Building Purchase, Construction, Improvements	54,833,268	120,705	54,953,973	0.2%	<11>
Total Appropriations:	54,833,268	120,705	54,953,973	0.2%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	(\$631,926)	-	(\$631,926)		

* The difference between revenues and appropriations is being funded through the Capital Projects Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2020-21 BUDGET AMENDMENT REPORT - FUNDS 700-799
April 2021

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Revenues:					
Customer Fees	5,202,380		5,202,380		
Other Local Revenues	26,000		26,000		
Interdepartmental Revenues	5,792,422		5,792,422		
Total Estimated Revenues:	11,020,802	-	11,020,802	0.0%	
Other Funding Sources					
Workers Comp Contributions	475,000		475,000		
Total Funding Sources:	475,000	-	475,000	0.0%	
Total Revenues & Funding Sources:	11,495,802	-	11,495,802	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
7111 Choice Partners	5,728,380		5,728,380		
7531 ISF-Workers Compensation	475,000		475,000		
7991 ISF-Facilities	5,806,832		5,806,832		
Total Appropriations:	12,010,212	-	12,010,212	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	(\$514,410)	\$0	(\$514,410)		

* The difference between revenues and appropriations is being funded through the Workers Compensation Fund Balance.

Posted Agenda Item:

BA 2021-04-01 Discussion and possible action to approve the **Special Revenue Fund (2051)** Head Start Program Operations grant budget amendment in the amount of \$273,074. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$273,074

Rationale:

Justification:

Estimated revenues are \$273,074

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579 which includes \$10,887,153 in direct program costs and \$1,340,426 in indirect costs. Of the \$10,887,153 in direct program costs, \$10,773,074 was awarded specifically for program operations. To correct the FY21 placeholder, an increase of \$273,074 needs to be done in order to reflect the amount awarded on the NOGA for the FY21.

Total appropriations are \$273,074

HCDE shall appropriate \$273,074, and it will have no effect on HCDE fund balance.

Division/Budget: Head Start - Operation Budget							Fiscal Year: FY 2020-21		Business Posting Date:		Business Tracking Number:		
BUDGET CODE							ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET	
205	1	00	610	00	901	5949	0000	Revenues U.S Govt Direct		\$ 10,500,000	\$ 273,074	\$ 10,773,074	
205	1	99	610	99	901	6119	0000	Salary - Prof Staff		\$ -	\$ 273,074	\$ 273,074	

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline: The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-01** with an increase in both the revenues and appropriations in the amount of \$273,074. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-01**

Posted Agenda Item:

BA #2021-04-02 Discussion and possible action to approve the **Special Revenue Fund (2051)** Head Start Program Operations grant budget amendment in the amount of (\$350,000). The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by (\$350,000)

Rationale:

Justification:

Estimated revenues are (\$350,000)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant and USDA grant. For the current year is estimated that \$400,000 will be reimbursed under the USDA grant. The place holder is \$750,000 so a decrease of (\$350,000) is needed to reflect the estimated amount to be awarded by the USDA.

Total appropriations are (\$350,000)

HCDE shall appropriate (\$350,000), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - USDA						Fiscal Year:	Business Posting Date:		Business Tracking Number:	
								FY 2020-21				
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
								Account Description				
205	1	00	610	00	901	5949	0001	Fed Revenue - USDA		\$ 750,000	\$ (350,000)	\$ 400,000
205	1	99	610	99	901	6119	0000	Salary - Prof Staff		\$ 350,000	\$ (350,000)	\$ -

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-02** with a decrease in both the revenues and appropriations in the amount of (\$350,000). There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-02**

Posted Agenda Item:

BA #2021-04-03 Discussion and possible action to approve the **Special Revenue Fund** (2061) Head Start training grant budget amendment in the amount of \$237. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$237

Rationale:

Justification:

Estimated revenues are \$237

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579 which includes \$10,887,153 in direct program costs and \$1,340,426 in indirect costs. Of the \$10,887,153 in direct program costs \$114,079 was awarded specifically for training. To correct the FY21 placeholder an increase of \$237 needs to be done in order to reflect the amount awarded on the NOGA for the FY21.

Total appropriations are \$237

HCDE shall appropriate \$237, and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Training Budget							Fiscal Year:	Business Posting Date:	Business Tracking Number:		
									FY 2020-21				
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED	
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance	New Code?	BUDGET	(Round to whole dollar)	BUDGET	
Account Description								Appropriation?					
206	1	00	610	00	901	5949	0000	Revenues-U.S. Govt Direc		\$ 113,842	\$ 237	\$ 114,079	
206	1	13	610	99	901	6499	0000	Misc Operanting Costs		\$ 1,350	\$ 237	\$ 1,587	

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-03** with an increase in both the revenues and appropriations in the amount of \$237. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-03**

Posted Agenda Item:

BA #2021-04-04 Discussion and possible action to approve the **Local Revenue Fund (4791)** Head Start In-Kind budget amendment in the amount of \$447,902. The grant period is January 1, 2021 thru December 31, 2021.

Subject:

Budget; Local Revenue Fund; The revenues and the expenditures will both increase by \$447,902

Rationale:

Justification:

Estimated revenues are \$447,902

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,227,579. The grant requires local matching Non-Federal Share funds of \$3,056,895. An increase of \$447,902 is needed to correct the placeholder of \$2,608,993 to match the Notice of Award amount.

Total appropriations are \$447,902

HCDE shall appropriate \$447,902, and it will have no effect on HCDE fund balance.

Division/Budget: Head Start - Non Federal Share								Fiscal Year: FY 2020-21	Business Posting Date:	Business Tracking Number:		
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description				
479	1	00	610	00	901	5748	0000	In-Kind Revenue		\$ 2,608,993	\$ 447,902	\$ 3,056,895
479	0	61	610	99	901	6489	0000	In-Kind Donated		\$ 2,608,993	\$ 447,902	\$ 3,056,895

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-04** with an increase in both the revenues and appropriations in the amount of \$447,902. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-04**

Posted Agenda Item:

BA #2021-04-05 Discussion and possible action to approve the **Local Fund (4951)** Hogg Program Operations Grant budget amendment in the amount of \$15,990. The grant period is April 1, 2021 thru March 31, 2023.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$15,990

Rationale:

Justification:

Estimated revenues are \$15,990

HCDE is a recipient of a Hogg Foundation for Mental Health grant. For this FY Head Start was awarded with a \$20,000 grant, which includes \$4,010 on indirect cost. The budget needs to be increased on the amount of \$15,990 in order to reflect the amount awarded.

Total appropriations are \$15,990

HCDE shall appropriate \$15,990, and it will have no effect on HCDE fund balance.

Division/Budget:		Hogg Grant - Operation Budget							Fiscal Year:	Business Posting Date:	Business Tracking Number:		
									FY 2020-21				
BUDGET CODE							ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
495	1	00	610	00	901	5798	0000	Local Grant			\$ -	\$ 15,990	\$ 15,990
495	1	33	610	99	901	6299	0000	Other contracted Services			\$ -	\$ 15,990	\$ 15,990

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-05** with an increase in both the revenues and appropriations in the amount of \$15,990. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-05**

Posted Agenda Item:

BA #2021-04-06 Discussion and possible action to approve the **General Fund (1999)** BM (922) CASE budget amendment in the amount of (\$25,000). This will have no effect on the General Fund balance.

Subject:

Budget; General Fund; The revenues and the expenditures will both decrease by (\$25,000)

Rationale:

Justification:

Estimated revenues are (\$25,000)

CASE for kids had estimated \$95,000 on service fees in county and \$10,000 on CASE training contracts during the fiscal year which, due to COVID will not be achieved and the new estimated revenues is \$80,000. A decrease in both revenue and expenditure in the amount of (\$25,000) is needed in order to reflect the new estimated revenues. This will have no effect on the General Fund balance.

Total appropriations are (\$25,000)

HCDE shall decrease appropriations by (\$25,000) and it will have no effect on HCDE fund balance.

Division/Budget:		GF Adjustment - BM 922						Fiscal Year:	Business Posting Date:	Business Tracking Number:		
								FY 2020-21				
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
Account Description												
199	1	21	922	99	922	6119	0000	salary - Prof Staff		\$ 253,000	\$ (25,000)	\$ 228,000
199	1	00	922	00	922	5726	0007	CASE Training Revenues		\$ 10,000	\$ (10,000)	\$ -
199	1	00	922	00	922	5726	0000	Fees Svcs In County		\$ 95,000	\$ (15,000)	\$ 80,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-06** with a decrease in both the revenues and appropriations in the amount of (\$25,000) There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-06**

Posted Agenda Item:

BA #2021-04-07 Discussion and possible action to approve the **Local Revenue Fund (4681)** County Connection Grant budget amendment in the amount of \$712,250. The grant period is April 1, 2021 thru September 30, 2021.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both increase by \$712,250

Rationale:

Justification:

Estimated revenues are \$712,250

HCDE is a recipient of a Harris County fund through the CASE for Kids division. The amount awarded to HCDE was \$712,250. To correct the placeholder an increase of \$712,250 needs to be done in order to reflect the amount awarded by the County for the current FY.

Total appropriations are \$712,250

HCDE shall appropriate \$712,250, and it will have no effect on HCDE fund balance.

Division/Budget: CASE - County Connections fund							Fiscal Year: FY 2020-21	Business Posting Date:	Business Tracking Number:			
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description				
468	1	00	922	00	922	5798	0000	Local Grant		\$ -	\$ 712,250	\$ 712,250
468	1	21	922	99	922	6299	0000	Other contracted Services		\$ -	\$ 625,000	\$ 625,000
468	1	21	922	99	922	6119	0000	Salary - Prof Staff		\$ -	\$ 72,500	\$ 72,500
468	1	21	922	99	922	6393	0002	New Purch Technology <\$5,000		\$ -	\$ 10,000	\$ 10,000
468	1	21	922	99	922	6399	0000	Gen Supplies		\$ -	\$ 4,750	\$ 4,750

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-07** with an increase in both the revenues and appropriations in the amount of \$712,250. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-07**

Posted Agenda Item:

BA #2021-04-08 Discussion and possible action to approve the **General Fund** (1991) budget amendment for the Education Foundation as funded by Department Wide.

Subject:

Budget; General Fund; No net expenditure budget impact.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$0

HCDE shall appropriate \$3,250 to the Education Foundation to fund additional operational expenditure needs for the remaining fiscal year. Department Wide expenditure budget will provide the Education Foundation’s budget with \$3,250 of expenditure budget to create no net impact to the General Fund Expenditure ledger or Fund Balance.

Division/Budget: General Fund - Department Wide & Education Foundation									Fiscal Year:	Business Posting Date:	Business Tracking Number:		
BUDGET CODE									FY 2020-2021			BA#2021-04-08	
ACCOUNT									CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Account Description	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
199	1	41	920	99	920	6211	0000	Legal Services			\$ -	\$ 1,127	\$ 1,127
199	1	41	920	99	920	6212	0000	Audit Services			\$ 6,720	\$ 2,123	\$ 8,843
199	1	41	098	99	098	6499	0000	Misc Operating Costs			\$ 86,440	\$ (3,250)	\$ 83,190

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-08** with no net impact to the General Fund Expenditure Ledger. The Education Foundation’s budget will increase by \$3,250 and Department Wide expenditure budget will decrease by \$3,250. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-08**

Posted Agenda Item:

BA #2021-04-09 Discussion and possible action to approve the **General Fund (1991)** BM (014) Educator Certification and Advancement budget amendment in the amount of \$7,000. This will have no effect on the General Fund balance.

Subject:

Budget; General Fund; The revenues and the expenditures will both increase by \$7,000

Rationale:

Justification:

Estimated revenues are \$7,000

The Educator Certification and Advancement division provides training opportunities for teachers. Due to an increase in demand for teacher trainings in the spring and summer terms, an increase in revenue of \$7,000 is projected. This will have no effect on the General Fund balance.

Total appropriations are \$7,000

HCDE shall increase appropriations by \$7,000 and it will have no effect on HCDE fund balance.

Division/Budget: General Fund - Educator Certification									Fiscal Year:	Business Posting Date:	Business Tracking Number:		
									FY 2020-21		BA#2021-04-09		
BUDGET CODE						ACCOUNT			CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Func-tion	Loca-tion	Pro-gram	Budget Mgr	Class Object	Sub-Object	Account Description	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
199	1	13	014	99	014	6299	0000	Other Contracted Services			\$ 62,950	\$ 7,000	\$ 69,950
199	1	00	014	00	014	5729	0000	Misc. Tuition/Fees - In County			\$ 300,045	\$ 7,000	\$ 307,045

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-09** with an increase in both the revenues and appropriations in the amount of \$7,000 There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-09**

Posted Agenda Item:

BA #2021-04-10 Discussion and possible action to approve the **General Fund (1991)** BM (911) Equine Therapy Division budget amendment in the amount of \$49,000. This will decrease General Fund-Fund balance by (\$49,000).

Subject:

Budget; General Fund; The expenditures will increase by \$49,000

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$49,000

HCDE shall increase appropriations by \$49,000. HCDE General Fund- Fund balance will be decreased by (\$49,000).

Division/Budget: General Fund - Equine Enrichment Center								Fiscal Year:	Business Posting Date:	Business Tracking Number:			
								FY 2020-21		BA#2021-04-10			
BUDGET CODE				ACCOUNT				CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED	
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET	
Account Description													
199	1	61	911	99	911	6219	0000	Professional Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 25,000	\$ 25,000
199	1	61	911	99	911	6299	0000	Other Contracted Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 15,000	\$ 15,000
199	1	61	911	99	911	6499	0000	Misc. Operating Expenditures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	\$ 9,000	\$ 9,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-10** with an increase in appropriations in the amount of \$49,000. HCDE General Fund-Fund Balance will decrease by \$49,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-10**

Posted Agenda Item:

BA #2021-04-11 Discussion and possible action to approve the **General Fund (1991)** BM (098) Department Wide in the amount of \$120,705 and **Capital Projects Fund (6961)** BM (901) Head Start Division budget amendment in the amount of \$120,705. The funding source will be General Fund-Fund balance which will decrease by (\$120,705).

Subject:

Budget; General Fund; The expenditures will increase by \$120,705

Budget; Capital Projects Fund; The revenues and expenditures will increase by \$120,705

Rationale:

Justification:

Estimated revenues are \$120,705

Additional revenue for the La Porte Construction Project will be funded by General Fund-Fund Balance. Increase of \$120,705 in Transfer-In revenue for the 6961 Fund – La Porte Head Start Construction Project with no impact to General Fund revenues.

Total appropriations are \$241,410

HCDE shall increase appropriations by \$241,410. General Fund Transfer-Out expenditures will increase by \$120,705. Capital Projects Expenditures will increase by \$120,705 as funded by General Fund. HCDE General Fund- Fund balance will be decreased by (\$120,705).

Division/Budget: General Fund & Capital Projects - La Porte								Fiscal Year:	Business Posting Date:	Business Tracking Number:		
								FY 2020-21		BA#2021-04-11		
BUDGET CODE						ACCOUNT		CHECK HERE:	CHECK HERE:	ORIGINAL	INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Mgr	Class Object	Sub-Object	Fund Balance Appropriation?	New Code?	BUDGET	(Round to whole dollar)	BUDGET
						Account Description						
199	1	81	098	99	098	8911	0013	Transfer Out - La Porte	<input checked="" type="checkbox"/>	\$ 406,000	\$ 120,705	\$ 526,705
696	1	00	661	00	901	5615	0004	Transfers In-General Fund	<input checked="" type="checkbox"/>	\$ 406,000	\$ 120,705	\$ 526,705
696	1	81	661	99	901	6629	0000	Building Purchase, Construction & Improvem.	<input checked="" type="checkbox"/>	\$ 580,000	\$ 120,705	\$ 700,705

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #2021-04-11** with an increase in appropriations in the amount of \$120,705 in General Fund and an increase in revenue and appropriations within Capital Projects of \$120,705. HCDE General Fund-Fund Balance will decrease by (\$120,705).

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #2021-04-11**

Regular Board Meeting

6.A.3.

Meeting Date: April 21, 2021

Title: Approval of Investment Report

Submitted For: Jesus Amezcua, Business Office

Submitted By: Stephanie Ritchie

Additional Resource: Stephanie Barnett

Personnel:

Information

Posted Agenda Item:

Monthly Investment Report for March 2021

Subject:

Consider approval of Investment report dated March 2021

Rationale:

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees.

The attached report is for the time period March 2021.

Attachments

Monthly Investment Report

Form Review

Inbox

Assistant Superintendent - Business
Form Started By: Stephanie Ritchie
Final Approval Date: 04/04/2021

Reviewed By

Jesus Amezcua

Date

04/04/2021 05:21 PM
Started On: 03/29/2021 08:34 AM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
And
HCDE PUBLIC FACILITY CORPORATION**

**Monthly Investment Report as of March 31, 2021
(unaudited)**

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HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
(unaudited)

Investment Report Narrative

The Department's funds are required to be deposited and invested under the terms of a depository contract pursuant to the Texas School Depository Act and local Board Policy. The depository bank pledges securities which comply with state law and these securities are held for safekeeping and trust with the Department's and the depository bank's agent bank.

HCDE funds are currently invested in investment pools and with the depository bank. The investment pools used are: Lone Star, Tex Pool, Texas Class and TexStar. The depository bank is J.P. Morgan Chase.

Changes in balances are caused by additions or withdrawals to these accounts. Tax collection deposits are automatically deposited to the TexStar account.

The Public Facility Corporation (PFC) funds are invested with Bank of Texas, Tex-Pools and J. P. Morgan Chase. These funds are reserved as required by the bond covenant.

All funds are properly collateralized according the PFIA (Public Funds Investment Act).

All funds are invested overnight to capture rising interest rates

Book Value = Market Value. Book value refers to the financial institution statement which is reconciled to the general ledger.

Moving Forward

The department will continue to monitor its investments and find best value to capture additional interest earnings while preserving the capital in accordance with our adopted investment strategy.

Compliance Statement

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees. The report must be prepared at least on a Monthly basis and must:

- Describe in detail the investment position of HCDE on the date of the report.
- Contain a summary statement of each pooled fund group including beginning market value for the reporting period; additions and changes to the market value during the period and ending market value for the period.
- State the book value and market value of each invested asset at the beginning and end of the reporting period by type of asset and fund type invested.
- State the account, fund or pooled fund group for which each asset was acquired.
- State compliance of the investment portfolio with the HCDE investment policy and investment strategies and with state law.

HCDE follows the Public Funds Investment Act. All investments purchased must meet the three basic tenets included in the investment policy: safety, liquidity, and yield.

The day-to-day cash management and HCDE investments are the responsibility of the Asst. Superintendent, Chief Accounting Officer, Budget & Business Analyst, and the Senior Accountant.

As the approved investment officer of Harris County Department of Education, I hereby certify that the preceding Investment Report represents the investment position of the Department as of the date above in compliance with the Board-approved Investment Policy, the Public Funds Investment Act, and generally accepted accounting principles.

/s/ Jesus J. Amezcua

Jesus J. Amezcua, RTSBA, CPA, Ph.D., Asst. Supt-Business

/s/ Stephanie Barnett

Stephanie Barnett, CPA Chief Accounting Officer

/s/ Stephanie Hardin

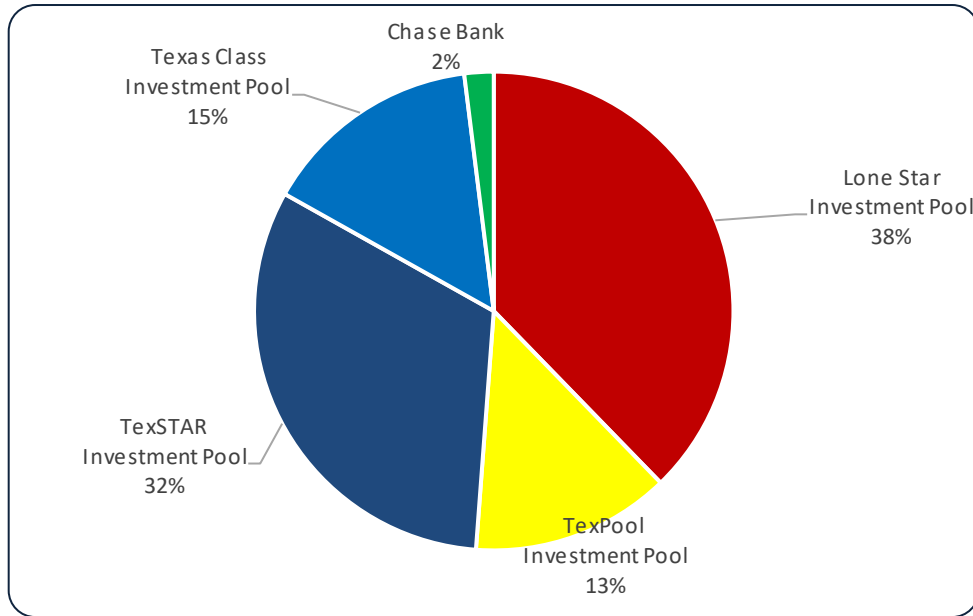
Stephanie Hardin, Senior Accountant

/s/ Jaime H Martinez

Jaime H Martinez, MBA, Budget & Business Analyst

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
 (unaudited)

\$61,751,384 HCDE - Portfolio by Investment Type



INVESTMENT (BOOK VALUE)	GENERAL FUND	CONSTRUCTION FUND	WORKERS COMP.	RETIREMENT LEAVE FUND	AGENCY FUNDS	TOTAL INVESTED
Lone Star Investment Pool	7,417,806	15,885,371	-	-	-	23,303,177
TexPool Investment Pool	7,387,210	-	-	918,208	-	8,305,418
TexSTAR Investment Pool	19,728,076	-	-	-	-	19,728,076
Texas Class Investment Pool	8,191,173	-	1,004,145	-	-	9,195,319
Chase Bank	1,182,756	-	-	-	36,637	1,219,393
Totals	\$ 43,907,022	\$ 15,885,371	\$ 1,004,145	\$ 918,208	\$ 36,637	\$ 61,751,384

[Shown at Book Value]

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
 (unaudited)

**Summary Schedule of Weighted Average Maturity (A) –
 Investment Type General Fund**

(#1) INVESTMENT TYPE	(#2) BOOK VALUE	(#3) DAYS TO MATURITY	(#4) BOOK VALUE * DAYS (#2) * (#3)	WEIGHTED AVERAGE MATURITY (B)
First Public/Lone Star Inv Pool	\$ 23,303,177	1	\$ 23,303,177	17.36
TexPool Inv Pool	8,305,418	1	8,305,418	4.03
TexSTAR Inv Pool	19,728,076	1	19,728,076	14.70
Texas Class	9,195,319	1	9,195,319	3.13
Banks: Overnight & Cash	1,219,393	1	1,219,393	-
Totals	\$ 61,751,384		\$ 61,751,384	9.80

- (A) For HCDE all deposits are due on demand. In this case the WAM = the total (#4) of \$61,751,384 Divided by (#2) Book Value = 1 Days to Maturity
- (B) The WAM of 9.80 is for the entire investment pool.

This measure is useful in determining the degree of market or interest rate risk. The longer the WAM, the more exposure to market risk and the more potential for capital gains or losses.

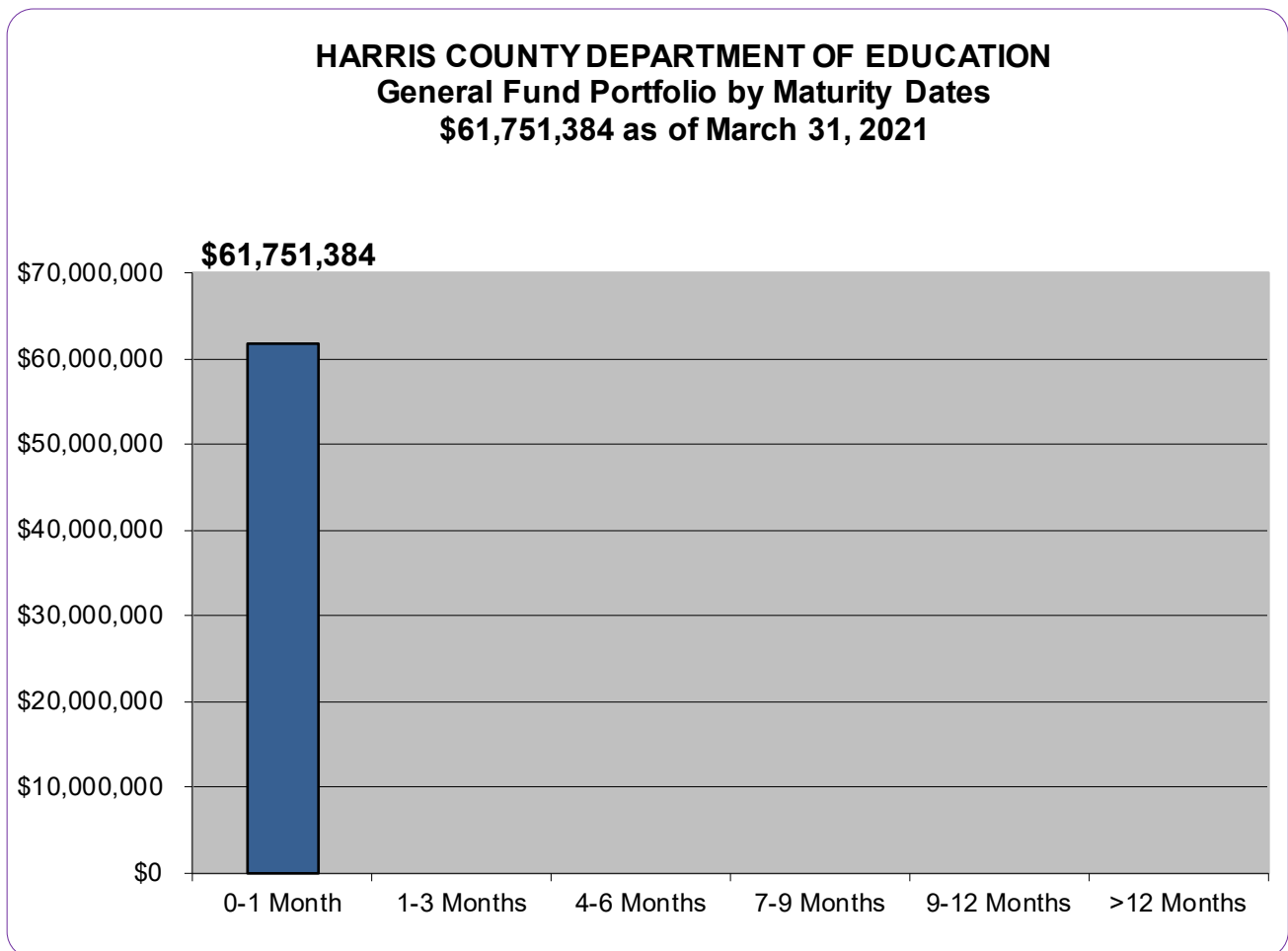
Although TexPool, TexSTAR, Texas Class and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. HCDE holds investments to maturity, which minimizes this market exposure.

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
 (unaudited)

General Fund – Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the Department. The bar graph on this page depicts the maturity schedule of the Department’s investments by monthly intervals. Although TexPool, TexSTAR, Texas Class and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. As of the end of this quarter, investments will mature:

- 100 % within one month



HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
(unaudited)

Investment Earnings Reports

(A) Interest Earned by Fund by Source - For This Month

INVESTMENT	GENERAL FUND	WORKERS COMP.	RETIREMENT LEAVE FUND	TOTAL INTEREST EARNED
Cash Accounts	\$ -	\$ -	\$ -	\$ -
Lone Star Investment Pool	267	-	-	267
TexPool Investment Pool	117	-	15	132
TexSTAR Investment Pool	361	-	-	361
Texas Class Investment Pool	260	32	-	292
Totals	\$ 1,006	\$ 32	\$ 15	\$ 1,053

(B) Interest Earned by Fund - Comparison of Quarters for FY 2020-21

FUND	FIRST QUARTER SEPTEMBER TO NOVEMBER	SECOND QUARTER DECEMBER TO FEBRUARY	THIRD QUARTER MARCH TO MAY	FOURTH QUARTER JUNE TO AUGUST	INTEREST EARNED YEAR TO DATE
General Fund	\$ 8,191	\$ 4,810	\$ 824	\$ -	\$ 13,825
Workers Compensation	326	180	32	-	538
Construction Fund	-	1,886	182	-	2,068
Retirement Leave Fund	308	163	15	-	486
Totals	\$ 8,824	\$ 7,039	\$ 1,053	\$ -	\$ 16,916

(C) Budget vs Actual Summary of Interest Earned Year-to-Date

	Budgeted	Actual	Bal to Rec	% Rec'd
FUND	BUDGETED	ACTUAL	BALANCE TO REC	% REC'D
General Fund	\$ 170,000	\$ 13,825	\$ 156,175	8%
Workers Compensation	-	538	(538)	-
Construction Fund	-	2,068	(2,068)	-
Retirement Leave Fund	-	486	(486)	-
Totals:	\$ 170,000	\$ 16,916	\$ 153,084	10%

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report as of March 31, 2021
 (unaudited)

Summary Report

Beginning Book Value	\$ 63,207,789
Beginning Market Value	\$ 63,207,789
Beginning Weighted Average to Maturity	1 Day
Ending Book Value	\$ 61,751,384
Ending Market Value	\$ 61,751,384
Earnings for Period	\$1,053
Change in Book Value	\$ (1,456,406)
Change in Market Value	\$ (1,456,406)
Ending Weighted Average to Maturity	1 Day
Period Average Yield	0.022%
Period Average Benchmark **	0.020%

** Benchmark = **13 Week Treasury Bill at Maturity**



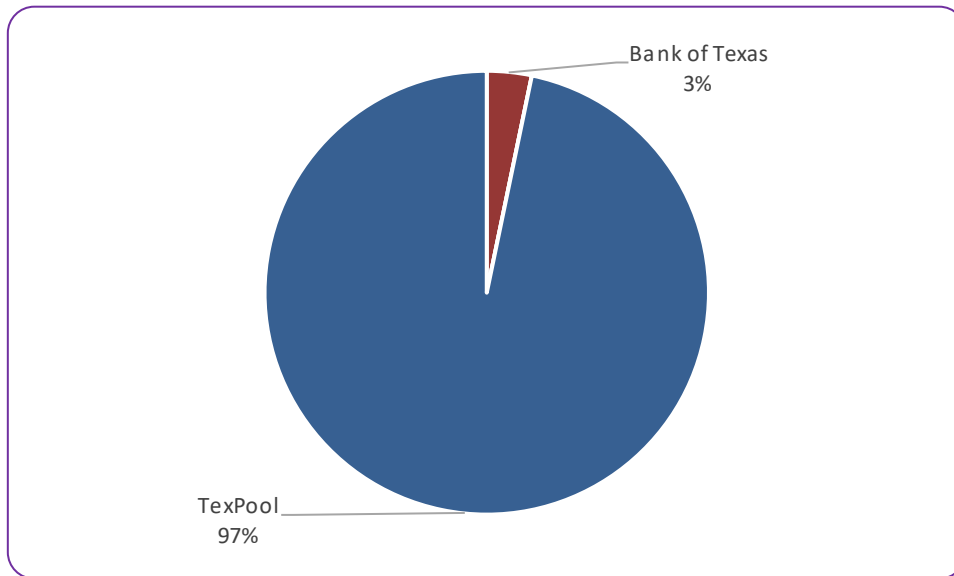
HARRIS COUNTY DEPARTMENT OF EDUCATION
 General Fund Monthly Inventory Report
 As of March 31, 2021
 (unaudited)

PURCHASE DATE	INVESTMENT	ACCOUNT/ CUSIP #	MATURITY DATE	YIELD	INTEREST PAID	2/28/2021		3/31/2021	
						MARKET	BOOK (*)	MARKET	BOOK (*)
Bank Funds									
-	Checking Accounts	All Funds (Note)	-	0.00%	-	\$ 2,205,202.04	\$	1,219,393.19	\$ 1,219,393.19
Investment Pools									
-	Lone Star	Construction / Maintenance	N/A	0.01%	181.97	15,885,189.21		15,885,371.18	15,885,371.18
-	Lone Star	Gen Fund	N/A	0.01%	84.97	7,417,721.08		7,417,806.05	7,417,806.05
-	TexPool	Ret Lv Fund	N/A	0.02%	14.60	918,193.87		918,208.47	918,208.47
-	TexPool	General Fund	N/A	0.02%	117.49	7,387,092.17		7,387,209.66	7,387,209.66
-	TexStar	Gen Fund	N/A	0.02%	361.46	20,199,364.24		19,728,076.21	19,728,076.21
-	Texas Class	Gen Fund	N/A	0.04%	260.41	8,190,913.06		8,191,173.47	8,191,173.47
-	Texas Class	Workers Comp	N/A	0.04%	31.90	1,004,113.54		1,004,145.44	1,004,145.44
Totals:						\$1,052.80	\$63,207,789.21	\$61,751,383.67	\$61,751,383.67

(*) Financial institution statement data which is reconciled to the general ledger.

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report as of March 31, 2021
(unaudited)

\$31,581,046 PFC - Portfolio by Investment Type



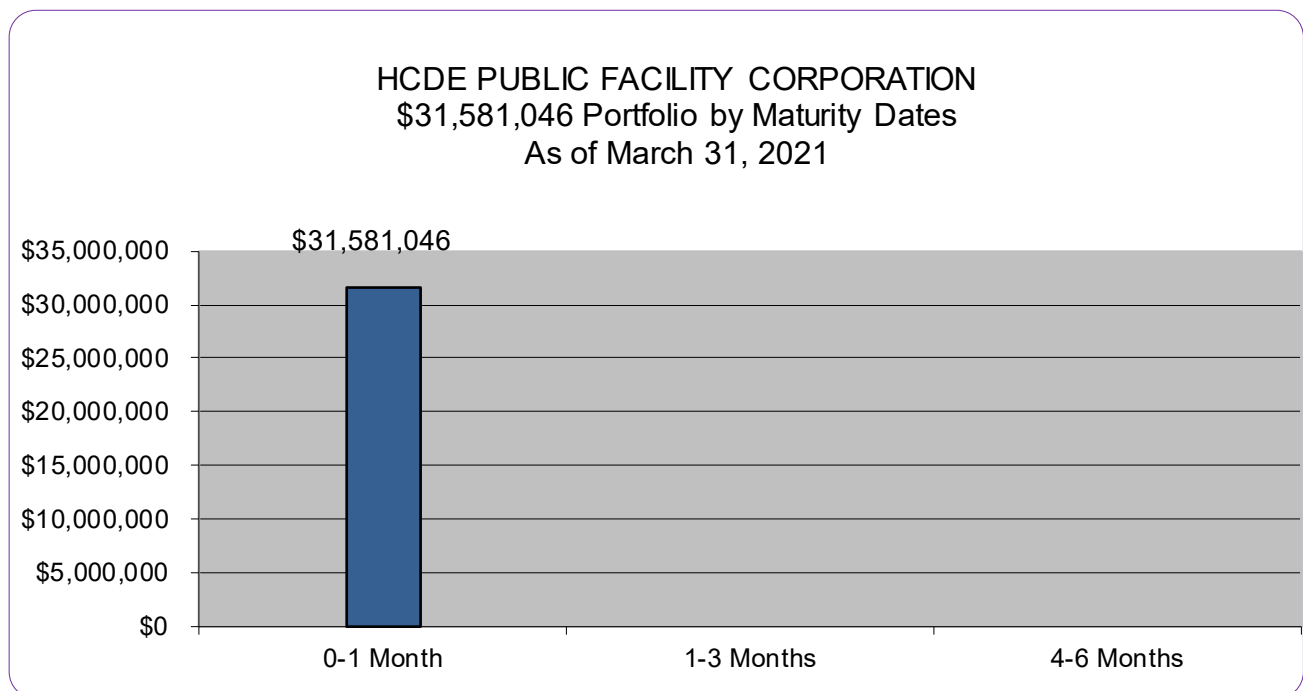
PFC INVESTMENT TYPE	AMOUNT INVESTED	% OF TOTAL
Bank of Texas Funds	1,029,727	3%
TexPool Investment Pools	30,551,319	97%
Total	31,581,046	100%

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION
Monthly Investment Report as of March 31, 2021
(unaudited)**

PFC-Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the PFC. The bar graph on this page depicts the maturity schedule of PFC investments by monthly intervals. As of the end of this quarter, investments will mature:

- 100 % within one month.





HARRIS COUNTY DEPARTMENT OF EDUCATION
 Public Facility Corporation Monthly Inventory Report
 As of March 31, 2021
 (unaudited)

PURCHASE DATE	INVESTMENT	ACCOUNT/ CUSIP #	MATURITY DATE	YIELD	INTEREST PAID	2/28/2021		3/31/2021	
						MARKET	BOOK	MARKET	BOOK
Bank Funds									
-	Bank of Texas Accounts	All Funds	-	0.01%	17.94	\$ 1,029,709.03	\$ 1,029,709.03	\$ 1,029,726.97	\$ 1,029,726.97
Investment Pools									
-	TexPool	2020 Lease Revenue Bonds	N/A	0.08%	486.25	30,570,590.67	30,570,590.67	30,551,319.28	30,551,319.28
Totals:					\$504.19	\$ 31,600,299.70	\$31,600,299.70	\$ 31,581,046.25	\$31,581,046.25

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report as of March 31, 2021
(unaudited)

Bank Accounts

The fund invests in high quality, short-term money market instruments, which are issued and payable in U.S. dollars.

The following is a list of all Bank of Texas Accounts and their balances:

2014 Payment Account	\$	3,138.76
2014 Redemption Account		244.18
2015 Payment Account		31,433.71
2015 Redemption Account		77.73
2016 Payment Account –		918,089.52
2016 Payment Account – Redemption		13.24
2020 Payment Account –		1,606.60
2020 Project Account –		<u>75,123.23</u>
Total Bank of Texas Accounts:		\$ 1,029,726.97

The following is a list of all TexPool Accounts and their balances:

2020 Lease Revenue Bonds		<u>\$ 30,551,319.28</u>
Total Bank Accounts:		<u>\$ 31,581,046.25</u>

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report as of March 31, 2021
(unaudited)

Investment Earnings Reports

(A) Interest Earned by Source - For This Month

INVESTMENT TYPE	INTEREST EARNED	TOTAL
Bank of Texas Funds	\$ 18	\$ 18
TexPool Investment Pools	\$ 486	\$ 486
Totals	\$ 504	\$ 504

(B) Interest Earned-Comparison of Quarters for FY 2020-21

FUND	FIRST QUARTER SEPTEMBER TO NOVEMBER	SECOND QUARTER DECEMBER TO FEBRUARY	THIRD QUARTER MARCH TO MAY	FOURTH QUARTER JUNE TO AUGUST	INTEREST EARNED YEAR TO DATE
PFC Fund	17	4,387	504	-	4,909
Totals	17	4,387	504	-	4,909

(C) Budget v Actual Summary of Interest Earned Year-to-Date

FUND	BUDGETED	ACTUAL	BALANCE TO REC	% REC'D
Public Facilities Corporation (PFC)	-	4,909	(4,909)	0%
Totals:	\$ -	\$ 4,909	\$ (4,909)	0%

HARRIS COUNTY DEPARTMENT OF EDUCATION

Monthly Investment Report

Glossary of Investment Terms

Accretion	The daily book value earned daily (on a straight-line basis) on securities purchased at a discount. At maturity, a discount security will be worth the face value. The types of securities involved are usually treasury bills, discount notes, commercial paper, and bankers' acceptances.
Amortization	The daily book value earned daily (on a straight-line basis) on securities purchased at a premium. To correctly account for premium amortization, it must be subtracted from the coupon interest either monthly or at maturity.
Bank of Texas Funds	Bank of Texas are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested.
Benchmark for Investments	HCDE uses the 13-week (90 day) Treasury Bill investment rate of the maturity date closest to the end of the month- www.treasurydirect.gov .
Book Value	The face amount minus any unaccredited discount or plus any unamortized premium. See Accretion and Amortization.
Cash	Cash includes readily available cash, current bank accounts and certificates of deposit. Cash is the most liquid asset.
Commercial Paper	An unsecured promissory note issued by a corporation with a fixed maturity. The issuer (such as Coca Cola, General Electric, Kimberly Clark) promises to pay the buyer a fixed amount on some future date but pledges no assets, only his liquidity and established earning power, to guarantee that promise. These investment instruments usually yield 10-15 basis points above comparative agency investments. HCDE will not invest in commercial paper with less than A1 or P1 or an equivalent rating.
Credit Risk	The risk of issuer failure; mitigated by selecting high quality investment vehicles.
CUSIP #	The C ommittee on U niform S ecurities I dentification P rocedures Number: the identification number on all securities (often nine digits in length).
Diversification	To invest in a variety of different Board-authorized investment types (sector): treasuries, agencies, certificates of deposit, commercial paper, investment pools, and money market funds.

Face Value	Redemption value printed on the face of the certificate, same as par value.
FHLB	F ederal H ome L oan B ank System, established in 1932, includes 12 banks and their member institutions. Federal Home Loan Banks are instrumentalities of the United State government.
FHLMC	F ederal H ome L oan M ortgage C orporation < Freddie Mac > is a stockholder-owned corporation chartered by Congress in 1970 to keep money flowing to mortgage lenders in support of homeownership and rental housing.
FICO	F inancial C orporation was set up to fund the bailout of Savings and Loans in the 1980's. It was an offshoot of the F ederal S avings and L oan I nsurance C orporation (FSLIC).
Fiduciary Responsibility	The Board retains the ultimate responsibility as fiduciaries of the assets of the Department. Also see Standard of Care.
FNMA	F ederal N ational M ortgage A ssociation < Fannie Mae > is a federally Chartered and stockholder owned corporation. It is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgages.
Investment Pool	An entity created under government code to invest public funds jointly on behalf of entities participating in the pool and whose investment objectives, in order of priority, are preservation and safety of principal; liquidity; and yield.
Interest Rate Risk	The uncertainty that the value of the instrument may fluctuate in value in response to changes in interest rates; mitigated by holding the instrument whenever possible to maturity.
Investments	Securities and other assets acquired primarily for the purpose of obtaining income or profit.
Lone Star Investment Pool	The Lone Star Investment Pool (LSIP) is a public funds investment pool administered by First Public, LLC.
Liquidity	Degree of availability of an asset; ease of converting the asset to cash.

Liquidity Risk	The risk that the investment may not be sold immediately-before it matures- at its market value.
Market Value	Value of an agency security if you were to sell that security on a given date. Market value changes daily, and normally increases as the maturity date of the security instrument approaches.
Market Risk	The risk that market prices will fall and threaten liquidity.
Maturity Date	The date the principal amount of a security becomes due and payable
Par Value	Redemption value printed on the face of the certificate. Par value = face value; and the par value of a security is different than its market value.
Portfolio Risk	The risk that remains after considering the risk-reducing effects of combining securities into a portfolio that efficiently balances its risks with its rate of return.
Purchase Date	The date of the initial purchase of the financial investment.
Risks	[Definitions can be found under individual listings.] Types of risk include: <ul style="list-style-type: none"> • Credit risk • Interest rate risk • Liquidity risk • Market risk • Portfolio risk • Volatility risk
Safety of Principal	The primary concern and responsibility of the Department's Board and investment officers is the preservation of assets. Cash is invested with the objective of the probable income to be derived, but, more importantly, the safety of the original capital.
Sold Date	The date the financial instrument is sold prior to the maturity date.
Standard of Care	In the administration of the duties of an investment officer, the designated investment officer(s) shall exercise the judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs.
Sterling Bank Overnight	Sterling Bank SDIT Government Portfolio Class C, this is an unsecured money market account in which equalization funds in

Sweep Account	excess of \$350,000 remaining in Sterling Bank checking accounts at the end of the business day and matured securities in our safekeeping account are invested.
TexPool	The Texas Local Government Investment Pool is a public fund investment pool overseen by the State Comptroller's office and currently managed by Lehman Brothers and Federated Investors.
Treasury Zero	Treasury bills are short-term obligations issued with a term of one year or less. Treasury Zero bills are sold at a discount from face value and do not pay interest until maturity. Schedule 13 Continued
U.S. Agency Securities	The federal government has established approximately 20 different agencies and instrumentalities to channel funds to sectors of the economy U.S. Agency securities are purchased directly by the department from investment brokerage firms registered to do business with the Department. These securities are issued in the Department's name, cleared through the Federal Reserve Bank system, and held in safekeeping by a third party.
Volatility Risk	The risk that market prices will move significantly and increase market risk.
Weighted Average to Maturity (WAM)	The average time it takes for securities in a portfolio to mature, weighted in proportion to the dollar amount that is invested in the portfolio. Weighted average maturity measures the sensitivity of fixed-income portfolios to interest rate changes. Portfolios with longer WAMs are more sensitive to changes in interest rates because the longer an investment is held, the greater the opportunity for interest rates to move up or down and affect the performance of the investment.
Wells Fargo Money Market Funds	Wells Fargo Money Market Funds are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested.
Yield-Current	Rate of return on investment as a % of market price including accrued interest.
Yield to Maturity	The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Minutes

**HARRIS COUNTY DEPARTMENT OF EDUCATION
6300 IRVINGTON BOULEVARD
HOUSTON, TEXAS 77022**

The Harris County Board of School Trustees met in a Board Workshop meeting on February 10, 2021, in Room 501 of the HCDE Administration Building. The meeting was called to order at 11:42 a.m. and it was declared that the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code § 551.041 and § 551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; David Brown, Richard Cantu, Andrea Duhon, and Amy Hinojosa

Board Members Absent: Erica Davis

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua; Jonathan Parker; C.J. Rodgers

Danielle Bartz; Joe Carreon; Danielle Clark; Natasha Truitt; and Rich Vela

Visitors: Jerry Bevel, Cre8 Architects; Roger Brownlow, Cre8 Architects; Sergio DeJesus, Cre8 Architects; JP Grom, LAN; Stein Hansen, Cre8 Architects; Bayardo Selva, Cre8 Architects; Dan Wardrop, LAN

Purpose: The Board met to discuss and review Schematic Architectural Designs for various projects, including Capital Improvement Program projects new ABS East campus, Highpoint East middle school, and Adult Education Center.

Amy Hinojosa left the meeting at 12:42 p.m. and returned at 12:48 p.m.

Andrea Duhon left the meeting at 1:17 p.m. and did not return.

No action was taken during this Board Workshop meeting.

Adjourn: Motion made by Danny Norris, seconded by David Brown to adjourn the meeting.

Motion passes with 5-0 voting to adjourn the meeting.

The meeting adjourned at 1:28 p.m.

Board President

Board Secretary

Regular Board Meeting

6.B.2.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

Additional Resource

Personnel:

Information

Posted Agenda Item:

02/22/2021 Board Workshop

Subject:

Rationale:

Attachments

02/22/21 Board Workshop Minutes

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/08/2021

Started On: 04/08/2021 02:27 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
6300 IRVINGTON BOULEVARD
HOUSTON, TEXAS 77022**

The Harris County Board of School Trustees met in a Board Workshop meeting on February 22, 2021, in Room 501 of the HCDE Administration Building. The meeting was called to order at 11:45 a.m. and it was declared that the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code § 551.041 and § 551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; David Brown; Richard Cantu; Andrea Duhon; Amy Hinojosa; and Erica Davis (via Zoom videoconference)

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua; Jonathan Parker; Danielle Bartz; C.J. Rodgers; Danielle Clark; and Rich Vela

Visitors: None

Purpose: The Board met to discuss and deliberate the potential HCDE Equine Enrichment Program.

No action was taken during this Board Workshop meeting.

Adjourn: Motion made by Danny Norris, seconded by Richard Cantu to adjourn the meeting.

Motion passes with 7-0 voting to adjourn the meeting.

The meeting adjourned at 1:09 p.m.

Board President

Board Secretary

Regular Board Meeting

6.B.3.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

Additional Resource

Personnel:

Information

Posted Agenda Item:

03/03/2021 Board Workshop

Subject:

Rationale:

Attachments

03/03/21 Board Workshop Minutes

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/08/2021

Started On: 04/08/2021 03:11 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
6300 IRVINGTON BOULEVARD
HOUSTON, TEXAS 77022**

The Harris County Board of School Trustees met in a Board Workshop meeting on March 3, 2021, in the Board Room of the HCDE Administration Building. The meeting was called to order at 11:40 a.m. and it was declared that the meeting was duly called, a quorum was present, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code § 551.041 and § 551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; Andrea Duhon; Erica Davis; David Brown; and Richard Cantu

Board Members Absent: Amy Hinojosa

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Rich Vela; Natasha Truitt; CJ Rodgers; Jonathan Parker; Joe Carreon

Visitors: Kathleen English, English & Associates; JP Grom, LAN; Angelia Mackey, English & Associates; Kressia Rodriguez, English & Associates; and Dan Wardrop, LAN

Open Forum
Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

No one addressed the Board.

Purpose: The Board met to review Schematic Architectural Designs for various Capital Improvement Program projects, including the Administration Building Renovation project.

No action was taken during this Board Workshop meeting.

Adjourn: Motion to adjourn was made by Danny Norris and seconded by Richard Cantu. Motion passes with 6-0 voting to adjourn.

The meeting adjourned at 12:39 p.m.

Board President

Board Secretary

Regular Board Meeting

6.B.4.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

Additional Resource

Personnel:

Information

Posted Agenda Item:

03/03/2021 Board Meeting

Subject:

Rationale:

Attachments

03/03/21 Board Meeting Minutes

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/09/2021

Started On: 04/09/2021 10:51 AM

**Harris County Department of Education
Minutes of Regular Board Meeting
March 3, 2021**

The Harris County Board of School Trustees met in regular session on March 3, 2021 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Eric Dick, Board President, called the meeting to order at 1:02 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; David Brown; Richard Cantu; Erica Davis; and Andrea Duhon

Board Members Absent: Amy Hinojosa

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; and CJ Rodgers, Assistant Superintendent for Education and Enrichment

Danielle Bartz, Chief of Staff; Joe Carreon, Director Facilities Construction; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Jeff Drury, Director Choice Partners Cooperative; Dave Einsel, Director Communications and Creative Services; Melissa Godbout, Board Secretary; Charles Ned, Senior Director Schools Division; Venetia Peacock, Senior Director Head Start; Stephanie Ross, Director Adult Education; Natasha Truitt, Executive Director Human Resources; Rich Vela, Senior Director

Visitors: None

1. **Invocation** - Denise Johnson, Adult Education
2. **Pledge of Allegiance to the US flag** - Thomas Plapp, Construction
3. **Pledge of Allegiance to the Texas flag** - Thomas Plapp, Construction
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

No one addressed the Board.

5. **Reports and presentations:**
 - A. **Annual Update from Construction** - Joe Carreon, Director of Construction
 - B. **Annual Update from Adult Education** - Stephanie Ross, Director of Adult Education
 - C. **Announcement of awards from the Government Finance Officers Association (GFOA) for the HCDE 2019 Popular Annual Financial Report (PAFR)**

Jesus Amezcua announced the awards.

- D. **Superintendent Monthly Report –**

Superintendent James Colbert gave an overview of the damage caused to HCDE facilities by Winter Storm Uri, including to Highpoint East, Baytown Head Start, LaPorte Head Start, and Sheffield Head Start, which sustained significant water damage. The superintendent discussed the HCDE informational mailer being sent to a portion of Harris County residents in April. Mr. Colbert introduced the “Books with the Board” program for board members who wish to read to HCDE Head Start classes. Finally, the superintendent discussed the Board Retreat scheduled for March 12, 2021.

- E. **Report of the Board Feasibility Subcommittee**

Richard Cantu informed the Board on the upcoming Board Workshop to discuss the proposed equine enrichment initiative.

- F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

No reports from Board members.

- G. **Monthly Financial Reports through 01/31/2021** - Jesus Amezcua, Assistant Superintendent for Business Services

Sarah Langlois, legal counsel for the Board, noted a typographical change to item 6.F.3., in which the end date was corrected to 02/28/2026.

Motion made by Danny Norris, seconded by Richard Cantu to approve all items in the consent agenda as modified.

Motion passes with 6-0 voting to approve all items in the consent agenda as modified.

6. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. January Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for January 2021.

B. Consider approval of the following Board Meeting Minutes

1. 1-14-2021 Board Workshop
2. 1-20-2021 Audit Committee Meeting
3. 1-20-2021 Regular Board Meeting

C. Consider acceptance of the following grant awards:

1. **Consider acceptance of the Notice of Award (NOA) 06TD000167-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the (Coolwood Phase One) Head Start Division in the amount of \$587,215 for the budget period of 01/01/2021 through 12/31/2022.**
2. **Consider acceptance of the Notice of Award (NOA) 06TD000179-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the (Coolwood Head Start Center) Head Start Division in the amount of \$7,924,284 for the budget period of 02/01/2021 through 01/31/2023.**
3. **Consider approval of FY 2020-2021 Investment Resolution for the annual review of HCDE's Investment Policy, Broker Dealers, and Investment Trainers in accordance with the Public Funds Investment Act.**

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider approval of Interlocal Agreement (revenue) between The Teaching & Learning Center and Spring ISD for Virtual and Face to Face Interventions for the period of 02/2021 through 05/31/2021 in the amount of \$80,000.**

E. Consider approval and/or ratification of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of a Contract Renewal option for job no. 18/016CG for Construction Photographic Documentation Services and Related Items with the following vendor: Multivista Systems, LLC dba Multivista (#18/016CG-01) for the period 04/18/2021 through 04/17/2022.**
2. **Consider approval of a Contract Renewal option for job no. 19/028KC for Medicaid Claiming & Billing Services with the following vendor: MSB Consulting Group, LLC (#19/028KC-02) for the period 04/17/2021 through 04/16/2022.**
3. **Consider approval of a Contract Renewal option for job no. 20/001KD for Appliances and Related Items for Supply Catalog (2020-2022) with the following**

- vendor:** Preferred Foodservice Design/Supply, Inc. (#20/001KD-01) for the period 04/01/2021 through 03/31/2022.
4. **Consider approval of a Contract Renewal option for job no. 20/002KD for Art Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Blick Art Materials LLC dba Blick Art Materials (#20/002KD-01); Butler Business Products, LLC (#20/002KD-02); Challenge Office Products, Inc. (#20/002KD-03); Earlychildhood, LLC dba Discount School Supply (#20/002KD-04); Vadii, Inc. dba Medisouth Store (#20/002KD-05); Nasco Education, LLC (#20/002KD-06); Pyramid Paper Company dba Pyramid School Products (#20/002KD-07); S&S Worldwide, Inc. (#20/002KD-08), and School Specialty, LLC (#20/002KD-09) for the period 04/01/2021 through 03/31/2022.
 5. **Consider approval of a Contract Renewal option for job no. 20/003KD for Athletic-Playground Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** McKenna Contracting, Inc. (#20/003KD-01); Nasco Education, LLC (#20/003KD-02); ORR Textile Company, Inc. (#20/003KD-03); Pyramid Paper Company dba Pyramid School Products (#20/003KD-04); S&S Worldwide, Inc. (#20/003KD-05), and School Specialty, LLC (#20/003KD-06) for the period 04/01/2021 through 03/31/2022.
 6. **Consider approval of a Contract Renewal option for job no. 20/004KD for Classroom Teaching Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Butler Business Products, LLC (#20/004KD-01); Challenge Office Products, Inc. (#20/004KD-02); Vadii, Inc. dba Medisouth Store (#20/004KD-03); Pyramid Paper Company dba Pyramid School Products (#20/004KD-04), and School Specialty, LLC (#20/004KD-05) for the period 04/01/2021 through 03/31/2022.
 7. **Consider approval of a Contract Renewal option for job no. 20/005KD for Custodial Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Buckeye International, Inc. dba Buckeye Cleaning Center-Houston (#20/005KD-01); Butler Business Products, LLC (#20/005KD-02); Competitive Choice, Inc. (#20/005KD-03); Complete Supply, Inc. (#20/005KD-04); ORR Textile Company, Inc. (#20/005KD-05), and Cordell, Inc. dba Ridley's Vacuum & Janitorial Supply (#20/005KD-06) for the period 04/01/2021 through 03/31/2022.
 8. **Consider approval of a Contract Renewal option for job no. 20/006KD for Food Service Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Complete Supply, Inc. (#20/006KD-01); Vadii, Inc. dba Medisouth Store (#20/006KD-02); ORR Textile Company, Inc. (#20/006KD-03); Pasco Brokerage, Inc. (#20/006KD-04), and Wallace Packaging, LLC (#20/006KD-05) for the period 04/01/2021 through 03/31/2022.
 9. **Consider approval of a Contract Renewal option for job no. 20/007KD for Health/Medical Supplies for Supply Catalog (2020-2022) with the following vendors:** Henry Schein, Inc. (#20/007KD-01); Medicaleshop, Inc. (#20/007KD-02); Vadii, Inc. dba Medisouth Store (#20/007KD-03); Priscilla M. Ayerite dba NAO Global Health, LLC (#20/007KD-04); Products Unlimited, Inc. (#20/007KD-05); School

Health Corporation (#20/007KD-07), and Zhou Medical Solutions, LLC (#20/007KD-08) for the period 04/01/2021 through 03/31/2022.

10. **Consider approval of a Contract Renewal option for job no. 20/008KD for Office Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Butler Business Products, LLC (#20/008KD-01); Challenge Office Products (#20/008KD-02); Daniel Office Products, Inc. (#20/008KD-03); National Art & School Supplies (#20/008KD-04); Pyramid Paper Company dba Pyramid School Products (#20/008KD-05), and School Specialty, LLC (#20/008KD-06) for the period 04/01/2021 through 03/31/2022.
11. **Consider approval of a Contract Renewal option for job no. 20/009KD for Safety/Security Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** Priscilla M. Ayerite dba NAO Global Health, LLC (#20/009KD-01), and Taylor Brothers Door Lock, LLC dba Nightlock (#20/009KD-02) for the period 04/01/2021 through 03/31/2022.
12. **Consider approval of a Contract Renewal option for job no. 20/010KD for Technology Supplies and Related Items for Supply Catalog (2020-2022) with the following vendors:** 3-C Technology, LLC (#20/010KD-01); JANGA Technology, LLC (#20/010KD-02); M&A Technology, Inc. (#20/010KD-03); Troxell Communications, Inc. (#20/010KD-04), and Unicorp, Inc. dba Uninex International (#20/010KD-05) for the period 04/01/2021 through 03/31/2022.
13. **Consider approval of Contract Renewal option for job no. 20/023TP Commodity Processing of USDA Foods with the following vendors:** Alpha Foods Co. (20/023TP-01), International Food Solutions, Inc. dba Asian Food Solutions/Comida Vida (20/023TP-02), Prairie Mills Baking Company, LLC dba Bake Crafters Food Company (20/023TP-03), Basic American, Inc. dba Basic American Foods (20/023TP-04), Bongards Creameries (20/023TP-05), Brookwood Farms, Inc. (20/023TP-06), Cargill Kitchen Solutions, Inc. (20/023TP-07), Cargill Meat Solutions Corporation (20/023TP-08), Conagra Brands, Inc. dba Conagra Foodservice (20/023TP-09), Del Monte Foods, Inc. (20/023TP-10), Goodman Food Products, Inc. dba Don Lee Farms (20/023TP-11), Foster Poultry Farms dba Foster Farms (20/023TP-12), Gold Creek Foods, LLC (20/023TP-13), Pilgrim's Pride Corporation dba Goldkist (20/023TP-14), High Liner Foods, Inc. USA (20/023TP-15), Idahoan Foods, LLC (20/023TP-16), Let's Do Lunch, Inc. dba Integrated Food Service (20/023TP-17), Smucker Foodservice, Inc. dba J. M. Smucker; (20/023TP-18), J R Simplot Company (20/023TP-19), Jennie-O Turkey Store Sales, LLC (20/023TP-20), JTM Provisions Co., Inc (20/023TP-21), Land O Lakes, Inc. (20/023TP-22), M.C.I. Foods, Inc (20/023TP-23), McCain Foods USA, Inc. (20/023TP-24), Michael Foods, Inc. (20/023TP-25), National Food Group, Inc (20/023TP-26), Out of the Shell, LLC dba Yang's 5th Taste (20/023TP-27), Peterson Farms Fresh, Inc. (20/023TP-28), Calfed Financial Corporation dba Red Gold LLC (20/023TP-29), Rich Chicks, LLC (20/023TP-30), Rich Holdings, Inc. dba Rich Products Corporation (20/023TP-31), S.A. Piazza and Associates, LLC (20/023TP-32), Schwan's Food Service, Inc. (20/023TP-33), Tabatchnick Fine Foods, Inc. (20/023TP-34), Tasty Brands, LLC (20/023TP-35), Trident Seafoods

Corporation (20/023TP-36), Tyson Prepared Foods, Inc. (20/023TP-37), UNO Foods, Inc. (20/023TP-38), and Wawona Frozen Foods, Inc. (20/023TP-39) for the period of 07/01/2021 through 06/30/2022.

14. **Consider approval of Assignment of Contract for job no. 17/023TJ-01 for Dairy and Other Related Items** from Borden Dairy to New Dairy Holdco, LLC dba Borden Dairy. The effective date of the Consent for Assignment is February 24, 2021.
15. **Consider approval of the Contract Award for job no. 21/017KN for Fine Paper and Related Items with the following vendors:** Western BRW Paper Co., Inc. dba Ovol USA aka JP Gould, aka Baxter, High Point, Bosworth Papers, Bosworth Office & Technology (#21/017KN-01) and Butler Business Products, LLC (#21/017KN-02) for the period 02/24/2021 through 02/23/2022.
16. **Consider approval of the Contract Award for job no. 21/021MJ for Trades (JOC-IDIQ) with the following vendors:** A Status Construction, LLC (#21/021MJ-01); Aggieland Construction, Ltd (#21/021MJ-02); Active Campus, LLC dba All Campus Security (#21/021MJ-03); Automated Logic Contracting Services, Inc. (21/021MJ-04); The F.A. Bartlett Tree Expert Company dba Bartlett Tree Experts (#21/021MJ-05); Basic SDV, Inc. (#21/021MJ-06); Blue Ox Construction, Inc. (#21/021MJ-07); Brazos-Valley Division, LLC dba Brazos Industries (#21/021MJ-08); C-Air-S Mechanical, Inc. (#21/021MJ-09); Centennial Moisture Control, Inc. (#21/021MJ-10); Climatec, LLC (#21/021MJ-11); RMB Management, LLC dba Corestone Construction Services (#21/021MJ-12); Design Controls, LLC (#21/021MJ-13); Design Security Controls, LLC dba DSC (#21/021MJ-14); EMA Sport Solutions, LLC (#21/021MJ-15); Envirotech Mechanical Systems, LLC (#21/021MJ-16); Epic Solar Control, LLC (#20/021MJ-17); ERC Environmental & Construction Services, Inc. dba ERC (#20/021MJ-18); Dura Pier Facilities Services, Ltd dba Facilities Sources (#21/021MJ-19); Floors 2 Adore, LLC (#21/021MJ-20); Generocity Services, Inc. (#21/021MJ-21); Gutier, LLC (#21/021MJ-22); Harvest Innovative Solutions, LLC (#21/021MJ-23); L.D. Bundren Painting, Inc. dba Bundren Painting and Drywall (#21/021MJ-24); LD Tebben Company, Inc. (#21/021MJ-25); Lee Construction and Maintenance Co. dba LMC Corporation (#21/021MJ-26); Panhandle Steel Buildings, Inc. (#21/021MJ-27); Pfeiffer & Son, Ltd (#21/021MJ-28); Post L Group, LLC (#21/021MJ-29); PRC Roofing, Co., Inc. (#21/021MJ-30); QSS, L.C. dba Quality Security Systems (#21/021MJ-31); SETEX Facilities & Maintenance, LLC (#21/021MJ-33); Southeast Texas Drywall, LLC (#21/021MJ-34); Spark Power (Southwest USA) Corp. (#21/021MJ-35); Tarkett USA, Inc. (#21/021MJ-36); Telephonics Unlimited, Inc. (#21/021MJ-37); Tri-Star Glass, Inc. (#21/021MJ-38), and BR Kym Onc. dba Worth Hydrochem of Houston (#21/021MJ-39) from 02/24/2021 through 02/23/2022.
17. **HCDE Interlocal Agreements with:** City of Wharton, Wharton, Texas and Hereford ISD, Hereford, Texas.

- F. Consider approval and/or ratification of the following items for Internal Purchasing:
1. **Consider approval of Contract Renewal option for job no. 17/015KJ for Architectural Design Services with the following vendor:** cre8 Architects for the period of 02/26/2021 through 02/25/2022.
 2. **Consider approval of Contract Renewal option for job no. 20/019KJ Business and Facilities Consulting Services for with the following vendors:** Indatatech (Instant Data Technologies, Inc.), Meveau, SOA Fin1st, The Process Manager, and Weber Services for the period of 02/26/2021 through 02/25/2022.
 3. **Consider approval of Contract Award for job no. 21/003KJ for Mental Wellness Services for Harris County Department of Education with the following vendors:** CC Assessment Services, Inc., Hub for Helpers, and Theresa Harris for the period 03/01/2021 through 02/28/2026.
 4. **Consider approval of Contract Renewal option for job no. 19/031IA-3 for CASE for Kids Consultants and Trainers with the following vendor:** Project GRAD Houston for the period 02/26/2021 through 02/25/2022.
 5. **Consider approval of Contract Award for job no. 21/004IA-2 for CASE for Kids Youth Services for Afterschool and Summer with the following vendors:** Abelitoart Appreciation (Abel Garza); Anthropology Arts; Be GLAD, LLC; Brazilian Arts Foundation; Expressions Productions (1972); Mad Science of Houston (Little Scientist Inc.); One More Round, Inc.; Project GRAD Houston; Tackle Tutoring; and Young Audiences, Inc. of Houston for the period 03/01/2021 through 02/28/2022.
 6. **Consider approval of Contract Renewal option for job no. 16/013YR Lease Agreement for the Baytown Head Start Facility with the following vendor: KQC Investors, Inc.,** for the period 02/23/2021 through 02/22/2026. (Funding available from Head Start funds).

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the project delivery/contract method of job order contracting and the approval of job order contract for the renovations to the existing La Porte Head Start Center with Nash Industries, Inc. (Choice Partners Job No. 20/017MR-15) in the total amount of \$414,895.26.**

Motion made by Danny Norris, seconded by Richard Cantu to approve the project delivery/contract method of job order contracting and the approval of job order contract for the renovations to the existing La Porte Head Start Center with Nash Industries, Inc. (Choice Partners Job No. 20/017MR-15) in the total amount of \$414,895.26.

Motion passes with 6-0 voting to approve.

- B. **Consider selection of the architect for the Humble Head Start project, based on demonstrated competence and qualifications, pursuant to RFQ #20/0431A**, and authorize the Superintendent or his designee to negotiate, finalize, and execute the contract for a fair and reasonable price. The recommended architect for this project is This project will be funded through a projected submission of a Head Start Expansion Grant for Humble Head Start Center in partnership with Journey of Faith Church to the U.S. Dept. of Health and Human Services (HHS).

Motion made by Danny Norris, seconded by Richard Cantu to select the architect for the Humble Head Start project, based on demonstrated competence and qualifications, pursuant to RFQ #20/0431A, and authorize the Superintendent or his designee to negotiate, finalize, and execute the contract for a fair and reasonable price. The recommended architect for this project is English + Associates Architects, Inc. This project will be funded through a projected submission of a Head Start Expansion Grant for Humble Head Start Center in partnership with Journey of Faith Church to the U.S. Dept. of Health and Human Services (HHS).

Motion passes with 6-0 voting to approve.

- C. **Consider selection of the architect for the Barrett Station Head Start project, based on demonstrated competence and qualifications, pursuant to RFQ #20/0431A**, and authorize the Superintendent or his designee to negotiate, finalize, and execute the contract for a fair and reasonable price. The recommended architect for this project is English + Associates Architects, Inc. This project will be funded through a projected submission of a Head Start Expansion Grant for Barrett Station Head Start Center in partnership with Harris County Precinct 2 to the U.S. Dept of Health and Human Services (HHS).

Motion made by Danny Norris, seconded by Richard Cantu to select the architect for the Barrett Station Head Start project, based on demonstrated competence and qualifications, pursuant to RFQ #20/0431A, and authorize the Superintendent or his designee to negotiate, finalize, and execute the contract for a fair and reasonable price. The recommended architect for this project is English + Associates Architects, Inc. This project will be funded through a projected submission of a Head Start Expansion Grant for Barrett Station Head Start Center in partnership with Harris County Precinct 2 to the U.S. Dept of Health and Human Services (HHS).

Motion passes with 6-0 voting to approve.

- D. **Consider approval of the project delivery/contract method of job order contracting and the approval of the job order contract for the replacement of the Fire Alarm, Security Alarm, and Security Cameras at La Porte Head Start Center with Quality Security Services (Choice Partners Job No. 20/018MJ-09) in the total amount of \$99,343.96.**

Motion made by Danny Norris, seconded by Richard Cantu to approve the project delivery/contract method of job order contracting and the approval of the job order contract for the replacement of the Fire Alarm, Security Alarm, and Security Cameras

at La Porte Head Start Center with Quality Security Services (Choice Partners Job No. 20/018MJ-09) in the total amount of \$99,343.96.

Motion passes with 6-0 voting to approve.

- E. **Consider approval of contract award for job no. 210003427 for E-Rate Services for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal for the period of 07/01/2021 through 06/30/2022:**

Internal Connections:

- Network Switches & All Related Components: Netsync Network Solutions (One-year contract)
- UPS/Battery Backups & All Related Components: Netsync Network Solutions (One-year contract)

Motion made by Danny Norris, seconded by Richard Cantu to approve contract award for job no. 210003427 for E-Rate Services for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal for the period of 07/01/2021 through 06/30/2022:

Internal Connections:

- Network Switches & All Related Components: Netsync Network Solutions (One-year contract)
- UPS/Battery Backups & All Related Components: Netsync Network Solutions (One-year contract)

Motion passes with 6-0 voting to approve.

- F. **Consider approval of contract award for job no. 210003427 for E-Rate Services for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal for the period of 07/01/2021 through 06/30/2024:**

Leased Lit Fiber - Internet Access

- Comcast Business (Three-year contract)

Motion made by Danny Norris, seconded by Richard Cantu to approve a contract award for job no. 210003427 for E-Rate Services for Harris County Department of Education to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal for the period of 07/01/2021 through 06/30/2024:

Leased Lit Fiber - Internet Access

- Comcast Business (Three-year contract)

Motion passes with 6-0 voting to approve.

- G. **Consider approval of Board Resolution authorizing a grant application to the Office of the Governor, Criminal Justice Division, on behalf of the Center for Safe and Secure Schools** to implement the #RollingwithRestorative program in Sheldon ISD. The program will train students and staff in restorative practices at two middle schools and one high school to decrease disciplinary referrals and improve school safety. The maximum grant amount is \$125,000.

Motion made by Danny Norris, seconded by Erica Davis to approve a Board Resolution authorizing a grant application to the Office of the Governor, Criminal Justice Division, on behalf of the Center for Safe and Secure Schools to implement the #RollingwithRestorative program in Sheldon ISD. The program will train students and staff in restorative practices at two middle schools and one high school to decrease disciplinary referrals and improve school safety. The maximum grant amount is \$125,000.

Motion passes with 6-0 voting to approve.

- H. **Possible action regarding HCDE Equine Enrichment Center**

This item was pulled from the agenda, and no action was taken on this item.

- I. **Consider approval of removal of Don Sumners as a Director of the HCDE Public Facility Corporation Board of Directors**

Motion made by Danny Norris, seconded by Richard Cantu to remove Don Sumners as a Director of the HCDE Public Facility Corporation Board of Directors.

Motion passes with 6-0 voting to remove Don Sumners as a Director of the HCDE Public Facility Corporation Board of Directors.

- J. **Consider appointment of a Director to the HCDE Public Facility Corporation Board of Directors**

Motion made by Richard Cantu, seconded by Danny Norris to appoint Andrea Duhon as a Director of the HCDE Public Facility Corporation Board of Directors.

Motion passes with 6-0 voting to appoint Andrea Duhon as a Director of the HCDE Public Facility Corporation Board of Directors.

The Board entered into Executive Session at 2:25 p.m.

- 8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The Board reconvened into Open Session at 4:20 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

10. **Discussion and possible action regarding future agenda items**

None.

11. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **Employee Count**

C. **Submission of grant proposal to Texas Education Agency in the amount of \$1.7 million to support CASE for Kids' 21st Century Community Learning Centers** Cycle 11 Year 1 application. Requested funds will provide academic and enrichment services for 1,046 students and 400 family members.

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, April 21, 2021, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Danny Norris, seconded by Richard Cantu to adjourn the meeting.

Motion to adjourn passes with 6-0 voting to adjourn the meeting.

The Board meeting adjourned at 4:22 p.m.

Board President

Board Secretary

Regular Board Meeting

6.B.5.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

Additional Resource

Personnel:

Information

Posted Agenda Item:

03/12/2021 Board Workshop Retreat Meeting

Subject:

Rationale:

Attachments

03/12/2021 Board Workshop Retreat

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/08/2021

Started On: 04/08/2021 02:10 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
6300 IRVINGTON BOULEVARD
HOUSTON, TEXAS 77022**

The Harris County Board of School Trustees met in a Board Workshop Retreat meeting on March 12, 2021 at the Houston Museum of Natural Science. The meeting was called to order at 10:18 a.m. and it was declared that the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code § 551.041 and § 551.051.

Board Members Present:	Eric Dick, Board President; Danny Norris, Board Vice President; Andrea Duhon; Amy Hinojosa; Erica Davis; David Brown; and Richard Cantu
Board Members Absent:	None
Board Attorney:	Sarah Langlois
Administration:	James Colbert, Jr., County School Superintendent; Danielle Bartz
Visitors:	Cathy Mincberg
Purpose:	The Board met to participate in Team of 8 training, review draft Board Operating Procedures, and discuss potential initiatives. No action was taken during this Board Workshop Retreat meeting.
Adjourn:	Motion made by Danny Norris, seconded by Erica Davis to adjourn the meeting. Motion passes with 7-0 voting to adjourn the meeting. The meeting adjourned at 4:12 p.m.

Board President

Board Secretary

Regular Board Meeting

6.B.6.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

Additional Resource

Personnel:

Information

Posted Agenda Item:

03/25/2021 Special Board Meeting

Subject:

Rationale:

Attachments

03/25/2021 Special Board Meeting Minutes

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/08/2021

Started On: 04/08/2021 02:02 PM

**Harris County Department of Education
Minutes of Special Board Meeting
March 25, 2021**

The Harris County Board of School Trustees met in special session on March 25, 2021 via Zoom videoconference. Eric Dick, Board President, called the meeting to order at 1:10 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051 and the Governor's temporary suspension of certain provisions of the Act.

Board Members Present:	Eric Dick, Board President; Danny Norris, Board Vice President; David Brown; Richard Cantu; Erica Davis; and Amy Hinojosa
Board Members Absent:	Andrea Duhon
Board Attorney:	Sarah Langlois
Administration:	James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; CJ Rodgers, Assistant Superintendent for Education and Enrichment; Danielle Bartz, Chief of Staff; Danielle Clark, Chief Communications Officer; Venetia Peacock, Senior Director Head Start; Karla Cantu, Board Secretary; Natasha Truitt, Executive Director Human Resources; and Rich Vela, Senior Director Facilities
Visitors:	JP Grom (LAN); and T Leon Preston

1. **Call to Order** - Eric Dick, Board President
2. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to publiccomment@hcde-texas.org, which will be provided to the Board. In your email, please state your name, address, topic, and comment.

No one from the public requested to address the Board.

3. **Possible action regarding HCDE Equine Enrichment Center**

Motion made by Richard Cantu, seconded by Danny Norris to authorize the HCDE Administration to proceed with the Equine Enrichment Center in partnership with Harris County Precinct 2 and to delegate authority to the Superintendent or his designee to negotiate, finalize, and execute contracts with Program Management firm LAN and with an equine consultant for services related thereto.

Motion passes with 6-0 voting to authorize.

4. **Consider appointing primary and alternate Board delegates to the Head Start Policy Council**

Motion made by Richard Cantu, seconded by Erica Davis to appoint David Brown as the primary and Amy Hinojosa as the alternate Board delegates to the Head Start Policy Council.

Motion passes with 6-0 voting to appoint.

5. **Consider acceptance of the Notice of Award (NOA) 06HP000311-02-02 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division (Early Head Start Child Care Partnership) in the amount of \$3,345,017.00 for the budget period of 09/01/2020 through 8/31/2021; and consider approval of related Budget Amendment in the amount of \$3,345,017.00.**

Motion made by David Brown, seconded by Richard Cantu to accept the Notice of Award (NOA) 06HP000311-02-02 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division (Early Head Start Child Care Partnership) in the amount of \$3,345,017.00 for the budget period of 09/01/2020 through 8/31/2021; and consider approval of related Budget Amendment in the amount of \$3,345,017.00.

Motion passes with 6-0 voting to accept.

6. **Consider approval of increasing the budget for Irvington Administration Building Renovation Project in the amount not to exceed \$2,600,000 (new revised total budget for the Irvington Administration Building Renovation Project will not exceed \$11,400,000).**

This item was pulled from the agenda, and no action was taken on this item.

7. **ADJOURN**

Motion made by Amy Hinojosa, seconded by Danny Norris to adjourn the meeting.

Motion passes with 6-0 voting to adjourn.

The meeting adjourned at 1:32 p.m.

Board President

Board Secretary

**HARRIS COUNTY DEPARTMENT OF EDUCATION
6300 IRVINGTON BOULEVARD
HOUSTON, TEXAS 77022**

The Harris County Board of School Trustees Board Secretary Hiring Committee met in a Committee Meeting on April 7, 2021, in room 400A, 6300 Irvington Boulevard, Houston, Texas. The meeting was called to order at 9:09 a.m. and declared that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present:	Danny Norris, Board Vice-President; Richard Cantu; and Andrea Duhon
Board Members Absent:	Eric Dick, Board President; David Brown; Erica Davis; and Amy Hinojosa
Administration:	James Colbert, Jr., County School Superintendent; Natasha Truitt, Senior Director Human Resources
Visitors:	None
Purpose:	The Board Secretary Hiring Committee met to discuss the hiring process for the board secretary position and to discuss the business of that committee. No action was taken.
Adjourn:	The meeting adjourned at 10:31 a.m.

Board President

Board Secretary

Action Items

Regular Board Meeting

6.C.1.

Meeting Date: April 21, 2021
Title: Cost-of-Living Adjustment (COLA) Funding Grant Request for Early Head Start - 06HP000311

Submitted For: Venetia Peacock, Head Start
Submitted By: Sharon McBride
Recommended Action: Approve
HCDE Goal(s):
1. Impact education/respond to evolving needs
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:
Consider approval for HCDE Head Start to submit a grant request for the 2021 Cost-of-Living Adjustment (COLA) Funds in the amount of \$27,390 for the project period of 09/01/2021 - 08/31/2022 (fully funded by Head Start funds)

Subject:
Cost-of-Living Adjustment (COLA) Funding Grant Request for Early Head Start - 06HP000311

Rationale:
The funding increase will be used to provide a 1.22% Cost-of-Living Adjustment (COLA) to assist in retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start will request a waiver of the non-federal match requirement.

Fiscal Impact

Attachments

OHS COLA Funding Guidance.EHS FY2021

Form Review

Inbox	Reviewed By	Date
Head Start	Venetia Peacock	03/29/2021 11:00 AM
Purchasing Alternate	Kendra Jackson	03/29/2021 12:21 PM
Purchasing	Kendra Jackson	03/29/2021 01:22 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:20 PM
Form Started By: Sharon McBride		Started On: 03/22/2021 09:49 AM
Final Approval Date: 04/04/2021		



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 19, 2021

Grant No. 06HP000311

Dear Head Start Grantee:

The Consolidated Appropriations Act, 2021, contains an increase of approximately \$123 million for a cost-of-living adjustment (COLA) for all Head Start grantees, inclusive of all Early Head Start - Child Care Partnerships, with the exception of new awards made in fiscal year (FY) 2021. The COLA supports a 1.22 percent increase above FY 2020 funding levels to increase staff salaries and fringe benefits, and offset higher operating costs. The funds are effective with the start of the FY 2021 budget period and are retroactive if this period has already commenced.

The following table reflects the increase(s) available for FY 2021.

Funding Type	Early Head Start
Cost-of-Living Adjustment (COLA)	\$27,390
Total Funding	\$27,390

Please note, allocations are subject to change if adjustments are made to annual funding levels.

Submission Requirements

Program Instruction ACF-PI-HS-21-01 informed grantees and delegate agencies of the intended uses of COLA funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due April 15, 2021 and must be submitted in the Head Start Enterprise System (HSES). To apply, please select the **Financials tab, Grant Application tab, Fiscal Year 2021**, and add the **'Supplement - COLA'** amendment type. No other application type for these funds will be accepted.

Content of 'Supplement - COLA' Application

Applications must include a narrative and detailed budget justification by program, Head Start and/or Early Head Start and demonstrate the following:

- An increase of no less than 1.22 percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the 1.22 percent COLA or differential COLA increases;
- The provision of a no less than 1.22 percent increase to all delegate agencies and partners or justification if less than 1.22 percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Non-Federal Match

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. Flexibilities continue for waiver requests of the non-federal match requirement through the public health emergency for the 2019 novel coronavirus. To request a waiver, enter \$0 in Section C of the SF-424A of the application. No additional justification is required, and the issuance of a notice of award constitutes approval of the request.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application must be provided. Through the public health emergency for the 2019 novel coronavirus, at a minimum a statement confirming the approval of Governing Body and Policy Council members available for contact will be accepted.

The application must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Adam Lincourt, Grants Management Specialist, at -- or adam.lincourt@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,

/Kenneth Gilbert/

Kenneth Gilbert
Regional Program Manager
Office of Head Start

Regular Board Meeting**6.C.2.****Meeting Date:** April 21, 2021**Title:** Cost-of-Living Adjustment (COLA) Funding Grant Request for Head Start - Grant No. 06CH011535**Submitted For:** Venetia Peacock, Head Start**Submitted By:** Sharon McBride**Recommended Action:** Approve**HCDE Goal(s):**
1. Impact education/respond to evolving needs
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals**Additional Resource Personnel:** Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya**Facilities/Technology Approval Needed?:****Information****Posted Agenda Item:****Consider approval for HCDE Head Start to submit a grant request for the 2021 Cost-of-Living Adjustment (COLA)** Funds in the amount of \$147,613 for the project period of 01/01/2021 - 12/31/2021 (fully funded by Head Start funds).**Subject:**

Cost-of-Living Adjustment (COLA); Grant Request; Head Start; Grant No. 06CH011535

Funding Type	Head Start
Head Start Cost-of-Living Adjustment (COLA)	\$132,158
Early Head Start Cost-of-Living Adjustment (COLA)	\$15,455
Total Funding	\$147,613

Rationale:

The funding increase will be used to provide a 1.22% Cost-of-Living Adjustment (COLA) to assist in retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start will request a waiver of the non-federal match requirement.

Fiscal Impact**Attachments**

OHS COLA Funding Guidance.HS FY2021

Form Review**Inbox**Head Start
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Sharon McBride**Reviewed By**Venetia Peacock
Kendra Jackson
Kendra Jackson
Jesus Amezcua**Date**03/29/2021 11:00 AM
03/29/2021 12:22 PM
03/29/2021 01:22 PM
04/04/2021 05:20 PM
Started On: 03/22/2021 09:58 AM



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 19, 2021

Grant No. 06CH011535

Dear Head Start Grantee:

The Consolidated Appropriations Act, 2021, contains an increase of approximately \$123 million for a cost-of-living adjustment (COLA) for all Head Start grantees, inclusive of all Early Head Start - Child Care Partnerships, with the exception of new awards made in fiscal year (FY) 2021. The COLA supports a 1.22 percent increase above FY 2020 funding levels to increase staff salaries and fringe benefits, and offset higher operating costs. The funds are effective with the start of the FY 2021 budget period and are retroactive if this period has already commenced.

The following table reflects the increase(s) available for FY 2021.

Funding Type	Head Start	Early Head Start
Cost-of-Living Adjustment (COLA)	\$132,158	\$15,455
Total Funding		\$147,613

Please note, allocations are subject to change if adjustments are made to annual funding levels.

Submission Requirements

Program Instruction ACF-PI-HS-21-01 informed grantees and delegate agencies of the intended uses of COLA funds and announced the opportunity for grantees to apply for the funds. Please review the Program Instruction carefully to ensure your supplemental application meets the requirements for funding and contains all of the necessary information.

The supplemental application is due April 15, 2021 and must be submitted in the Head Start Enterprise System (HSES). To apply, please select the **Financials tab, Grant Application tab, Fiscal Year 2021**, and add the **'Supplement - COLA'** amendment type. No other application type for these funds will be accepted.

Content of 'Supplement - COLA' Application

Applications must include a narrative and detailed budget justification by program, Head Start and/or Early Head Start and demonstrate the following:

- An increase of no less than 1.22 percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the 1.22 percent COLA or differential COLA increases;
- The provision of a no less than 1.22 percent increase to all delegate agencies and partners or justification if less than 1.22 percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Non-Federal Match

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. Flexibilities continue for waiver requests of the non-federal match requirement through the public health emergency for the 2019 novel coronavirus. To request a waiver, enter \$0 in Section C of the SF-424A of the application. No additional justification is required, and the issuance of a notice of award constitutes approval of the request.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application must be provided. Through the public health emergency for the 2019 novel coronavirus, at a minimum a statement confirming the approval of Governing Body and Policy Council members available for contact will be accepted.

The application must be submitted on behalf of the Authorizing Official registered in the HSES.

Incomplete applications will not be processed.

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Adam Lincourt, Grants Management Specialist, at -- or adam.lincourt@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,

/Kenneth Gilbert/

Kenneth Gilbert
Regional Program Manager
Office of Head Start

Regular Board Meeting

6.C.3.

Meeting Date: April 21, 2021
Title: Coolwood Head Start Disaster Relief Funds Budget Revision Grant Application 06TD000058
Submitted For: Venetia Peacock, Head Start
Submitted By: Sharon McBride
Recommended Action: Approve
HCDE Goal(s): 1. Impact education/respond to evolving needs
 2. Deliver value responsibly
Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia Peacock, Joe Carreon, Kendra Jackson
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval to submit a budget revision grant request application in the amount of \$326,133 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS) for Disaster Relief funds for the Coolwood Head Start Campus Project; award notice 06TD000058.

Subject:

Coolwood Head Start; Disaster Relief Funds; Budget Revision Grant Application 06TD000058

Rationale:

The budget revision will allow HCDE to revise budget categories and use under-utilized funds in the contractual category for service towards completing the Coolwood Head Start Campus Replacement Project.

Fiscal Impact

Attachments

Coolwood HS Budget Revision

Form Review

Inbox	Reviewed By	Date
Head Start	Venetia Peacock	03/29/2021 11:54 AM
Purchasing Alternate	Kendra Jackson	03/29/2021 01:22 PM
Purchasing	Kendra Jackson	03/29/2021 01:22 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:21 PM
Form Started By: Sharon McBride		Started On: 03/26/2021 11:37 AM
Final Approval Date: 04/04/2021		

**2021 Budget Revision Request
06TD000058**

A				
Child Health and Developmental Services	Number of Position	Position Title The most recent Wage Comparability Study was completed in 2018 by the Texas Association of School Boards	Program Operations	NFS
Family and Community Partnership Personnel				
			\$ -	\$ -
Program Design and Management Personnel				
				\$ -
Other Personnel				
			\$ -	
			\$ -	\$ -
Subtotal			\$ -	\$ -
B				
Fringe			Program Operations	NFS
SS/FICA,UEC,WC	Per Year	FICA = \$; UEC = \$; Workers Compensation = \$	\$ -	\$ -
Health, Dental, Life	Per Year	Medical = \$; Life = \$	\$ -	\$ -
Retirement (TRS & TRS-Care)	Per Year	TRS = \$; TRS-Care = \$	\$ -	\$ -
Other Fringe (EAP)	Per Year	Employee Assistance Program = \$	\$ -	\$ -
Subtotal			\$ -	\$ -
Total Personnel			\$ -	\$0
C				
Travel			Program Operations	NFS
State/Out of Town Travel	C1	Program Operations: None	\$ -	
Subtotal			\$ -	\$ -
D				
Equipment - 6300 greater than \$5,000			Program Operations	NFS
Office Equipment	D1	Program Operations:	\$ -	\$ -
Subtotal			\$ -	\$ -
E				
Supplies - 6300 less than \$5,000			Program Operations	NFS
Office Supplies	E1		\$ -	\$ -
Other	E4	Program Operations:	\$ -	\$ -
Subtotal			\$ -	\$ -
F				
Contractual - 6200			Program Operations	NFS
Administrative Services (Legal, Accounting)	F1	Program Operations: Legal Services provided by KBS Law Group = \$43,726, to cover additional attorney fees related to the Coolwod Project.	\$ 43,726	\$ -
Other Contract	F8	Architectural fees - to cover architectural connected to the planning and construction of the Coolwod campuses project.	\$ 282,407	
Subtotal			\$ 326,133	\$ -
G				
Construction - 6600			Program Operations	NFS
New Construction		Program Operations: Purchase of Land only	\$ -	\$ -
		NFS: None		
Major Renovation		Program Operations:	\$ -	\$ -
		NFS: None		
Acquisition of Buildings /Modular		Program Operations: None	\$ -	\$ -
		NFS: None		
Subtotal			\$ -	\$ -

H				
Other - 6400			Program Operations	NFS
Accounting & Legal Services	H14	Program Operations:	\$ -	\$ -
Publications and Advertising	H15	Program Operations:	\$ -	\$ -
Other - Insurance	H5	Program Operations: Liability Insurance	\$ -	\$ -
Subtotal			\$ -	\$ -
Total Direct Charges Non-Personnel (C-H)			\$ 326,133	\$ -
Total Direct Charges (Program Operations Only - Personnel and Operations)			\$ 326,133	
Indirect			\$ -	
NFS			\$ -	
Totals			\$ 326,133	\$ -

Regular Board Meeting

6.C.4.

Meeting Date: April 21, 2021
Title: EHS-CCP 19-20 Carryover Request
Submitted For: Venetia Peacock, Head Start
Submitted By: Sharon McBride
Recommended Action: Approve
HCDE Goal(s):
 1. Impact education/respond to evolving needs
 2. Deliver value responsibly
 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya, Kendra Jackson
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval to submit the Early Head Start-Child Care Partnerships Carryover Grant request in the amount of \$82,849 from Grant Number 06HP000311 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS).

Subject:

Early Head Start Child Care Partnerships; EHS-CCP; 19-20 Carryover Request

Rationale:

HCDE Head Start/Early Head Start Child Care Partnerships (EHS-CCP) seeks to submit a carryover request to the US Department of Health and Human Services (HHS) Office of Head Start (OHS) to carry forward \$82,849. The funds will support program operations.

Fiscal Impact

Attachments

Head Start Carryover

Form Review

Inbox

Head Start
 Purchasing Alternate
 Purchasing
 Assistant Superintendent - Business
 Form Started By: Sharon McBride
 Final Approval Date: 04/04/2021

Reviewed By

Venetia Peacock
 Kendra Jackson
 Kendra Jackson
 Jesus Amezcua

Date

03/31/2021 10:59 AM
 03/31/2021 01:33 PM
 03/31/2021 01:34 PM
 04/04/2021 05:21 PM
 Started On: 03/30/2021 04:51 PM

**Early Head Start Expansion and Early Head Start – Child Care Partnership
Carryover of Unobligated Funds and Non-federal Share Waiver Request**

Harris County Department of Education (HCDE) Head Start Division requests approval to carryover unobligated funds in the amount of \$82,849 for its Early Head Start program from grant period September 1, 2020 – August 31, 2021 to grant period September 1, 2021 – August 31, 2022. The requested amount is for program operations. HCDE Early Head Start will use these funds for contracted services, supplies and materials, parent activities and indirect costs.

Regular Board Meeting

6.C.5.

Meeting Date: April 21, 2021
Title: EHS-CCP 19-20 COVID-19 Carryover Request
Submitted For: Venetia Peacock, Head Start
Submitted By: Sharon McBride
Recommended Action: Approve
HCDE Goal(s):
 1. Impact education/respond to evolving needs
 2. Deliver value responsibly
 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya, Kendra Jackson
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval to submit the Early Head Start-Child Care Partnerships 19-20 COVID-19 Carryover Grant request in the amount of \$53,987 from Grant Number 06HP000311 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS).

Subject:

Early Head Start Child Care Partnerships; EHS-CCP; 19-20 COVID-19 Carryover Request

Rationale:

HCDE Head Start/Early Head Start Child Care Partnerships (EHS-CCP) seeks to submit a carryover request to the US Department of Health and Human Services (HHS) Office of Head Start (OHS) to carry forward \$53,987. The funds will support COVID-19 related program operations/services.

Fiscal Impact

Attachments

Head Start Carryover

Form Review

Inbox	Reviewed By	Date
Head Start	Venetia Peacock	03/31/2021 10:59 AM
Purchasing Alternate	Kendra Jackson	03/31/2021 01:33 PM
Purchasing	Kendra Jackson	03/31/2021 01:34 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:21 PM
Form Started By: Sharon McBride		Started On: 03/30/2021 04:58 PM
Final Approval Date: 04/04/2021		

Harris County Department of Education
Early Head Start Expansion and Early Head Start – Child Care Partnership
Carryover of Unobligated COVID-19 Funds and Non-federal Share Waiver Request

Harris County Department of Education (HCDE) Head Start Division requests approval to carryover unobligated COVID-19 funds in the amount of \$53,987 for its Early Head Start program from grant period September 1, 2020 – August 31, 2021 to grant period September 1, 2021 – August 31, 2022. The requested amount is for program operations. HCDE Early Head Start will use these funds for an instructional aide, contracted services, supplies and materials, parent activities and indirect costs.

Regular Board Meeting

6.D.1.

Meeting Date: April 21, 2021
Title: Harris County Interlocal Agreement for 2021 County Connections
Submitted For: Lisa Caruthers, Case for Kids **Submitted By:** Kimberlee Flowers
Recommended Action: Approve **HCDE Goal(s):**
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation

Additional Resource Personnel: Danielle Bartz, Dr. Lisa Caruthers, Dr. Jesus Amezcua, Kendra Jackson **Facilities/Technology Approval Needed?:**

Information

Posted Agenda Item:

CASE for Kids (revenue agreement) with Harris County for the period of 04/22/2021 through 09/30/2021 in the amount up to \$712,250 for CASE for Kids to administer a grant program called "Harris County Connections" to support summer youth programming and camps.

Subject:

Consider the approval of revenue Interlocal Agreement between Harris County and the HCDE CASE for Kids Division

Rationale:

Approval of this agreement designates HCDE/CASE for Kids Division as the program administrator for the Harris County " Harris County Connections" program that provides funding, through a community wide RFP process to an established charter school, faith-based organization, or civic group that (1) holds a valid 501(c)3 designation and IRS-designated 501(c)3 status for at least one calendar year prior to April 30, 2021; (2) or is formally registered with the Texas Secretary of State as a Not-for-Profit entity and has held such registration for at least one calendar year prior to April 30, 2021.

Subject to the agreement, HARRIS COUNTY will pay HCDE an amount not to exceed \$712,250.00. HCDE shall allocate the above amount as follows: 1) \$64,750.00 to HCDE for Program Administration, 2) \$625,000.00 to be awarded in Program Grant Funding to fund summer activities and projects throughout Harris County, and 3) \$22,500.00 to fund program site visits and coaching. The goal will be to serve over 50 programs and 1,750 youth.

Fiscal Impact

Attachments

County Connections

Form Review

Inbox	Reviewed By	Date
CASE	Lisa Caruthers	03/29/2021 04:10 PM
Purchasing Alternate	Kendra Jackson	03/31/2021 01:21 PM

Purchasing
Assistant Superintendent - Business
Form Started By: Kimberlee Flowers
Final Approval Date: 04/04/2021

Kendra Jackson
Jesus Amezcua

03/31/2021 01:34 PM
04/04/2021 05:21 PM
Started On: 03/29/2021 11:11 AM

**INTERLOCAL AGREEMENT BETWEEN THE HARRIS COUNTY DEPARTMENT
OF EDUCATION AND HARRIS COUNTY FOR IMPLEMENTATION AND
ADMINISTRATION OF THE COUNTY CONNECTIONS
YOUTH SUMMER PROGRAMS INITIATIVE**

This Interlocal Agreement (the “Agreement”) is made and entered into by and between Harris County (the “County”), a body corporate and politic under the laws of the State of Texas, and the Harris County Department of Education (“HCDE” or “Administrator”) located in Houston, Texas, pursuant to the authority granted and in compliance with the provisions of the “Interagency Cooperation Act,” Texas Government Code, Ch 771 *et. seq* and the “Interlocal Cooperation Act,” Texas Government Code, Ch 791 *et. seq.* and Chapter 271, Subchapter F of the Texas Local Government Code. The purpose of this Agreement is to provide for the implementation and administration of a program to provide funding for certain activities and opportunities for the youth during the summer of 2021 (herein known as the “County Connections Program”). The County and HCDE are referred to herein collectively as the “Parties” and individually as a “Party.”

Recitals

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas;

CASE for Kids (The Center for After-School, Summer and Enrichment for Kids) is a division of HCDE that was formed in 1999. The vision of CASE for Kids is to ensure that every child in Harris County, Texas will have access to high quality expended learning opportunities. The mission of CASE for Kids is to strengthen, support and sustain after-school programs and out-of-school activities. CASE for Kids believes a quality out-of-school time program provides avenues for opportunities for youth to excel, explore, and expand their horizons before school, after school, on weekends, and during the summer. A quality program provides a safe and inclusive environment, diverse learning opportunities, effective administrative strategies, collaborative relationships, and intentional program promotion.

The County Connections Program is an initiative funded directly by the County to support organizations that address the need for youth services outside the school day. Projects funded by the County Connections Program will take place in a variety of locations, including schools, community centers, and churches.

The County, pursuant to §332.002 of the Texas Local Government Code, is authorized to provide, among other things, recreational facilities and programs. This authority has been expressly opined by the Texas Attorney General to permit recreational activities for the youth (Tex. Att’y. Gen. Op. JM-1199, July 31, 1990). It is the opinion of Harris County Commissioners Court that summer opportunities and activities such as those funded by the County Connections Program are beneficial to Harris County as a whole and serve a public purpose by enriching the development of the participants and their families.

The County Connections Program is part of a coordinated effort by the County to address the impacts of the COVID-19 pandemic. Texas Governor Abbott declared, on March 13, 2020, a state of disaster for all counties in Texas. This declaration, extended on a monthly basis, with the most recent extension being on April 5, 2021, authorized the use of “all available resources of state government and of political subdivisions that are reasonably necessary to cope with this disaster.” One vital element present in the mitigation efforts for the COVID-19 pandemic, as expressed in several declarations from Texas Governor Abbott (e.g. see GA-32 issued on October 7, 2020), is to continue social distancing restrictions.

Harris County Judge Lina Hidalgo has likewise continued to stress (e.g. see, most recently, “County Judge’s Seventh Order Requiring Fever and Health Screening and Requiring Face Coverings in County Buildings,” March 9, 2021), the need for maintaining social distancing and socially responsible behavior as a means to combat the COVID-19 pandemic within Harris County.

It is the opinion of the Commissioners Court of Harris County that some younger residents, during a summer without traditional school or other structural safeguards in place, could be more inclined to not practice responsible social distancing behavior, and participation in summer activities or opportunities, such as those to be funded through the County Connections Program can help to provide that structure and encourage good social distancing behavior in a safe and clean facility or other environment.

HCDE desires to participate in the County Connections Program for the purpose of ensuring the youth of Harris County have activities and opportunities with which to be actively involved during the summer by administering a funding initiative whereby qualifying local nonprofit organizations may be awarded funding from a Program Fund to cover or defray certain costs of their particular summer activities (with such participation and compliance by HCDE with the County Connections Program being hereinafter referred to as the “Services”) as detailed in the Program Guidelines attached hereto as Exhibit A and incorporated herein by reference.

The County desires to provide the Program Fund from which awards may be issued in addition to an administrative fee to HCDE to help defray the costs of implementing and administering the County Connections Program (the “County Contribution”).

The County has determined that the Services provided for in this Agreement serve a public purpose and are a necessary expenditure incurred due to the COVID-19 public health emergency.

The Parties agree that all funds used under this Agreement will be taken from current fiscal funds.

Terms

1) DEFINITIONS

For the purposes of this Agreement, the following definitions apply:

- A. HCDE: A local governmental entity, county school district governed by Tex. Educ. Code Section 11.301 and applicable provisions of former Chapters 17 and 18 of the Texas Education Code;
- B. CASE for Kids: the Division of HCDE charged with the implementation and administration of the County Connections Program;
- C. County: Harris County, Texas, a body politic and corporate under the laws of the State of Texas charged with the responsibility of funding the County Connections Program;
- D. Department: the Budget Management Department within the County charged with being the primary liaison and coordinator regarding the County's responsibilities for the County Connections Program;
- E. Applicant(s): organization(s) that submits, in response to HCDE's Request for Proposals, an application/proposal for funding from the Program Fund;
- F. County Representative: one County staff member within the Budget Management Department designated by the County as the primary point of contact for the County Connections Program;
- G. County Connections Program: the youth summer programs initiative, as detailed in this Agreement, funded by the County and administered by HCDE through HCDE's CASE for Kids Division;
- H. Activities: certain activities and opportunities provided by Applicant(s) in which the youth of Harris County are eligible to participate for which an Applicant is seeking assistance;
- I. Program Fund: funds provided by the County, in the amount of \$625,000.00, for the County Connections Program, as further detailed in Article 2 below;
- J. Administrative Fee: funds paid by the County to HCDE, in an amount not to exceed \$64,750.00, for HCDE's performance of the Services, as further detailed in Article 5, below;
- K. Program Expense Payment: funds paid by the County, in the amount of \$22,500.00, to HCDE for HCDE's programmatic cost for quality assurance CBO site visits; and
- L. Applicant Program Site: location or facility where Applicant provides Activities.

2) GENERAL SCOPE OF SERVICES

- A) HCDE agrees to administer the County Connections Program for the Department, as detailed herein and in the Scope of Services (the "Services"), attached hereto as Exhibit A and incorporated herein by reference. The County agrees to provide \$625,000.00 (the "Program Fund") to be disbursed to qualifying community based nonprofit organizations ("CBOs") through the County Connections Program in an amount not to exceed \$20,000.00 per Applicant Program Site as detailed herein and in the Scope of Services.
- B) The Parties agree that funding the Activities sponsored by the CBOs serves a public purpose. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the Services performed under this Agreement. The Parties further agree that each Party paying for the

performance of governmental functions or Services pursuant to this Agreement must make those payments from current revenues available to the paying Party.

- C) HCDE warrants and represents it will deliver the Services in compliance with all applicable federal, state, and local laws, ordinances, rules, and regulations relating to the Services.
- D) Unless otherwise stated in this Agreement, words which have well-known technical or industry meanings are used in accordance with such recognized meaning.
- E) HCDE warrants and represents that it is duly authorized under the Laws of the State of Texas to provide the Services detailed herein.
- F) HCDE warrants and represents that it is not in breach of any other contract, obligation or covenant that would affect HCDE's ability to perform hereunder and, as a result of entering into this Agreement, will not breach any such contract, obligation, or covenant.
- G) HCDE may, at its election, designate a different division to perform the Services other than CASE for Kids by providing notice of such election to the County. However, the Services required herein are not assignable or delegable to another entity, governmental or otherwise, by HCDE without the prior consent of the County, which consent may be withheld solely with the County's discretion. If the County does consent to an assignment or delegation of HCDE responsibilities herein, it will in no event be deemed unreasonable for the County to require that the terms and conditions required below are satisfied and that any assignee or delegate (an "Assignee") retained to perform Services is in compliance with the following:
 - i) HCDE and the applicable Assignee warrant and represent that such Assignee is registered with the Texas Secretary of State to transact business in Texas and is current on all state and local fees and taxes, including but not limited to Franchise Account Status with the Texas Comptroller of Public Accounts of in good standing;
 - ii) HCDE and the applicable Assignee warrants and represents that neither such Assignee, nor any of its principals or other affiliated entities, owe any debts to Harris County, including, but not limited to delinquent taxes, court judgments, tickets, tolls, fees, or fines. Taxes are deemed delinquent on the date certain as specified by the Harris County Tax Office. For the purposes of this Agreement, a court judgment is not required for delinquent taxes to be considered a debt. Pursuant to Texas Local Government Code 262.0276, if, during the performance of this contract, the Assignee's taxes become delinquent or Assignee becomes otherwise indebted to Harris County, Harris County reserves the right to provide notice to the Auditor or Treasurer pursuant to Texas Local Government Code 154.045;

- iii) Assignee warrants and represents that it is not in breach of any other contract, obligation or covenant that would affect its ability to perform hereunder and, as a result of this assignment or delegation, will not breach any such contract, obligation, or covenant; and
- iv) The terms of any assignment or delegation shall incorporate the terms and conditions indicated in this Agreement, no term or agreement of HCDE's agreement with any Assignee shall alter the terms and conditions of this Agreement, and the Scope of Services and HCDE shall at all times be responsible for the performance of Assignee.

3) INDEPENDENT PARTIES

- A) The Services performed by HCDE under this Agreement are performed by HCDE as an independent and separate governmental entity from the County. This Agreement is not intended to create and shall not constitute a partnership or joint venture between the Parties. HCDE shall have and retain the exclusive right of control over employment, firing, discipline, compensation, insurance, and benefits in accordance with the applicable laws of the State of Texas. HCDE has no authority to bind or otherwise obligate the County orally, in writing or by any act or omission, except as otherwise specifically stated herein. Nothing contained herein shall establish an agency, employee-employer relationship, partnership, joint enterprise, joint employer, or joint venture relationship by or between the County and HCDE.
- B) HCDE warrants that it will comply with all applicable federal and state laws including but not limited to the Prompt Pay Act, in the payment of its workers.
- C) HCDE is solely responsible for the payment of wages and any applicable benefits to workers for Services performed hereunder. HCDE shall be responsible for withholding federal and state income taxes, paying Federal Social Security taxes, maintaining unemployment insurance and maintaining workers' compensation insurance in an amount and under such terms as required by the applicable laws of the State of Texas. **THE COUNTY'S PAYMENT OF THE ADMINISTRATIVE FEE, AS DETAILED IN SECTIONS 4, 5, AND 6 BELOW, IS TO HCDE. THE COUNTY SHALL HAVE NO LIABILITY, DIRECTLY OR INDIRECTLY, FOR PAYMENT TO HCDE'S WORKERS OR AGENTS.**
- D) HCDE's workers and agents are not entitled to any contributions by or benefits from the County for any pension plan, bonus plan or any other benefit plan. HCDE and the workers and agents furnished by HCDE shall not be entitled to any fringe benefits or similar benefits afforded to employees of the County. The County is not liable for payment of any federal or state taxes and charges including, but not limited to, income withholding taxes, social security, unemployment, workers'

compensation, and similar taxes and charges. This Article shall survive the expiration or termination of this Agreement.

- E) The County is not responsible to HCDE or HCDE's workers or agents for payment of any overtime compensation or any additional payments pursuant to the Fair Labor Standards Act, 29 U.S.C. Section 207 9a(1), as amended; the Texas Pay Day Act; the Equal Pay Act; Title VII of the Civil Rights Act of 1964, 42 U.S.C. Section 2000e, *et al.*, as amended; or any provisions of the *Texas Labor Code Ann.*, as amended.
- F) HCDE has no authority to enter into contracts or agreements on behalf of the County. HCDE agrees that all agreements entered into between approved Applicants and HCDE will not be deemed to include the County as a party.

4) TERM

The term of this Agreement ("Term") shall be for a period beginning upon execution by both Parties and remain in full force and effect until the later of (1) September 30, 2021, (2) the date upon which HCDE has submitted all required reports and documents to the County as required by this Agreement, (3) the date the Agreement is terminated by either Party, or (4) the date upon which HCDE has fully complied with all applicable terms and conditions of the County Connections Program. Notwithstanding the above, in no event will the Term of this Agreement extend for more than twelve (12) consecutive months.

5) HCDE COMPENSATION

- A) Subject to the Limitation of Appropriation, the County agrees to pay HCDE (i) an Administrative Fee equal to 10.36% of the Program Fund awarded to eligible CBOs and for which HCDE satisfies all contractual obligations related thereto up to a maximum amount of \$64,750, and (ii) a Program Expense Payment in an amount equal to \$22,500.00 (collectively, the Administrative Fee and the Program Expense Payment are herein known as the "HCDE Compensation"). Up to eighty percent (80%) of the HCDE Compensation will be paid on a monthly basis (with the Administrative Fee being based on amount of the Program Fund awarded to eligible CBO's and the Program Expense Payment equaling \$6,000.00 per month) following receipt of invoices (including all supporting information, documentation and reports) within thirty (30) days following the County's receipt of each such invoice; however, the first such payment will be paid within thirty (30) days following the later of (a) receipt of the applicable monthly invoice, (b) HCDE's payment of awards to eligible CBOs and (c) May 26, 2021. The remaining twenty percent (20%) will constitute the final payment and will be paid within thirty (30) days following (a) receipt of all applicable final invoices and (b) receipt of all final reporting and supporting documentation for the County Connections Program as required herein. The HCDE Compensation is in addition to the Program Fund and incorporates all charges such as labor, equipment, material, delivery and any other costs incurred. HCDE may, at its election, distribute any portion of the HCDE

Compensation to CBOs, provided that any such distribution is done in a reasonable, uniform and non-discriminatory manner. Any distributions of the HCDE Compensation to CBOs will be in excess of any distributions the CBO may receive from the Program Fund.

- B) HCDE shall not perform any Services until it receives a Purchase Order from the County. Any Services performed prior to the receipt of a Purchase Order shall be at the HCDE's sole expense.

6) TERMS OF PAYMENT

- A) HCDE shall submit to the Harris County Auditor a sworn invoice for services rendered each month to: Harris County Auditor, 1001 Preston 8th floor, Houston, Texas 77002. Each invoice shall be in a form acceptable to the County Auditor and shall include such detail of the services as may be requested by the County Auditor for verification purposes.
- B) After receipt of an invoice, County Auditor shall forward the invoice to the Department for review and approval with such modifications as may be deemed appropriate, and after review, the department will return the invoice, with any modifications, to the County Auditor for payment. The County shall pay each invoice as approved by the County Auditor in accordance with the laws of the State of Texas. The County may exercise any and all rights to set off payment in the event of overpayment by the County and or funds owed to the County under this Agreement.
- C) County shall promptly transfer the Program Funds to HCDE and provide a Purchase Order issued by the Harris County Purchasing Agent to authorize HCDE to begin to perform Services.
- D) Upon completion of the Term or in the event of early termination of this Agreement, HCDE shall provide the County with a final, comprehensive report regarding the Program Fund disbursed to qualified CBOs, submitted within ninety (90) days of distribution of all awards to qualified CBOs.
- E) In the event that the full Program Fund of \$625,000.00 is not dispersed to CBOs, HCDE's Administrative Fee shall be pro-rated and HCDE shall return any unexpended Program Fund.
- F) In the event that the Agreement is terminated early by the County, HCDE shall provide the County with a final invoice of any unpaid amounts for Services by the HCDE prior to termination. In no event shall total payments to HCDE exceed HCDE's Compensation as contained in Article 5(A).
- G) HCDE understands and agrees that, in accordance with the Texas Constitution, the County is prohibited from paying HCDE in advance for any of the Services or deliverables.

7) **LIMITATION OF APPROPRIATION**

- A) HCDE understands and agrees, said understanding and agreement also being of the absolute essence of this Agreement, that the total maximum compensation that HCDE may become entitled to for the Services performed under this Agreement, and the total maximum sum that the County shall become liable to pay to HCDE under this Agreement, shall not under any conditions, circumstances, or interpretations thereof exceed the sum of \$87,250.00. Notwithstanding anything to the contrary, or that may be construed to the contrary, the County's liability under the terms and provisions of this Agreement is limited to this sum.
- B) HCDE understands and agrees that the laws governing the letting of contracts for the County require the approval of the Harris County Auditor and his certification that funds are, or will be, available for the payment of the obligations created under the Agreement before such contracts become effective. Therefore, HCDE shall not proceed with any Services until such time that it receives a Purchase Order issued by the Harris County Purchasing Agent. Any Services performed by HCDE prior to its receipt of a Purchase Order are at HCDE's own expense.
- C) HCDE does understand and agree, said understanding and agreement also being of the absolute essence of this Agreement, that the total maximum compensation that HCDE may become entitled to hereunder, and the total maximum sum that the County shall become liable to pay to HCDE hereunder, shall not under any conditions, circumstances, or interpretations thereof exceed the sum certified by the Purchase Order. Notwithstanding anything to the contrary, or that may be construed to the contrary, the County's liability under the terms and provisions of this Agreement is limited to this sum. When all the funds so certified are expended, HCDE's sole and exclusive remedy shall be to terminate this Agreement. If the Services and charges to be provided for will equal or exceed the amount certified available, HCDE shall notify the County immediately.
- D) With regard to the renewal or extension of this Agreement, the County has not allocated any funds for any renewal or extension period beyond the current fiscal year. Therefore, if the County exercises any renewal option, the renewal is subject to the future allocation and certification of funds for the Renewal Term.

8) **TEXAS PUBLIC INFORMATION ACT**

- A) The Parties expressly acknowledge that this Agreement is subject to the Texas Public Information Act, Tex. Gov't Code Ann. §§ 552.001 *et seq.*, as amended (the "Act").
- B) It is expressly understood and agreed that the County, HCDE, and their respective officers and employees may request advice, decisions and opinions of the Attorney General of Texas ("Attorney General") in regard to the application of the Act to any software, or any part thereof, or other information or data furnished to the County or HCDE, whether or not the same are available to the public. It is further

understood that the County, HCDE, and their respective officers and employees shall have the right to rely on the advice, decisions, and opinions of the Attorney General, and that the County, HCD, and their respective officers, and employees shall have no liability or obligations to the other Party for the disclosure to the public, or to any person or persons, of any software, or a part thereof, or other information or data furnished to the County or HCDE in reliance on any advice, decision or opinion of the Attorney General.

- C) In the event either Party receives a written request for information pursuant to the Act that affects the other Party's rights, title to, or interest in any information or data or a part thereof, furnished to the County by HCDE or to HCDE by the County under this Agreement, then the Party receiving the request for information will promptly notify the other Party of such request. The notified Party may, at its own option and expense, prepare comments and submit information directly to the Attorney General stating why the requested information is exempt from disclosure pursuant to the requirements of the Act. The notified Party is solely responsible for submitting the memorandum brief and information to the Attorney General within the time period prescribed by the Act. The notified Party is solely responsible for seeking any declaratory or injunctive relief regarding the disclosure of information that it deems confidential or privileged.
- D) **Electronic Mail Addresses.** HCDE affirmatively consents to the disclosure of its e-mail addresses that are provided to the County, including any agency or department of the County. The County affirmatively consents to the disclosure of its e-mail addresses that are provided to HCDE, including any division or department of HCDE. This consent is intended to comply with the requirements of the Act and shall survive termination of this Agreement.

9) **TERMINATION**

- A) County's Termination for Convenience. The County may, by written notice to HCDE, terminate this Agreement for convenience, in whole or in part, at any time by giving written notice to HCDE of such termination, and specifying the effective date thereof ("Notice of Termination for Convenience"). If the termination is for the convenience of the County, the County shall compensate HCDE for work or materials fully and adequately provided through the effective date of termination. No amount shall be paid for unperformed work or materials not provided, including anticipated profit. HCDE shall provide documentation deemed adequate by the County to show the work actually completed or materials provided by HCDE prior to the effective date of termination. This Agreement shall terminate on the effective date of the Notice of Termination.
- B) County's Termination for Cause. If HCDE fails to perform pursuant to the terms of this Agreement, the County shall provide written notice to HCDE specifying the default ("Notice of Default"). If HCDE does not cure such default within the reasonable time required by the County, the County may terminate this Agreement

for cause. If HCDE fails to cure a default as set forth above, the County may, by written notice to HCDE, terminate this Agreement for cause, in whole or in part, and specifying the effective date thereof (“Notice of Termination for Cause”). If the termination is for cause, HCDE shall be compensated for that portion of the work or materials provided which has been fully and adequately completed and accepted by the County as of the date the County provides the Notice of Termination. In such case, the County shall have the right to take whatever steps it deems necessary to complete the project and correct HCDE's deficiencies.

- C) Reimbursement; Damages. The County shall be entitled to reimbursement for any compensation paid in excess of work rendered or materials provided and shall be entitled to withhold compensation for defective work or other damages caused by HCDE’s performance of the work.

- D) HCDE’s Termination for Convenience. HCDE may, by written notice to the County, terminate this Agreement for convenience, in whole or in part, at any time by giving written notice to the County of such termination, and specifying the effective date thereof (“Notice of Termination for Convenience”). If the termination is for the convenience of HCDE, the County shall compensate HCDE for work or materials fully and adequately provided through the effective date of termination. No amount shall be paid for unperformed work or materials not provided, including anticipated profit. HCDE shall provide documentation deemed adequate by the County to show the work actually completed or materials provided by HCDE prior to the effective date of termination. This Agreement shall terminate on the effective date of the Notice of Termination.

- E) HCDE’s Termination for Cause. If the County fails to perform pursuant to the terms of this Agreement, the County shall provide written notice to HCDE specifying the default (“Notice of Default”). If the County does not cure such default within the reasonable time required by HCDE, HCDE may terminate this Agreement for cause. If the County fails to cure a default as set forth above, HCDE may, by written notice to the County, terminate this Agreement for cause, in whole or in part, and specifying the effective date thereof (“Notice of Termination for Cause”). If the termination is for cause, HCDE shall be compensated for that portion of the work or materials provided which has been fully and adequately completed and accepted by the County as of the date HCDE provides the Notice of Termination.

- F) Additional Termination Provisions. Upon receipt of a Notice of Termination, either for cause or for convenience, HCDE shall promptly discontinue the Services unless the Notice directs to the contrary. HCDE shall deliver to the County and transfer title (if necessary) to all data obtained through performance of the Services, including Applicant data. The rights and remedies of the Parties provided in this Section are in addition to any other rights and remedies provided by law or under this Agreement. HCDE acknowledges the County’s right to terminate this Agreement with or without cause as provided in this Section. The County acknowledges HCDE’s right to terminate this Agreement with or without cause as

provided in this Section. Neither Party shall be liable for any costs other than the charges or portions thereof which are specified herein. HCDE shall not be entitled to payment for unperformed work or materials not provided and shall not be entitled to damages or compensation for termination of work or supply of materials. If County terminates this Agreement for cause, and it is later determined that the termination for cause was wrongful, the termination shall automatically be converted to and treated as a termination for convenience. In such event, HCDE shall be entitled to receive only the amounts payable under this Section, and HCDE specifically waives any claim for consequential damages or lost profits. The rights and remedies of the Parties provided in this Section shall not be exclusive and are in addition to any other rights and remedies provided by law, equity or under this Agreement including, but not limited to, the right to specific performance.

- G) *Force Majeure.* In the event that either Party is unable to perform any of its obligations under the Agreement or to enjoy any of the benefits because of natural disaster, actions or decrees of governmental bodies or communications line failure not the fault of the affected party (referred to as a “*Force Majeure* Event”), the Party who has been so affected immediately agrees to give notice to the other Party and agrees to do everything possible to resume performance. Upon receipt of such notice, the Agreement is immediately suspended. If the period of nonperformance exceeds ten (10) calendar days from the receipt of notice of the *Force Majeure* Event, the Party whose ability to perform has not been so affected may terminate the Agreement immediately by giving written notice to the other Party.

- H) Agreement Transition. In the event the Agreement ends by either expiration or termination, HCDE shall assist in the transition until such time that a new service provider can be completely operational. HCDE acknowledges its responsibility to cooperate fully with the replacement service provider and the County to ensure a smooth and timely transition to the replacement service provider. Such transitional period shall not extend more than ninety (90) days beyond the expiration/termination date of the Agreement, or any extension thereof. During any transition period, all other terms and conditions of the Agreement shall remain in full force and effect as originally written.

10) NOTICE

- A) Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been delivered in person or deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the County or HCDE at the following addresses. If mailed, any notice or communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the following addresses:

To HCDE: Harris County Department of Education

6300 Irvington Blvd.
Houston, Texas 77022
Attn: James Colbert, Jr., County School Superintendent

To the County: Harris County
1001 Preston, Suite 900
Houston, Texas 77002
Attn.: County Judge

Copy To: Harris County Budget Management Department
1001 Preston St, Suite 500
Houston, Texas 77002
Attn.: Leah Barton

- B) Either Party may designate a different address by giving the other Party ten (10) days written notice.

11) COMPLIANCE AND STANDARDS

- A) HCDE represents and warrants that it is capable and willing to provide the Services called for in the Agreement and agrees to render the Services in accordance with the generally accepted standards applicable to the Services. HCDE shall use that degree of care and skill commensurate with the profession to comply with all applicable federal, state, and local laws, ordinances, rules, and regulations relating to the Services and HCDE's performance to be rendered hereunder. HCDE represents that HCDE and its personnel are fully qualified to perform the Services and provide the deliverables described in this Agreement.
- B) HCDE shall not access any information it is not authorized to receive, nor shall HCDE copy, recreate, or use any proprietary information obtained in connection with this Agreement other than for the performance of this Agreement.
- C) HCDE shall not copy, recreate, or use any proprietary information of any third party in the performance of Services under this Agreement except to the extent authorized by such third parties.
- D) Conflict of Interest: HCDE warrants and represents to the County that it does not have nor shall it knowingly acquire any interest that would conflict in any manner with the performance of its obligations under this Agreement. Furthermore, HCDE warrants that no company or person, other than a bona fide employee, has been employed to solicit or secure this Agreement with the County, and that HCDE has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For

breach or violation of this provision, the County shall have the right to terminate the Agreement without liability or in its discretion to deduct from the Agreement amount, or otherwise recover, the full amount of such fee, commission, brokerage fee, gift, or contingent fee.

- E) Conflict of Interest: The County warrants and represents to HCDE that it does not have nor shall it knowingly acquire any interest that would conflict in any manner with the performance of its obligations under this Agreement. Furthermore, the County warrants that no company or person, other than a bona fide employee, has been employed to solicit or secure this Agreement with HCDE, and that the County has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, HCDE shall have the right to terminate the Agreement without liability.
- F) Lobbying: HCDE shall not use funds received pursuant to this Agreement to directly or indirectly pay any person for influencing or attempting to influence any public employee or official in connection with the awarding of any contract or the extension, continuation, renewal, amendment or modification of any contract. Pursuant to 31 U.S.C.A. § 1352 (2003), if at any time during the Agreement term funding to HCDE exceeds \$100,000.00, HCDE shall file with the County the Federal Standard Form LLL titled “Disclosure Form to Report Lobbying.”
- G) NO FEDERAL EXCLUSION
- i) HCDE warrants that neither HCDE nor any of its employees is an “Ineligible Person.” An “Ineligible Person” is an individual or entity who:
- a) is currently excluded, debarred, suspended, or otherwise ineligible to participate in any federal and/or state grant, health care program, or in federal and/or state procurement or nonprocurement programs. This includes but is not limited to persons who are on the List of Excluded Individuals or Entities of the Inspector General, List of Parties excluded from Federal Programs by the General Services Administration or the Medicaid Sanction List; or,
- b) has been convicted of a criminal offense related to the provision of health care items or services [within the rules and regulations of 42 USC §1320a-7(a)], but has not yet been excluded, debarred, suspended, or otherwise declared ineligible.
- ii) HCDE agrees to report immediately to the County if HCDE becomes an “Ineligible Person” during the term of this Agreement, or to cease assigning

any employee to provide Services if the employee becomes an “Ineligible Person” during the term of this Agreement.

iii) HCDE warrants and represents that it is not debarred, suspended, or otherwise excluded from or ineligible for participation in any Federal programs, including but not limited to the following: Department of Health and Human Services (DHHS), Office of Inspector General (OIG) - List of Excluded Individuals & Entities (LEIE); U.S. General Services Administration (GSA) – Excluded Parties List System (EPLS); All States (50) Health & Human Services Commission Medicaid OIG Sanction List; Government Terrorist Watch List (OFAC / Patriot Act); Department of Commerce, Bureau of Industry and Security, Denied Persons List; and Department of Homeland Security, Immigration and Customs Enforcement (ICE) Most Wanted. HCDE must immediately notify the County of any such exclusion or suspension. HCDE warrants and represents that it is in good standing with all State and Federal agencies that have a contracting or regulatory relationship with the County. HCDE warrants and represents that no person who has an ownership or controlling interest in HCDE’s business or who is an agent or managing employee of HCDE has been convicted of a criminal offense related to involvement in any federal program.

H) County and its designee shall have the right to conduct examinations, studies and audits of the services, payments, and efficiencies provided under this Agreement and County may make such examinations, studies, and audits at any time whether before or after payment. HCDE shall reasonably cooperate with such examinations, studies, and audits and provide County with such records, data, documents, including all of HCDE’s backup and support data for billings, and HCDE shall provide access to such records, data, documents and personnel as are requested by County or the County Auditor. All payments made by County are subject to re-evaluation and refund or withholding of future payments conditioned on the results of the audit. This section shall survive termination of this Agreement.

I) Whistleblower Protection Act: HCDE understands and agrees that this Agreement and employees working on this Agreement will be subject to the whistleblower rights and remedies in the pilot program on HCDE employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and FAR 3.908. HCDE shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section 3.908 of the Federal Acquisition Regulation. HCDE shall insert the substance of this clause; paragraph M (“Whistleblower Protection Act”), in all subcontracts providing services under this Agreement.

12) PUBLIC CONTACT

Contact with the news media, citizens of Harris County, or governmental agencies shall be the responsibility of the County. Under no circumstances shall HCDE release any material or information developed in the performance of its Services without the express written permission of the County, except as may be set forth in Internal Guidelines pursuant to the Scope of Services detailed in Exhibit A hereto.

13) APPLICABLE LAW AND VENUE

- A) The Agreement is subject to the state and federal laws, orders, rules, and regulations relating to the Agreement and funded by state or federal funds or of applicable conditions of participation in Medicaid or Medicare program(s).
- B) This Agreement is governed by the laws of the State of Texas.
- C) The forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas.
- D) The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas

14) TAXES AND CHARGES

- A) The County is a political subdivision under the laws of the State of Texas and claims exemption from sales and use taxes under Tex. Tax Code Ann. §151.309, as amended. The County agrees to provide exemption certificates to HCDE upon request.
- B) The County is neither liable for any personal property taxes, charges, or fees assessed against HCDE nor obligated to reimburse HCDE for any taxes, charges, or fees assessed against HCDE for the supplies provided or any Services rendered.

15) PROHIBITION ON LIENS

In accordance with Texas Property Code §43.002, HCDE, or its HCDEs or agents, will not create or place, or permit to be created or placed, a lien or any other encumbrance on County property. If any such lien or encumbrance is placed on County property, HCDE shall pursue any lawful effort, including but limited to seeking relief in a court of competent jurisdiction, to remove the lien or encumbrance from the property.

16) NO PERSONAL LIABILITY; NO WAIVER OF IMMUNITY

- A) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party

to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of either Party.

- B) The Parties agree that no provision of this Agreement extends the County's or HCDE's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.
- C) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the County or HCDE of any right, defense, or immunity under the Texas Constitution or the laws of the State of Texas.
- D) The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

17) AUDIT RIGHTS

- A) Audit Rights. HCDE shall cooperate to the fullest extent with any and all federal, state, local, or County audits related to this Agreement. HCDE's cooperation shall include, but not be limited to access to all books, records, contracts, spreadsheets, correspondence, and documents, in whatever form, that are applicable to this Agreement and requested by any federal, state, local, or County entity that has rights or jurisdiction over any part of this Agreement or the funds applicable to this Agreement.
- B) Record Retention. HCDE agrees to retain within the boundaries of Harris County, for three (3) years after the expiration of this Agreement, all books, records, contracts, spreadsheets, correspondence, and documents applicable to this Agreement. HCDE will retain and make available and insert the requisite clause in each applicable subcontract requiring any Assignees to also retain and make available, the books, records, contracts, spreadsheets, correspondence, and documents applicable to this Agreement.

18) WAIVER OF BREACH

Waiver by either Party of a breach or violation of any provision of the Agreement is not a waiver of any subsequent breach.

19) SEVERABILITY

If any provision or part of the Agreement or its application to any person, entity, or circumstance is ever held by any court of competent jurisdiction to be invalid for any reason, the remainder of the Agreement and the application of such provision or part of the Agreement to other persons, entities, or circumstances are not affected.

20) SURVIVAL OF TERMS

Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

21) CONTRACT CONSTRUCTION

- A) This Agreement shall not be construed against or in favor of any Party hereto based upon the fact that the Party did or did not authorize this Agreement.
- B) The headings in this Agreement are for convenience or reference only and shall not control or affect the meaning or construction of this Agreement.
- C) When terms are used in the singular or plural, the meaning shall apply to both.
- D) When either the male or female gender is used, the meaning shall apply to both.

22) SUCCESSORS AND ASSIGNS

The County and HCDE bind themselves and their successors, executors, administrators, and assigns to the other Party of this Agreement and to the successors, executors, administrators, and assigns of such other Party, in respect to all covenants of this Agreement.

23) NO THIRD-PARTY BENEFICIARIES

- A) Neither Party is obligated or liable to any party other than the other Party to this Agreement for the performance of this Agreement.
- B) Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies in any third party.
- C) Nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County or HCDE with respect to any third party.

24) EFFECTIVE DATE

The Effective Date of this Agreement will be the date the Agreement is fully executed by both Parties.

25) ENTIRE AGREEMENT; MODIFICATIONS

- A) This instrument contains the entire Agreement between the Parties relating to the rights herein granted and obligations herein assumed.
- B) Any oral or written representations or modifications concerning this instrument shall not be effective excepting a subsequent written modification signed by both Parties.

26) EXECUTION, MULTIPLE COUNTERPARTS

This Agreement may be executed in several counterparts. Each counterpart is deemed an original. All counterparts together constitute one and the same instrument. Each Party warrants that the undersigned is a duly authorized representative with the power to execute this Agreement.

[EXECUTION PAGE FOLLOWS]

HARRIS COUNTY DEPARTMENT OF
EDUCATION

By _____
Name: _____
Title: _____
Date: _____

HARRIS COUNTY

By: _____
LINA HIDALGO
COUNTY JUDGE
Date: _____

APPROVED AS TO FORM:
CHRISTIAN D. MENELEE
COUNTY ATTORNEY

By: Randy Keenan
Randy Keenan
Assistant County Attorney
C.A. File 21GEN1060

EXHIBIT "A"
SCOPE OF SERVICES

- I. Program Overview: Harris County will fund the County Connections Program, to help provide the youth of Harris County activities and opportunities with which to be actively involved during summer 2021 by administering a funding initiative whereby qualifying local nonprofit organizations may be awarded funding from a Program Fund to cover or defray certain costs of their particular summer activities. HCDE, through its CASE for Kids Division will implement and administer the County Connections Program where qualifying CBOs will be able to propose a program to involve Harris County's youth in engaging activities and opportunities to, in addition to providing a clean, sanitary and inclusive environment where participants can continue to practice responsible social distancing, provide diverse learning opportunities, effective administrative strategies, collaborative relationships, and intentional program promotion. Applicants will be community-based organizations (CBOs), defined under the Texas Local Government Code Sec. 535 as "a nonprofit corporation or association that is located in close proximity to the population the organization serves," or similar organization and subject to the requirements in Section II below.

- II. The Program: HCDE will gather applications (via a publicly advertised Requests for Proposals) and supporting documentation from Applicants and, based on the following terms, provide funding to those CBOs that qualify:
 - A. Program Allocation: The total sum allocated to the Program Fund is \$625,000.00, from which allocations of assistance will be made to selected qualifying CBO's that apply based on the terms and conditions of this Section II. This Program Fund is in addition to the HCDE Compensation pursuant to Article 5 of this Agreement.

 - B. Eligibility Criteria: Selected Qualifying CBO's will receive financial assistance through the County Connections Program, but in no event will any one CBO receive more than \$20,000.00 per Applicant Program. HCDE must use reasonable and non-discriminatory processes to adequately assess the needs of each Applicant and require each Applicant CBO seeking assistance, and the Activities for which assistance is sought, to meet the following Eligibility Criteria:
 - i) CBO Entity - Applicants must submit sufficient evidence that it is an established charter school, faith-based organization, or civic group that (a) holds a valid 501(c)3 designation and IRS-designated 501(c)3 status for at least one calendar year prior to May 10, 2021; or (b) is formally registered with the Texas Secretary of State as a Not-for-Profit entity and has held such registration for at least one calendar year prior to May 10, 2021;

 - ii) Activity Eligibility - In order to qualify for assistance, an Activity must meet the following criteria:
 - (a) Proposed Activities must serve youth (defined as minors between the

- grade level range of Kindergarten through 12th grade) during the summer;
- (b) Proposed Activities must detail the Harris County precinct and location within the precinct where the Activity will occur;
- (c) Proposed Activities are meant to be engaging, appropriate for the age-range minors allowed to participate, be supervised, and provide a diverse learning opportunity in a safe and clean environment; and
- (d) HCDE agrees to give priority to those Activities most likely to attract economically disadvantaged participants.

iii) Venue Eligibility – The location where the Activity is meant to take place must be located in Harris County and either (a) owned or controlled by the Applicant or (b) a location where the Applicant can provide documentation that it has written permission to conduct the Activity at the site (e.g. a “Collaboration Letter” signed by an authorized representative of the Applicant Program Site. An Applicant may not submit multiple applications for Activities to be provided at a single site, but multiple applications are permitted if a single site is not duplicated.

iv) Government Contracting Eligibility - Applicant(s) must not be debarred from conducting business with the County, HCDE, the State of Texas or the federal government (including principals of Applicant).

v) Application Process – Applicant(s) must submit a complete application with all required support documents and abide by the rules defined below:

- (a) An Applicant’s application must include a timely (based on schedule and deadlines set by HCDE) submitted vendor packet including a W-9 Form, Conflict of Interest (CIQ) Form, Felony Conviction Form, Covered Employee Affidavit Form, and Form 1295 Disclosure of Interested Parties (as applicable); and
- (b) An Applicant must attend all orientation meetings.

vi) Language Assistance – An applicant must acknowledge, in a form acceptable to HCDE where required by HCDE in a non-discriminatory manner,, that it can provide reasonable assistance to non-English speaking participants in its Activity.

vii) Insurance – Applicants must provide proof of insurance, in no less than the amounts detailed in Exhibit “B” attached hereto and made a part hereof.

C. Consideration of Applicants: HCDE will submit Applicants to the applicable County Precinct Commissioners based on the site where the Activity will occur, and each Commissioner will be given a reasonable period of time to review the Applications for Activities to take place within their respective Precinct and provide comments to the HCDE selection team. HCDE will select Applicants to be awarded

Program Funds based on the criteria set forth in this Agreement and the point scale provided in the Request for Proposals.

HCDE will take into consideration during the Application evaluation and selection process, the amount of assistance being sought as compared to the expected or anticipated participant count. Activities whose cost ratio per anticipated participant is noticeably outside the range of the average cost ratio of other Applicants may be excluded in order to allow the County Connections Program to reach as many participants as possible.

- D. Operational Requirements: Each approved Activity receiving awards of Program Funds from the County Connections Program must abide by the following through the entire period during which the Activity is offered:
- i) Approved CBO's must adhere to all procedures required by the Applicant Program Site, if applicable;
 - ii) Staffing: Each CBO must obtain and assess criminal history record information for each employee, contractor, and volunteer involved in the Activities funded through the County Connections Program and must restrict involvement to only those persons fit to work with minors;
 - iii) Applicant(s) must agree to provide the approved Activity funded by Program Grant Funds within the time frames identified in its application;
 - iv) An Approved CBO must match the total amount of Program Funds received on a dollar-for-dollar basis; the match may be cash or in-kind support from other sources;
 - v) Approved CBOs must comply with evaluations required by HCDE, which include site visits for comprehensive summer programs and may include focus groups and surveys; and
 - vi) Each CBO must maintain the insurance as required in Section II(B)(vii) above.
- E. Compliance Failure: If HCDE identifies any CBO (i) whose participant count is noticeably below that listed in its Application, (ii) whose Activity deviates in a material manner, as determined by HCDE, from the description of the Activity in its Application, or (iii) fails to comply with any other terms and conditions of its agreement with HCDE, that CBO will be identified as "Noncompliant". Noncompliant CBOs will be notified that their Activity will no longer be eligible for assistance and HCDE will demand the return of all unspent Program Funds received by the noncompliant CBO.

Additionally, any CBO whose Expense Reports reflect a failure of the Activity to utilize the Program Funds received will be required to return that unspent portion of Program Funds. For purposes of this paragraph, fifty percent (50%) of the Activity Expenditures will be the basis for determinations regarding spent/unspent Program Funds due to the dollar-for-dollar match nature of the County Connections Program.

- III. Training: In addition to the potential opportunity for coaching and counseling during the

commencement of the Activity, HCDE, through the CASE for Kids Division, will offer, at no additional cost, the opportunity for the staff of each approved CBO to attend one CASE for Kids best practices workshop.

IV. Marketing: HCDE will design and promote the County Connections Program to residents within Harris County, Texas, but all flyers, advertisements, press releases, or other marketing communication material must be approved by the County prior to release by HCDE. The rights and obligations of HCDE in this Section IV to design and market the Program are not exclusive, and the County may advertise and promote the Program, at its sole cost, as it deems necessary or desirable.

V. Internal Guidelines: HCDE, with the consent of the County may, provided the same are consistent with this Agreement and applicable law, draft and implement guidelines to assist the Parties in administering this Program in a uniform and efficient manner. Guidelines may include, without limitation, the following: (i) the application content, format and process; and (ii) supporting documents to be provided by an Applicant, obtained by HCDE during the selection process, or self-certified by individual CBO Applicants. Notwithstanding the above, however, HCDE may not increase the requirements for an Applicant to be a Qualifying CBO.

VI. Reporting:

A. Monthly Reports: HCDE will provide the following reports to the County on a monthly basis containing the following data for the Program Fund and for calculating any payments of HCDE Compensation:

1. Current and cumulative data on all amounts awarded;
2. Number of CBO Applications approved for awards for the current period and Award amounts;
3. Participant attendance at approved Activities;
4. Identifying data for any rejected or denied applications, including the following: applicant ID, address of the Activity site, and rationale for denying or rejecting application;
5. Identification, including categorization, of applicable expenses for the Activity (“Activity Expenditures”) accompanied by applicable receipts and invoices (reports detailed in this Item (5) are referred to herein as “Expense Reports”); and
6. Cumulative report on results of HCDE’s program quality assessments of awarded CBOs.

B. Final Reports: Upon completion of the Activity, each approved CBO will prepare and submit a “Final Report”, detailing cumulative data for all information required during each monthly report in addition to submission of photo documentation of the Activity in progress and a summary of project accomplishments and challenges. The Final Report must be received prior to a CBO receiving its payment for the final twenty percent (20%) of the HCDE Compensation.

- C. Customized and/or Additional Reports: Additionally, HCDE will cooperate with the County regarding all reasonable County requests for additional or customized reports, which may include the forwarding of all County Connections Program records once all funds and payments have been allocated and paid.

EXHIBIT "B"
CBO INSURANCE REQUIREMENTS

HCDE shall, at all times during the term of this Agreement, require all approved CBOs to maintain insurance coverage with not less than the type and requirements in this Exhibit "B". Such insurance is to be provided at the sole cost of the CBO. These requirements do not establish limits of a CBO's liability.

- i) All policies of insurance shall waive all rights of subrogation against the County and HCDE, their officers, employees, and agents.
- ii) Upon request, certified copies of original insurance policies shall be furnished to the County and HCDE.
- iii) The County and HCDE reserves the right to require additional insurance as it deems it necessary, but neither Party may require less or lower insurance than required herein.

B) HCDE shall require each approved CBO to maintain at a minimum:

- i) Commercial General Liability Occurrence Form including, but not limited to, Premises and Operations, Products Liability Broad Form Property Damage, Contractual Liability, Personal and Advertising Injury Liability and where the exposure exists, coverage for watercraft, blasting collapse and explosions, blowout, cratering and underground damage.

One Million Dollars (\$1,000,000.00) each occurrence Limit Bodily Injury; Products-Completed/Operations Limit One Million Dollars (\$1,000,000.00); One Million Dollars Personal and Advertising Injury Limit (\$1,000,000.00); General Aggregate Two Million Dollars (\$2,000,000.00) per project; Umbrella/Excess Liability One Million Dollars (\$1,000,000.00) Each Occurrence, One Million Dollars (\$1,000,000.00) Aggregate.

The County and HCDE shall each be named as an "additional insured" on the commercial general liability policy and any separate policies, where applicable, covering the requirements of this Exhibit.

Professional/Errors and Omissions Liability, One Million Dollars (\$1,000,000.00) Each Occurrence, One Million Dollars (\$1,000,000.00) Aggregate.

- iii) Workers' Compensation (with Waiver of subrogation to the County) Employer's Liability, including all states, U.S. Longshoremen, Harbor Workers and other endorsements, if applicable to the Project, and in accordance with Texas state law.

- iv) Automobile Liability Coverage: Combined single limit of One Million Dollars (\$1,000,000.00) Combined Liability Limits for Bodily Injury and Property Damage Combined. The County and HCDE shall each be named as an “additional insured” on the automobile policy.

- v) Proof of insurance with proof of waiver of subrogation and County and HCDE each designated as an “additional insured” must be provided to HCDE with a copy provided to the County.

ORDER OF COMMISSIONERS COURT
 Authorizing Execution of an Interlocal Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on _____, 2021, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL AGREEMENT
 BETWEEN HARRIS COUNTY AND THE HARRIS COUNTY DEPARTMENT OF
 EDUCATION FOR THE IMPLEMENTATION AND ADMINISTRATION
 OF THE COUNTY CONNECTIONS PROGRAM**

Commissioner _____ introduced an order and made a motion that the same be adopted. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

Vote of the Court	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Ramsey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED that County Judge be, and is hereby, authorized to execute for and on behalf of Harris County, an Agreement with the Harris County Department of Education for Harris County to provide partial funding (on a dollar-for-dollar match basis) in an amount not to exceed \$712,250.00, comprising a program fund amount of up to \$625,000.00 and compensation to HCDE up to \$87,250.00 to HCDE to implement and administer the County Connections Program to help provide the youth of Harris County activities and opportunities with which to be actively involved during summer 2021 by administering a funding initiative whereby qualifying local nonprofit organizations may be awarded funding from a Program Fund to assist with costs of their particular summer 2021 activities. The Agreement is incorporated herein as though fully set forth word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

Regular Board Meeting

6.D.2.

Meeting Date: April 21, 2021
Title: Service Agreement with Boys and Girls Club Houston for CASE for Kids Partnership Grant
Submitted For: Lisa Caruthers, Case for Kids
Submitted By: Kimberlee Flowers
Recommended Action: Approve
HCDE Goal(s):
 1. Impact education/respond to evolving needs
 2. Deliver value responsibly
 3. Advocate for learners through innovation

Additional Resource Personnel: Danielle Bartz, Dr. Lisa Caruthers, Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Ratification of Service Agreement (expenditure) with Boys and Girls Club Houston for Partnership Project grant award in the amount of \$40,000 to serve Havard Club and HoltHouse Club for a total of 200 students; this grant award is in addition to a \$10,000 City Connections grant award for Ft. Bend Club serving 200 students in City Council District K for a total aggregate amount of \$50,000 with CASE for Kids.

Subject:

Service Agreement with Boys and Girls Club Houston for CASE for Kids Partnership Project Grant

Rationale:

The CASE for Kids Partnership Project invest in comprehensive after-school programs that promote social and emotional learning skills (SEL), increased support of numeracy and literacy development for economically disadvantaged students between the ages of 4 and 12 or up to the age of 19 with a documented disability. The CASE Partnership Project is the result of collaboration between HCDE, the Houston-Galveston Area Council (HGAC), the Texas Workforce Commission (TWC) and awarded sites. HCDE commits local funds to supplement comprehensive afterschool programming, HCDE and site match dollars activate a commitment of federal childcare funds for quality improvement for school-age youth through TWC. This allows HCDE to provide a variety of resources to selected sites such as: site visits, training, and access to curriculum and materials through a free lending library. The following school not for profit is a recipient of the Partnership grant for the 2020-2021 school year: Boys and Girls Club of Houston: Havard \$20,000 to serve 100 students and Holthouse \$20,000 to serve 100 students. This service agreement for \$40,000 is in addition to a grant award for \$10,000 for Ft. Bend Club through City Connections, City Council District K. Services received by the entity, Boys and Girls Club of Houston will therefore meet the aggregate amount of \$50,000 in awards from CASE for Kids.

Attachments

BGCGH Agreement

Form Review

Inbox

CASE

Purchasing Alternate

Purchasing

Assistant Superintendent - Business

Form Started By: Kimberlee Flowers

Final Approval Date: 04/04/2021

Reviewed By

Lisa Caruthers

Kendra Jackson

Kendra Jackson

Jesus Amezcua

Date

03/29/2021 04:10 PM

03/31/2021 01:48 PM

03/31/2021 01:49 PM

04/04/2021 05:21 PM

Started On: 03/29/2021 11:50 AM

SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Services Agreement (“Agreement”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas 77022, and **Boys and Girls Club of Greater Houston** (“Contractor”), located in **815 Crosby Street Houston, TX 77019**, for Contractor to provide services to HCDE in accordance with the terms and conditions specified herein.

Recitals

HCDE is a political subdivision of the State of Texas, established to promote education in Harris County, Texas. Both HCDE and Contractor desire to set forth in writing the terms and conditions of their agreement. In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

- 1. Purpose.** HCDE agrees to retain Contractor and Contractor agrees to provide services to HCDE as Contractor and to perform the duties and all necessary labor and resources needed to provide the services set forth in Paragraph 3 – Scope of Work. Contractor shall also perform such other related services and duties as are customarily performed by a Contractor in a similar position.
- 2. Term.** This Agreement is for services beginning **10/1/2020** and ending **7/31/2021** (“Term”). All extensions of this Agreement shall be subject to the terms and conditions specified herein.
- 3. Scope of Work.** Exhibit A includes a detailed Scope of Work that sets out the services (hereinafter “Services”) Contractor agrees to provide.
- 4. Independent Contractor Status.** It is the intention of the parties that Contractor be an independent contractor and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and either Contractor or any employee or agent of Contractor. As an independent contractor, Contractor will be solely responsible for determining the means and methods for performing the Services and shall furnish all tools, materials, transportation, and personal incidentals necessary in the performance of the Services. Contractor shall be responsible for any and all applicable social security and personal income taxes that may become due as a result of any payments made by HCDE hereunder and Contractor shall indemnify and hold HCDE harmless in this regard.
- 5. Review of Progress.** Contractor will work to meet all timelines mutually established by Contractor and HCDE. HCDE reserves the right to monitor the progress of Contractor.
- 6. Changes & Amendments.** During the Term of the Agreement (see Paragraph 2), HCDE and Contractor reserve the right to make changes to the Services the Contractor is required to provide pursuant to this Agreement. This Agreement may be amended only by the mutual agreement of the parties, in writing to be attached to and incorporated in this Agreement. All such changes shall be made in writing and agreed to by both parties.

7. **Assignment.** Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgement and authorization of HCDE.

8. **Compensation.** HCDE will pay Contractor an amount not to exceed \$40,000 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor's Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

9. **Intellectual Property.** Contractor represents that it has all intellectual property rights necessary to enter into and perform its obligations in this Agreement.

10. **Ownership of Work Product.** All work product, including any concepts, products, software, research, reports, studies, data, photographs, negatives, or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Agreement will be deemed works for hire and the exclusive property of HCDE, the Texas Education Agency, the State of Texas, and/or the federal government, as applicable. Contractor shall deliver all such materials to HCDE upon completion, termination, or cancellation of this Agreement. Any programs, data, or other materials furnished by HCDE for use by Contractor in connection with the Services performed under this Agreement will remain HCDE's property. Any pre-existing programs, data, or other materials furnished and owned by Contractor for use by Contractor in connection with the Services performed under this Agreement will remain Contractor's property.

11. **Professional Services.** This Agreement (check applicable box) is / is not for professional services and governed by the Professional Services Procurement Act, TEX. GOV'T CODE Chp. 2254. Contractor represents and warrants that Contractor has demonstrated competence and possesses qualifications to perform the Services and is performing the Services for a fair and reasonable price. Contractor further represents and warrants that the professional fees under the Agreement do not exceed any maximum provided by law.

12. **Conflict of Interest.** During the Term of Contractor's service to HCDE, Contractor shall not, directly or indirectly, whether for Contractor's own account or for or with any other person or entity whatsoever, employ, solicit, or endeavor to entice away any person who is employed by HCDE.

13. **Criminal History Certification.** Contractor shall complete the "Criminal History Certification" regarding the criminal history of covered employees and the "Felony Conviction Notice," both of which are incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

14. Indemnity. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS HCDE, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL LIABILITY, LOSS, EXPENSE (INCLUDING REASONABLE LITIGATION COSTS AND ATTORNEY’S FEES), OR CLAIMS FOR INJURY OR DAMAGES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT (COLLECTIVELY, “CLAIM”) TO THE EXTENT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY CONTRACTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS.

15. Non-appropriation of funds. The Term of this Agreement is a commitment of HCDE current revenue only. Notwithstanding anything to the contrary in this Agreement, HCDE is obligated to make payments only as approved each year by HCDE’s Board of Trustees. HCDE’s Board of Trustees retains the right to terminate the Agreement at the expiration of each budget period of HCDE. To the extent that HCDE will use federal grant funds to fulfill its obligations under this Agreement, Contractor acknowledges that federal funds will be used to pay for all or a portion of funds due under this Agreement and that this Agreement is only effective upon receipt of the Notice of Grant Award (“NOGA”) by HCDE from the awarding agency. As such, if HCDE does not receive sufficient funding for the services provided in this Agreement, HCDE may terminate this Agreement without penalty or further obligation to Contractor, at any time upon written notice to Contractor. Services rendered in accordance with this Agreement shall be funded by Partnership Project. Payment for services rendered shall be allocated as follows: 100% funded by Partnership Project.

16. Non-Exclusivity. Nothing in this Agreement may be construed to imply that Contractor has the exclusive right to provide HCDE Services. During the Term of this Agreement, HCDE reserves the right to use all available resources to procure other services as needed and doing so will not violate any rights of Contractor.

17. Performance. Contractor agrees that Contractor’s Services will be performed with reasonable care, skill, judgment, and experience in a professional business-like manner, with no direct supervision from HCDE. If Contractor is unable to complete the work in this manner based on the mutually agreed upon time, Contractor shall notify HCDE’s Director of CASE for Kids in writing.

18. Termination. Either party for any reason upon thirty (30) days written notice may terminate this Agreement without cause. HCDE will be responsible for payment for Services that have been accepted by HCDE up to the termination date.

HCDE may, by written notice, immediately terminate this Agreement if Contractor has defaulted in whole or in part, refuses or fails to comply with the provisions of this Agreement, fails to make progress, does not cure such failure after written notice within a reasonable period of time, or fails to perform the Services within the same time period specified or any written extension thereof. In such event, HCDE may obtain comparable Services elsewhere and either deduct the costs of obtaining such Services from any amount owed Contractor or Contractor shall reimburse HCDE for such costs incurred by HCDE.

19. Inspection and Acceptance of Service. HCDE reserves the right to inspect the Services provided under this Agreement at all reasonable times and places during the Term. If any of the Services do not

conform to the requirements set forth in this Agreement, HCDE may (i) require Contractor to perform the Services again in conformity with such requirements, with no additional charge to HCDE; or (ii) equitably reduce payment due Contractor to reflect the reduced value of the Services performed. These remedies do not limit other remedies available to HCDE in this Agreement or otherwise available by law.

20. Subcontractors. If HCDE gives written permission for Contractor to subcontract any of the Services, Contractor shall ensure that each subcontractor complies with all provisions of this Agreement. Contractor shall require each subcontractor to maintain and to furnish Contractor with satisfactory evidence of Workers Compensation, Employer's Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate. Contractor will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the Services.

21. Insurance. Unless an appropriate HCDE representative agrees to waive the requirements by initialing the designated space near the signature block below, Contractor shall comply with all of HCDE's insurance requirements. Contractor shall provide Certificates of Insurance evidencing the Insurance Requirements prior to the start of work. Contractor shall maintain insurance coverage in the amounts specified by HCDE. Certificates of Insurance on the current ACORD form shall be issued to HCDE showing all required insurance coverage.

22. Force Majeure. The parties to this Agreement may be excused from performance hereunder during the time and to the extent that they are prevented from performance due to an act of God, fire, strike or lockout, when satisfactory evidence thereof is presented to the other party and provided that such non-performance is not due to the fault of the non-performing party.

23. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to either party shall be sufficient if made or addressed as to the address listed in the signature line of this Agreement.

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified mail, return receipt requested.

24. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be a court of competent jurisdiction in Harris County, Texas.

25. No Waiver of HCDE's Immunity. The execution of this Agreement and the performance of HCDE of any of its obligations hereunder are not, and are not intended to waive or relinquish, and HCDE shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to HCDE, its trustees, officers, employees, or agents under federal or Texas laws.

26. Entire Agreement. The Agreement, the procurement solicitation issued by HCDE, RFP # 20/042KJ, Contractor's proposal submitted in response to HCDE's procurement solicitation, and the attached and incorporated addendum, exhibits, and documents/forms contain the entire agreement of the parties relative

to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Contractor's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Contractor's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Agreement.

27. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

28. Debarment and Suspension. Pursuant to Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. When federal funds are expended by HCDE under this Agreement, Contractor certifies that during the term of this Agreement, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Contractor shall immediately provide written notice to HCDE if at any time Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. HCDE may rely upon Contractor's certification that Contractor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless HCDE knows the certification is erroneous.

29. Invoices. Contractor is required to submit original invoices to the HCDE Business Office ATTN: Accounts Payable. The invoices can be mailed through the postal service to HCDE Business Office ATTN: Accounts Payable, 6300 Irvington Boulevard, Houston, Texas 77022, or emailed to accountspayable@hcde-texas.org

The invoices should include the following:

1. Date of invoice
2. Period of service
3. List of services provided
4. Location where services were provided
5. Invoice number
6. Contact information
7. Deliverables under the contract
8. Certification of service provided through a signature by company representative

Contractor is required to submit to HCDE a completed IRS Form W-9, Criminal History Certification, Felony Conviction Notice, Conflict of Interest Questionnaire, and any other forms required of HCDE before payment is rendered. Payment to Contractor shall be made only after Services are performed and not before. Advance payment to Contractor is strictly prohibited.

Contractor shall submit invoices within a timely manner during HCDE's fiscal year in which the good(s) and/or services are purchased. In accordance with Texas Government Code § 2251.021, payments are due to Contractor within forty-five (45) days after the later of the following: (1) the date HCDE receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date HCDE receives an invoice for the goods or service. Contractor agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Contractor receives the payment from HCDE. The exceptions to payments made by HCDE and/or Contractor listed in Texas Government Code § 2251.002 shall apply to this Agreement.

Failure to send the invoices to the Accounts Payable Office will delay payment. Contractor certifies that no work has been performed before the effective date of this Agreement. Invoices submitted by Contractor for work performed prior to the effective date of the Agreement may not be honored by HCDE, in HCDE's sole discretion.

In addition to all other rights and remedies that HCDE may have, HCDE shall have the right to setoff, against any and all amounts due to Contractor by HCDE, whether due under this Agreement or any other agreement between HCDE (including any division of HCDE) and Contractor, any sums for which HCDE is entitled to under this Agreement, as determined by HCDE in its sole discretion, including, without limitation, sums due by Contractor to HCDE as a result of indemnification obligations, warranty claims, and/or HCDE/Choice Partners Administrative Fee(s), as applicable.

30. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to the Education Department General Administrative Regulations ("EDGAR"), 2 C.F.R. Parts 200 and 3474, and 34 C.F.R. Parts 75-77 and 81. If applicable, Contractor certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances as detailed in HCDE's Certifications form, "Required Contract Provisions for Non-Federal Entity Contracts under Federal Awards – Appendix II to 2 CFR Part 200," which is incorporated by reference herein. Contractor further certifies compliance with all applicable provisions, laws, acts, regulations, rules, and ordinances, including those referenced in any HCDE vendor packet completed by Contractor, which is incorporated by reference herein.

Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor

hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the “Contractor Companies”), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

31. Confidential Data of HCDE. In the course of performing duties under this Agreement, Contractor may view, obtain, or have access to financial, accounting, statistical, personnel, and other information of a confidential nature concerning students and school districts being served by HCDE and employees of HCDE. All such information is confidential and shall not be disclosed, directly or indirectly, to any person other than authorized officials of HCDE, either during the Term of this Agreement or after such Term.

Contractor acknowledges that HCDE would be irreparably injured if Contractor were to disclose such information to third parties not entitled to receive such information or to misappropriate such confidential information for Contractor’s own purposes or benefit and that money damages would not compensate HCDE for such irreparable injury.

Contractor further acknowledges that to the extent Contractor receives confidential student information during the performance of duties under this Agreement, Contractor is considered a “school official” in accordance with the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and shall not disclose confidential student information or education records.

32. Warranties. All goods and/or services provided by Contractor under this Agreement must be warranted to be free from defects in material, workmanship, and free from such defects in design for a period of one (1) year upon the later of HCDE’s acceptance of the product and/or service or payment of the applicable invoice. Contractor warrants that all goods and/or services furnished under this Agreement shall conform in all respects to the terms of this Agreement, including any drawings, specifications, and/or standards incorporated herein, including, without limitation, those detailed in the procurement solicitation issued by HCDE. In addition, Contractor warrants that goods and/or services are suitable for and will perform in accordance with the purposes for which they are intended. Contractor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses, as set forth in the vendor or manufacturer’s warranty, which result from either delivery or use of product, which does not meet the specifications within this Agreement or the solicitation procurement.

Insurance Requirements Waiver – IF the Insurance Requirements are not applicable to the Services or if HCDE otherwise chooses to waive such requirements for purposes of this Agreement, the appropriate HCDE representative may waive the requirements by initialing here: →

Otherwise, Contractor must satisfy the Insurance Requirements specified in this Agreement.

In witness whereof, HCDE and Contractor have executed this Agreement to be effective on the date specified in Term above:

Boys and Girls Club of Greater Houston
By: Zyana A
(Signature)
Zyana Campbell
Vice President, Program Services & Operations
815 Crosby Street Houston, TX 77019

Harris County Department of Education
By: _____
(Signature)
Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
6300 Irvington Blvd.
Houston, TX 77022-5618
713-696-1371
713-696-0740

**EXHIBIT A
SCOPE OF WORK**

Project Requirements

Contractor agrees to the following program requirements:

- Agree to deliver services outlined in the Contract, this Exhibit A Scope of Work, and Contractor's proposal within the following time frame: October 1, 2020 – July 31, 2021
- Offer programming consecutively for a minimum of 25 weeks
- During the academic calendar year, serve youth before school, after school, and/or weekends for a minimum of 12 hours per week
- Target at-risk and/or special needs students.
- Serve children within the range of 4 to 12 years of age or youth with a documented disability age 19 or younger.
- Provide balanced programming based on the CASE for Kids Quality Framework.
- Hold a valid IRS-designated 501(c)3 status for at least three calendar years prior to the RFP deadline and maintain the 501(c)3 designation for the entire duration of the Contract Term.

Project Deliverables

Contractor agrees to the following administrative requirements, according to the schedule and deadlines set by HCDE:

- Designate a program liaison
- Submit a site schedule and site contact information
- Attend required CASE for Kids Learning Community meetings.
- Agree to obtain and assess criminal history record information for each employee, contractor, or volunteer used in the delivery of projects funded by program funds and to use only those persons fit to work with students.
- Track and maintain daily attendance records for students enrolled in programs. These records must be submitted to CASE for Kids using the attendance tracking system provided by CASE for Kids.
- Submit monthly certification of expenditures and certification of match funding
- Submit monthly invoices to CASE for Kids
- Comply with in-depth evaluations required by HCDE, which may include site visits, School-Age Program Quality Assessments, focus groups, self-assessments, and surveys.
- Provide photo documentation of the project and a summary of project accomplishments and challenges.
- During the program period and at least one year after the program ends, maintain adequate documentation of the expenditure of program funding, match funding, and compliance with all program requirements and make such documentation available for review by HCDE, or their respective representatives.

Project Description

At Boys and Girls Club of Greater Houston, Club members participate in a range of daily activities that promote academic success, healthy lifestyles and good character and leadership.

Project Site(s) Information

Contractor agrees to provide the services detailed below at the below-listed site(s), for the number of hours of direct service to youth, to the number of youth listed, at the age(s) and grade level(s) listed, in exchange for the amount detailed below.

Site Names	A Hours Per week	B Youth	C Age	D Grade	E Amount
John & Cissy Havard Boys & Girls Club	20	100	7-12	K-6	\$20,000
Holthouse Boys & Girls Club	20	100	7-12	K-6	\$20,000

Project Site Information for each proposed site:

Site 1	Site Address: 1520 Airline Drive	Zip Code 77009	Neighborhood:
	Site Contact Name: Sara Rodriguez		
	Site Contact Phone Number: 713-862-7404	Site Contact Email: srodriguez@bgcgh.org	
	Project Start Date: October 1, 2020	Project End Date: July 31, 2021	
	Description of activities at site (25 words or fewer) Students engage in enrichment with literacy, numeracy and SEL integrated activities to create quality afterschool programming during out of school time.		

Site 2	Site Address: 2411 Canal Street	Zip Code: 77003	Neighborhood:
	Site Contact Name: Dekeita Frazier		
	Site Contact Phone Number: 713-227-1041	Site Contact Email: dfrazier@bgcgh.org	
	Project Start Date: October 1, 2020	Project End Date: July 31, 2021	
	Description of activities at site (25 words or fewer) Students engage in enrichment with literacy, numeracy and SEL integrated activities to create quality afterschool programming during out of school time.		

Program Schedule

Contractor agrees to adhere to the program schedule below for Contractor's out-of-school time program. Activity codes are: numeracy (N), literacy (L) or both (L/N). Example: Soccer, Cooking (L/N), Homework (L/N).

2020-2021 Program Schedule				
HCDE - CASE for Kids				
Monday	Tuesday	Wednesday	Thursday	Friday
3:00pm – 4:00pm	3:00pm – 4:00pm	3:00pm – 4:00pm	3:00pm – 4:00pm	3:00pm – 4:00pm
Math Express	Math Express	Book Nook	Page Turners	My Future
4:00pm – 5:00pm	4:00pm – 5:00pm	4:00pm – 5:00pm	4:00pm – 5:00pm	4:00pm – 5:00pm
Book Nook	Page Turners	My Future	Healthy Teens, Healthy Futures	My Future
5:00pm – 6:00pm	5:00pm – 6:00pm	5:00pm – 6:00pm	5:00pm – 6:00pm	5:00pm – 6:00pm
Inside Out	Healthy teens, Healthy Futures	Inside Out	Healthy Teens, Healthy Futures	My Future

Budget

Contractor agrees to adhere to the below budget, including the dollar for dollar cash match.

<u>Category Description</u>	<u>Description of Expenditures for CASE ASI Funding</u> <i>Itemize each description of expenditures.</i>	<u>Proposed Contract Amount</u>	<u>Cash Match Amount</u>	<u>Total Project Budget</u> <i>By Line Item</i>
Payroll Costs	Club Director, Youth Development Specialists, Oversight & Benefits	\$30,000	\$156,314	\$186,314
Professional and Contracted Services	Fees paid to contractors for services provided to the organization		\$1800.48	\$1800.48
Supplies and Materials	Supplies for education, physical education, crafts, food & beverages, special events, holiday parties		\$21533.28	\$21533.28
Other operation Costs	Telephone, Occupancy, IT, Marketing, Printing & Postage, Travel & Meetings, Transportation		\$87981.21	\$87981.21
		(a)	(b)	(c)
<i>The combined total of the <u>contract amount</u> (a) and <u>cash match</u> (b) equals the <u>total project budget</u> (c).</i>		\$30,000.00	\$267,628.97	\$297,628.97

Match Funding

Contractor confirms that Contractor has secured the cash match amount(s) from the below-listed source(s).

Source of Cash Match	Cash Match Amount
Foundation/Grant Funds	\$30,000.00
Foundation/Grant Funds	\$30,000.00
TOTAL	\$60,000.00

Note: The total for the cash match on this page should be the same as the total cash match on the budget table, column (b).

Regular Board Meeting

6.D.3.

Meeting Date: April 21, 2021
Title: CASE for Kids Partnership grant for FY 2021 Amendment #1 to Interlocal with Houston Independent School District
Submitted For: Lisa Caruthers, Case for Kids
Submitted By: Kimberlee Flowers
Recommended Action: Approve
HCDE Goal(s): 3. Advocate for learners through innovation
Additional Resource Personnel: Danielle Bartz, Dr. Lisa Caruthers, Dr. Jesus Amezcua, Kendra Jackson
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Ratification of Amendment #1 to Interlocal Contract (expenditure) contract with Houston ISD for FY21 CASE for Kids Partnership Project grant to increase award amount by \$64,100 to serve an additional 5 programs and an additional 795 students for an aggregate award total of \$161,100 for a total of 1,685 students served.

Subject:

CASE for Kids Partnership Project grant for FY 2021 Amendment #1 to Interlocal with Houston Independent School District.

Rationale:

The CASE for Kids Partnership Project invest in comprehensive after-school programs that promote social and emotional learning skills (SEL), increased support of numeracy and literacy development for economically disadvantaged students between the ages of 4 and 12 or up to the age of 19 with a documented disability. The CASE Partnership Project is the result of collaboration between HCDE, the Houston-Galveston Area Council (HGAC), the Texas Workforce Commission (TWC) and awarded sites. HCDE commits local funds to supplement comprehensive afterschool programming, HCDE and site match dollars activate a commitment of federal childcare funds for quality improvement for school-age youth through TWC. This allows HCDE to provide a variety of resources to selected sites such as: site visits, training, and access to curriculum and materials through a free lending library. The following school district and schools are original recipients of the Partnership Project grant for the 2020-2021 school year: Houston Independent School District: *Briscoe Elementary* for \$27,000 to serve 50 students, *Benbrook Elementary* \$25,000 to serve 60 students, *Lyons Elementary* \$15,000 to serve 300 students and *Oates Elementary* \$30,000 to serve 300 students for a total of \$97,000. The following schools are additional recipients added to the interlocal with Houston Independent School District: *Dogan Elementary* \$12,850 to serve 200 students, *Revere Middle* \$11,250 to serve 400 students, *Valley West Elementary* \$15,000 to serve 200 students, *Whidby Elementary* \$15,000 to serve 50 students and *Burnet Elementary* \$10,000 to serve 125 students for \$64,100. An aggregate total of \$161,100.

Fiscal Impact

Attachments

Amended Interlocal HISD

Form Review

Inbox
CASE

Reviewed By
Lisa Caruthers

Date
03/29/2021 04:10 PM

Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Kimberlee Flowers
Final Approval Date: 04/04/2021

Kendra Jackson
Kendra Jackson
Jesus Amezcua

03/31/2021 01:29 PM
03/31/2021 01:34 PM
04/04/2021 05:21 PM
Started On: 03/29/2021 11:37 AM

**AMENDMENT #1 TO INTERLOCAL CONTRACT
BETWEEN
HARRIS COUNTY DEPARTMENT OF EDUCATION
AND
HOUSTON INDEPENDENT SCHOOL DISTRICT**

Amendment #1 is changing the Agreement between the Harris County Department of Education, (“HCDE”) and Houston Independent School District (“ISD”) as stated below:

1. Article 3 After-School Program Description and Requirements (Did Read)

A. The District agrees to provide after-school program(s) to eligible students in accordance with all applicable local, state, and federal laws and regulations, including, without limitation, those promulgated by the Texas Workforce Commission (“TWC”) and/or Gulf Coast Local Workforce Board. The District agrees to abide by all of the policies and procedures in the Center for Afterschool, Summer, and Enrichment (CASE for Kids) Manual, which is incorporated by reference into this Agreement. The District agrees to abide by all of the guidelines developed by HCDE in furtherance of this Agreement.

The District agrees to provide facilities and personnel necessary to provide quality improvement activities in the after-school program(s) to eligible students. The District will provide the after-school program(s) at the following school(s): **Briscoe Elementary, Benbrook Elementary, Lyons Elementary and Oates Elementary**. Activities in the after-school program(s) will adhere to those approved and agreed upon in the District’s application form filed with HCDE.

Article 3 After-School Program Description and Requirements (Now Reads)

A. The District agrees to provide after-school program(s) to eligible students in accordance with all applicable local, state, and federal laws and regulations, including, without limitation, those promulgated by the Texas Workforce Commission (“TWC”) and/or Gulf Coast Local Workforce Board. The District agrees to abide by all of the policies and procedures in the Center for Afterschool, Summer, and Enrichment (CASE for Kids) Manual, which is incorporated by reference into this Agreement. The District agrees to abide by all of the guidelines developed by HCDE in furtherance of this Agreement.

The District agrees to provide facilities and personnel necessary to provide quality improvement activities in the after-school program(s) to eligible students. The District will provide the after-school program(s) at the following school(s): **Briscoe Elementary, Benbrook Elementary, Lyons Elementary, Oates Elementary, Dogan Elementary, Revere Middle, Valley West Elementary, Whidby Elementary and Burnet Elementary**. Activities in the after-school program(s) will adhere to those approved and agreed upon in the District’s application form filed with HCDE.

2. Article 4 Compensation and Funding (Did Read)

Subject to the following paragraph, HCDE will reimburse sites up to the individual grant award amount based on expenditures for activities to support language literacy, and social emotional learning within existing comprehensive after-school program(s). District agrees to provide at a minimum a dollar-for-dollar match to the total amount of HCDE funding. Certification and itemization of expenditures must be received by HCDE in accordance with Section III (E) and (F) in order to receive award funds for the entire project period. Allowable

match funds include parent fees, local tax dollars, foundation/grant funds and Federal funds excluding Title 1. All matching contributions using federal funds require prior review and approval of the source.

Briscoe Elementary	\$27,000
Benbrook Elementary	\$25,000
Lyons Elementary	\$15,000
Oates Elementary	\$30,000

HCDE will pay the District upon receipt of sufficient funds. The District waives any statutory right to interest the District may have under Chapter 2251 of the Texas Government Code.

In addition to the certification and itemization of expenditure reports required by Section III(F), the District shall also submit monthly invoices by the 15th of each month to HCDE. If HCDE determines, in its sole discretion, that any site of the District is out of compliance, HCDE may withhold funding for the month(s) that the site is out of compliance. For purposes of withholding funding, "out of compliance" means that the site is (1) not serving the required number of eligible students; (2) not operating the required number of weeks, days, or hours; (3) not providing sufficient language literacy and numeracy development activities in the after-school program; or (4) not complying with any provision of this Agreement or applicable law, rule, regulation, policy, or procedure. Additionally, if HCDE, TWC, or any other governing entity determines that the District's certification or itemization of expenditure reports are disallowed and HCDE must return funds to TWC or any other governing entity, the District shall reimburse/refund HCDE for the total amount of such funds.

Notwithstanding anything to the contrary in this Agreement, HCDE's obligation to pay as stated above is expressly contingent upon HCDE receiving local, state, and/or federal funds, if any, ("funds") designated for child care services that are sufficient to satisfy all obligations to other Districts with which HCDE contracts to provide after-school programs. In the event HCDE does not receive those funds or sufficient funds, HCDE may terminate this Agreement and will not be responsible for paying the District the amount specified above or for any of the costs of the after-school program(s) provided by the District.

Article 4 Compensation and Funding (Now Reads)

Subject to the following paragraph, HCDE will reimburse sites up to the individual grant award amount based on expenditures for activities to support language literacy, and social emotional learning within existing comprehensive after-school program(s). District agrees to provide at a minimum a dollar-for-dollar match to the total amount of HCDE funding. Certification and itemization of expenditures must be received by HCDE in accordance with Section III (E) and (F) in order to receive award funds for the entire project period. Allowable match funds include parent fees, local tax dollars, foundation/grant funds and Federal funds excluding Title 1. All matching contributions using federal funds require prior review and approval of the source.

Briscoe Elementary	\$27,000
Benbrook Elementary	\$25,000
Lyons Elementary	\$15,000
Oates Elementary	\$30,000
Dogan Elementary	\$12,850

Revere Middle	\$11,250
Valley West Elementary	\$15,000
Whidby Elementary	\$15,000
Burnet Elementary	\$10,000

HCDE will pay the District upon receipt of sufficient funds. The District waives any statutory right to interest the District may have under Chapter 2251 of the Texas Government Code.

In addition to the certification and itemization of expenditure reports required by Section III(F), the District shall also submit monthly invoices by the 15th of each month to HCDE. If HCDE determines, in its sole discretion, that any site of the District is out of compliance, HCDE may withhold funding for the month(s) that the site is out of compliance. For purposes of withholding funding, "out of compliance" means that the site is (1) not serving the required number of eligible students; (2) not operating the required number of weeks, days, or hours; (3) not providing sufficient language literacy and numeracy development activities in the after-school program; or (4) not complying with any provision of this Agreement or applicable law, rule, regulation, policy, or procedure. Additionally, if HCDE, TWC, or any other governing entity determines that the District's certification or itemization of expenditure reports are disallowed and HCDE must return funds to TWC or any other governing entity, the District shall reimburse/refund HCDE for the total amount of such funds.

Notwithstanding anything to the contrary in this Agreement, HCDE's obligation to pay as stated above is expressly contingent upon HCDE receiving local, state, and/or federal funds, if any, ("funds") designated for child care services that are sufficient to satisfy all obligations to other Districts with which HCDE contracts to provide after-school programs. In the event HCDE does not receive those funds or sufficient funds, HCDE may terminate this Agreement and will not be responsible for paying the District the amount specified above or for any of the costs of the after-school program(s) provided by the District.

Executed the ____ day of _____ of the year 2021.

Houston Independent School District

Harris County Department of Education

By: _____
(Signature)

By: _____
(Signature)

Dr. Grenita Lathan
Interim Superintendent of Schools
4400 West 18th St.
Houston, Texas 77092
713-556-6000

Mr. James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, TX 77022-5618
713-696-1371

Regular Board Meeting

6.E.1.

Meeting Date: April 21, 2021
Title: Contract Renewal for 18/033KC for Drug & Alcohol Testing Services & Related Items
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Rich Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors: DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2021 through 05/20/2022.

Subject:

Choice Partners; Contract Renewal; Drug & Alcohol Testing Services & Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Forty-eight (48) invitations were extended for proposals. Three (3) responses were received of which three (3) vendors were awarded. HCDE/Choice Partners contract no. 18/033KC was awarded for one (1) year from 05/21/2018 to 05/20/2019. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the third (3rd) option for renewal period 05/21/2021 to 05/20/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/033KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

DISA
Pinnacle Medical

Form Review

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	03/26/2021 01:37 PM
Purchasing Alternate	Yaritza Roman	03/30/2021 10:27 AM
Purchasing	Kendra Jackson	03/31/2021 12:16 PM

Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Jesus Amezcua

04/04/2021 05:16 PM
Started On: 02/25/2021 11:24 AM

February 23, 2021

Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Testing Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	DISA Global Solutions, Inc.
Authorized Signature:	
Print Name:	Mark Mayo
Title:	Chief Financial Officer
Date:	February 26, 2021
Address:	10900 Corporate Centre Drive, Suite 250
City, State, Zip Code:	Houston, TX 77041
Phone:	281-673-2400
Email Address:	mark.mayo@disa.com



February 23, 2021

Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Testing Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

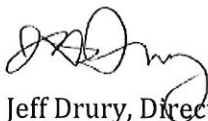
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Pinnacle Medical Management
Authorized Signature:	Heather Guillory
Print Name:	HEATHER GUILLORY
Title:	VP of Operations
Date:	2-25-21
Address:	654 N Sam Houston Pkwy E. Ste. 189
City, State, Zip Code:	Houston, TX 77060
Phone:	281-405-8378
Email Address:	hguillory@pinnaclemedicalmanagement.com



Regular Board Meeting

6.E.2.

Meeting Date: April 21, 2021
Title: Contract Renewal for 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Services
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors: A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2021 through 05/15/2022.

Subject:

Choice Partners; Contract Renewal; Mechanical, Electrical, Plumbing (MEP) and Related Items; Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Six hundred twenty-nine (629) invitations were extended for proposals. Eighteen (18) responses were received of which one (1) was deemed non-responsive, nine (9) were non-awarded, and eight (8) were awarded. HCDE/Choice Partners contract no. 18/036MC was awarded for two (2) years from 05/16/2018 to 05/15/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/16/2021 to 05/15/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/036MC will be an administrative fee of three percent (3.0%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

- A/W Mechanical
- CFI Mechanical
- LECS
- Letsos
- Star Service

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:39 PM
03/30/2021 10:27 AM
03/31/2021 12:18 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 11:34 AM

February 23, 2021

Subject: Contract Renewal for C S P # 18 / 036 MC f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

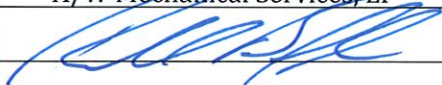
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	A/W Mechanical Services, LP
Authorized Signature:	
Print Name:	Ronald B. Lyle
Title:	Vice President
Date:	March 8, 2021
Address:	3331 West 11th Street
City, State, Zip Code:	Houston, Texas 77008
Phone:	713-869-7584
Email Address:	ronald.lyle@awmechanical.com



February 23, 2021

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2021**.

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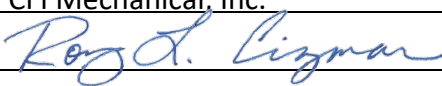
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CFI Mechanical, Inc.
Authorized Signature:	
Print Name:	Roy Cizmar
Title:	Service Director
Date:	3/9/2021
Address:	6109 Brittmoore Rd.
City, State, Zip Code:	Houston, TX 77041
Phone:	832-467-0777
Email Address:	artfilkins@cfimechanical.com



February 23, 2021

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LECS, Ltd
Authorized Signature:	
Print Name:	Randall Whiddon
Title:	President
Date:	03/08/2021
Address:	11226 Jones Rd West
City, State, Zip Code:	Houston, Tx 77965
Phone:	281-897-9775
Email Address:	rw@lecs.net



February 23, 2021

Subject: Contract Renewal for C S P # 18/036MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2021**.

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Sincerely,

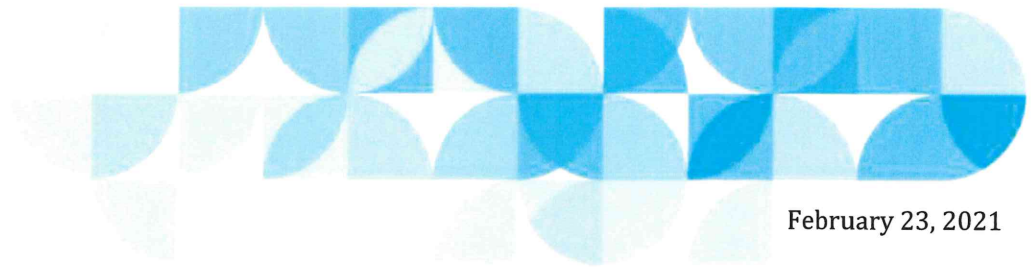

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Letsos Company
Authorized Signature:	
Print Name:	Jim Olson
Title:	Service General Manager
Date:	3/3/2021
Address:	8435 Westglen Dr.
City, State, Zip Code:	Houston Texas 77063
Phone:	713-783-3200
Email Address:	jolson@letsos.com





February 23, 2021

Subject: Contract Renewal for C S P # 1 8 / 0 3 6 M C f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

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Sincerely,



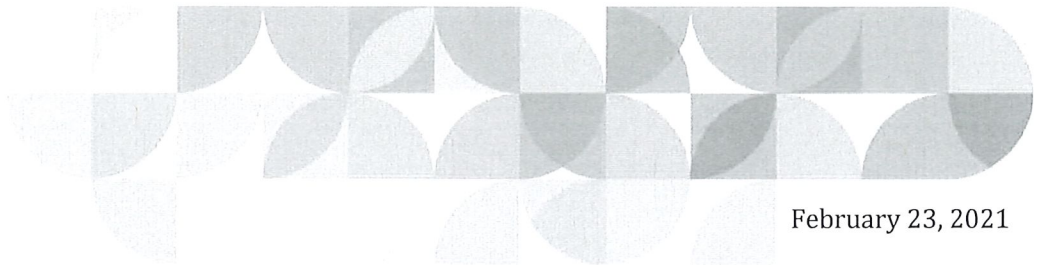
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Star Service Inc.
Authorized Signature:	
Print Name:	Doug Fischer
Title:	Vice President / General Manager
Date:	3/4/2021
Address:	7425 Major Street
City, State, Zip Code:	Houston, TX 77061
Phone:	281-481-0700
Email Address:	dfischer@starservice.com





February 23, 2021

Subject: Contract Renewal for C S P # 18 / 036 MC f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

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Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	TK Boilers, LLC dba Gulf Coast Boiler Service Co.
Authorized Signature:	
Print Name:	Todd Kaplan
Title:	President / CEO
Date:	3/3/21
Address:	14149 Interdrive W.
City, State, Zip Code:	Houston, Tx 77032
Phone:	713-271-6877
Email Address:	Sales@gulfcoastboiler.com



Regular Board Meeting

6.E.3.

Meeting Date:	April 21, 2021		
Title:	Contract Renewal for 19/025KD for Office Supplies		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 19/025KD for Office Supplies with the following vendors: Butler Business Products, LLC (#19/025KD-01); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2021 through 05/14/2022.

Subject:

Choice Partners; Contract Renewal; Office Supplies; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Seventeen (17) responses were received of which one (1) was deemed non-responsive, four (4) were non-awarded, and twelve (12) were awarded. HCDE/Choice Partners contract no. 19/025KD was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/15/2021 to 05/14/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/025KD will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N:	Y
Included in current budget amendment Y/N:	N

Attachments

- Butler Business Products
- Challenge Office Products
- Educator's Depot
- Hallmark Office Products
- Liberty Office Products

MANS Distributors
School Specialty
Standard Office Products
Tejas

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:41 PM
03/30/2021 10:27 AM
03/31/2021 12:21 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 11:40 AM

February 23, 2021

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


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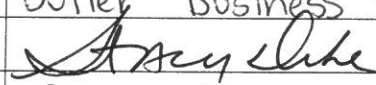
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Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Butler Business Products
Authorized Signature:	
Print Name:	Stacy Duke
Title:	President
Date:	03-03-2021
Address:	6942 Signat Drive
City, State, Zip Code:	Houston, Texas 77041
Phone:	713-461-2938
Email Address:	Sduke@butlerbusinessproducts.com



February 23, 2021

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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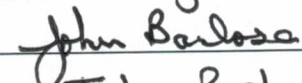
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Challenge Office Products Inc.
Authorized Signature:	
Print Name:	John BARBOSA
Title:	President
Date:	3/3/2021
Address:	6015 South Loop East
City, State, Zip Code:	Houston, Texas 77033
Phone:	713-644-4007
Email Address:	JBarbosa@ChallengeOfficeProducts.com



February 23, 2021

Subject: Contract Renewal for # 19 / 025 KD f o r Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

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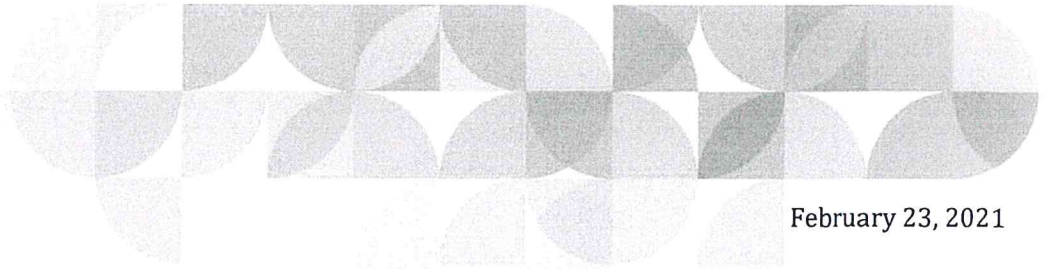
Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Educator's Depot, Inc.
Authorized Signature:	
Print Name:	Alan Clarke
Title:	CEO
Date:	03/10/2021
Address:	17424 W. Grand Pkwy. S. Suite#206
City, State, Zip Code:	Sugar Land, Tx 77479
Phone:	866-736-2012
Email Address:	customerservice@educatorsdepot.com





February 23, 2021

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HALLMARK OFFICE PRODUCTS, INC.
Authorized Signature:	
Print Name:	DAN STEPHENS
Title:	SALES EXECUTIVE
Date:	3-3-2021
Address:	5650 GUTHN ROAD #124
City, State, Zip Code:	HOUSTON, TEXAS 77040
Phone:	713-688-1333
Email Address:	DAN@HALLMARKOFFICE.COM



February 23, 2021

Subject: Contract Renewal for # 19/025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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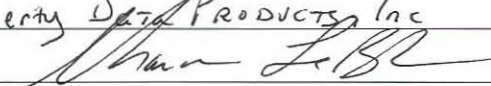
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Liberty Data Products, Inc
Authorized Signature:	
Print Name:	CHARMAINE LeBLANC
Title:	OPERATIONS MANAGER
Date:	3/8/21
Address:	8744 WESTPARK DR
City, State, Zip Code:	HOUSTON TX 77063
Phone:	713-789-3282 x113
Email Address:	cleblanc@libertyoffice.com



February 23, 2021

Subject: Contract Renewal for # 19/025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	M.A.N.S. DISTRIBUTORS, INC.
Authorized Signature:	
Print Name:	SADHNA PATEL
Title:	SALES COORDINATOR
Date:	02/08/21
Address:	3120 KENNEDY DR #108
City, State, Zip Code:	CARROLLTON, TX 75006
Phone:	972 930 8330
Email Address:	Sadhna@mans.us



February 23, 2021

Subject: Contract Renewal for # 19 / 025 KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	School Specialty, LLC
Authorized Signature:	<i>Amy Fuss</i>
Print Name:	Amy Fuss
Title:	Assistant Secretary
Date:	3/3/2021
Address:	W6316 Design Drive
City, State, Zip Code:	Greenville, WI 54942
Phone:	888-388-3224
Email Address:	bidnotices@schoolspecialty.com



February 23, 2021

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Dear CP Vendor Partner:

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If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

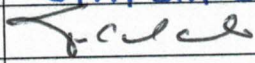
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	STANDARD OFFICE PRODUCTS
Authorized Signature:	
Print Name:	TREY ARREDONDO
Title:	OWNER
Date:	3-1-21
Address:	10415 LANDBURY DRIVE SUITE 208
City, State, Zip Code:	HOUSTON, TEXAS 77099
Phone:	713-541-0313
Email Address:	TREY@STANDARDOFFICEPRODUCTS.COM



February 23, 2021

Subject: Contract Renewal for # 19 / 0 2 5 K D f o r O f f i c e S u p p l i e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Tejas Office Products, Inc.
Authorized Signature:	
Print Name:	Jeanette Cosakis
Title:	Manager
Date:	March 4, 2021
Address:	1225 W. 20th Street
City, State, Zip Code:	Houston, TX 77008
Phone:	713-864-6004
Email Address:	JeanetteC@tejasoffice.com



Regular Board Meeting

6.E.4.

Meeting Date: April 21, 2021
Title: Contract Renewal for 19/027MJ for Disaster Recovery Consultants
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendor: Disaster Recovery Services, LLC (#19/027MJ-02) for the period 05/15/2021 through 05/14/2022.

Subject:

Choice Partners; Contract Renewal; Disaster Recovery Consultants; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred thirty-eight (538) invitations were extended for proposals. Seven (7) responses were received of which four (4) were non-awarded, and three (3) were awarded. HCDE/Choice Partners contract no. 19/027MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/15/2021 to 05/14/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/027MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Disaster Recovery Services

Form Review

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	03/26/2021 01:43 PM
Purchasing Alternate	Yaritza Roman	03/30/2021 10:27 AM
Purchasing	Kendra Jackson	03/31/2021 12:22 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:20 PM
Form Started By: Cora Day		Started On: 02/25/2021 11:46 AM
Final Approval Date: 04/04/2021		

February 23, 2021

Subject: Contract Renewal for # 19 / 027 MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Disaster Recovery Services, LLC (DRS)
Authorized Signature:	
Print Name:	John M. Albrecht
Title:	CEO
Date:	February 26, 2021
Address:	2229 San Felipe Street, Suite 1200
City, State, Zip Code:	Houston, TX 77019
Phone:	713-515-1567
Email Address:	jalbrecht@disastersllc.com



Regular Board Meeting

6.E.5.

Meeting Date:	April 21, 2021		
Title:	Contract Renewal for 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors: A. Bargas & Associates, LLC (#19/033MJ-01); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); School Specialty, Inc. (#19/033MJ-18), and Tesco Industries, LLC (#19/033MJ-19) for the period 05/15/2021 through 05/14/2022.

Subject:

Choice Partners; Contract Renewal; Furniture, Fixtures, Equipment (FFE) and Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Thirty-two (32) responses were received of which one (1) was deemed non-responsive, eleven (11) were non-awarded, and twenty (20) were awarded. HCDE/Choice Partners contract no. 19/033MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/15/2021 to 05/14/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/033MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N:	Y
Included in current budget amendment Y/N:	N

Attachments

Butler Business Products
Carolina Biological
Challenge Office Products
Computer Comforts
Educator's Depot
Hallmark Office Products
Kaplan ELC
Kay Davis Assocs
Lakeshore Learning
Liberty Office Products
Library Interiors
School Specialty
Tesco Learning

Form Review

Inbox

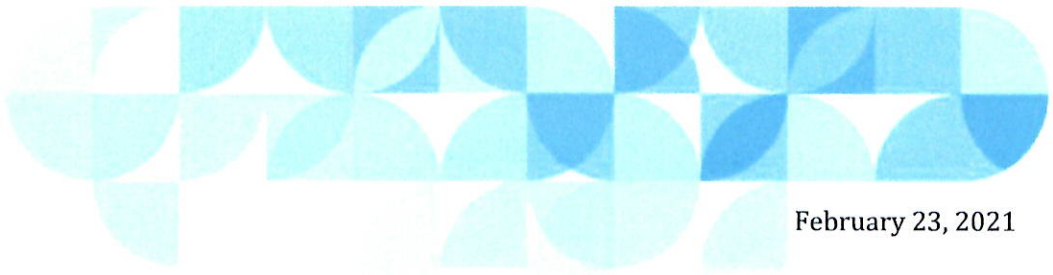
Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:45 PM
03/30/2021 10:36 AM
03/31/2021 12:25 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 11:52 AM



February 23, 2021

Subject: Contract Renewal for # 19 / 033MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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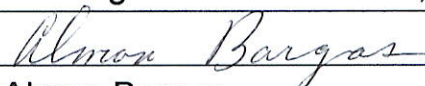
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	A. Bargas and Associates, LLC.
Authorized Signature:	
Print Name:	Almon Bargas
Title:	President
Date:	03-03-2021
Address:	PO Box 792056
City, State, Zip Code:	San Antonio, TX 78279
Phone:	800-344-2821
Email Address:	abargasco@abargasco.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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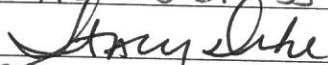
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Butler Business Products, L.L.C.
Authorized Signature:	
Print Name:	Stacy Duke
Title:	President
Date:	03-02-2021
Address:	6942 Signat Drive
City, State, Zip Code:	Houston, Texas 77041
Phone:	713-461-2938
Email Address:	Sduke@butlerbusinessproducts.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CAROLINA BIOLOGICAL SUPPLY COMPANY
Authorized Signature:	Gray Amick
Print Name:	GRAY AMICK
Title:	CONTRACT MANAGER
Date:	03/05/21
Address:	2700 YORK ROAD
City, State, Zip Code:	BURLINGTON, NC 27215
Phone:	336 586-4422 or 336 207-0662
Email Address:	Gray.Amick@Carolina.com



February 23, 2021

Subject: Contract Renewal for # 19/033MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

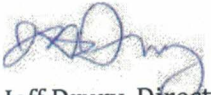
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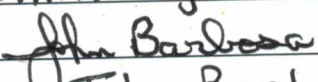
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Challenge Office Products Inc.
Authorized Signature:	
Print Name:	John BARBOSA
Title:	President
Date:	3/3/2021
Address:	6015 South Loop East
City, State, Zip Code:	Houston, Texas 77033
Phone:	713-644-4007
Email Address:	JBARBOSA@ChallengeOfficeProducts.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,



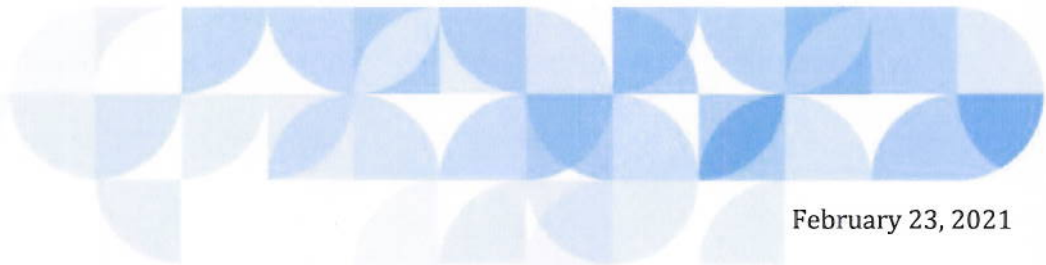
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Computer Comforts, Inc.
Authorized Signature:	
Print Name:	Jay L. Krause
Title:	National Contracts Manager
Date:	March 4, 2021
Address:	367 Columbia Memorial Parkway
City, State, Zip Code:	Kemah, TX 77565
Phone:	281-535-2288
Email Address:	computercomforts@ironfurnace.com





February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


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Sincerely,

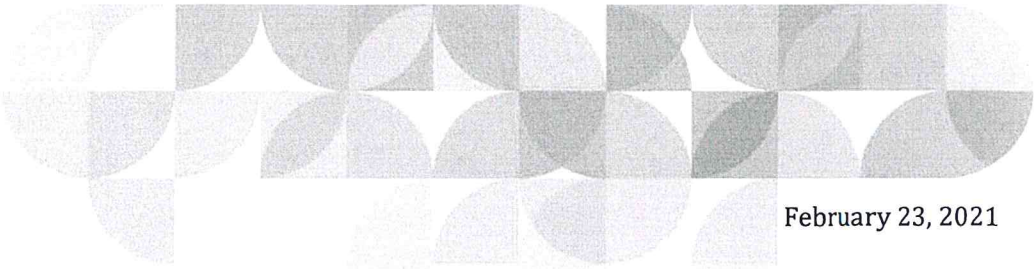

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Educator's Depot, Inc.
Authorized Signature:	
Print Name:	Alan Clarke
Title:	CEO
Date:	02-25-2021
Address:	17424 W. Grand Pkwy. S. Suite#206
City, State, Zip Code:	Sugar Land, Tx 77479
Phone:	866-736-2012
Email Address:	customerservice@educatorsdepot.com





February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


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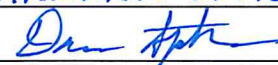
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Sincerely,


 Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HALLMARK OFFICE PRODUCTS, INC.
Authorized Signature:	
Print Name:	DAN STEPHENS
Title:	ACCOUNT EXECUTIVE
Date:	3-8-2021
Address:	5650 GUNN ROAD #124
City, State, Zip Code:	HOUSTON, TX. 77040
Phone:	713-688-1333
Email Address:	SALES@HALLMARKOFFICE.COM



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Kaplan Early Learning Company
Authorized Signature:	
Print Name:	Elizabeth Patterson
Title:	Associate Director of Bids/Contracts
Date:	3-2-21
Address:	1310 Lewisville-Clemmons Rd
City, State, Zip Code:	Lewisville, NC 27023
Phone:	800-334-2014
Email Address:	bids@kaplanco.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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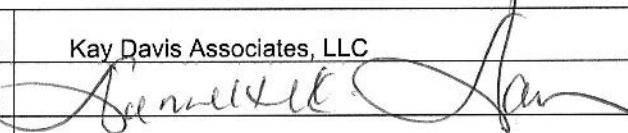
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Kay Davis Associates, LLC
Authorized Signature:	
Print Name:	Dannette K. Davis
Title:	Principal
Date:	03/02/2021
Address:	2216 Wheeler Ave.
City, State, Zip Code:	Houston, TX 77004
Phone:	713-541-5468
Email Address:	ksupport@kaydavisassoc.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

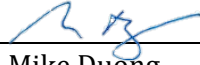
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Lakeshore Equipment Company dba Lakeshore Learning Materials
Authorized Signature:	
Print Name:	Mike Duong
Title:	Director of Commercial Sales
Date:	3/4/2021
Address:	2695 E Dominguez Street
City, State, Zip Code:	Carson, CA 90895
Phone:	(800) 421 - 5354
Email Address:	bid@lakeshorelearning.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

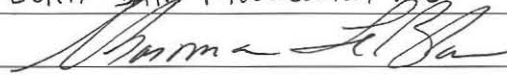
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LIBERTY DATA PRODUCTS, LLC
Authorized Signature:	
Print Name:	CHARMAINE LeBLANC
Title:	OPERATIONS MANAGER
Date:	3/8/21
Address:	8744 WESTPARK DR
City, State, Zip Code:	HOUSTON TX 77063
Phone:	713-789-3282 x 113
Email Address:	cleblanc@libertyoffice.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

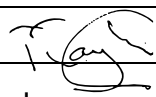
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Library Interiors Of Texas, LLC
Authorized Signature:	
Print Name:	Trevor Taylor
Title:	President
Date:	03-04-2021
Address:	3503 Wild Cherry Drive, Bldg 4
City, State, Zip Code:	Lakeway, TX 78738
Phone:	512-964-2790
Email Address:	trevor@li-tx.com



February 23, 2021

Subject: Contract Renewal for # 19/033MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	School Specialty, LLC
Authorized Signature:	
Print Name:	Amy Fuss
Title:	Assistant Secretary
Date:	03/08/2021
Address:	W6316 Design Dr
City, State, Zip Code:	Greenville, WI 54942
Phone:	888-388-3224
Email Address:	amy.fuss@schoolspecialty.com



February 23, 2021

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Tesco Industries, LLC
Authorized Signature:	Norman Kiecke
Print Name:	Norman Kiecke
Title:	CEO
Date:	2/25/21
Address:	1035 East Hacienda Street
City, State, Zip Code:	Bellville, Texas 77418
Phone:	979-865-3176
Email Address:	NORMAN@TESCO-IND.COM



Regular Board Meeting

6.E.6.

Meeting Date: April 21, 2021
Title: Contract Renewal for 19/036MR for JOC IDIQ Heating, Ventilating, and Air Conditioning (HVAC)
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors: Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2021 through 05/14/2022.

Subject:

Choice Partners; Contract Renewal; JOC-IDIQ for Heating, Ventilation, and Air Conditioning (HVAC); Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Three hundred fifty-nine (359) invitations were extended for proposals. Nine (9) responses were received of which four (4) were non-awarded, and five (5) were awarded. HCDE/Choice Partners contract no. 19/036MR was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/15/2021 to 05/14/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/036MR will be an administrative fee of three percent (3%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Haynes Mechanical
Hunton Services
Lange Mechanical
The Brandt Companies

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:47 PM
03/30/2021 02:27 PM
03/31/2021 12:27 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 11:59 AM

February 23, 2021

Subject: Contract Renewal for CSP #19/036MR for JOC IDIQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



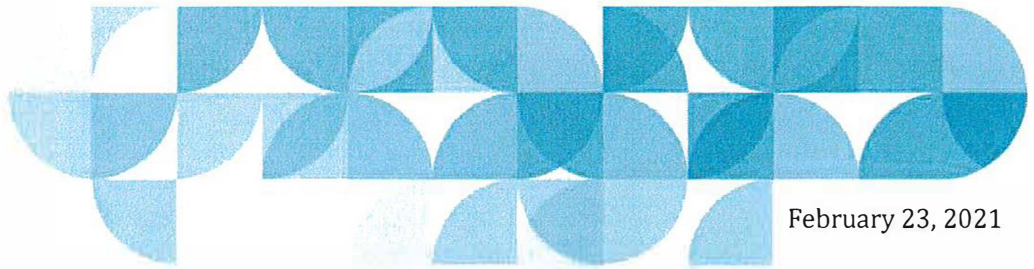
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HAYNES MECHANICAL SYSTEMS, INC
Authorized Signature:	
Print Name:	KURT W. SUPPES
Title:	CHIEF FINANCIAL OFFICER
Date:	3-8-2021
Address:	5700 SOUTH QUEBEC STREET, Suite 210
City, State, Zip Code:	GREENWOOD VILLAGE CO 80111
Phone:	(303) 779-0787
Email Address:	Ksuppes@haynesmechanical.com





February 23, 2021

Subject: Contract Renewal for C S P # 19 / 036 MR f o r J O C I D I Q Heating, Ventilating, and Air Conditioning (H V A C) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Hunton Services
Authorized Signature:	
Print Name:	Kris Hardin
Title:	President
Date:	3/8/2021
Address:	5622 Luce St.
City, State, Zip Code:	Houston, TX 77087
Phone:	713-643-8336
Email Address:	khardin@huntongroup.com



February 23, 2021

Subject: Contract Renewal for C S P # 19 / 036 MR f o r J O C I D I Q Heating, Ventilating, and Air Conditioning (H V A C) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



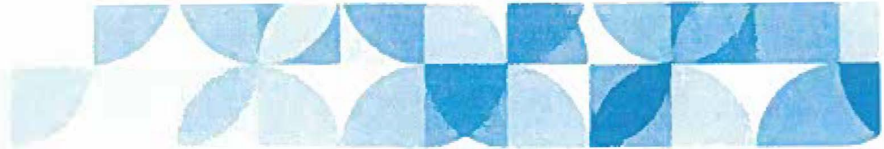
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Lange Mechanical Services, LP
Authorized Signature:	
Print Name:	Bruno Ramos
Title:	Vice President
Date:	03/08/2021
Address:	933 Wakefield Drive
City, State, Zip Code:	Houston, TX 77018
Phone:	713.688.3861
Email Address:	BRamos@langemechanical.com





February 23, 2021

Subject: Contract Renewal for C S P # 19/036 MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2021**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	THE BRANDT COMPANIES, LLC
Authorized Signature:	
Print Name:	CURTIS HARBOUR
Title:	EVF/SM
Date:	3/8/21
Address:	8848 N. SAM HOUSTON PIKE, W
City, State, Zip Code:	HOUSTON, TX 77064
Phone:	832-714-3200
Email Address:	curtis.harbour@brandt.us



Regular Board Meeting

6.E.7.

Meeting Date: April 21, 2021
Title: Contract Renewal for 20/028MJ for Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 20/028MJ for Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions and Related Services with the following vendors: Ameri-Clean (#20/028MJ-01); ERC Environmental & Construction Services, Inc. dba ERC (#20/028MJ-02); Mid-Continental Restoration, Co. Inc. (#20/028MJ-03); Prestige Building Group, LLC (#20/028MJ-04), and Satco Services, Inc. dba Southern Care Sweeping and Paving Company (#20/028MJ-05) for the period 05/20/2021 through 05/19/2022.

Subject:

Choice Partners; Contract Renewal; Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions and Related Services; Revenue Generating

Rationale:

The process enacted was Request for Proposals (RFP). One thousand eighty-four (1,084) invitations were extended for proposals. Seven (7) responses were received of which two (2) were non-awarded, and five (5) were awarded. HCDE/Choice Partners contract no. 20/028MJ was awarded for one (1) year from 05/20/2020 to 05/19/2021. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/20/2021 to 05/19/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 20/028MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

- Americlean
- ERC
- Mid-Continental Restoration
- Prestige Building Group

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:49 PM
03/30/2021 02:58 PM
03/31/2021 12:28 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 12:45 PM

February 23, 2021

Subject: Contract Renewal for 20/028MJ for JOC-IDIQ Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

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If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Ameri-clean
Authorized Signature:	
Print Name:	Richard Davis
Title:	owner
Date:	2/28/21
Address:	P.O. Box 841272
City, State, Zip Code:	Houston, TX 77284
Phone:	713.876.0786
Email Address:	rjdavis_americlean@hotmail.com



February 23, 2021

Subject: Contract Renewal for 20/028MJ for JOC-IDIQ Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

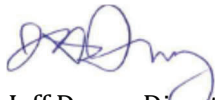
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Sincerely,



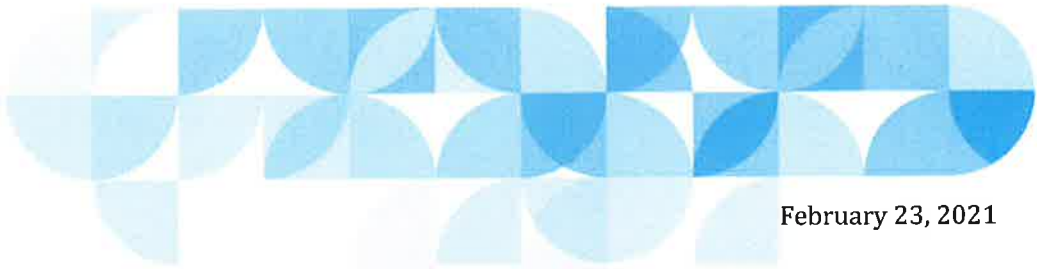
Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	ERC Environmental & Construction Services, Inc. (dba ERC)
Authorized Signature:	 Kommy M. Azarpour 2021.02.25 10:50:09 -06'00'
Print Name:	Kommy M. Azarpour
Title:	President
Date:	02/25/2021
Address:	10801 Hammerly Blvd., Ste. 100
City, State, Zip Code:	Houston, TX 77043
Phone:	713-290-9444
Email Address:	kazarpour@erc-tx.com





February 23, 2021

Subject: Contract Renewal for 20/028MJ for JOC-IDIQ Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

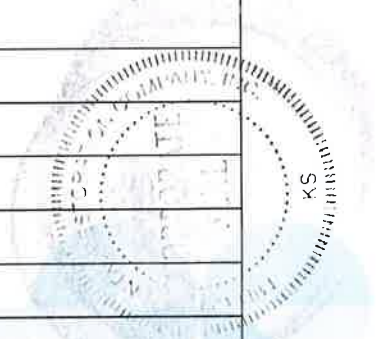
Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Mid-Continental Restoration Co Inc
Authorized Signature:	
Print Name:	J. Frank Halsey
Title:	President
Date:	3/9/2021
Address:	5125 NE Parkway
City, State, Zip Code:	Fort Worth, TX 76106
Phone:	817-498-7277
Email Address:	frank_halsey@midcontiental.com



February 23, 2021

Subject: Contract Renewal for 20/028MJ for JOC-IDIQ Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

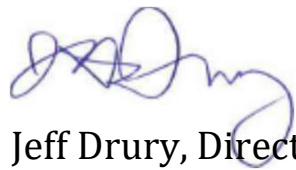
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Prestige Building Group, LLC
Authorized Signature:	
Print Name:	Jason Botto
Title:	Sr. Operations Manager
Date:	03/09/2021
Address:	7171 Hwy 6 N Suite: 200M
City, State, Zip Code:	Houston, TX 77095
Phone:	M: 832-329-5680 Office: 713-647-2953
Email Address:	J.botto@prestigebms.com



February 23, 2021

Subject: Contract Renewal for 20/028MJ for JOC-IDIQ Cleaning of Parking Lots, Exterior Buildings, Environmental Solutions, and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

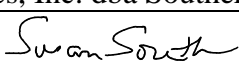
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Satco Services, Inc. dba Southern Care Sweeping & Paving Company
Authorized Signature:	
Print Name:	Susan G. South
Title:	Office Manager
Date:	3/4/2021
Address:	4008 Louetta, Suite 198
City, State, Zip Code:	Spring, TX 77388
Phone:	281-830-0778
Email Address:	southerncares2018@gmail.com



Regular Board Meeting

6.E.8.

Meeting Date: April 21, 2021
Title: Contract Renewal for 20/029MJ for Uniforms and Related Services
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 20/029MJ for Uniforms and Related Services with the following vendors: Sonali Sheth dba Blue Ribbon Styles (#20/029MJ-01); Brandit, LLC (#20/029MJ-02); Buffalo Specialties, Inc. (#20/029MJ-03); Riddell/All American Sports, Corp. dba Riddell (#20/029MJ-04), and Stanbury Uniforms, LLC (#20/029MJ-05) for the period 05/20/2021 through 05/19/2022.

Subject:

Choice Partners; Contract Renewal; Uniforms and Related Services; Revenue Generating

Rationale:

The process enacted was Request for Proposals (RFP). Seven hundred twenty-three (723) invitations were extended for proposals. Thirteen (13) responses were received of which eight (8) were non-awarded, and five (5) were awarded. HCDE/Choice Partners contract no. 20/029MJ was awarded for one (1) year from 05/20/2020 to 05/19/2021. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/20/2021 to 05/19/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 20/029MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

- Blue Ribbon Styles
- Brandit
- Buffalo Specialties
- Riddell
- Stanbury Uniforms

Inbox

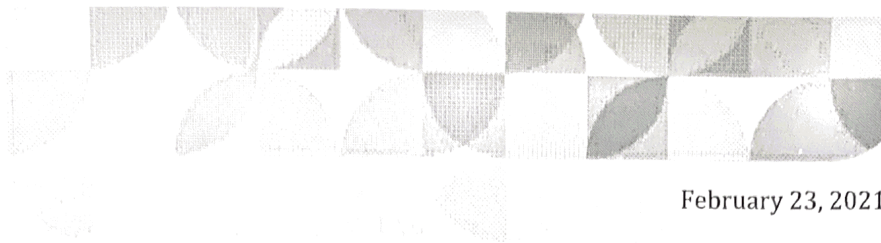
Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 02:36 PM
03/30/2021 03:13 PM
03/31/2021 12:30 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 01:12 PM



February 23, 2021

Subject: Contract Renewal for # 20/029MJ for Uniforms & Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Blue Ribbon styles
Authorized Signature:	
Print Name:	Soweli Skett
Title:	Manager
Date:	3/3/21
Address:	214 S. MADISON Blvd.
City, State, Zip Code:	ROXBORO, NC 27573
Phone:	800-625-0580
Email Address:	info@BlueRibbonstyles.com



February 23, 2021

Subject: Contract Renewal for # 20 / 029M] for Uniforms & Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	BrandIT, LLC
Authorized Signature:	
Print Name:	Alejandra Gonzalez
Title:	Store Manager
Date:	03/02/2021
Address:	5105 A N. 10th St
City, State, Zip Code:	McAllen, TX, 78504
Phone:	(956) 687-7666
Email Address:	branditrgv@gmail.com



February 23, 2021

Subject: Contract Renewal for # 20 / 0 2 9 M J f o r U n i f o r m s & R e l a t e d S e r v i c e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the “Response Attachments” section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 09, 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has auth(ority to enter into this agreement on behalf of the Vendor.

Corporate Name:	
Authorized Signature:	<i>Teresa Ryerson</i>
Print Name:	
Title:	
Date:	
Address:	
City, State, Zip Code:	
Phone:	
Email Address:	



February 23, 2021

Subject: Contract Renewal for # 20 / 029MJ for Uniforms & Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Riddell
Authorized Signature:	<i>Robin Campbell Hotchkiss</i>
Print Name:	Robin Campbell Hotchkiss
Title:	Sr. Bid Coordinator
Date:	3/9/2021
Address:	7501 Performance Lane
City, State, Zip Code:	North Ridgeville, OH 44039
Phone:	800-275-5338 ext. 8697
Email Address:	dcampbell@riddellsales.com



February 23, 2021

Subject: Contract Renewal for # 20 / 029 MJ for Uniforms & Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Stanbury Uniforms, LLC.
Authorized Signature:	
Print Name:	Steve Roberts
Title:	General Manager
Date:	February 25, 2021
Address:	108 Stanbury Industrial Drive,
City, State, Zip Code:	Brookfield, Missouri 64628
Phone:	(800) 826-2246
Email Address:	stanbury.bids@stanbury.com



Regular Board Meeting

6.E.9.

Meeting Date: April 21, 2021

Title: Contract Renewal for 20/030MR for Tree Trimming, Landscaping, Debris Removal and Related Services

Submitted For: Joann Nichols, Choice Partners

Submitted By: Cora Day

Recommended Action: Approve

HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 20/030MR for Tree Trimming, Landscaping, Debris Removal and Related Services with the following vendors: Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service (#20/030MR-01); Asplundh Tree Expert, LLC (#20/030MR-02); Metropolitan Landscape Management, Inc. (#20/030MR-03), and Yellowstone Landscape-Central, Inc. (#20/030MJ-04) for the period 05/20/2021 through 05/19/2022.

Subject:

Choice Partners; Contract Renewal; Tree Trimming, Landscaping, Debris Removal and Related Services; Revenue Generating

Rationale:

The process enacted was Request for Proposals (RFP). Four hundred seventy (470) invitations were extended for proposals. Seven (7) responses were received of which three (3) were non-awarded, and four (4) were awarded. HCDE/Choice Partners contract no. 20/030MR was awarded for one (1) year from 05/20/2020 to 05/19/2021. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/20/2021 to 05/19/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 20/030MR will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

- Arbor Masters Tree Service
- Asplundh Tree Expert
- Metropolitan Landscape
- Yellowstone Landscape

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 02:37 PM
03/30/2021 03:21 PM
03/31/2021 12:34 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 01:27 PM

February 23, 2021

Subject: Contract Renewal for 20 / 030MR for Tree Trimming, Landscaping, Debris Removal and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

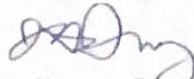
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In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

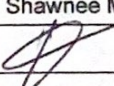
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Shawnee Mission Tree Service, Inc. dba Arbor Masters Tree Service
Authorized Signature:	
Print Name:	Heather Dirksen
Title:	President
Date:	February 25, 2021
Address:	8765 Spring Cypress Ste. L-204
City, State, Zip Code:	Spring, TX 77379
Phone:	214-668-6751
Email Address:	hdirksen@arbormasters.com



February 23, 2021

Subject: Contract Renewal for 20 / 030MR for Tree Trimming, Landscaping, Debris Removal and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

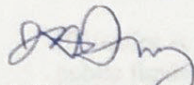
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In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

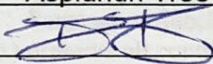
Sincerely,



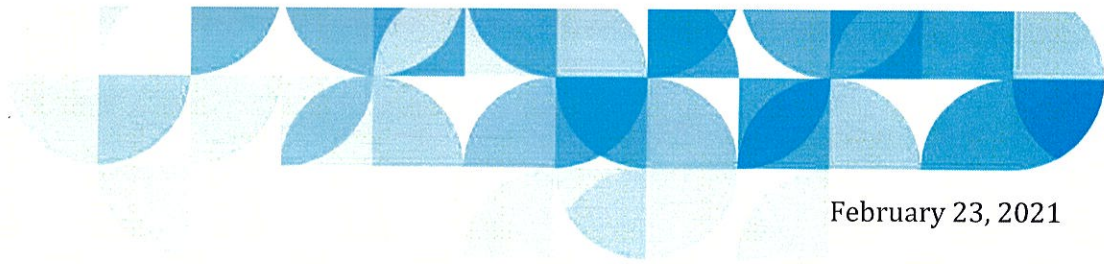
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Asplundh Tree Expert, LLC
Authorized Signature:	
Print Name:	Donald Redden
Title:	Region Manager
Date:	03/04/2021
Address:	711 S. 4th Avenue
City, State, Zip Code:	Mansfield, TX 76063
Phone:	817-473-2292
Email Address:	dredden@asplundh.com





February 23, 2021

Subject: Contract Renewal for 20 / 030MR for Tree Trimming, Landscaping, Debris Removal and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Metropolitan Landscape Management, INC.
Authorized Signature:	
Print Name:	GERALD "JERRY" THOMPSON
Title:	PRESIDENT
Date:	3/4/2021
Address:	3439 W. Benders Landing Blvd
City, State, Zip Code:	SPRING, TX 77386
Phone:	281-788-6926
Email Address:	jerrythomp@gmail.com



February 23, 2021

Subject: Contract Renewal for 20 / 030MR for Tree Trimming, Landscaping, Debris Removal and Related Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

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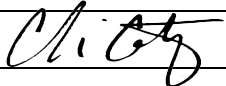
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Yellowstone Landscape
Authorized Signature:	
Print Name:	Chris Cathey
Title:	Sr. Business Dev. Manager
Date:	03/09/21
Address:	10892 Shadow Wood
City, State, Zip Code:	Houston , TX 77043
Phone:	281-808-0357
Email Address:	ccathey@yellowstonelandscape.com



Regular Board Meeting

6.E.10.

Meeting Date: April 21, 2021
Title: Contract Renewal for 20/031KN for Insurance and Third Party Administration Services
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 20/031KN for Insurance and Third Party Administration Services with the following vendors: Brown & Brown Lone Star Insurance Services dba Alamo Insurance Corp. (#20/031KN-01); Arthur J. Gallagher Risk Management Services, Inc. (#20/031KN-02); Financial Benefit Services, LLC (#20/031KN-03); First Financial Administrators, Inc. (#20/031KN-04), and Kean Financial Services, Inc. dba US Employee Benefits Services Group (#20/031KN-05) for the period 05/20/2021 through 05/19/2022.

Subject:

Choice Partners; Contract Renewal; Insurance and Third Party Administration Services; Revenue Generating

Rationale:

The process enacted was Request for Proposals (RFP). Three hundred twenty-seven (327) invitations were extended for proposals. Six (6) responses were received of which one (1) vendor was deemed to be non-responsive, and five (5) were awarded. HCDE/Choice Partners contract no. 20/031KN was awarded for one (1) year from 05/20/2020 to 05/19/2021. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/20/2021 to 05/19/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 20/031KN will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Alamo Insurance Group
A J Gallagher
Financial Benefit Services

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 02:37 PM
03/31/2021 11:40 AM
03/31/2021 01:14 PM
04/04/2021 05:20 PM
Started On: 02/25/2021 01:50 PM

February 23, 2021

Subject: Contract Renewal for # 20 / 031 KN for Insurance and Third-Party Administration Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

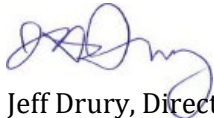
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



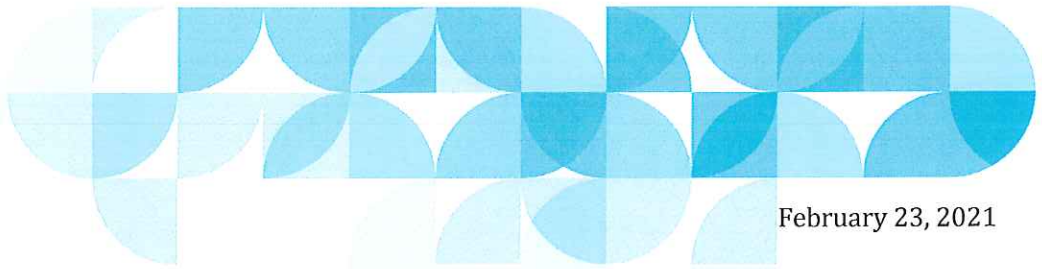
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Brown & Brown Lone Star Insurance Services dba Alamo Insurance Group
Authorized Signature:	<i>E. Yvonne De La Garza</i>
Print Name:	E. Yvonne De La Garza
Title:	Senior Account Executive
Date:	3/8/2021
Address:	3201 Cherry Ridge Dr., D405
City, State, Zip Code:	San Antonio, TX 78230
Phone:	(210)524-7119
Email Address:	ydelagarza@bbtexas.com





February 23, 2021

Subject: Contract Renewal for # 20 / 031KN for Insurance and Third-Party Administration Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Arthur J. Gallagher Risk Management Services, Inc.
Authorized Signature:	
Print Name:	Mike Kessler
Title:	Area Vice President
Date:	3/8/2021
Address:	12750 Merit Drive, Suite 1000
City, State, Zip Code:	Dallas, Texas 75251
Phone:	972-658-2710
Email Address:	mike_kessler@ajg.com



February 23, 2021

Subject: Contract Renewal for # 20 / 031KN for Insurance and Third-Party Administration Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Financial Benefit Services
Authorized Signature:	 <small>Coby James (Mar 2, 2021 13:38 CST)</small>
Print Name:	Coby James
Title:	Sr. Vice President
Date:	3-2-21
Address:	2175 N Glenville Dr.
City, State, Zip Code:	Richardson TX 75082
Phone:	469-385-4640
Email Address:	cobyj@fbsbenefits.com



February 23, 2021

Subject: Contract Renewal for # 20 / 031 KN for Insurance and Third-Party Administration Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	First Financial Administrators, Inc.
Authorized Signature:	
Print Name:	Sherrie Pruitt
Title:	President
Date:	March 2, 2021
Address:	11811 North Freeway, Suite 900
City, State, Zip Code:	Houston, Texas 77060
Phone:	281-847-8422
Email Address:	Sherrie.Pruitt@ffga.com



Subject: Contract Renewal for #20/031KN for Insurance and Third-Party Administration Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	U.S. Employee Benefits Services Group
Authorized Signature:	
Print Name:	Stephen L. Holmes
Title:	Director
Date:	3/8/2021
Address:	500 Turtle Cove Suite 200
City, State, Zip Code:	Rockwall, TX, 75087
Phone:	972-772-0900
Email Address:	Kenosel@USEBSG.com



Regular Board Meeting

6.E.11.

Meeting Date: April 21, 2021

Title: Contract Renewal for 20/035MJ for Flags, Flag Poles, Accessories, and Related Items

Submitted For: Joann Nichols, Choice Partners

Submitted By: Cora Day

Recommended Action: Approve

HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a Contract Renewal option for job no. 20/035MJ for Flags, Flag Poles, Accessories, and Related Items with the following vendor: Eagle Flag Products, Inc. dba Eagle Mountain Flag & Flagpole (#20/035MJ-01) for the period 05/20/2021 through 05/19/2022.

Subject:

Choice Partners; Contract Renewal; Flags, Flag Poles, Accessories, and Related Items; Revenue Generating

Rationale:

The process enacted was Request for Proposals (RFP). Three hundred twenty-three (323) invitations were extended for proposals. One (1) responses was received and awarded. HCDE/Choice Partners contract no. 20/035MJ was awarded for one (1) year from 05/20/2020 to 05/19/2021. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/20/2021 to 05/19/2022 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 20/035MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

Eagle Mountain Flag & Flagpole

Form Review

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	03/26/2021 02:37 PM
Purchasing Alternate	Yaritza Roman	03/31/2021 10:17 AM
Purchasing	Kendra Jackson	03/31/2021 12:35 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:20 PM

February 23, 2021

Subject: Contract Renewal for 20 / 035MJ for Flags, Flag Poles, Accessories, and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 19, 2021**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 20, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System at <http://www.choicepartners.org/vendor-login.php> by **March 09, 2021 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal, please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Eagle Flag Products, Inc., DBA Eagle Mountain Flag & Flagpole
Authorized Signature:	<i>Desiree Cortez</i>
Print Name:	Desiree Cortez
Title:	Office Manager/HCDE Coordinator
Date:	March 3, 2021
Address:	PO Box 500, 333 FM 2325
City, State, Zip Code:	Wimberley, Texas 78676
Phone:	512-847-0010
Email Address:	Desiree@emflag.com



Regular Board Meeting

6.E.12.

Meeting Date: April 21, 2021

Title: Rescind Contract Award for 21/020SG-02 for Alison's Trading Corp dba Alison's Montessori and Educational Materials

Submitted For: Joann Nichols, Choice Partners

Submitted By: Cora Day

Recommended Action: Approve

HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Dr. Jesus Amezcua

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval to rescind Contract Award No. 21/020SG-02 for Early Childhood Supplies and Related items to Alison's Trading Corp dba Alison's Montessori and Educational Materials, effective January 20, 2021 due to the vendor not accepting the standard terms and conditions.

Subject:

Choice Partners, Rescind Contract Award; 21/020SG-02 for Alison's Trading Corp dba Alison's Montessori and Educational Materials; Revenue Generating

Rationale:

The HCDE/Choice Partners Cooperative recommends rescind of Contract Award No. 21/020SG-02 for Early Childhood Supplies and Related Items from Alison's Trading Corp dba Alison's Montessori and Educational Materials effective January 20, 2021 for non-acceptance of the standard terms and conditions required for award under the RFP.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

Alison's Montessori

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 01:32 PM
03/30/2021 02:36 PM
03/31/2021 11:59 AM
04/04/2021 05:16 PM
Started On: 02/25/2021 08:51 AM

2/25/2021

Alison's Montessori & Educational Materials
Mr. Mohammed Ali
91b McKee Drive
Mahwah, NJ 07430

Subject: Rescinded Award

Dear Mr. Ali:

Choice Partners, a division of Harris County Department of Education (HCDE), is informing you that the previously awarded RFP 21/020SG-02 Early Childhood Supplies and Related Items to Alison's Montessori & Educational Materials has been rescinded due to not being able to agree to Terms and Conditions as stated in the HCDE/Choice Partners RFP, Section 5.3

5.3. Contract Terms; Amendment

The terms and conditions of this Contract shall govern all procurements conducted hereunder. No pre-published terms on Vendor's Purchase Order, acknowledgments, invoices, or other forms shall have any force or effect unless expressly agreed to by the CP member and Vendor. No amendment of this Contract shall be permitted unless and until first approved in writing by HCDE/CP and, if necessary, the CP member(s), and no such amendment shall have any effect unless and until a written amendment to this Contract is executed by the HCDE Superintendent or his designee after any necessary approvals have been obtained from the HCDE Board of Trustees. In the event that a Vendor has an existing HCDE/CP contract in the same contract title, upon award the new contract will immediately supersede the older contract.

Should you have any questions regarding this letter please contact Steve Gibson (713) 681-6052, steve@ChoicePartners.org or Jeff Drury (713) 696-0786, jeff@choicepartners.org

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education



Regular Board Meeting

6.E.13.

Meeting Date: April 21, 2021
Title: Rescind Contract Award for 21/020SG-05 for Committee for Children
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval to rescind Contract Award No. 21/020SG-05 for Early Childhood Supplies and Related Items to Committee for Children, effective January 20, 2021 due to the vendor not accepting the standard terms and conditions.

Subject:

Choice Partners, Rescind Contract Award; 21/020SG-05 for Committee for Children; Revenue Generating

Rationale:

The HCDE/Choice Partners Cooperative recommends rescind of Contract Award No. 21/020SG-05 for Early Childhood Supplies and Related Items from Committee for Children effective January 20, 2021 for non-acceptance of the standard terms and conditions required for award under the RFP.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Committee for Children

Form Review

Inbox	Reviewed By	Date
Choice Partners	Jeff Drury	03/26/2021 01:33 PM
Purchasing Alternate	Yaritza Roman	03/30/2021 02:47 PM
Purchasing	Kendra Jackson	03/31/2021 12:14 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:16 PM
Form Started By: Cora Day		Started On: 02/25/2021 09:22 AM
Final Approval Date: 04/04/2021		

2/25/2021

Committee for Children
Ms. Kira Rhoads
2815 2nd Ave, Ste. 400
Seattle, WA 98052

Subject: Rescinded Award

Dear Ms. Rhoads:

Choice Partners, a division of Harris County Department of Education (HCDE), is informing you that the previously awarded RFP 21/020SG-02 Early Childhood Supplies and Related Items to Committee for Children has been rescinded due to not being able to agree to Terms and Conditions as stated in the HCDE/Choice Partners RFP, Section 5.3

5.3. Contract Terms; Amendment

The terms and conditions of this Contract shall govern all procurements conducted hereunder. No pre-published terms on Vendor's Purchase Order, acknowledgments, invoices, or other forms shall have any force or effect unless expressly agreed to by the CP member and Vendor. No amendment of this Contract shall be permitted unless and until first approved in writing by HCDE/CP and, if necessary, the CP member(s), and no such amendment shall have any effect unless and until a written amendment to this Contract is executed by the HCDE Superintendent or his designee after any necessary approvals have been obtained from the HCDE Board of Trustees. In the event that a Vendor has an existing HCDE/CP contract in the same contract title, upon award the new contract will immediately supersede the older contract.

Should you have any questions regarding this letter please contact Steve Gibson (713) 681-6052, steve@ChoicePartners.org or Jeff Drury (713) 696-0786, jeff@choicepartners.org

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education



Regular Board Meeting

6.E.14.

Meeting Date: April 21, 2021
Title: Amendment #1 to Services Agreement for HCDE Expenditures for job no.18/034MR Contracted Services for Choice Partners
Submitted For: Joann Nichols, Choice Partners
Submitted By: Cora Day
Recommended Action: Approve
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of Amendment #1 to Service Contract for job no. 18/034MR for Choice Contracted Services with Ann Marie Harbour in the amount of \$33,000, including reimbursable expenses, for the period of 04/21/2021 through 08/31/2021. The total amount of this contract should not exceed \$75,000.

Subject:

Choice Partners; Amendment #1 to Field Representative Services; Services Agreement

Rationale:

This Amendment #1 to the Services Agreement is between HCDE/Choice Partners Cooperative and Ann Marie Harbour for field representative services to Choice Partners Cooperative to increase the contract in the amount of \$33,000 for the period 04/21/2021 through 08/31/2021.

The original services agreement daily rate of \$350 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$42,000, is amended to reflect a daily rate of \$350 for a maximum of 175 days plus reimbursable expenses for an amount not to exceed \$75,000.

The RFP contract period shall be for a term of five (5) years from 03/01/2018 through 02/28/2023 subject to annual appropriations of funding. Contract is in accordance with public Education Code 44.031 Purchasing Contracts.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Ann Marie Harbour SA Amendment
Ann Marie Harbour Svc Agreement

Form Review

Inbox
Choice Partners

Reviewed By
Jeff Drury

Date
03/26/2021 01:34 PM

Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Yaritza Roman
Kendra Jackson
Jesus Amezcua

04/01/2021 08:49 AM
04/01/2021 10:13 AM
04/04/2021 05:16 PM
Started On: 02/25/2021 09:37 AM

AMENDMENT #1 TO SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Amendment #1 changes the Agreement between the Harris County Department of Education (“HCDE”) and Ann Marie Harbour (“Contractor”), as stated below.

Contract originally read:

8. Compensation. HCDE will pay Contractor a daily rate of \$350.00 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$42,000.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor’s Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

Contract now reads:

8. Compensation. HCDE will pay Contractor a daily rate of \$350.00 for a maximum of 175 days plus reimbursable expenses for an amount not to exceed \$75,000.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor’s Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

Executed this ____ day of _____ in the year 2021.

Ann Marie Harbour

Harris County Department of Education

By: 
(Signature)

By: _____
(Signature)

Ann Marie Harbour
817.703.7901
annmarie@choicepartners.org

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
713-696-1371
jamezcua@hcde-texas.org

SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Services Agreement (“Agreement”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas 77022, and Ann Marie Harbour (“Contractor”), located in Richmond, TX, for Contractor to provide services to HCDE in accordance with the terms and conditions specified herein.

Recitals

HCDE is a political subdivision of the State of Texas, established to promote education in Harris County, Texas. Both HCDE and Contractor desire to set forth in writing the terms and conditions of their agreement. In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

- 1. Purpose.** HCDE agrees to retain Contractor and Contractor agrees to provide services to HCDE as Contractor and to perform the duties and all necessary labor and resources needed to provide the services set forth in Paragraph 3 – Scope of Work. Contractor shall also perform such other related services and duties as are customarily performed by a Contractor in a similar position.
- 2. Term.** This Agreement is for services beginning 10/12/2020 and ending 8/31/2021 (“Term”). All extensions of this Agreement shall be subject to the terms and conditions specified herein.
- 3. Scope of Work.** Exhibit A includes a detailed Scope of Work that sets out the services (hereinafter “Services”) Contractor agrees to provide.
- 4. Independent Contractor Status.** It is the intention of the parties that Contractor be an independent contractor and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and either Contractor or any employee or agent of Contractor. As an independent contractor, Contractor will be solely responsible for determining the means and methods for performing the Services and shall furnish all tools, materials, transportation, and personal incidentals necessary in the performance of the Services. Contractor shall be responsible for any and all applicable social security and personal income taxes that may become due as a result of any payments made by HCDE hereunder and Contractor shall indemnify and hold HCDE harmless in this regard.
- 5. Review of Progress.** Contractor will work to meet all timelines mutually established by Contractor and HCDE. HCDE reserves the right to monitor the progress of Contractor.
- 6. Changes & Amendments.** During the Term of the Agreement (see Paragraph 2), HCDE and Contractor reserve the right to make changes to the Services the Contractor is required to provide pursuant to this Agreement. This Agreement may be amended only by the mutual agreement of the parties, in writing to be attached to and incorporated in this Agreement. All such changes shall be made in writing and agreed to by both parties.

7. **Assignment.** Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgement and authorization of HCDE.

8. **Compensation.** HCDE will pay Contractor a daily rate of \$350.00 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$42,000.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor's Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

9. **Intellectual Property.** Contractor represents that it has all intellectual property rights necessary to enter into and perform its obligations in this Agreement.

10. **Ownership of Work Product.** All work product, including any concepts, products, software, research, reports, studies, data, photographs, negatives, or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Agreement will be deemed works for hire and the exclusive property of HCDE, the Texas Education Agency, the State of Texas, and/or the federal government, as applicable. Contractor shall deliver all such materials to HCDE upon completion, termination, or cancellation of this Agreement. Any programs, data, or other materials furnished by HCDE for use by Contractor in connection with the Services performed under this Agreement will remain HCDE's property. Any pre-existing programs, data, or other materials furnished and owned by Contractor for use by Contractor in connection with the Services performed under this Agreement will remain Contractor's property.

11. **Professional Services.** This Agreement (check applicable box) is / is not for professional services and governed by the Professional Services Procurement Act, TEX. GOV'T CODE Chp. 2254. Contractor represents and warrants that Contractor has demonstrated competence and possesses qualifications to perform the Services and is performing the Services for a fair and reasonable price. Contractor further represents and warrants that the professional fees under the Agreement do not exceed any maximum provided by law.

12. **Conflict of Interest.** During the Term of Contractor's service to HCDE, Contractor shall not, directly or indirectly, whether for Contractor's own account or for or with any other person or entity whatsoever, employ, solicit, or endeavor to entice away any person who is employed by HCDE.

13. **Criminal History Certification.** Contractor shall complete the "Criminal History Certification" regarding the criminal history of covered employees and the "Felony Conviction Notice," both of which are incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

14. Indemnity. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS HCDE, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL LIABILITY, LOSS, EXPENSE (INCLUDING REASONABLE LITIGATION COSTS AND ATTORNEY'S FEES), OR CLAIMS FOR INJURY OR DAMAGES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT (COLLECTIVELY, "CLAIM") TO THE EXTENT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY CONTRACTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS.

15. Non-appropriation of funds. The Term of this Agreement is a commitment of HCDE current revenue only. Notwithstanding anything to the contrary in this Agreement, HCDE is obligated to make payments only as approved each year by HCDE's Board of Trustees. HCDE's Board of Trustees retains the right to terminate the Agreement at the expiration of each budget period of HCDE. To the extent that HCDE will use federal grant funds to fulfill its obligations under this Agreement, Contractor acknowledges that federal funds will be used to pay for all or a portion of funds due under this Agreement and that this Agreement is only effective upon receipt of the Notice of Grant Award ("NOGA") by HCDE from the awarding agency. As such, if HCDE does not receive sufficient funding for the services provided in this Agreement, HCDE may terminate this Agreement without penalty or further obligation to Contractor, at any time upon written notice to Contractor. Services rendered in accordance with this Agreement shall be funded by Choice Partners. Payment for services rendered shall be allocated as follows: 100% funded by Choice Partners.

16. Non-Exclusivity. Nothing in this Agreement may be construed to imply that Contractor has the exclusive right to provide HCDE Services. During the Term of this Agreement, HCDE reserves the right to use all available resources to procure other services as needed and doing so will not violate any rights of Contractor.

17. Performance. Contractor agrees that Contractor's Services will be performed with reasonable care, skill, judgment, and experience in a professional business-like manner, with no direct supervision from HCDE. If Contractor is unable to complete the work in this manner based on the mutually agreed upon time, Contractor shall notify HCDE's Senior Director of Choice Partners in writing.

18. Termination. Either party for any reason upon thirty (30) days written notice may terminate this Agreement without cause. HCDE will be responsible for payment for Services that have been accepted by HCDE up to the termination date.

HCDE may, by written notice, immediately terminate this Agreement if Contractor has defaulted in whole or in part, refuses or fails to comply with the provisions of this Agreement, fails to make progress, does not cure such failure after written notice within a reasonable period of time, or fails to perform the Services within the same time period specified or any written extension thereof. In such event, HCDE may obtain comparable Services elsewhere and either deduct the costs of obtaining such Services from any amount owed Contractor or Contractor shall reimburse HCDE for such costs incurred by HCDE.

19. Inspection and Acceptance of Service. HCDE reserves the right to inspect the Services provided under this Agreement at all reasonable times and places during the Term. If any of the Services do not conform to the requirements set forth in this Agreement, HCDE may (i) require Contractor to perform the Services again in conformity with such requirements, with no additional charge to HCDE; or (ii) equitably reduce payment due Contractor to reflect the reduced value of the Services performed. These remedies do not limit other remedies available to HCDE in this Agreement or otherwise available by law.

20. Subcontractors. If HCDE gives written permission for Contractor to subcontract any of the Services, Contractor shall ensure that each subcontractor complies with all provisions of this Agreement. Contractor shall require each subcontractor to maintain and to furnish Contractor with satisfactory evidence of Workers Compensation, Employer's Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate. Contractor will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the Services.

21. Insurance. Unless an appropriate HCDE representative agrees to waive the requirements by initialing the designated space near the signature block below, Contractor shall comply with all of HCDE's insurance requirements. Contractor shall provide Certificates of Insurance evidencing the Insurance Requirements prior to the start of work. Contractor shall maintain insurance coverage in the amounts specified by HCDE. Certificates of Insurance on the current ACORD form shall be issued to HCDE showing all required insurance coverage.

22. Force Majeure. The parties to this Agreement may be excused from performance hereunder during the time and to the extent that they are prevented from performance due to an act of God, fire, strike or lockout, when satisfactory evidence thereof is presented to the other party and provided that such non-performance is not due to the fault of the non-performing party.

23. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to either party shall be sufficient if made or addressed as to the address listed in the signature line of this Agreement.

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified mail, return receipt requested.

24. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be a court of competent jurisdiction in Harris County, Texas.

25. No Waiver of HCDE's Immunity. The execution of this Agreement and the performance of HCDE of any of its obligations hereunder are not, and are not intended to waive or relinquish, and HCDE shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to HCDE, its trustees, officers, employees, or agents under federal or Texas laws.

26. Entire Agreement. The Agreement, the procurement solicitation issued by HCDE, RFP # 18/034MR, Contractor’s proposal submitted in response to HCDE’s procurement solicitation, and the attached and incorporated addendum, exhibits, and documents/forms contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Contractor’s proposal submitted in response to HCDE’s procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Contractor’s proposal submitted in response to HCDE’s procurement solicitation, HCDE’s procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Agreement.

27. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

28. Debarment and Suspension. Pursuant to Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. When federal funds are expended by HCDE under this Agreement, Contractor certifies that during the term of this Agreement, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Contractor shall immediately provide written notice to HCDE if at any time Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. HCDE may rely upon Contractor’s certification that Contractor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless HCDE knows the certification is erroneous.

29. Invoices. Contractor is required to submit original invoices to the HCDE Business Office ATTN: Accounts Payable. The invoices can be mailed through the postal service to HCDE Business Office ATTN: Accounts Payable, 6300 Irvington Boulevard, Houston, Texas 77022, or emailed to accountspayable@hcde-texas.org.

The invoices should include the following:

1. Date of invoice
2. Period of service
3. List of services provided
4. Location where services were provided
5. Invoice number

6. Contact information
7. Deliverables under the contract
8. Certification of service provided through a signature by company representative

Contractor is required to submit to HCDE a completed IRS Form W-9, Criminal History Certification, Felony Conviction Notice, Conflict of Interest Questionnaire, and any other forms required of HCDE before payment is rendered. Payment to Contractor shall be made only after Services are performed and not before. Advance payment to Contractor is strictly prohibited.

Contractor shall submit invoices within a timely manner during HCDE's fiscal year in which the good(s) and/or services are purchased. In accordance with Texas Government Code § 2251.021, payments are due to Contractor within forty-five (45) days after the later of the following: (1) the date HCDE receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date HCDE receives an invoice for the goods or service. Contractor agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Contractor receives the payment from HCDE. The exceptions to payments made by HCDE and/or Contractor listed in Texas Government Code § 2251.002 shall apply to this Agreement.

Failure to send the invoices to the Accounts Payable Office will delay payment. Contractor certifies that no work has been performed before the effective date of this Agreement. Invoices submitted by Contractor for work performed prior to the effective date of the Agreement may not be honored by HCDE, in HCDE's sole discretion.

In addition to all other rights and remedies that HCDE may have, HCDE shall have the right to setoff, against any and all amounts due to Contractor by HCDE, whether due under this Agreement or any other agreement between HCDE (including any division of HCDE) and Contractor, any sums for which HCDE is entitled to under this Agreement, as determined by HCDE in its sole discretion, including, without limitation, sums due by Contractor to HCDE as a result of indemnification obligations, warranty claims, and/or HCDE/Choice Partners Administrative Fee(s), as applicable.

30. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to the Education Department General Administrative Regulations ("EDGAR"), 2 C.F.R. Parts 200 and 3474, and 34 C.F.R. Parts 75-77 and 81. If applicable, Contractor certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances as detailed in HCDE's Certifications form, "Required Contract Provisions for Non-Federal Entity Contracts under Federal Awards – Appendix II to 2 CFR Part 200," which is incorporated by reference herein. Contractor further certifies compliance with all applicable provisions, laws, acts, regulations, rules, and ordinances, including those referenced in any HCDE vendor packet completed by Contractor, which is incorporated by reference herein.

Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the “Contractor Companies”), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term “boycott” shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

31. Confidential Data of HCDE. In the course of performing duties under this Agreement, Contractor may view, obtain, or have access to financial, accounting, statistical, personnel, and other information of a confidential nature concerning students and school districts being served by HCDE and employees of HCDE. All such information is confidential and shall not be disclosed, directly or indirectly, to any person other than authorized officials of HCDE, either during the Term of this Agreement or after such Term.

Contractor acknowledges that HCDE would be irreparably injured if Contractor were to disclose such information to third parties not entitled to receive such information or to misappropriate such confidential information for Contractor’s own purposes or benefit and that money damages would not compensate HCDE for such irreparable injury.

Contractor further acknowledges that to the extent Contractor receives confidential student information during the performance of duties under this Agreement, Contractor is considered a “school official” in accordance with the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. § 1232g, and shall not disclose confidential student information or education records.

32. Warranties. All goods and/or services provided by Contractor under this Agreement must be warranted to be free from defects in material, workmanship, and free from such defects in design for a period of one (1) year upon the later of HCDE’s acceptance of the product and/or service or payment of the applicable invoice. Contractor warrants that all goods and/or services furnished under this Agreement shall conform in all respects to the terms of this Agreement, including any drawings, specifications, and/or standards incorporated herein, including, without limitation, those detailed in the procurement solicitation issued by HCDE. In addition, Contractor warrants that goods and/or services are suitable for and will perform in accordance with the purposes for which they are intended. Contractor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses, as set forth in the vendor or manufacturer’s warranty, which result from either delivery or use of product, which does not meet the specifications within this Agreement or the solicitation procurement.

Insurance Requirements Waiver – IF the Insurance Requirements are not applicable to the Services or if HCDE otherwise chooses to waive such requirements for purposes of this Agreement, the appropriate HCDE representative may waive the requirements by initialing here: →

Otherwise, Contractor must satisfy the Insurance Requirements specified in this Agreement.



In witness whereof, HCDE and Contractor have executed this Agreement to be effective on the date specified in Term above:

Ann Marie Harbour

By: *Ann Marie Harbour*
(Signature)

Ann Marie Harbour
11107 Dawson Springs Drive
Richmond, TX 77406
817.703.7901
annmarie@choicepartners.org

Harris County Department of Education

By: *[Signature]*
By: Jesus Amezcua (Oct 14, 2020 19:05 CDT)
(Signature)

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740

EXHIBIT A
SCOPE OF WORK

Contractor will work with Choice Partners to:

1. Meet regularly with members and vendors. For **members** - regularly meet with member entities with individuals such as CFOs, business managers, purchasing directors, technology directors, facilities/maintenance directors, Nutrition/Food directors and executive directors and/or members of these departments. For **vendors** – meet with influencers and decision-makers (current CP vendors and potential CP vendors) to ascertain who and how to profitably add awarded vendors to Choice Partners/HCDE vendor base.
2. Exhibit/present at conferences and workshops, as needed, in expanding geographic regions as defined by growth opportunities.
3. Attend vendor and member orientations and presentations, as necessary.
4. Focus efforts on increasing Choice Partners' Total Admin. Fees through working with vendor entities, in addition to regular contact and meetings with member entities.
5. Attend local government or non-profit entity board meetings to represent Choice Partners, when necessary, or as directed.
6. Work with contract managers on vendor performance, as directed or requested.
7. Other duties as specified by Senior Director of Choice Partners, or by either Assistant Director of Choice Partners.
8. Attend formally scheduled meetings with progress report with Senior Director of Choice Partners and others, as determined necessary.
9. Maintain confidentiality and excellent public relations with all parties.
10. Offer potential vendors and contracts to HCDE/Choice Partners personnel for review and discussion for developing solicitation for those goods or services. Provide business case for vendor addition including company, key personnel, influencers, positioning in the marketplace and opportunities with Choice Partners required to reply within 30 days.
11. During COVID recovery, work closely with CP Team to determine direction to take in the field. Possibly special items or projects to address during this unique time period.

Regular Board Meeting

6.E.15.

Meeting Date: April 21, 2021

Title: Amendment #1 to Services Agreement for HCDE Expenditures for job no.19/029KJ for Choice Partners Consulting Services

Submitted For: Joann Nichols, Choice Partners

Submitted By: Cora Day

Recommended Action: Approve

HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of Amendment #1 to Services Agreement for job no. 19/029KJ for Choice Partners Consulting Services with F&S Calhoun Consulting, Inc. in the amount of \$24,500, including reimbursable expenses, for the period of 04/21/2021 through 08/31/2021. The total amount for this contract should not exceed \$64,000.

Subject:

Choice Partners; Amendment #1 to Field Representative Services; Services Agreement

Rationale:

This Amendment #1 to the Services Agreement between HCDE/Choice Partners Cooperative and Fred Calhoun dba F&S Calhoun Consulting for field representative services to Choice Partners Cooperative to increase the contract in the amount of \$24,500 for the period 04/21/2021 through 08/31/2021.

The original services agreement daily rate of \$325 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$39,500, is amended to reflect a daily rate of \$325 for a maximum of 175 days plus reimbursable expenses for an amount not to exceed \$64,000.

The RFP contract period shall be for a term of five (5) years from 09/01/2019 through 08/31/2024 subject to annual appropriations of funding. Contract is in accordance with public Education Code 44.031 Purchasing Contracts.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

FS Calhoun Admendment #1
FS Calhoun Service Agreement

Form Review

Inbox
Choice Partners

Reviewed By
Jeff Drury

Date
03/26/2021 01:34 PM

Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Yaritza Roman
Kendra Jackson
Jesus Amezcua

04/01/2021 08:50 AM
04/01/2021 10:15 AM
04/04/2021 05:16 PM
Started On: 02/25/2021 10:13 AM

AMENDMENT #1 TO SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Amendment #1 changes the Agreement between the Harris County Department of Education (“HCDE”) and Fred Calhoun dba F&S Calhoun Consulting (“Contractor”), as stated below.

Contract originally read:

8. Compensation. Compensation. HCDE will pay Contractor a daily rate of \$325.00 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$39,500.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor’s Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

Contract now reads:

8. Compensation. HCDE will pay Contractor a daily rate of \$325.00 for a maximum of 175 days plus reimbursable expenses for an amount not to exceed \$64,000.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor’s Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

Executed this ____ day of _____ in the year 2021.

Fred Calhoun dba F&S Calhoun Consulting

By: *Fred Calhoun*
(Signature)

Fred Calhoun
713.203.5365 or 940.482.1933
fred@choicepartners.org

Harris Count Department of Education

By: _____
(Signature)

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
713-696-1371
jamezcua@hcde-texas.org

SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Services Agreement (“Agreement”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas 77022, and Fred Calhoun dba F&S Calhoun Consulting, Inc. (“Contractor”), located in Sanger, TX, for Contractor to provide services to HCDE in accordance with the terms and conditions specified herein.

Recitals

HCDE is a political subdivision of the State of Texas, established to promote education in Harris County, Texas. Both HCDE and Contractor desire to set forth in writing the terms and conditions of their agreement. In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Purpose.** HCDE agrees to retain Contractor and Contractor agrees to provide services to HCDE as Contractor and to perform the duties and all necessary labor and resources needed to provide the services set forth in Paragraph 3 – Scope of Work. Contractor shall also perform such other related services and duties as are customarily performed by a Contractor in a similar position.
2. **Term.** This Agreement is for services beginning 10/12/2020 and ending 8/31/2021 (“Term”). All extensions of this Agreement shall be subject to the terms and conditions specified herein.
3. **Scope of Work.** Exhibit A includes a detailed Scope of Work that sets out the services (hereinafter “Services”) Contractor agrees to provide.
4. **Independent Contractor Status.** It is the intention of the parties that Contractor be an independent contractor and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and either Contractor or any employee or agent of Contractor. As an independent contractor, Contractor will be solely responsible for determining the means and methods for performing the Services and shall furnish all tools, materials, transportation, and personal incidentals necessary in the performance of the Services. Contractor shall be responsible for any and all applicable social security and personal income taxes that may become due as a result of any payments made by HCDE hereunder and Contractor shall indemnify and hold HCDE harmless in this regard.
5. **Review of Progress.** Contractor will work to meet all timelines mutually established by Contractor and HCDE. HCDE reserves the right to monitor the progress of Contractor.
6. **Changes & Amendments.** During the Term of the Agreement (see Paragraph 2), HCDE and Contractor reserve the right to make changes to the Services the Contractor is required to provide pursuant to this Agreement. This Agreement may be amended only by the mutual agreement of the parties, in writing to be attached to and incorporated in this Agreement. All such changes shall be made in writing and agreed to by both parties.

7. **Assignment.** Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgement and authorization of HCDE.

8. **Compensation. Compensation.** HCDE will pay Contractor a daily rate of \$325.00 for a maximum of 100 days plus reimbursable expenses for an amount not to exceed \$39,500.00 for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor's Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

9. **Intellectual Property.** Contractor represents that it has all intellectual property rights necessary to enter into and perform its obligations in this Agreement.

10. **Ownership of Work Product.** All work product, including any concepts, products, software, research, reports, studies, data, photographs, negatives, or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Agreement will be deemed works for hire and the exclusive property of HCDE, the Texas Education Agency, the State of Texas, and/or the federal government, as applicable. Contractor shall deliver all such materials to HCDE upon completion, termination, or cancellation of this Agreement. Any programs, data, or other materials furnished by HCDE for use by Contractor in connection with the Services performed under this Agreement will remain HCDE's property. Any pre-existing programs, data, or other materials furnished and owned by Contractor for use by Contractor in connection with the Services performed under this Agreement will remain Contractor's property.

11. **Professional Services.** This Agreement (check applicable box) is is not for professional services and governed by the Professional Services Procurement Act, TEX. GOV'T CODE Chp. 2254. Contractor represents and warrants that Contractor has demonstrated competence and possesses qualifications to perform the Services and is performing the Services for a fair and reasonable price. Contractor further represents and warrants that the professional fees under the Agreement do not exceed any maximum provided by law.

12. **Conflict of Interest.** During the Term of Contractor's service to HCDE, Contractor shall not, directly or indirectly, whether for Contractor's own account or for or with any other person or entity whatsoever, employ, solicit, or endeavor to entice away any person who is employed by HCDE.

13. **Criminal History Certification.** Contractor shall complete the "Criminal History Certification" regarding the criminal history of covered employees and the "Felony Conviction Notice," both of which are incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

14. Indemnity. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS HCDE, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL LIABILITY, LOSS, EXPENSE (INCLUDING REASONABLE LITIGATION COSTS AND ATTORNEY'S FEES), OR CLAIMS FOR INJURY OR DAMAGES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT (COLLECTIVELY, "CLAIM") TO THE EXTENT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY CONTRACTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS.

15. Non-appropriation of funds. The Term of this Agreement is a commitment of HCDE current revenue only. Notwithstanding anything to the contrary in this Agreement, HCDE is obligated to make payments only as approved each year by HCDE's Board of Trustees. HCDE's Board of Trustees retains the right to terminate the Agreement at the expiration of each budget period of HCDE. To the extent that HCDE will use federal grant funds to fulfill its obligations under this Agreement, Contractor acknowledges that federal funds will be used to pay for all or a portion of funds due under this Agreement and that this Agreement is only effective upon receipt of the Notice of Grant Award ("NOGA") by HCDE from the awarding agency. As such, if HCDE does not receive sufficient funding for the services provided in this Agreement, HCDE may terminate this Agreement without penalty or further obligation to Contractor, at any time upon written notice to Contractor. Services rendered in accordance with this Agreement shall be funded by Choice Partners. Payment for services rendered shall be allocated as follows: 100% funded by Choice Partners.

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18. Termination. Either party for any reason upon thirty (30) days written notice may terminate this Agreement without cause. HCDE will be responsible for payment for Services that have been accepted by HCDE up to the termination date.

HCDE may, by written notice, immediately terminate this Agreement if Contractor has defaulted in whole or in part, refuses or fails to comply with the provisions of this Agreement, fails to make progress, does not cure such failure after written notice within a reasonable period of time, or fails to perform the Services within the same time period specified or any written extension thereof. In such event, HCDE may obtain comparable Services elsewhere and either deduct the costs of obtaining such Services from any amount owed Contractor or Contractor shall reimburse HCDE for such costs incurred by HCDE.

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20. Subcontractors. If HCDE gives written permission for Contractor to subcontract any of the Services, Contractor shall ensure that each subcontractor complies with all provisions of this Agreement. Contractor shall require each subcontractor to maintain and to furnish Contractor with satisfactory evidence of Workers Compensation, Employer's Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate. Contractor will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the Services.

21. Insurance. Unless an appropriate HCDE representative agrees to waive the requirements by initialing the designated space near the signature block below, Contractor shall comply with all of HCDE's insurance requirements. Contractor shall provide Certificates of Insurance evidencing the Insurance Requirements prior to the start of work. Contractor shall maintain insurance coverage in the amounts specified by HCDE. Certificates of Insurance on the current ACORD form shall be issued to HCDE showing all required insurance coverage.

22. Force Majeure. The parties to this Agreement may be excused from performance hereunder during the time and to the extent that they are prevented from performance due to an act of God, fire, strike or lockout, when satisfactory evidence thereof is presented to the other party and provided that such non-performance is not due to the fault of the non-performing party.

23. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to either party shall be sufficient if made or addressed as to the address listed in the signature line of this Agreement.

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified mail, return receipt requested.

24. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be a court of competent jurisdiction in Harris County, Texas.

25. No Waiver of HCDE's Immunity. The execution of this Agreement and the performance of HCDE of any of its obligations hereunder are not, and are not intended to waive or relinquish, and HCDE shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to HCDE, its trustees, officers, employees, or agents under federal or Texas laws.

26. Entire Agreement. The Agreement, the procurement solicitation issued by HCDE, RFP # 19/029KJ, Contractor's proposal submitted in response to HCDE's procurement solicitation, and the attached and incorporated addendum, exhibits, and documents/forms contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Contractor's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Contractor's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Agreement.

27. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

28. Debarment and Suspension. Pursuant to Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. When federal funds are expended by HCDE under this Agreement, Contractor certifies that during the term of this Agreement, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Contractor shall immediately provide written notice to HCDE if at any time Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. HCDE may rely upon Contractor's certification that Contractor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless HCDE knows the certification is erroneous.

29. Invoices. Contractor is required to submit original invoices to the HCDE Business Office ATTN: Accounts Payable. The invoices can be mailed through the postal service to HCDE Business Office ATTN: Accounts Payable, 6300 Irvington Boulevard, Houston, Texas 77022, or emailed to accountspayable@hcde-texas.org.

The invoices should include the following:

1. Date of invoice
2. Period of service
3. List of services provided
4. Location where services were provided
5. Invoice number

6. Contact information
7. Deliverables under the contract
8. Certification of service provided through a signature by company representative

Contractor is required to submit to HCDE a completed IRS Form W-9, Criminal History Certification, Felony Conviction Notice, Conflict of Interest Questionnaire, and any other forms required of HCDE before payment is rendered. Payment to Contractor shall be made only after Services are performed and not before. Advance payment to Contractor is strictly prohibited.

Contractor shall submit invoices within a timely manner during HCDE's fiscal year in which the good(s) and/or services are purchased. In accordance with Texas Government Code § 2251.021, payments are due to Contractor within forty-five (45) days after the later of the following: (1) the date HCDE receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date HCDE receives an invoice for the goods or service. Contractor agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Contractor receives the payment from HCDE. The exceptions to payments made by HCDE and/or Contractor listed in Texas Government Code § 2251.002 shall apply to this Agreement.

Failure to send the invoices to the Accounts Payable Office will delay payment. Contractor certifies that no work has been performed before the effective date of this Agreement. Invoices submitted by Contractor for work performed prior to the effective date of the Agreement may not be honored by HCDE, in HCDE's sole discretion.

In addition to all other rights and remedies that HCDE may have, HCDE shall have the right to setoff, against any and all amounts due to Contractor by HCDE, whether due under this Agreement or any other agreement between HCDE (including any division of HCDE) and Contractor, any sums for which HCDE is entitled to under this Agreement, as determined by HCDE in its sole discretion, including, without limitation, sums due by Contractor to HCDE as a result of indemnification obligations, warranty claims, and/or HCDE/Choice Partners Administrative Fee(s), as applicable.

30. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to the Education Department General Administrative Regulations ("EDGAR"), 2 C.F.R. Parts 200 and 3474, and 34 C.F.R. Parts 75-77 and 81. If applicable, Contractor certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances as detailed in HCDE's Certifications form, "Required Contract Provisions for Non-Federal Entity Contracts under Federal Awards – Appendix II to 2 CFR Part 200," which is incorporated by reference herein. Contractor further certifies compliance with all applicable provisions, laws, acts, regulations, rules, and ordinances, including those referenced in any HCDE vendor packet completed by Contractor, which is incorporated by reference herein.

Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

31. Confidential Data of HCDE. In the course of performing duties under this Agreement, Contractor may view, obtain, or have access to financial, accounting, statistical, personnel, and other information of a confidential nature concerning students and school districts being served by HCDE and employees of HCDE. All such information is confidential and shall not be disclosed, directly or indirectly, to any person other than authorized officials of HCDE, either during the Term of this Agreement or after such Term.

Contractor acknowledges that HCDE would be irreparably injured if Contractor were to disclose such information to third parties not entitled to receive such information or to misappropriate such confidential information for Contractor's own purposes or benefit and that money damages would not compensate HCDE for such irreparable injury.

Contractor further acknowledges that to the extent Contractor receives confidential student information during the performance of duties under this Agreement, Contractor is considered a "school official" in accordance with the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and shall not disclose confidential student information or education records.

32. Warranties. All goods and/or services provided by Contractor under this Agreement must be warranted to be free from defects in material, workmanship, and free from such defects in design for a period of one (1) year upon the later of HCDE's acceptance of the product and/or service or payment of the applicable invoice. Contractor warrants that all goods and/or services furnished under this Agreement shall conform in all respects to the terms of this Agreement, including any drawings, specifications, and/or standards incorporated herein, including, without limitation, those detailed in the procurement solicitation issued by HCDE. In addition, Contractor warrants that goods and/or services are suitable for and will perform in accordance with the purposes for which they are intended. Contractor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses, as set forth in the vendor or manufacturer's warranty, which result from either delivery or use of product, which does not meet the specifications within this Agreement or the solicitation procurement.

Insurance Requirements Waiver – IF the Insurance Requirements are not applicable to the Services or if HCDE otherwise chooses to waive such requirements for purposes of this Agreement, the appropriate HCDE representative may waive the requirements by initialing here: →

Otherwise, Contractor must satisfy the Insurance Requirements specified in this Agreement.



**Harris County
Education**

In witness whereof, HCDE and Contractor have executed this Agreement to be effective on the date specified in Term above:

Fred Calhoun dba F&S Calhoun Consulting, Inc.

Harris County Department of Education

By: 
(Signature)

By: 
Jesus Amezcua (Oct 14, 2020 11:52 CDT)
(Signature)

Fred Calhoun
6732 Mustang Trail
Sanger, TX 76266
713.203.5365 OR 940.482.1933
fred@choicepartners.org

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740

**EXHIBIT A
SCOPE OF WORK**

Contractor will work with Choice Partners to:

1. Meet regularly with members and vendors. For **members** - regularly meet with member entities with individuals such as CFOs, business managers, purchasing directors, technology directors, facilities/maintenance directors, Nutrition/Food directors and executive directors and/or members of these departments. For **vendors** – meet with influencers and decision-makers (current CP vendors and potential CP vendors) to ascertain who and how to profitably add awarded vendors to Choice Partners/HCDE vendor base.
2. Exhibit/present at conferences and workshops, as needed, in expanding geographic regions as defined by growth opportunities.
3. Attend vendor and member orientations and presentations, as necessary.
4. Focus efforts on increasing Choice Partners' Total Admin. Fees through working with vendor entities, in addition to regular contact and meetings with member entities.
5. Attend local government or non-profit entity board meetings to represent Choice Partners, when necessary, or as directed.
6. Work with contract managers on vendor performance, as directed or requested.
7. Other duties as specified by Senior Director of Choice Partners, or by either Assistant Director of Choice Partners.
8. Attend formally scheduled meetings with progress report with Senior Director of Choice Partners and others, as determined necessary.
9. Maintain confidentiality and excellent public relations with all parties.
10. Offer potential vendors and contracts to HCDE/Choice Partners personnel for review and discussion for developing solicitation for those goods or services. Provide business case for vendor addition including company, key personnel, influencers, positioning in the marketplace and opportunities with Choice Partners required to reply within 30 days.
11. During COVID recovery, work closely with CP Team to determine direction to take in the field. Possibly special items or projects to address during this unique time period.

Regular Board Meeting**6.E.16.**

Meeting Date: April 21, 2021
Title: Master Service Interlocal Agreement
Submitted For: Joann Nichols, Choice Partners
Recommended Action: Approve

Submitted By: Cora Day
HCDE Goal(s): 4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Kendra Jackson and Dr. Jesus Amezcua

Facilities/Technology Approval Needed?: None

Information**Posted Agenda Item:**

Consider approval of HCDE Interlocal Agreements with: Texas State University System, Austin, Texas; Aledo ISD, Aledo, Texas; Bridge City ISD, Bridge City, Texas; Union Grove ISD, Gladewater, Texas (Signature Update Only); Como-Pickton CISD, Como, Texas; Seminole County Sheriff's Office, Sanford, Florida; Everett Community College, Everett, Washington (Signature Only); Delaware River Joint Toll Bridge Commission, Yardley, Pennsylvania; Wilson Elementary District #007, Phoenix, Arizona; Nadaburg Unified School District, Wittman, Arizona; Port of Texas City Security Council, Inc. (PTCSC), Texas City, Texas, and City of Sweeny, Sweeny, Texas.

Subject:

HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
Texas State University System	University	Austin	TX	13
Aledo ISD	School District (Outside of Harris County)	Aledo	TX	11
Bridge City ISD	School District (Outside of Harris County)	Bridge City	TX	05
Union Grove ISD (Signature Update Only)	School District (Outside of Harris County)	Gladewater	TX	07
Como-Pickton CISD	School District (Outside of Harris County)	Como	TX	08
Seminole County Sheriff's Office	County	Sanford	FL	0
Everett Community College (Signature Only)	College	Everett	WA	0
Delaware River Joint Toll Bridge Commission	Governmental	Yardley	PA	0
Wilson Elementary District #007	School District (Outside of Harris County)	Phoenix	AZ	0
Nadaburg Unified School District	School District (Outside of Harris County)	Wittman	AZ	0
Port of Texas City Security Council, Inc. (PTCSC)	Non-Profit	Texas City	TX	04
City of Sweeny	City	Sweeny	TX	04

Rationale:

HCDE Interlocal Agreement with:

Entity Name	Entity Type	City	State	Region
Texas State University System	University	Austin	TX	13
Aledo ISD	School District (Outside of Harris County)	Aledo	TX	11
Bridge City ISD	School District (Outside of Harris County)	Bridge City	TX	05
Union Grove ISD (Signature Update Only)	School District (Outside of Harris County)	Gladewater	TX	07
Como-Pickton CISD	School District (Outside of Harris County)	Como	TX	08
Seminole County Sheriff's Office	County	Sanford	FL	0
Everett Community College (Signature Only)	College	Everett	WA	0
Delaware River Joint Toll Bridge Commission	Governmental	Yardley	PA	0
Wilson Elementary District #007	School District (Outside of Harris County)	Phoenix	AZ	0
Nadaburg Unified School District	School District (Outside of Harris County)	Wittman	AZ	0
Port of Texas City Security Council, Inc.	Non-Profit	Texas City	TX	04
City of Sweeny	City	Sweeny	TX	04

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

texas State University System
Aledo ISD
Bridge City
Union Grove ISD-Signature Update
Como-Pickton
Seminole County Sheriff's Office
Everett Community College - Signature Only
Delaware River Joint TBC
Wilson Elementary District #007
Nadaburg USD
Port of Texas City Security Council, Inc.
City of Sweeny
Interlocal Map

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 04/04/2021

Reviewed By

Jeff Drury
Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

03/26/2021 02:37 PM
03/31/2021 03:32 PM
04/01/2021 08:43 AM
04/04/2021 05:20 PM
Started On: 03/11/2021 11:43 AM

Interlocal Agreement
between Harris County Department of Education
& _____

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and _____, a local governmental entity and/or political subdivision (“LGE”), located in _____ (city), _____ (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education Attn: James Colbert, Jr. County School Superintendent 6300 Irvington Blvd. Houston, Texas 77022 713-694-6300	_____ (“LGE”) Attn: _____ Title: _____ Address: _____ City, State, Zip: _____ Phone: _____ Email: _____
---	---

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Name of Local Governmental Entity

Daniel Harper

Authorized Signature

Printed Name

Title

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Aledo Independent School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Aledo Independent School District, a local governmental entity and/or political subdivision ("LGE"), located in Aledo (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. **As is.** HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. **Master Contract.** This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. **Payments.** The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. **Invoices.** HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. **Participation in HCDE's Cooperative Purchasing Program.** If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. **Compliance with Laws.** Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. **Termination.** This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. **Assignment.** Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. **Conflict of Interest.** During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. **Contract Amendment.** This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. **Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Aledo Independent School District ("LGE")
 Attn: Earl H. Husfeld
 Title: Chief Financial Officer
 Address: 1008 Bailey Ranch Road
 City, State, Zip: Aledo, Texas 76008
 Phone: 817-441-5111
 Email: ehusfeld@aledoisd.org

15. **Relation of Parties.** It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. **Non-Exclusivity of Services.** Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. **Disclaimer.** HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. **Limitation of Liability.** Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. **Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. **No Waiver.** Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. **Benefit for Signatory Parties Only.** Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. **Authorization.** Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Aledo Independent School District

Name of Local Governmental Entity

Harris County Department of Education


Authorized Signature

Hoyt Harris

James Colbert, Jr.

Printed Name

President, Board of Trustees

County School Superintendent

Title

January 19, 2021

Date

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Bridge City ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Bridge City ISD, a local governmental entity and/or political subdivision ("LGE"), located in Bridge City (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Bridge City ISD ("LGE")
 Attn: Melinda James
 Title: Business Manager
 Address: PO Box 697
 City, State, Zip: Bridge City TX 77611
 Phone: 409-735-1500
 Email: melinda.james@bridgecityisd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Bridge City ISD
Name of Local Governmental Entity

Harris County Department of Education

Melinda James
Authorized Signature

Melinda James
Printed Name

James Colbert, Jr.

Business Manager
Title

County School Superintendent

2/1/21
Date

_____ Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Union Grove ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Union Grove ISD, a local governmental entity and/or political subdivision (“LGE”), located in Gladewater (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Union Grove ISD ("LGE")
 Attn: Laurice Marshall
 Title: Business Manager
 Address: 11220 Union Grove Road
 City, State, Zip: Gladewater, Texas 75647
 Phone: 903-845-5509 ext 403
 Email: marshall1@ugisd.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Union Grove ISD
Name of Local Governmental Entity

Harris County Department of Education

Kelly Moore
Authorized Signature

Kelly Moore
Printed Name

James Colbert, Jr.

Superintendent
Title

County School Superintendent

02/04/2021
Date

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Como-Pickon CISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Como-Pickon CISD, a local governmental entity and/or political subdivision (“LGE”), located in Como (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

Como-Pickton CISD ("LGE")
 Attn: Greg Bower
 Title: Superintendent
 Address: 13017 TX Hwy 11 E
 City, State, Zip: Como, TX, 75431
 Phone: 903-488-3671
 Email: gbower@cpcisd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Como-Pickton CISD

Name of Local Governmental Entity



Authorized Signature

Greg Bower

Printed Name

Superintendent

Title

2/18/2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& SEMINOLE COUNTY SHERIFF'S OFFICE

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Seminole County Sheriff's Office (“Entity”), located in Florida, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Seminole County Sheriff's Office
 Attn: Roberta Stanton
 Title: Procurement and Agreements Administrator
 Address: 100 Eslinger Way
 City, State, Zip: Sanford, FL 32773
 Phone: 407-665-6742
 Email: rstanton@seminolesheriff.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Seminole County Sheriff's Office

Harris County Department of Education

Entity Name

Mary B. Hope

Signature

Mary B. Hope

James Colbert, Jr.

Printed Name

Director of Fiscal Services

County School Superintendent

Title

1-12-21

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& _____

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the _____ (“Entity”), located in _____, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
- 4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
- 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
- 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
- 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
- 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
Phone: 713-694-6300

Entity: _____
Attn: _____
Title: _____
Address: _____
City, State, Zip: _____
Phone: _____
Email: _____

- 9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
- 10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
- 11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
- 12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

- 13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
- 14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
- 15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Entity Name	Harris County Department of Education
<i>Jeffrey D. Pearce</i> Signature	
Printed Name	James Colbert, Jr.
Title	County School Superintendent
Date	Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION (“Entity”), located in YARDLEY PA, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
 Attn: DAVE BURD
 Title: DIRECTOR OF PURCHASING
 Address: 1199 WOODSIDE RD
 City, State, Zip: YARDLEY PA 19067
 Phone: 215-534-8232
 Email: DBURD@DRJTBC.ORG

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.


Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Entity Name



Signature

DAVE BURD

Printed Name

DIRECTOR OF PURCHASING

Title

02/05/2021

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& WILSON ELEMENTARY DISTRICT #007

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract (“Contract”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas, and the Wilson Elementary School District #7 (“Entity”), located in Phoenix, Arizona, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE’s Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. HCDE:**
 - Represents that it has secured the vendor(s)’ agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity’s responsibility to ensure that its State’s rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity’s participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner’s vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Wilson Elementary School District
 Attn: Beth Strickler
 Title: Director of Business Services and Technology
 Address: 3025 E. Fillmore Street
 City, State, Zip: Phoenix, AZ 85008
 Phone: 602-681-2200
 Email: beth.strickler@wsd.k12.az.us

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Wilson Elementary District #007

Entity Name



Signature

Beth Strickler

Printed Name

Director of Business Services and Technology

Title

March 3, 2021

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Nadaburg Unified School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Nadaburg Unified School District ("Entity"), located in Wittman, AZ 85361, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.

2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.

3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Nadaburg Unified School District
 Attn: Kerre Laabs
 Title: Business Manager
 Address: 32919 N Center St
 City, State, Zip: Wittmann, AZ 85361
 Phone: 623-388-2130
 Email: klaabs@nadaburgsd.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Nadaburg USD
Entity Name

Harris County Department of Education

[Signature]
Signature

Valarie Serrano
Printed Name

James Colbert, Jr.

Vice President
Title

County School Superintendent

2/10/21
Date

Date: _____

**Participation Agreement
between Harris County Department of Education
& Port of Texas City Security Council, Inc.**

This Participation Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Port of Texas City Security Council, Inc., a non-profit corporation (“Non-Profit”), located in Texas City, Texas, for the purpose of permitting Non-Profit to participate in any or all of the programs and services that HCDE offers, including, without limitation, HCDE’s cooperative purchasing program, Choice Partners. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Non-Profit certifies, represents, and warrants that it is a non-profit, tax-exempt entity. Both HCDE and Non-Profit desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide Non-Profit with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon Non-Profit’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **Non-Profit agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in Non-Profit’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that Non-Profit desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as Non-Profit's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of Non-Profit.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and Non-Profit.

Non-Profit agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by Non-Profit. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice Non-Profit for the HCDE programs and services that Non-Profit purchases from HCDE. Non-Profit agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date Non-Profit receives the goods; (2) the date the performance of the service is completed; or (3) the date Non-Profit receives an invoice for the goods or service. If Non-Profit makes a payment to HCDE with a credit card, Non-Profit agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If Non-Profit elects to participate in HCDE's cooperative purchasing program, Choice Partners, Non-Profit shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to Non-Profit for participation in Choice Partners. Non-Profit shall make payments directly to vendors. Non-Profit shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. Non-Profit shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between Non-Profit and the vendor. HCDE is not responsible or liable for the performance of any vendor used by Non-Profit as a result of this Agreement or Non-Profit's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and Non-Profit or between Non-Profit and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, Non-Profit shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to Non-Profit, Non-Profit, its personnel and agents, shall not, directly or indirectly, whether for Non-Profit's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Certificate of Interested Parties. HCDE is required to comply with House Bill 1295, which amended the Texas Government Code by adding Section 2252.908, Disclosure of Interested Parties. Section 2252.908 prohibits HCDE from entering into a contract with a business entity unless the business entity submits a Disclosure of Interested Parties (Form 1295) to HCDE at the time business entity submits the signed contract. Non-Profit agrees to complete the Certificate of Interested Parties electronically with the Texas Ethics Commission and submit the original signed, notarized certificate to HCDE with submission of this signed Agreement.
14. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
15. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Port of Texas City Security Council, Inc.
Attn: James Whitehead
Title: Security Director
Address: PO Box 1887
City, State, Zip: Texas City, TX 77592-1887
Phone: 409-949-9437
Email: jwhitehead@ptcsc.org

16. Relation of Parties. It is the intention of the parties that Non-Profit is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this

Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Non-Profit or HCDE and any of Non-Profit's representatives.

17. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide Non-Profit with programs or services. During the Term of this Agreement, Non-Profit reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.
18. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
19. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
20. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
21. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
22. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
23. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

24. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
25. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and Non-Profit have executed this Agreement to be effective on the date specified in Article 1. Term above:

Port of Texas City Security Council, Inc.
Name of Non-Profit Corporation

Harris County Department of Education

James Whitehead
Authorized Signature

James Whitehead
Printed Name

James Colbert, Jr.

Security Director
Title

County School Superintendent

March 24, 2021
Date

Interlocal Agreement
between Harris County Department of Education
& CITY OF SWEENY

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and CITY OF SWEENY, a local governmental entity and/or political subdivision (“LGE”), located in SWEENY (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement (“Effective Date”) and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE’s submission of independent contracts or purchase orders to HCDE and HCDE’s acceptance thereof. HCDE’s obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE’s obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE’s sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- By either Party, with or without cause, upon thirty (30) days' prior written notice;
 - By mutual written agreement of the Parties; or
 - By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education Attn: James Colbert, Jr. County School Superintendent 6300 Irvington Blvd. Houston, Texas 77022 713-694-6300	CITY OF SWEENEY _____ (“LGE”) Attn: REESE C. COOK Title: CITY MANAGER Address: 102 W. ASHLEY WILSON RD. City, State, Zip: SWEENEY, TX 77480 Phone: 979-548-3321 Email: RCCOOK@SWEENYTX.GOV
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15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

CITY OF SWEENY

Name of Local Governmental Entity

Authorized Signature

JEFF FARLEY

Printed Name

MAYOR

Title

03/16/2021

Date

Harris County Department of Education

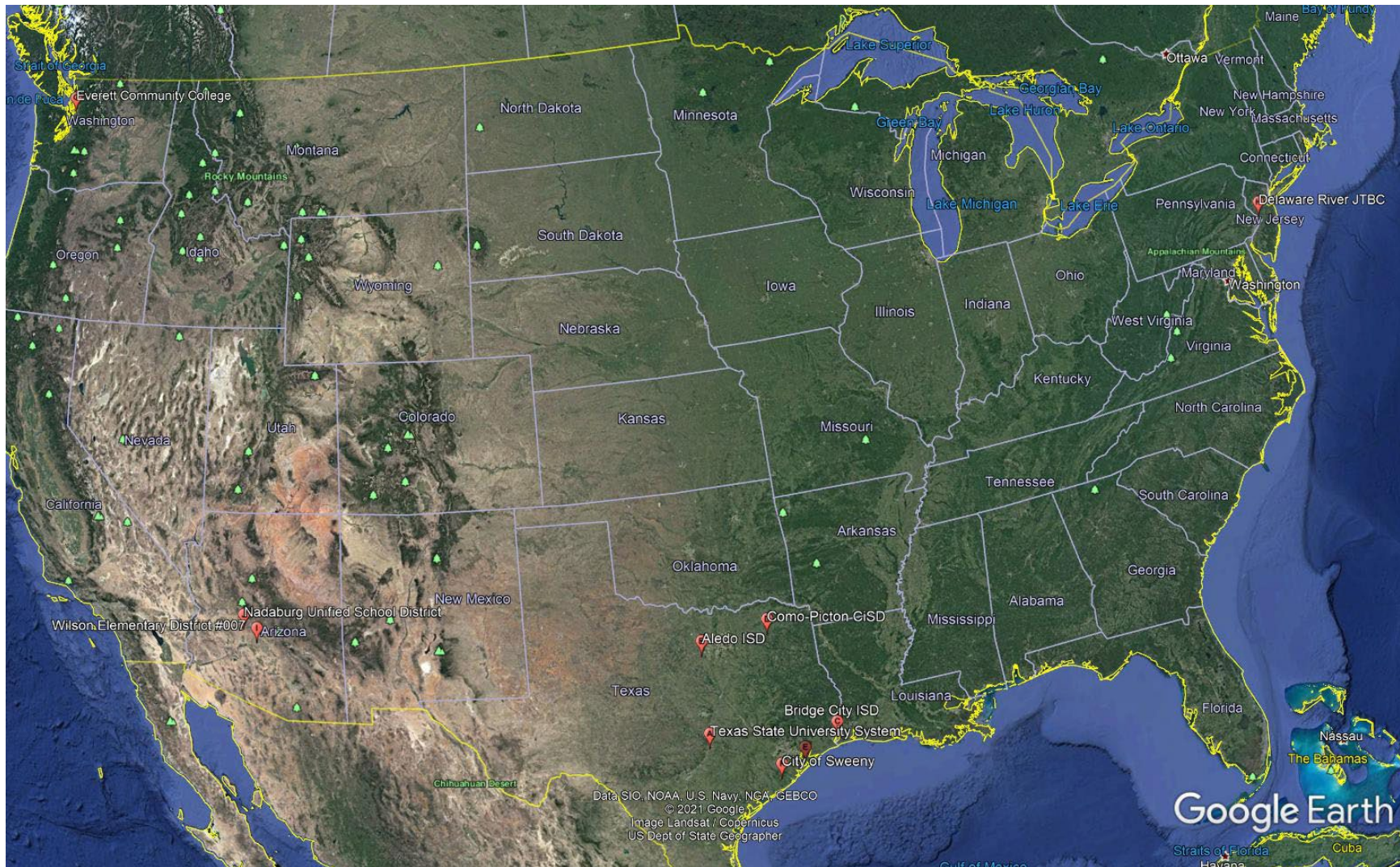
James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- School District Charter School
- County City/Municipality
- University College
- State Entity
- Governmental entity/other: _____



April 21, 2021

HCDE Board Agenda Interlocal Map:

- A: Texas State University System**
- B: Aledo ISD**
- C: Bridge City ISD**
- D: Como-Pickton CISD**
- E: PTCSC**

- F: City of Sweeny**
- G: Everett Community College**
- H: Delaware River JTBC**
- I: Wilson Elementary District #007**
- J: Nadaburg Unified School District**

Regular Board Meeting

6.F.1.

Meeting Date:	April 21, 2021		
Title:	Contract Award for Job No. 21/026YR Contracted Services for Adult Education		
Submitted For:	Bill Monroe, Purchasing	Submitted By:	Yaritza Roman
Recommended Action:	Approve	HCDE Goal(s):	1. Impact education/respond to evolving needs 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Stephanie Ross, Dr. Jesus Amezcua, Kendra Jackson, and Yaritza Roman	Facilities/Technology Approval Needed?:	None

Information

Posted Agenda Item:

Consider approval of Contract Award for job no. 21/026YR Contracted Services for Adult Education with the following proposer(s): Gail C. Stanford for the period of 04/21/2021 through 04/20/2026 subject to annual appropriations of funding.

Subject:

Contracted Services for the Adult Education Division.

Rationale:

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide contracted services for the Harris County Department of Education Adult Education Division. Six hundred fifty-eight (658) invitations were extended for proposals. Two (2) responses were received from vendors. Each response was reviewed for compliance with the requirements of RFP, were evaluated, and scored. One (1) vendor did not meet the criteria, and one (1) vendor offering the best value to HCDE/Adult Education was recommended for an award.

The contract period shall be for a term of five (5) years from 04/21/2021 through 04/20/2026 to the vendor stated above in Posted Agenda Item; subject to annual appropriations of funding. Contracts are in accordance with Texas Education Code 44.031.

Fiscal Impact

Attachments

- Evaluation Summary
- Board Recommendation
- ECI Form
- Participation Report

Form Review

Inbox

Purchasing
Assistant Superintendent - Business
Form Started By: Yaritza Roman
Final Approval Date: 04/04/2021

Reviewed By

Kendra Jackson
Jesus Amezcua

Date

03/31/2021 01:12 PM
04/04/2021 05:21 PM
Started On: 03/29/2021 01:57 PM

RFP 21/026YR Contracted Services for Adult Education - Evaluation Summary

Evaluation Criteria	Total Weighted Value	Collaborate with Christina	Gale C. Stanford
Price	35	16.25	32.50
Reputation of Vendor and Vendor's goods and/or service	20	8.75	17.50
Quality of Vendor's goods and/or services	20	6.25	15.50
Extent to which the goods and/or services meet HCDE needs	20	7.50	14.25
Vendor's past relationship with HCDE	5	5.00	0.00
Impact on Historically Underutilized Businesses	0	0.00	0.00
Total long-term cost to HCDE	0	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00
Other (Ability to allow other local government entities to piggy-back from this contract)	0	0.00	0.00
Total Average	100	43.75	79.75

RECOMMENDED



**Harris County Department of Education
Business Office /Purchasing Division
Job (Bid-Proposal) **Recommendation Form**
Program Review**

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Division
From: Recommendation Committee

**Stephanie Ross
Denise Johnson
Linda Fehoko
Inga Ash**

Job (Bid or RFP#) and Name: 21/026YR
Contracted Services for Adult Education

Board Meeting Date: April 21, 2021

Date: March 4, 2021

Procurement Requirements Available:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
 From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)
 Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I certify that I am aware of the EDGAR requirements as amended on Dec. 26, 2014 under 2 CFR Part 200, and in specific the **conflict of interest requirements** for federal funds.



I certify that I am aware of Chapter 176 of the Local Government Code requirements for local government officers regarding **conflict of interest disclosures**.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all Buyers & Director)

Justification:

Job no. 21/026YR

This RFP was developed to procure contracted services for the Adult Education Division.

This job was competitively bid and advertised. The result of the bid generated the following responses:

Invitation to propose was sent to six hundred fifty-eight (658) vendors.

HCDE received two (2) responses.

Recommendation:

HCDE is recommending the following vendor for award:

- **Gail C. Stanford**



**Harris County Department of Education
Business Office /Purchasing Division**

EC Form

Effectiveness and Compliance Review

[This form is used to document due diligence by Buyer]

To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt.
for Business

From: Yaritza Román – Contract Manager

Job- Bid or RFP# and Name: 21/026YR Contracted Services for Adult Education

Board Meeting Date: April 21, 2021

Date: March 4, 2021

Procurement Requirements Applicable:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
 From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)
 Over \$50,000 (per CH Local)
 Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I certify that I am aware of the EDGAR requirements as amended on Dec. 26, 2014 under 2 CFR Part 200, and in specific the **conflict of interest requirements** for federal funds.

I certify that I am aware of Chapter 176 of the Local Government Code requirements for local government officers regarding **conflict of interest disclosures.**

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)

Harris County Department of Education Bid Summary

Bid Information

Bid Creator Yaritza Roman
 Email yroman@hcde-texas.org
 Phone (713) 696-8212
 Fax
 Bid Number 21/026YR
 Title Contracted Services for Adult Education
 Bid Type Request for Proposal
 Issue Date 2/10/2021 10:36 AM (CT)
 Close Date 3/2/2021 02:00:00 PM (CT)

Contact Information

Address 6300 Irvington Blvd.
 Houston, TX 77022
 Contact Yaritza Roman
 Department
 Building
 Floor/Room
 Telephone
 Fax
 Email yroman@hcde-texas.org

Ship to Information

Address
 Contact
 Department
 Building
 Floor/Room
 Telephone
 Fax
 Email

Invited Suppliers

Supplier Name	Contact Name	City, State	Invitation Email	Invite Type
2 Inspire Peace	Nikisha Nicole Patton Handy	Dallas, TX	2inspirepeace@gmail.com	Auto
2*2*4 Solutions Education Consulting Service	Sabrina McCullough	Red Oak, TX	solution224@outlook.com	Auto
365 Paving & Construction LLC	Gilberto Maldonado	Mission, TX	365paving@gmail.com	Auto
3rd I Process FX	Lyric D Smith	Houston, TX	gmitchell@3rdiprocurement.com	Auto
3W Consulting Group LLC (Rochelle L. Webb)	Dr. Rochelle L. Webb	Cross Roads, TX	info@3wconsultinggroup.com	Auto
4.0 GPA	Henry Keculah	Houston, TX	keculah@40gpa.com	Auto
400 Voices	Jose Pablo Fernandez	Houston, TX	josepablo@400voices.org	Auto
4142 Youth Development Services		ROSHARON, TX	jbrown4142@gmail.com	Auto
4kboards		Keller, TX	4kboards@gmail.com	Auto
4W Solutions, Inc	Lloyd Wright	Houston, TX	lawright@4wsolutionsinc.com	Auto
7Mindsets	Chelsea Spellman	Roswell, GA	Chelsea.Spellman@7mindsets.com	Auto
806 Technologies, Inc.		Plano, TX	mhailey@806technologies.com	Auto
A & R Holdings, LLC	Ryan Ross	Jacksonville, FL	anrholdings@outlook.com	Auto
A,N,H. Consulting, LLC.		New Orleans, LA	info@askmissheard.com	Auto
A.I.M. (Assessment Intervention Management, LLC)		San Antonio, TX	zach@aimllcconsulting.com	Auto
AAA Painting		Houston, TX		Auto
Abundance Educational Consulting, LLC	Dr. Lakeisha Hamilton	Humble, TX	abundance.ec@gmail.com	Auto
AC Language School (Chavez & Associates)	Angeles Chavez	Sugar Land, TX	angeles@aclanguageschool.com; william@acgloballearning.org	Auto
Academia in Motion, Inc		Houston, TX	brooksmarcele@gmail.com	Auto
Academic Learning Company (Velazquez Press)	Jonathan Ruiz	El Monte, CA	info@academiclearningcompany.com	Auto
ACS Engineering & Safety	Elizabeth Jensen	Spring, TX	eaj@acs-consulting.com	Auto
AdaptiveX (Test4Me LLC)	Shayla Adams-Stafford	Glenarden, MD	shayla@adaptivex.io	Auto
Adira LLC		Savannah, TX	godfrey@adiraservices.com	Auto
AdjuStar Services, Inc.	Kareem Dale	Houston, TX	Kareem@adjustars.com	Auto
ADMORE BEHAVIORAL THERAPY	Abigail Wynne	Houston, TX	awynne@admorgroup.com	Auto
AGL (Accompanied by God's Love, Inc)		Houston, TX	cherylhoward@accompaniedbygodsllove.com	Auto
Ahead Of The Class Educational Services, Inc.	Kara Nelson	Richmond, TX	kn1213@gmail.com	Auto
Alamo Music Center, Inc.	Jason Buckingham	San Antonio, TX	schoolbids@alamomusic.com	Auto
Alba Educational Consulting, LLC		Kingwood, TX	shannon@themathconsultants.com	Auto
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	MICKEY ALIFF	IRVING, TX	mickeyaliff@gmail.com	Auto
All Educate Learning Resources	Lena Allison	Livingston, TX	lena@all-educate.com	Auto
ALL VALLEY DRUG SCREENS	LAHOMA PEDERSON	Brownsville, TX	lpederson11@gmail.com	Auto
Alliance Financial Ministries, Inc.	Lonnie Mathews	Pearland, TX	lonnie@financialministries.org	Auto
AlphaGraphics (Lukitas Inc.)	James Burciaga	Houston, TX	jburciaga@alphagraphics.com	Auto
ALTERING THE EDUCATION XPECTATION LLC	Devon Horton	Evanston, IL	devonquintonhorton@gmail.com	Auto
Altitude Learning (AltSchool, PBC d/b/a Altitude Learning)	Tanya Tovar-Rabatte	San Francisco, CA	tanya@altitudelearning.com	Auto

Amanda Holdsworth Communications	Dr. Amanda Holdsworth	South Lyon, MI		Auto
Amanda Morgan, Not Just Cute (Amanda Morgan)	Amanda Morgan	Olalla, WA	amanda@holdsworthcommunications.com amanda@notjustcute.com	Auto
American Institutes for Research (American Insitutes for Research in the Behavioral Sciences)	Carmen Fermin	Washington, DC	bids_dom@air.org	Auto
American Productivity & Quality Center	Mardi C.Krenek	Houston, TX	darriola@apqc.org	Auto
Anew Psychological Services, PLLC	Arlene Gordon-Hollingsworth	Houston, TX	ahollingsworth@anew-psychological.com	Auto
AnLar, LLC	Emily Kelly	Arlington, VA	operations@anlar.com	Auto
Ann Marie Harbour	Ann Marie Harbour	Richmond, TX	annmariemobile@gmail.com	Auto
Anthropology Arts (Voices Advance LLC DBA anthropology arts)	Taylor Vecchio	Brooklyn, NY	tvecchio@voicesadvance.com	Auto
Apple Developmental Health		Houston, TX	appledevhealth@icloud.com	Auto
Aquilla Educational Resources	Peggy Bridges	FORNEY, TX	peggy@aquillaed.com	Auto
ardurra group		houston, TX	canonico@ardurragroup.com	Auto
Argument-Driven Inquiry	Krista Clark	Austin, TX	krista@argumentdriveninquiry.com	Auto
Arts Alive! Inc (ARTS ALIVE!)	Wendy Haardt	Houston, TX	wendy@artsaliveinc.com	Auto
ASAP Roofing (Koppel & Kozel, LLC)	Joseph Kozel	Tyler, TX	joseph@tylerroofingasap.com	Auto
ASmart Consulting		Houston, TX	asmartconsulting@yahoo.com	Auto
Aspire Works LLC	Jeff Shokrian	San Antonio, TX	jeff.shokrian@gmail.com	Auto
Assoc for the Advancement of Mexican Americans (AAMA)	Debbie Ortiz	Houston, TX	dortiz@aama.org	Auto
Astrov & Associates	Steve Astrov	Frisco, TX	smjuster@yahoo.com	Auto
AT&T Mobility LLC	Rick Salazar	Bellaire, TX		Auto
Athena Scholastic, LLC	Heather Reingold	Vero Beach, FL	aboyce@athenascholastic.com	Auto
Atkins Powerhouse Consulting LLC	Renika Atkins	Fort Worth, TX	acgpowerhouse@gmail.com	Auto
AUSTIN LEARNING CENTER (CANDEO, LLC)	AMY CARTER	AUSTIN, TX		Auto
B Dow (Elizabeth Dow)	Beth Dow	Richmond, TX	AMY@AUSTINLEARNINGCENTER.COM elizabethrdow@gmail.com	Auto
Baked With Confidence	Chiquitia Stueart	Houston, TX	elizabethrdow@gmail.com	Auto
Barstone, Inc.	Simone Sander	San Antonio, TX	bakedwithconfidence@gmail.com	Auto
BCA DX LABORATORY		Livingston, TX	admin@barstonecompany.com	Auto
BCS Consulting		Humble, TX	bedardoyle@gmail.com	Auto
BE GLAD LLC	Noshaba Afzal	San Jose, CA	stdcbs18@shsu.edu	Auto
Bearing Fruit Early Childhood Training	JULIA DOUCH	HOUSTON, TX	jabbar@begladtraining.com	Auto
Bedden & Associates, LLC (Bedden)		Richmond, VA	bearing.fruitect@gmail.com	Auto
Bee Busy Wellness Center	Norman Mitchell	Houston, TX	dbedden@bedden-associates.com	Auto
Bell and Smarts	Lynette Bell	Broken Arrow, OK	n.mitchell@mybbwc.org	Auto
BellXcel	Chris Shults	Westwood, MA	Lynette.Bell1@gmail.com	Auto
Benchmark Education Company	Domenick Buck	New Rochelle, NY	cshults@bellxcel.org	Auto
			pclifford@benchmarkeducation.com; Ktrapp@benchmarkeducation.com; kkoon@benchmarkeducation.com	Auto
Bertha L. St. John /Solid Rock Speech Language Clinic		Fresno, TX	berthastjohn@yahoo.com	Auto
Best Practice Associates, Inc.	Susan Niette	Houma, LA	Bestpracticeassociates@gmail.com	Auto
Black Topaz Consulting		Austin, TX		Auto
BlackBeltHelp		Chicago, IL	shane_miller@blackbelthelp.com	Auto
Blocker Education Research, LLC (Tyrone D. Blocker)		Austin, TX		Auto
BLU PHIRE RESEARCH INSTITUTE INC	LORI GEE	HOUSTON, TX	tblocker@blockereducationresearch.com	Auto
BluGreen Pest Control	Chris Drymala	Wallis, TX	info@bluphireri.com	Auto
BMHR - Better Man HR LLC	Sonya Shaw	SAN ANTONIO, TX	cdrymala@live.com	Auto
BookerDezigns	Cornelius Booker	Richmond, TX	sshaw@bettermanhr.com	Auto
Bookwhisperer, Inc. (Donalyn Miller)		Colleyville, TX	Cornelius.Booker@ymail.com	Auto
Boundaryless Enterprises, LLC	Raenada Mason	Houston, TX	thebookwhisperer@gmail.com	Auto
Boykins Youth Foundations		Houston, TX	raenada.mason@gmail.com	Auto
Boys and Girls Clubs of Greater Houston		Houston, TX	hardcorespin@gmail.com	Auto
Bracane Company	Pamela Nelson	Plano, TX	mmartin@bgcgh.org	Auto
BrainStorm Advanced Learning Systems	ALONZO FLEMING	Mansfield, TX	Pjnelson@bracaneco.com	Auto
Brandi Spencer Consulting		Spring, TX	afleming@brainstormdfw.com	Auto
Brandi T. Brown		Manvel, TX	brandilspencer@gmail.com	Auto
Brandon Miller		Houston, TX	brandibrown13@gmail.com	Auto
Briar Patch	Tamikae Penson-Wilson	Houston, TX	b_miller05@yahoo.com	Auto
Bridge to Leadership, LLC		Missouri City, TX	tpensonwilson@yahoo.com	Auto
			carlos.mavins@bridgetoleadership.org	Auto

Bright Ideas		Jersey Village, TX	brightideasjmt@gmail.com	Auto
BrightBytes		San Francisco, CA		Auto
Brighter Futures Counseling and Consulting		Houston, TX	lhubb1@yahoo.com	Auto
Building Solutions bulb Inc.	william dillard	dallas, TX	wdillard@buildingsolns.com	Auto
Bureau of Education & Research	Aaron Sever	Lafayette, CO		Auto
Burgeon IT Services LLC	Ashley Clark	Bellevue, WA	aclark@ber.org	Auto
	Nanda Kishore Kumar	Wilmington, DE	nanda@burgeonits.com	Auto
	Lakakula			
BUSINESS 101 CONSULTANTS & TRAINERS		Houston, TX	bus101consultants@att.net	Auto
BUTTON UP GLOBAL	Kendramia Prestage	Houston, TX	buttonupglobal@gmail.com	Auto
ByHearing, LLC	Monique Williams	Houston, TX	dr.moniqueawilliams@byhearing.net	Auto
C Change Consulting		Houston, TX	tlitton@cchange.com	Auto
C1S Group, Inc.	Dustin White	Dallas, TX	ashleigh.jones@c1sinc.com	Auto
CALPAA Inc (CALPAA, Inc)		Seattle, WA	jeannene@calpaa.com	Auto
Caperton-Brown & Poole Consulting	Hope Caperton-Brown	Ft. Pierce, FL	hcapertonbrown@yahoo.com	Auto
Capitol Region Education Council	Kathy Randall	Hartford, CT	krandall@crec.org	Auto
Carver Consulting (Gregory Carver)		LaRue, TX	gregmcarver@gmail.com	Auto
Catapult Dreams, LLC	Quianta Moore	Pearland, TX	qmoore03@gmail.com	Auto
Catapult Learning		Camden, NJ	proposals@catapultlearning.com	Auto
CBRE Heery (CBRE Heery, Inc.)	Gary Whittle	Houston, TX	gary.whittle@cbre.com	Auto
CBTS Technology Solutions	Lori Morgan	Cincinnati, OH	lori.morgan@cbts.com	Auto
Center for Student Achievement Solutions	Chandra Williams	New York, NY	cwilliams@c4sas.com	Auto
Center for the Collaborative Classroom		Alameda, CA	kstuart@collaborativeclassroom.org; cabel@collaborativeclassroom.org	Auto
Certica Solutions	Greg Smith	Wakefield, MA	gsmith@certicasolutions.com	Auto
Character You!	Aaron Green	Marvel, TX	characteryou22@gmail.com	Auto
CharacterStrong, LLC	Lindsay Norlin	PUYALLUP, WA	lindsay@characterstrong.com	Auto
Chart Chicks LP	Erin Siegrist	Lufkin, TX	erin@chartchicks.com	Auto
Chase in Dreams, Speech and Drama (Deadra Chase)	Deadra Chase	Houston, TX	chasemsD@yahoo.com	Auto
CHAT (Culture of Health-Advancing Together)	Aisha Siddiqui	Houston, TX	aisha.siddiqui@chattx.org	Auto
Cheryl R. Vital	Cheryl Vital	Crosby, TX	cherylvital@gmail.com	Auto
Child Care Associates	Candace Lord	FORT WORTH, TX	candace.lord@childcareassociates.org; patricia.looper@childcareassociates.org	Auto
Child Care Council (Child Care Council of Greater Houston Inc.)		Houston, TX	patrick@cccghi.com	Auto
Childcare Masters LLC	Tamanisha C. Wade	Cypress, TX	childcaremasters@gmail.com	Auto
cli-Energy and Construction LL	Terry Harts	Houston, TX	tharts@cli-energyandconstruction.com	Auto
Club SciKidz Houston (Heir Consulting Group)		Houston, TX	omah@heircg.com	Auto
Coatings Specialty Development Lab	joe Green	Cypress, TX	19grnja45@gmail.com	Auto
Code Park Inc	Amanda Shih	Houston, TX	hello@codeparkhouston.org	Auto
Cognia		Alpharetta, GA	bids@cognia.org	Auto
Cognixia (Cognixia Inc)	Sunny Shah	Basking Ridge, NJ	GET@collaberatact.com	Auto
CohnReznick LLP		Austin, TX	CohnReznickGPSA@cohnreznick.com	Auto
Collaborate With Christina		Houston, TX	info@collaboratewithchristina.com	Auto
Collaborative for Children		Houston, TX	pstewart@collabforchildren.org	Auto
Color of Life (Color of Life Community Resource & Activity center)	Tonya Bias	Houston, TX	coloroflife.youthctr@gmail.com; info.coloroflifeyouthctr@gmail.com	Auto
Comflow Mechanical Services	Chris Evett	Houston, TX	cevett@comflowco.com	Auto
Community Training and Assistance Center, Inc.	Cathi Leone	Boston, MA	cleone@ctacusa.com	Auto
Construction Journal	Pamela Exton	Stuart, FL		Auto
CoolSpeak, LLC	Joey Negron	Pottstown, PA	joey@coolspeak.net	Auto
Corwin Press, a SAGE Company		Thousand Oaks, CA	jill.margulies@corwin.com	Auto
Cossey's Services, LLC	Jim West	The Woodlands, TX	info@cosseysservices.us	Auto
Covid Safety Glass (Silent West LLC)	Jack Colton	LAS VEGAS, NV	Jack@SilentWest.com	Auto
CPS HR Consulting (Cooperative Personnel Services)	Karina Mendez	Sacramento, CA	rfpcentral@cpshr.us	Auto
Creative Concepts for Early Learning (Latanya Elizabeth Atherley)	Latanya Atherley	Converse, TX	lwatherley03@gmail.com	Auto

Creative Trainers and Consultants Creatively Inspired Communications (ConSandra Jones)		Houston, TX Austin, TX	judy@judycarnahanwebb.com creativelyinspiredc@outlook.com	Auto Auto
CReed Global Enterprises (CReed Global Media & Production)	Centrell Reed	Houston, TX	Centrell@creedglobalmedia.com	Auto
Crimson Vision Enterprises Cyclone FPV (Cyclone 3D, Inc.)	Kimberley Yancy Tarek Maalouf	Dickinson, TX Spring, TX Houston, TX	kimjyancy@gmail.com schoolbids@cyclonefpv.com stephanieross@sbcglobal.net	Auto Auto Auto
D & S Educational Consulting (Stephanie Ross)				
D. Mark Wallace	David Mark Wallace	McAllen, TX	ace1233@hotmail.com	Auto
Dan St. Romain Educational Consulting, LLC		Universal City, TX	dan@danstromain.com	Auto
Danny Steele (Daniel J. Steele)	Danny Steele	Birmingham, AL	steelethoughts101@gmail.com	Auto
David P. Weikart Center for Youth Program Quality (The Forum for Youth Investment)		Washington, DC	tom@forumfyi.org	Auto
David Santana		Houston, TX	dsantan2@houstonisd.org	Auto
Debbie Diller & Associates, Inc.	Kelly Simmons	Houston, TX	debdilleradmin@gmail.com	Auto
Decisions		Houston, TX	walkershonique@yahoo.com	Auto
DeDe Church & Associates, LLC	DeDe Church	AUSTIN, TX	dede@dedechurch.com	Auto
Defined Learning	Tom Comerford	Northbrook, IL		Auto
DEMS,LLC	Olusola Dosunmu	Houston, TX	olusola_dosunmu@demsllc.com	Auto
Development Without Limits		New York, NY		Auto
			mikejolley@developmentwithoutlimits.org	
DGR United	Gaylon Joseph Jr, Ryland Woods, Dejashatun Williams	houston, TX	info@dgrunited.com	Auto
Disciplers Inc	James Dixon Sr	Spring, TX	jdixonsr@att.net	Auto
DoLogic Inc.	Errica Bennett	Annandale, VA	bizops@dologic.com	Auto
Dorsey Management Services		Lewisville, TX	4dorsey@gte.net	Auto
dougie-fresh (Dr. Douglas L. Garner)		North Las Vegas, NV	drgarnerinc@gmail.com	Auto
Dr. Jeanne M. Hines		Port Arthur, TX	JHines4104@yahoo.com	Auto
Dr. Mary E. White International, LLC	Mary E. White	Houston, TX	drmary@drmaryewhite.biz	Auto
Dr. Mike!	Mike Longoria	Wimberely, TX	mike@drmike.info	Auto
DR. PATRICIA MORALES ELLSERVICES		THE WOODLANDS, TX	PMORALES@ELLSERVICES.ORG	Auto
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Ondi Love Center Ministries	Jorge Casco	Houston, TX	jorge@ondilove.com	Auto
One Source International, LLC		Houston, TX	roderick@osi-llc.com	Auto
One Way Education, LLC	Carlos Salazar	Houston, TX	carlos@yoamericano.com	Auto
One World Consulting (Kelly Brown)		Cypress, TX	drbrownka@gmail.com	Auto
Optima Train (Delwar Enterprises LLC)	Tanvir Hossain	Houston, TX	tanvir@optimatrain.com	Auto
Ozeal Consulting Group (Oziel Enriquez)	Oziel	Sugar Land, TX	ozealmedia11@gmail.com	Auto
Panorama Education	Aaron Feuer	Boston, MA	jhammell@panoramaed.com	Auto
Parents Alliance, Inc	Jeannell Davila	Houston, TX		Auto
Parker and Jamison LLC	Myra Good	Irving, TX	myragood@parkerandjamison.com	Auto
Passionate Performance (Kim Nugent)		Houston, TX	nugent1234@gmail.com	Auto
Pat Strong		Houston, TX	pat@strongstrategies.com	Auto
Patricia Brown		Missouri City, TX	ppbrown19@yahoo.com	Auto
Patricia Monticello Kievlan (Patricia Marie Kievlan)	Patricia Monticello Kievlan	The Woodlands, TX	pmkievlan@gmail.com	Auto
Paula Kluth Consulting	Todd Aumann	River Forest, IL	todd.aumann@paulakluth.com	Auto
Payton, Nix & Associates, LLC	Charles Nix	LUCAS, TX	charles.nix1228@gmail.com	Auto
PCG-UI	Lesley Rueb	Staunton, VA	lrueb@pcgus.com	Auto
Pcubed (Program Planning Professionals)		Ann Arbor, MI		Auto
Performance Scoring, LLC.	Michael Terneus	Farmers Branch, TX	support@performancescoring.com	Auto
PHD Resources & Taxes	Sharanda Coleman	Houston, TX	positivehelpdetermined@gmail.com	Auto
Pinnacle Workforce Strategies		Tucson, AZ	rcserrano4569@gmail.com	Auto
Pittman Training (Vision Educational Solutions)	Felecia Pittman	Dallas, TX	feleciapittman@gmail.com	Auto
Plante & Moran, PLLC		Southfield, MI	mcedubids@plantemoran.com	Auto
Porter Brown Associates	Kathey Porter	Alachua, FL	kp@porterbrownassociates.com	Auto
Positive Behavior Supports Corp	Nicole Postma	IRVING, TX	npostma@teampbs.com	Auto
Positive Coaching Alliance	Albert Johnson	Houston, TX		Auto
PositiveKidsToday (CultureCre8ionLLC)	Niki Spears	Montgomery, TX	info@nikispears.com	Auto
Postlethwaite & Netterville APAC (Lacher)		Baton Rouge, LA	clacher@pncpa.com	Auto
Powell-Leon, LLP	Blake Powell	Austin, TX		Auto
Power Institute LLC	Erick Powers	Missouri City, TX	info@erickpowers.com	Auto
Power of Choosing Inc.	Valerie Garza	Texas, TX		Auto
Presidential Staffing Solutions	Nicole Cox	San Antonio, TX	m.nicole@presidentialstaffing.com	Auto

Price Consulting, Inc.	Karl Schaack	Houston, TX		Auto
Principal Kafele Consulting, LLC (Baruti K. Kafele)		Jersey City, NJ	principalkafele@gmail.com	Auto
Proactive Thought Leaders, LLC	Dr. Josie Hernandez-Gutierrez	Arlington, TX	Josie@proactiveleaders.com	Auto
ProBizAssoc.com (Beth Philley)		Canton, OH	bphilley@probizassoc.com	Auto
Probolsky Research		Newport Beach, CA	bids@probolskyresearch.com	Auto
PROCEDEO	Ronald Bordelon	Fort Worth, TX	ronaldbordelon@procedeogroup.com	Auto
Productive Ventures	Dundra Hollins	Spring, TX	dundrahollins@yahoo.com	Auto
Project GRAD Houston	Ann B Stiles, Ed.D.	Houston, TX	abstiles@projectgradhouston.org	Auto
Projects-Matter (Projects-Matter LLC)		Houston, TX	lauren@projects-matter.com	Auto
Promethean, Inc.		Alpharetta, GA	allyson.krause@prometheanworld.com	Auto
Pronto Shipping and Packaging Services Inc.	Tramell Kukoyi	Houston, TX	tramell.kukoyi@prontoairfreight.com	Auto
ProUnitas Inc.		Houston, TX	abarqawi@prounitas.org	Auto
Public Works LLC	Eric Schnurer	West Chester, PA	jwall@public-works.org	Auto
Purposeful Parents	KRYSTAL SIAS	Webster, TX	info@purposefulparents.org	Auto
PVH Consulting Group LLC		Austin, TX	patricia@pvhconsulting.com	Auto
Ramos & Harrison	Jeremy Wells	Corpus Christi, TX	jrworksts@gmail.com	Auto
Ravir LLC	Dr. Feyi Obamehinti	Keller, TX	ravir4level@verizon.net	Auto
RC Herrin Consulting		Kyle, TX	rcherrin@austin.rr.com	Auto
RDI Global Services		El Paso, TX	bog123@icloud.com	Auto
Recruiting In Motion	Nanny Aguirre	Orlando, FL	naguirre@recruitinginmotion.com	Auto
Reflective Energy Solutions	Kevin Drury	Hackensack, NJ	kevind@reflectivees.com	Auto
Region One Education Service Center	Marc David Garcia	Edinburg, TX	mdgarcia@esc1.net	Auto
Reliable R&R Training Services	Regina English	Dallas, TX	plainenglishtraining@yahoo.com	Auto
Relocation Strategies (Luo & Chang Investment LLC)	Michelle Luo	houston, TX		Auto
Remember When Kids Were Kids (Jaelijah)	Valerie	Spring, TX	valerieschmidt83@gmail.com	Auto
Resolute Educational Solutions, L.L.C.		Detroit, MI	pcaldwell2@resedsolutions.com	Auto
Resolute Learning Systems, Inc.	Robert A. Goady	Houston, TX	rg@resolutelearningsystems.com	Auto
Resources Inspiring Success and Empowering	Renika Atkins	Houston, TX	admin@weriseandinspire.org	Auto
Restorative Empowerment for Youth	Anita Wadhwa	Houston, TX	restorativeempowerment@gmail.com	Auto
RG Guillory Education & Consulting, LLC	RG Guillory Education & Consulting, LLC	Houston, TX	info@rebeccaguillory.com	Auto
Rhyming to Respect L.L.C.		Largo, MD	Flip@rhymingtorespect.com	Auto
Rising Star Academy		Houston, TX	risingstarscholars@gmail.com	Auto
Rivera-Vega Group, LLC.	Yvonne (Bonnie)	San Antonio, TX	bederam@gmail.com; bonnie@riveravega.com	Auto
RND Technology	Dave Dorsey	Houston, TX	bhernandez@rndtek.com	Auto
Robert Jackson		Indianapolis, IN	robert@robertjacksonmotivates.com	Auto
Rogers, Morris & Grover, LLP	Richard A. Morris	Houston, TX	rmorris@rmglp.com	Auto
Roland Gonzales		Spring, TX	rgonzo6@yahoo.com	Auto
RR CONNECTION CONSULTING		Duncanville, TX	rgreer@rrcglc.com	Auto
RTI International (Research Triangle Institute)		Research Triangle Park, NC	eubanks@rti.org; rwnisiewski@rti.org	Auto
Rukaz Kultura	Marissa Ann Saenz	HOUSTON, TX	marissa@rukaz.work	Auto
RYE Consulting		Chicago, IL	abigail@ryeconsult.com	Auto
S Corporation	David Banks	Phila, PA	d.banks@chazacinc.com	Auto
Savvas Learning Company LLC	Customer Service	Paramus, NJ	Proposals@savvas.com; sheryl.dunahee@pearson.com; andy.baggs@pearson.com	Auto
SBC Consulting (Tammy Smithers)	Tammy Smithers	Houston, TX	tammysmithers4170@gmail.com	Auto
SBLM Architects	Victoria Lindgren Rimasse	New York, NY	vrimasse@sblm.com	Auto
School by Design (Education by Design, LLC)	Andrew Joseph	Waltham, MA	operations@schoolbydesign.com	Auto
Schools Cubed		Arvada, CO	jamiegansmann@schoolsclubed.com	Auto
Schultz Center for Teaching and Leadership, Inc.		Jacksonville, FL	gianoulisd@schultzcenter.org	Auto
Science Unlimited, LLC	LaKeisha Batts	Missouri City, TX	lakeishabatts@gmail.com	Auto
Scott Academics	Robeta Scott	Houston, TX	Scottacademics@gmail.com	Auto
Seeds to STEM	Branden H. Williams	Dallas, TX	branden@seeds2stem.org	Auto

ServiceMaster Recovery Management (Service Environments of Texas, Inc.)	Brad Hollibaugh	Kingwood, TX	bhollibaugh@srmcat.com; stan@smtrs.com	Auto
Session Tax Consulting & Grant Writing (Session Tax Consulting and grant writing)	EDWINA SESSION	HOUSTON, TX	edwina.session@hccs.edu	Auto
Shamelessly Saved Productions		Richmond, TX	mette0704@aol.com	Auto
Shaneka Smith		Houston, TX	ennovaj@yahoo.com	Auto
Sharron Helmke	Sharron Helmke	Dickinson, TX	sharronhelmke@gmail.com	Auto
Sierra Consulting, Inc		Itasca, IL	info@sierraconsult.com	Auto
SilkWeb Consulting and Development, LLC	Angela C. Robbins, PhD	Scottsdale, AZ	arobbins@silkweb.com	Auto
SimiDigi Inc		Garland, TX	darlena@simidigi.com	Auto
Sisters Empowering S.I.S.T.A.S., Inc.	Kymberly Jamison	Houston, TX	kymberlyjamison@yahoo.com	Auto
Sketch City		Houston, TX	hello@codeparkhouston.org	Auto
Sky's the Limit		Houston, TX	sansmitt@yahoo.com	Auto
SL King and Associates	Erik Steavens	Atlanta, GA	esteavens@slking.com	Auto
SLL Services, LLC	Lori Lucas	Palestine, TX	llucas@slservicesllc.com	Auto
Smart Scholars Foundation	Felicha Jones	Houston, TX	smartscholarsdirector@gmail.com	Auto
Smarter HR Solutions	Nicole Bellow	Houston, TX	nicolebellow@smarterhr solutions.com	Auto
SMARTOX	Duffy Nabors	Irving, TX	duffy.nabors@smartox.com	Auto
SMRT Solutions (SMRT Consulting LLC)		Washington DC, DC	kathi.medcalf@smrtsolutions.com	Auto
Social Motion, Inc.		Houston, TX	programdirector@socialmotionskills.org	Auto
Social Studies Success	Dawn Vinas	Spring, TX	dawnvinas@yahoo.com	Auto
Soffline International USA, Inc	Carlos Martins	Miami, FL	carlos.martins@softlinegroup.com	Auto
Solel International	Danny Asberry El	Houston, TX	soleldrive@gmail.com	Auto
Solution Tree Inc	Accounting	Bloomington, IN	accounting@solutiontree.com	Auto
South Texas Counseling and Mentoring : Adult Education	rtwymon@stxcma.com	Houston, TX	rtwymon@stxcma.com	Auto
SPDF KIDS	Ogbeyalu Onumah, PhD, Program Director	Houston, TX	info@spdfkids.com	Auto
Special Evaluations & Consulting of Texas	Robin Pokladnik	Dallas, TX	robin@specoftexas.net	Auto
SSG-MUSIC	SHAUN FEDERICO	LAS VEGAS, NV	ssgmusic702.shاون@gmail.com	Auto
Staff Hunt LLC		Houston, TX	kali@mystaffhunt.com	Auto
Standards Solution Holding, LLC		Washington, NJ	accounting@standardssolution.com	Auto
Stanford Educational Consultants	Gale Stanford	Missouri City, TX	stanfordconsultants@yahoo.com	Auto
Steam Kidstitude (Insight Community Resources Inc)	MERCY LAWSON	Houston, TX	insightcommunityinc@gmail.com	Auto
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Dr.Lakeisha Hamilton	Humble, TX	stemupwitdrkiki@gmail.com	Auto
Sterling Empowerment	Sterling Mark	HOUSTON, TX	sterling@sterlingempowerment.com	Auto
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Stephen L Carter	Sugar Land, TX	scarter@sterlingtherapy.com	Auto
Sterling Therapy & Rehabilitation	Sterling Carter	SUGAR LAND, TX	sterling@sterlingtherapy.com	Auto
Stetson & Associates, Inc.	Patricia Williams	Houston, TX	pwilliams@stetsonassociates.com	Auto
Steve Spangler Inc.	Steve Spangler	Littleton, CO	carly@stevespangler.com	Auto
Stone Oak Solutions, LLC	Chip Pierce	New Braunfels, TX	chip.pierce@stoneoaksolutions.com	Auto
Storytelli' Time (MARY JO HUFF)	MARY JO HUFF	NEWBURGH, IN	maryjo@storytelli.com	Auto
Straight Defined		Copperas Cove, TX	tamaholland@gmail.com	Auto
STRAUS SYSTEMS INC	Brad Holmberg	STAFFORD, TX		Auto
Students of Strength, Inc.	Victoria Rowe	Cambridge, MA	vrowe@studentsofstrength.com	Auto
Supporting Educators Daily	Shari Jones-Rodgers	Missouri City, TX	seducatorsllc@gmail.com	Auto
Susan M. Catlett, Ph.D., BCBA-D	Susan Catlett	Houston, TX	susan.catlett@icloud.com	Auto
SWA International Company	Wanda Akorede	Houston, TX	wandaakorede@gmail.com	Auto
Sylvan Learning, Inc.		Baltimore, MD	traci.koon@sylvanlearning.com	Auto
Table SALT Group	LaRachelle Smith	Houston, TX	tablesaltgroup@gmail.com	Auto
TakshaSmartlabz (Southern California Roc School District)	Shyam kumar	PLANO, TX	info@smartlabz.pro	Auto
Tammy Rodney		Houston, TX	trodney76@gmail.com	Auto
TAPS Academy		Houston, TX	epenn@pennpals.net	Auto
TCT Enterprises, LLC	Shirley Crews Taylor	Houston, TX	info@tctenterprisesllc.com	Auto
TDG Consultants		Houston, TX	2014tdg@gmail.com	Auto
Teach2Learn (Elliott and McMahan)	Dr. Marcia McMahan	Friendswood, TX	marciamcmahan29@gmail.com	Auto
Teaching Strategies, LLC		Bethesda, MD	sayra.h@teachingstrategies.com	Auto
Teachstone Training, LLC		Charlottesville, VA	rpf@teachstone.com	Auto
TeamLogic IT (Philoxenus, Inc.)	Scott Kelley	Houston, TX	skelley@teamlogicit.com	Auto
TechStudios LLC	Gabriel Garcia	Houston, TX	hcdeebid@TechStudios7.com	Auto

Texan-French Alliance for the Arts	Karine Parker-Lemoyne	Houston, TX	info@texanfrenchalliance.org	Auto
Texans Together Education Fund Inc		Houston, TX		Auto
Texas Educational Consultative Services, Inc.		Austin, TX		Auto
Texas Initiative Programs (The K16 Ready Society, Inc.)		Fort Worth, TX	markeebaskerville@gmail.com	Auto
Texas State Billing Services Inc	Robert Ewen	Kyle, TX	stasia@tsbs.cc	Auto
Texas Tutors	Tommy Gibson	Dallas, TX	tgibson@texas-tutors.com	Auto
The Afterschool Professional		Pflugerville, TX	Jasmine@theafterschoolprofessional.com	Auto
The Author Village, LLC	Phil Bildner	Newburgh, NY	phil@theauthorvillage.com	Auto
The Box Program (Box Program)	Jerone Hill	Baytown, TX	theboxpgm@gmail.com	Auto
The Carmona Firm, PLLC	Chris Carmona	Houston, TX	chris@thecarmonafirm.com	Auto
The CNA Corporation (CNA)		Arlington, VA	contracts@cna.org; IPRBusDev@cna.org	Auto
The Core Collaborative, Inc	Sarah Stevens	San Diego, CA	leah@thecorecollaborative.com	Auto
The Cosmetology Connection & Consulting Services		Houston, TX	thecosmetologyconnection@gmail.com	Auto
The Danielson Group	Dara Stigdon	Chicago, IL	stigdon@danielsongroup.org	Auto
The E2 Group, Inc.	Tracy Knickerbocker	Sugar Land, TX	tknick@theE2group.com	Auto
The Education Partners (GEMS/The Education Partners)	Kevin Callahan	New York, NY		Auto
The Educator Collaborative		Astoria, NY	kcallahan@theeducationpartners.com	Auto
The Educator's School Safety Network	Dr. Amy Klinger, Director of Programs	Genoa, OH	Chris@TheEducatorCollaborative.com amy@eschoolsafety.org	Auto
The Execu Search Group (Execu Search Holdings, LLC)	Mindy Booth	New York, NY	mbooth@execu-search.com	Auto
The Flippen Group	Dr. Michael Holt	College Station, TX	michael.holt@flippengroup.com; kathy.holt@flippengroup.com	Auto
The Gibson Lupus Resource Center		Houston, TX	gibsonlupuscenter@gmail.com	Auto
The Hanover Research Council, LLC	Scott Isenga	Arlington, VA	sisenga@hanoverresearch.com	Auto
The Harris Foundation	Pamela Jones	Houston, TX	pamela@theharrisfoundation.org	Auto
The K.N.E.W. Solutions (Keschia Matthews)	Keschia Matthews	FRESNO, TX	dr_k@theknewsolutions.com	Auto
The Kovacs Group		New Braunfels, TX	jasond@kovacsgroup.net	Auto
The McMikle Group, LLC	Jimmy McMikle	Hartford, CT	jimmy@themcmiklegroup.com	Auto
The National Behavioral Intervention Team Association		King of Prussia, PA	Christopher.Simmons@TNGConsulting.com	Auto
The National Literacy Professional Development Consortium		8325 Broadway, Ste. 202, TX	drmays@gmail.com	Auto
The Ombudsmen Group	Faaruwq Ali Muhammad	Cibolo, TX	fmuhammad@myombudsmen.com	Auto
The Outreach Program Education/Counseling Services	James White	Houston, TX	theoutreachpro@live.com	Auto
The Phoenix Group (Phoenix Contracting Group)	Mac Alexson	Houston, TX	mac@phnxcg.com	Auto
The Platform	DeVale Simmons	Houston, TX	devale@devaleonline.com	Auto
The Process Manager (Meliton Moya, Ph.D.)	Meliton Moya	Edinburg, TX	moya@theprocessmanager.com	Auto
The Style Signature		Carrollton, TX	tara@thestylesignature.com	Auto
The TEAMS Group, LLC	Leonard Ganther	Austin, TX	lg@theteamsgroup.com	Auto
The Village Education Solutions	Brandi Spencer	Spring, TX	brandispencer@gmail.com	Auto
The Yates Company		Houston, TX	jeffryates@gmail.com	Auto
Theresa Harris		HOUSTON, TX	tmharris23@yahoo.com	Auto
thinkLaw (CS Educational Services, LLC)	Colin Seale	Las Vegas, NV	hollymaria@thinklaw.us	Auto
Thomas Educational Solutions	Benita Leon	Pearland, TX	ThomasEducationalSolutions@gmail.com	Auto
Thompson Educational Consulting, Inc.	Dr. Alice Thompson	Missouri City, TX	Athomp2206@aol.com	Auto
Timothy Project: Youth Mentoring Youth, Inc.	Carolyn Ann Robinson	Houston, TX	carann05@yahoo.com	Auto
Tiphany Chambers Burrell		HOUSTON, TX	tburrell@soloved316.org	Auto
TLE Inc (The Look Enterprises, Inc.)	James Selmon	Bellaire, TX	jselmon@thelookenterprises.com	Auto
TMI Solutions, LLC	Brady Cluiss	George West, TX	bcluiss@tmisolutionsllc.com	Auto
TNTP (The New Teacher Project, Inc.)		Brooklyn, NY		Auto
Total Special Education Solutions, LLC		Beaumont, TX	amy@totalses.net	Auto
Transformation7 by Tiffany A. Washington	Tiffany A. Washington	Houston, TX	tiffany@transformation7.com	Auto

Translation & Interpretation Network (Catholic Charities Diocese of Fort Worth, Inc. d/b/a Translation & Interpretation Network)	Meti Dibra	Fort Worth, TX	tin@tintranslation.com	Auto
Trezvant Academy, Inc	Linda J Trezvant	Houston, TX	trezvantlinda@yahoo.com	Auto
Trice Education Resources Inc.		Sugar Land, TX	gotrice@att.net	Auto
True Love Childcare	Chantine	Humble, TX	excellence@tlchumble.org	Auto
TSC COGIC		houston, TX	PPAULBRYANT@YAHOO.COM	Auto
Turning a New Page (Turning a New Page Educational Consultants LLC)	Darryl Mrockowski	Tucson, AZ	rick@turninganewpage.com	Auto
Tutor Doctor	Ruby J Stevens-Morgan	Navasota, TX	ruby.stevens1@gmail.com	Auto
Tynker	Venkat Varada	Mountain View, CA	venkat@tynker.com	Auto
U. S. WHOLESALE PRODUCTS	Jeff Alloway	SAN ANTONIO, TX	uswpsanantonio@gmail.com	Auto
U.S. Dream Academy, Inc	Naaila Gray	Columbia, PA	ngray@usdreamacademy.org	Auto
UNICOM Government, Inc. F/K/A GTSI Corp.	Daryl Price	Chantilly, VA	daryl.price@unicomgov.com	Auto
Universities Space Research Association	Melisa Reyna	Columbia, MD	mreyna@usra.edu	Auto
Unlimited Visions Aftercare, Inc	Regina Hasan	Houston, TX	regina@unlimitedvisions.org	Auto
UNTAPPED Genius	Charisse Lyman	Missouri City, TX	charisseoyolokor@gmail.com	Auto
UP Educational Consulting	Brenda Lynch	Conroe, TX	upeducating@gmail.com	Auto
US Executive LLC		Tampa, FL	ronnie.dempsey@us-executive.com	Auto
ValidateME! (VALIDATE ME! LLC)	Elizabeth Llongueras	Brownsville, TX	ellongueras@validate-me.org	Auto
Vanguard Trading & Services, LLC		Houston, TX	trading6789@gmail.com	Auto
Velvet Rope Experience (VRE Business Solutions)		Houston, TX	Tiffany@VelvetRopeExperience.com	Auto
Victory Group	Victoria Gray	Houston, TX	victorygroup.vickegray@gmail.com	Auto
Vida Education (Vida Consulting LLC)	Monica Osorio	Arlington, TX	mosorio@vidaeducation.net	Auto
Vinnove Consulting Group	James A. Lazaneo	San Antonio, TX	james@vinnove.com	Auto
VOX Global	Emily Alcantar	Dallas, TX		Auto
VRJ & Associates, LLC	Vanesia Regina Johnson	Sugar Land, TX	vanesiajohnson@hotmail.com	Auto
Walden University	Kathy Hietala	Minneapolis, MN	katherine.hietala@mail.waldenu.edu	Auto
WaterLily Writing, LLC	Monique Dorsett	Arlington, TX	pipeline@waterlilywriting.com	Auto
Watkins & Associates Consulting Services LLC.	Mario Watkins	Houston, TX	terriwatkins@sbcglobal.net; mcwacsgroup@yahoo.com	Auto
Wellspring Family & Community Institute		Houston, TX	djones.wellspring@gmail.com	Auto
Wendy Mackey		Halifax,, NS		Auto
Wendy Perry Coparenting Education (www.wendyperry.com)	Wendy Perry	Watauga, TX	wendyperryconsulting@gmail.com	Auto
Westat	Shawn C. Petty	San Antonio, TX	shawnpetty@westat.com	Auto
Williams Education Consulting	Amber Williams	Houston, TX	awilliams@amberewilliams.com	Auto
Willow Tree Early Education Team	Jerry Parr	Missouri City, TX	jerrypparr@willowtreeteam.com	Auto
Workshop Houston	Jaime Herrero	Houston, TX	transition@workshophouston.org	Auto
World Class Rope Skipping		Richmond, TX	demarquisepps@gmail.com	Auto
Wright One Training	Brooke Wright	Flower Mound, TX	wrightonetraining@gmail.com	Auto
Writers in the Schools		Houston, TX	jmcbride@witshouston.org	Auto
Writing with Design (The Learning Project)	Amber Parks	Norman, OK	amber@writingwithdesign.com	Auto
WRM Development	Dr.	Selma, TX	wrmackey@sbcglobal.net	Auto
Yolah - Yolandra Drake	Yolandra DRake	Houston, TX	yolandra@singleparentsecretsbook.com	Auto
Your Pro Medical Inc. (Your Pro Consultant Inc.)		Bedford, TX	admin@yourpromedical.org	Auto
Youth Advocacy TEAM		Houston, TX	kristyedmond@gmail.com	Auto
Youth Debate League (MDG Gulf Coast, LLC)		Missouri City, TX	sgrimes@youthdebateleague.org	Auto
Z Smart, LLC		Rockwall, TX	Keith@ZSmartCo.com	Auto
ZNA DESIGN (ZNA GROUP LLC)	Allen Aydogdu	Katy, TX		Auto

External Invitations

Bid Notes

The Harris County Department of Education is currently accepting proposals for Contracted Services for Adult Education.

Regular Board Meeting

6.F.2.

Meeting Date: April 21, 2021
Title: Contract Award for 21/005IA-2 for CASE for Kids Content Area Services and Trainers

Submitted For: Bill Monroe, Purchasing

Submitted By: Inga Ash

Recommended Action: Approve

HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation

Additional Resource Personnel: Lisa Caruthers, Dr. Amezcua, Inga Ash

Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval of Contract Award for job no. 21/005IA-2 for CASE for Kids Content Area Services and Trainers with the following vendors: Ben DeSoto; CHAT (Culture of Health-Advancing Together); and Training and Leadership Consulting for the period of 05/01/2021 through 04/30/2026.

Subject:

CASE for Kids Content Area Services and Trainers

Rationale:

The process enacted was Request for Proposal (RFP) to acquire proposals from vendors to provide CASE for Kids Content Area Services and Trainers. One thousand and Three hundred and Twenty-eight (1328) invitations were extended for proposals. Six (6) responses were received from vendors. Each response was reviewed for compliance with the requirements of RFP no. 21/005IA-2. All responses that met the criteria and requirements of the RFP were evaluated and scored. Two (2) vendors did not meet the criteria, One (1) vendor withdrew, and three (3) vendors offering the best value to HCDE/CASE for Kids was selected for award.

HCDE/CASE for Kids recommends award of a five (5) year contract from 05/1/2021 through 04/30/2026 to the vendors stated above in Posted Agenda Item. This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Attachments

- Board Recommendation
- EC Form
- Evaluation Summary
- Supplier Participation Detail

Form Review

Inbox	Reviewed By	Date
Purchasing	Kendra Jackson	03/29/2021 12:14 PM
Purchasing Alternate (Originator)	Kendra Jackson	03/30/2021 09:32 AM

Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 04/04/2021

Kendra Jackson
Jesus Amezcua

03/30/2021 09:33 AM
04/04/2021 05:21 PM
Started On: 03/26/2021 02:47 PM



**Harris County Department of Education
Business Office /Purchasing Division
Job (Bid-Proposal) **Recommendation Form**
Program Review**

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Division

From: Recommendation Committee

**Jacqueline Chavez
Mary Glover
Kendra Jackson
Kathleen Evans**

Job (Bid or RFQ#) and Name: 21/005IA-2 CASE for Kids Content Area Services and Trainers

Board Meeting Date: April 21, 2021

Date: March 11, 2021

Procurement Requirements Available:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.



(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

Justification:

Job no. 21/005IA-2

This RFP was advertised to acquire CASE for Kids Content Area Services and Trainers

Invitation to propose were sent to 1328 vendors. HCDE received 6 responses and 3 vendors are being recommended for an award. One (1) vendor withdrew.

The following vendors are being recommended for an award beginning May 1, 2021:

- Ben DeSoto
- CHAT (Culture of Health-Advancing Together)
- Training and Leadership Consulting



**Harris County Department of Education
Business Office /Purchasing Division**

EC Form

Effectiveness and Compliance Review

[This form is used to document due diligence by Buyer]

To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt. for Business

From: Inga Ash – Purchasing Coordinator

Job- Bid or RFP# and Name: 21/005IA-2 CASE for Kids Content Area Services and Trainers

Board Meeting Date: April 21, 2021

Date: March 11, 2021

Procurement Requirements Applicable:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (per CH Local)
- Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by HCDE Purchasing Division)

Evaluation Summary - 21/005IA-2 CASE for Kids Content Area Services and Trainers	Weighted Valued	Ben DeSoto	CHAT (Culture of Health-Advancing Together)	Lynn Gomes, LLC	Project GRAD Houston	Training and Leadership Consulting	Women Christian Association of Houston
Price	25	11.50	20.00	16.25	16.25	15.00	7.50
Reputation of Vendor and of Vendor's goods and/or services	20	20.00	20.00	8.75	20.00	20.00	20.00
Quality of vendor's goods and service	25	22.50	22.50	17.50	21.25	22.50	15.00
Extent to which the goods and/or services meet HCDE needs	25	20.00	18.75	13.75	21.25	23.75	15.00
Vendor's past relationship with HCDE	5	5.00	0.00	0.00	5.00	5.00	5.00
Impact on the ability of HCDE to comply with laws and rules relating to HUBs	0	0.00	0.00	0.00	0.00	0.00	0.00
Total long-term cost to HCDE to acquire vendor's goods and/or services	0	0.00	0.00	0.00	0.00	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00	0.00	0.00
Other (Previous Work with Governmental Agency)	0	0.00	0.00	0.00	0.00	0.00	0.00
Total	100	79.00	81.25	56.25	83.75	86.25	62.50
		Award	Award		Withdrew	Award	

Harris County Department of Education

Participation Detail as of 3/24/2021 03:10:54 PM (CT)

Bid Information

Bid Creator Inga Ash
 Email iash@hcde-texas.org
 Phone
 Fax

 Bid Number 21/005IA-2
 Title CASE for Kids Content Area Services and Trainers
 Bid Type Request for Proposal
 Issue Date 1/12/2021 05:19 PM (CT)
 Close Date 2/16/2021 02:00:00 PM (CT)

Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
@RISK Technologies	Dallas, TX	01/12/2021			
2 Inspire Peace	Dallas, TX	01/12/2021			
2*2*4 Solutions Education Consulting Service	Red Oak, TX	01/12/2021			
365 Media (365 Media LLC)	Portsmouth, NH	01/12/2021			
365 Paving & Construction LLC	Mission, TX	01/12/2021			
3rd I Process FX	Houston, TX	01/12/2021			
4.0 GPA	Houston, TX	01/12/2021			
4142 Youth Development Services	ROSHARON, TX	01/12/2021			
4kboards	Keller, TX	01/12/2021			
4W Solutions, Inc	Houston, TX	01/12/2021			
5G Solutions (Mahalakshmi Solutions LLC)	cypress, TX	01/12/2021			
5Works, Inc.	Houston, TX	01/12/2021			
7Mindsets	Roswell, GA	01/12/2021			
806 Technologies, Inc.	Plano, TX	01/12/2021			
A & R Holdings, LLC	Jacksonville, FL	01/12/2021			
A Community Help In Life Development Village (A C.H.I.L.D.'s Village)	Kingwood, TX	01/12/2021			
A,N,H. Consulting, LLC.	New Orleans, LA	01/12/2021	Viewed	01/14/2021	
A.I.M. (Assessment Intervention Management, LLC)	San Antonio, TX	01/12/2021			
A.I.R. Project	Austin, TX	01/12/2021			
AAA Painting	Houston, TX	01/12/2021			
Abelitoart Appreciation (Abel Garza)	Houston, TX	01/12/2021			
Abletek (Able Technologies, Inc.)	Crosby, TX	01/12/2021			
Above & Beyond Learning, Inc.	Homestead, FL	01/12/2021			
ABRAKADOODLE (ARTESTA LLC)	Houston, TX	01/12/2021			
Abundance Educational Consulting, LLC	Humble, TX	01/12/2021	Viewed	02/03/2021	
AC Language School (Chavez & Associates)	Sugar Land, TX	01/12/2021			
Academic Coaching, Inc.	Houston, TX	01/12/2021	Viewed	01/12/2021	
Academic Learning Company (Velazquez Press)	El Monte, CA	01/12/2021			
Academy of Exceptional Healthcare Training	Houston, TX	01/12/2021			
Aceves Communications	Houston, TX	01/12/2021			
Achor Counseling & Associates LLC	HOUSTON, TX	01/12/2021			
ACS Engineering & Safety	Spring, TX	01/12/2021			
Acting for All (AFA)	Missouri City, TX	01/12/2021			
Active Minds Academy	Baytown, TX	01/12/2021			
Acumen Enterprises, Inc.	Desoto, TX	01/12/2021			
AdaptiveX (Test4Me LLC)	Glenarden, MD	01/12/2021			
Adele's Coaching and Consulting	Missouri City, TX	01/12/2021			
Adira LLC	Savannah, TX	01/12/2021			
AdjuStar Services, Inc.	Houston, TX	01/12/2021			
ADMORE BEHAVIORAL THERAPY	Houston, TX	01/12/2021			
Adrian Garcia	Brownsville, TX	01/12/2021			
Advance Plus Therapy Services, LLC	Pasadena, TX	01/12/2021			
Advanced Graphics (MBR, INC.)	Katy, TX	01/12/2021			

Advanced Medical Personnel Services	Broomfield, CO	01/12/2021		
ADVANTAGE BENEFIT SOLUTIONS (Stefanick Insurance Services Inc.)	Houston, TX	01/12/2021		
Advantage Office Products, LLC	Benbrook, TX	01/12/2021		
Adventure Kids Playcare, Inc	Sugarland, TX	01/12/2021		
Adwebvertising, LLC (Nick Covanes)	Katy, TX	01/12/2021		
AECOM (AECOM Technical Services Inc)	Houston, TX	01/12/2021		
AGL (Accompanied by God's Love, Inc)	Houston, TX	01/12/2021		
Agular Systems, Inc.	Austin, TX	01/12/2021		
Aha Education, LLC	Houston, TX	01/12/2021		
Ahead Of The Class Educational Services, Inc.	Richmond, TX	01/12/2021		
AJ Construction	Houston, TX		Viewed	01/18/2021
Alamo HR	San Antonio, TX	01/12/2021		
Alamo Music Center, Inc.	San Antonio, TX	01/12/2021		
Alba Educational Consulting, LLC	Kingwood, TX	01/12/2021		
Albourn Translation Services (Albourn & Associates, LLC)	Arlington, VA	01/12/2021		
Alegna Technologies, Inc.	Kennesaw, GA	01/12/2021		
Alisha Breakfield	Houston, TX	01/12/2021		
Alive Studios, LLC	Dacula, GA		Viewed	01/13/2021
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	IRVING, TX	01/12/2021		
All Around Construction Company, LLC	Andrews, TX		Viewed	01/14/2021
All Around Staffing Inc.	Hazel Crest, IL		Viewed	02/09/2021
All Educate Learning Resources	Livingston, TX	01/12/2021		
ALL VALLEY DRUG SCREENS	Brownsville, TX	01/12/2021		
Alliance Financial Ministries, Inc.	Pearland, TX	01/12/2021		
ALPHA Facilities Solutions	San Antonio, TX	01/12/2021		
Alpha Testing, Inc.	Dallas, TX		Viewed	01/15/2021
AlphaGraphics (Lukitas Inc.)	Houston, TX	01/12/2021		
Al-Raza Computing Services (Al-Razaq Computing Services)	Houston, TX, TX	01/12/2021		
ALTERING THE EDUCATION XPECTATION LLC	Evanston, IL	01/12/2021	Unsubmitted	01/12/2021
Altitude Learning (AltSchool, PBC d/b/a Altitude Learning)	San Francisco, CA	01/12/2021		
Amaanah Refugee Services	Houston, TX	01/12/2021		
Amanda Holdsworth Communications	South Lyon, MI	01/12/2021		
Ameex Technologies Corporation	Schaumburg, IL	01/12/2021		
AMER Technology	San Antonio, TX	01/12/2021		
American Fire Systems Inc.	HOUSTON, TX	01/12/2021		
American Institute of Martial Arts	Houston, TX	01/12/2021		
American Productivity & Quality Center	Houston, TX	01/12/2021		
American Vision Marketing LLC	Stafford, TX	01/12/2021		
Americas Choice Childcare Center	Houston, TX	01/12/2021		
America's Foundation for Chess	Bellevue, WA	01/12/2021		
Amparo Consulting & Design	Grand Junction, CO	01/12/2021		
ampiO Solutions (ampiO LLC)	Dallas, TX	01/12/2021		
Ample Computer Services Inc	Huntsville, TX	01/12/2021		
Amtek Consulting LLC	Dallas, TX	01/12/2021		
AMTEX Security Inc.	Corpus Christi, TX	01/12/2021		
AMX SchoolView	Helotes, TX	01/12/2021		
Anastasia Ruano (Anastasia Alexander)	Channelview, TX	01/12/2021		
Anew Psychological Services, PLLC	Houston, TX	01/12/2021		
AnLar, LLC	Arlington, VA	01/12/2021		
Ann Marie Harbour	Richmond, TX	01/12/2021		
Anthropology Arts (Voices Advance LLC DBA anthropology arts)	Brooklyn, NY	01/12/2021	Viewed	01/14/2021
Aogo Tech Services	Richmond, TX	01/12/2021		
APIA Source (APIA Source LLC)	Saginaw, TX	01/12/2021		
Apollo After School (Apollo After School Inc)	Chicago, IL	01/12/2021		
Apple Books	Mankato, MN	01/12/2021		
Apple Developmental Health	Houston, TX	01/12/2021		
Applications Software Technology Corporation	Naperville, IL	01/12/2021		
Appropriate Development Technology, Inc	Houston, TX	01/12/2021		
Aptim Environmental & Infrastructure	Baton Rouge, LA	01/12/2021		
ardurra group	houstron, TX	01/12/2021		

Argument-Driven Inquiry	Austin, TX	01/12/2021		
Argus Talent	Houston, TX	01/12/2021		
Armand Bayou Nature Center Inc	Houston, TX	01/12/2021		
ART IN HISTORY, INC.	STOCKBIDGE, GA	01/12/2021		
Arts Alive! Inc (ARTS ALIVE!)	Houston, TX	01/12/2021		
ASAP Business Services (Accurate Standards Available Professionals Business Services, LLC)	Houston, TX	01/12/2021		
ASAP Roofing (Koppel & Kozel, LLC)	Tyler, TX	01/12/2021		
ASD Consultants, Inc.	Austin, TX	01/12/2021		
ASmart Consulting	Houston, TX	01/12/2021		
Aspire Works LLC	San Antonio, TX	01/12/2021		
Assad Khoury Group	Cherry Hill, NJ	01/12/2021		
Assoc for the Advancement of Mexican Americans (AAMA)	Houston, TX	01/12/2021		
AST Corporation (Applications Software Technology Corporation)	Naperville, IL	01/12/2021		
Astrid Emily Francis	Concord, NC	01/12/2021		
Astrov & Associates	Frisco, TX	01/12/2021		
AT&T Mobility LLC	Bellaire, TX	01/12/2021		
Atkins Powerhouse Consulting LLC	Fort Worth, TX	01/12/2021		
Atlas Civil Engineering PLLC	Houston, TX	01/12/2021		
Atomic Learning	Little Falls, MN	01/12/2021		
Atterro	Houston, TX	01/12/2021		
AUSTIN LEARNING CENTER (CANDEO, LLC)	AUSTIN, TX	01/12/2021		
Avant Solutions	CROSBY, TX	01/12/2021		
Avid Systems LLC	Washington, DC	01/12/2021		
Avistas (Avistas Business Engineering LLC)	Irving, TX	01/12/2021		
Avondale House	Houston, TX	01/12/2021		
Axess USA Telecom, LLC	Houston, TX	01/12/2021		
B Dow (Elizabeth Dow)	Richmond, TX	01/12/2021		
Baked With Confidence	Houston, TX	01/12/2021		
BakerRipley	Houston, TX	01/12/2021		
Balance Companies (Balance Group, LLC)	Houston, TX	01/12/2021		
Bara Infoware Inc.	Danville, CA	01/12/2021		
Barbara Cargill	The Woodlands, TX	01/12/2021		
Bard in a Box (Laura Moreno)	Houston, TX	01/12/2021		
Barranco Educational Assessment, Counseling, and Consulting Svcs., PLLC	Montgomery, TX	01/12/2021		
Barstone, Inc.	San Antonio, TX	01/12/2021		
BASEBALLRACKS.COM, INC.	STEGER, IN		Viewed	01/15/2021
Bayou City Play	Houston, TX	01/12/2021		
BC Houston Career Training Academy, Inc.	Houston, TX	01/12/2021		
BCA DX LABORATORY	Livingston, TX	01/12/2021		
BCS Consulting	Humble, TX	01/12/2021		
BE A CHAMPION, INC.	Houston, TX	01/12/2021		
BE GLAD LLC	San Jose, CA	01/12/2021	Viewed	01/19/2021
BEAL Safety and Performance	Sugar Land, TX	01/12/2021		
Bearing Fruit Early Childhood Training	HOUSTON, TX	01/12/2021		
Because Houston Loves You	Houston, TX	01/12/2021		
Bedden & Associates, LLC (Bedden)	Richmond, VA	01/12/2021		
Bee Busy Wellness Center	Houston, TX	01/12/2021		
Belhaven Consulting Inc	MCDONOUGH, GA	01/12/2021		
Bell and Smarts	Broken Arrow, OK	01/12/2021		
Bell Tech Career Institute, Inc.	Houston, TX	01/12/2021	Viewed	01/25/2021
BellXcel	Westwood, MA	01/12/2021		
Ben DeSoto	Ogden, UT		Submitted	02/16/2021 02/16/2021
BenefitScape (Benefit Coordinators of America, LLC)	Natick, MA	01/12/2021		
BENNETT MANAGEMENT SOLUTIONS LLC	Spring, TX	01/12/2021		
Best Practice Associates, Inc.	Houma, LA	01/12/2021		
Bethesda Lutheran Communities	Cypress, TX	01/12/2021		
BHT SOLUTIONS (BLUEBERRY HAWAII TECHNOLOGY SOLUTIONS LLC)	CYPRESS, TX	01/12/2021		
BIAS Corporation	Atlanta, GA	01/12/2021		
Bio-Rad Laboratories, Inc	Hercules, CA	01/12/2021		
Black Topaz Consulting	Austin, TX	01/12/2021		
Black United Fund of Texas	Houston, TX	01/12/2021		

BlackBeltHelp	Chicago, IL	01/12/2021		
Blackstone Technology Group	San Francisco, CA	01/12/2021		
Blaze Technology, LLC	Spring, TX	01/12/2021		
BlazinBrook Preparatory School of The Artz	Houston, TX	01/12/2021		
BLEEK TECHNOLOGIES	Humble, TX	01/12/2021		
Blooming Daisies learning center LLC	Houston, TX	01/12/2021		
BLU PHIRE RESEARCH INSTITUTE INC	HOUSTON, TX	01/12/2021		
Blue Door Networks, LLC	Herndon, VA	01/12/2021		
BluGreen Pest Control	Wallis, TX	01/12/2021		
BMHR - Better Man HR LLC	SAN ANTONIO, TX	01/12/2021		
BOLDplanning (BOLDplanning, inc)	Nashville, TN	01/12/2021		
Bond Program Management Services	Richards, TX	01/12/2021		
Bone Clones, Inc.	Chatsworth, CA	01/12/2021		
BookerDezigns	Richmond, TX	01/12/2021		
Bookwhisperer, Inc. (Donalyn Miller)	Colleyville, TX	01/12/2021		
Boundaryless Enterprises, LLC	Houston, TX	01/12/2021		
Bracane Company	Plano, TX	01/12/2021		
Brahmarsk Corporation	Sugar Land, TX	01/12/2021		
BrainStorm Advanced Learning Systems	Mansfield, TX	01/12/2021		
Brainy Learning Club	Katy, TX	01/12/2021		
Brandi Spencer Consulting	Spring, TX	01/12/2021		
Brandi T. Brown	Manvel, TX	01/12/2021		
Braun Intertec Corporation	Houston, TX	01/12/2021		
Brave The Elements (The Children's Carousel Academy)	Desoto, TX	01/12/2021		
Brazilian Arts Foundation	HOUSTON, TX		Viewed	01/30/2021
Breakthrough Behavioral/Cognitive Interventions	Houston, TX	01/12/2021		
Brentwood Community Foundation (Brentwood Economic Community Development Corporation)	Houston, TX	01/12/2021		
Brewer Educational Resources	McKinney, TX	01/12/2021		
Briar Patch	Houston, TX	01/12/2021		
Bricks 4 Kidz Cypress (CY Bratz LLC)	Cypress, TX	01/12/2021		
Bridge to Leadership, LLC	Missouri City, TX	01/12/2021		
Bridgepoint Consulting, LLC	Austin, TX	01/12/2021		
BRIGHTER FUTURE, INC.	Houston, TX	01/12/2021		
Brighter Futures Counseling and Consulting	Houston, TX	01/12/2021		
Brilliant POS, LLC	Charlotte, NC	01/12/2021		
Bross Group, LLC	Lakewood, CO	01/12/2021		
Bruce Monical Design	Bacliff, TX	01/12/2021		
BTS Consulting (Business Trade and Services, inc.)	Doral, FL	01/12/2021		
BU LANGUAGE AND LEARNING CENTER	Houston, TX	01/12/2021		
Buffalo Bayou Rowing Center	Houston, TX	01/12/2021		
Building Blocks Childcare (Crapo, LLC)	Highlands, TX	01/12/2021		
Building Solutions	dallas, TX	01/12/2021		
bulb Inc.	Lafayette, CO	01/12/2021		
Burch Energy Services	Lafayette, OR	01/12/2021		
Bureau of Education & Research	Bellevue, WA	01/12/2021		
Burgeon IT Services LLC	Wilmington, DE	01/12/2021		
BUSINESS 101 CONSULTANTS & TRAINERS	Houston, TX	01/12/2021		
Business Continuity Consultants, LLC	Covington, LA	01/12/2021		
BUTTON UP GLOBAL	Houston, TX	01/12/2021		
C Change Consulting	Houston, TX	01/12/2021		
C SOLX LLC	Houston, TX	01/12/2021		
C1S Group, Inc.	Dallas, TX	01/12/2021		
cain & co llc	Concord, TX	01/12/2021		
Calence, LLC dba Insight Networking	Tempe, AZ	01/12/2021		
CALPAA Inc (CALPAA, Inc)	Seattle, WA	01/12/2021		
Cam Fine Art Workshops (Ivan Camarena)	Houston, TX	01/12/2021		
CampusEAI	Cleveland, OH	01/12/2021		
Cantex Roofing & Construction	Idalou, TX		Viewed	01/28/2021
Canyon Insurance Group	Houston, TX	01/12/2021		
Caperton-Brown & Poole Consulting	Ft. Pierce, FL	01/12/2021		
Capitol Region Education Council	Hartford, CT	01/12/2021		
Career Resource Center	HUMBLE, TX	01/12/2021		
CareerStaff Unlimited	Irving, TX	01/12/2021		
Carmen A. Handy	Corpus Christi, TX	01/12/2021		

Carmen S. Sandoval (Maria del Carmen Sandoval)	San Antonio, TX	01/12/2021		
Carnegie Speech	Pittsburgh, PA	01/12/2021		
Carol Cooper dba N&C Consulting	Garland, TX	01/12/2021		
Carson Consulting & Training	Topeka, KS	01/12/2021		
Cary Services, Inc.	Abilene, TX		Viewed	01/27/2021
Casablanca Productions	Spring, TX	01/12/2021		
Catapult Dreams, LLC	Pearland, TX	01/12/2021		
CBRE Heery (CBRE Heery, Inc.)	Houston, TX	01/12/2021		
CBRE Valuation & Advisory Services	Houston, TX	01/12/2021		
CBTS Technology Solutions	Cincinnati, OH	01/12/2021		
CC Assessment Services, Inc	Houston, TX	01/12/2021		
CCS Global Tech (California Creative Solutions, Inc)	Poway, CA	01/12/2021		
CDE Tech Solutions	Eules, TX	01/12/2021		
CDR Maguire, Inc.	Miami, FL	01/12/2021		
Ceila Garcia-Szyszk	Tomball, TX	01/12/2021		
Center for Global Education at Asia Society	new york, NY	01/12/2021		
Center for Student Achievement Solutions	New York, NY	01/12/2021		
Center for Toxicology and Environmental Health, LLC.	North Little Rock, AR	01/12/2021		
Central IT Company LLC	Houston, TX	01/12/2021		
Certica Solutions	Wakefield, MA	01/12/2021		
Cetrix Technologies LLC	Dover, DE	01/12/2021		
Chadd Phillips	Houston, TX	01/12/2021		
Challenge Island (Aryaah LLC)	Katy, TX		Viewed	01/26/2021
Champions	Portland, OR	01/12/2021		
Change Happens	Houston, TX	01/12/2021		
CharacterStrong, LLC	PUYALLUP, WA	01/12/2021		
Charbonnet & Associates	New Orleans, LA	01/12/2021		
Chart Chicks LP	Lufkin, TX	01/12/2021		
Chase in Dreams, Speech and Drama (Deadra Chase)	Houston, TX	01/12/2021		
CHAT (Culture of Health-Advancing Together)	Houston, TX	01/12/2021	Submitted	02/15/2021 02/15/2021
Chazey Partners (Chazey Partners Inc)	Campbell, CA	01/12/2021		
Cheryl R. Vital	Crosby, TX	01/12/2021		
Child Care Associates	FORT WORTH, TX	01/12/2021		
Childcare Masters LLC	Cypress, TX	01/12/2021		
Children Come Click Education & Technology	Missouri City, TX	01/12/2021		
Chinese Community Center Inc	Houston, TX	01/12/2021		
Christian Life Center Inc.	Kingwood, TX	01/12/2021		
Church I AM	Houston, TX	01/12/2021		
ClassLink	Clifton, NJ	01/12/2021		
Clear Lake Montessori School Inc.	Houston, TX	01/12/2021		
CLI-Energy and Construction LL	Houston, TX	01/12/2021		
Clifton Gunderson LLP	Milwaukee, WI	01/12/2021		
Club SciKidz Houston (Heir Consulting Group)	Houston, TX	01/12/2021		
CMG Technology Services (Carroll Health Services, LLC)	Houston, TX	01/12/2021		
Coach Drew's Basketball Camp (Andrew Frieson)	Houston, TX	01/12/2021		
Coaching Consultants Team	Houston, TX	01/12/2021		
Coatings Specialty Development Lab	Cypress, TX	01/12/2021		
Code Ninjas (Brandb LLC)	Spring, TX	01/12/2021		
Code Park Inc	Houston, TX	01/12/2021		
CoHeart Yoga	Houston, TX	01/12/2021		
CohnReznick LLP	Austin, TX	01/12/2021		
ColeMinds Mobile	Houston, TX	01/12/2021		
Collaborate With Christina	Houston, TX	01/12/2021	Retracted	02/10/2021
Collaborative for Children	Houston, TX	01/12/2021		
Color of Life (Color of Life Community Resource & Activity center)	Houston, TX	01/12/2021		
Comflow Mechanical Services	Houston, TX	01/12/2021		
Committee for Children	Seattle, WA	01/12/2021		
Communications Etc (Communications Etc Inc)	San Angelo, TX	01/12/2021		
Communities In Schools of Houston	Houston, TX	01/12/2021		
(Communities In Schools of Houston, Inc.)				
Community Family Centers	HOUSTON, TX	01/12/2021		

Community Nutrition Outreach Services (Ellis A Morrow)	Houston, TX	01/12/2021
COMMUNITY PARTNERS EARLY CHILDHOOD DEVELOPMENT CENTER	HOUSTON, TX	01/12/2021
Community Shield	Burleson, TX	01/12/2021
Complete Computer Solutions	Boerne, TX	01/12/2021
Comprehensive Cloud Services	Houston, TX	01/12/2021
CompServ Inc	Cheyenne, WY	01/12/2021
COMPU-DATA International, LLC	The Woodlands, TX	01/12/2021
CompuGroup Medical	Phoenix, AZ	01/12/2021
Compulogix IT Solutions	Houston, TX	01/12/2021
Computer Station Corporation	Houston, TX	01/12/2021
Conscious Education Consulting, LLC.	Katy, TX	01/12/2021
Consolidated Performance Consulting, LLC.	San Antonio, TX	01/12/2021
Construction Journal	Stuart, FL	01/12/2021
Control Systems Solutions, Inc.	Houston, TX	01/12/2021
Convergent Nonprofit Solutions	Atlanta, GA	01/12/2021
CoolSpeak, LLC	Pottstown, PA	01/12/2021
CORE construction services of Texas, Inc.	Frisco, TX	01/12/2021
Corus 360	Norcross, GA	01/12/2021
Cossey's Services, LLC	The Woodlands, TX	01/12/2021
Costello, Inc.	Houston, TX	01/12/2021
Covid Safety Glass (Silent West LLC)	LAS VEGAS, NV	01/12/2021
CPS HR Consulting (Cooperative Personnel Services)	Sacramento, CA	01/12/2021
CRAFT SAFETY INSPECTIONS (JMAC GROUP LLC)	HOUSTON, TX	01/12/2021
Creative Concepts for Early Learning (Latanya Elizabeth Atherley)	Converse, TX	01/12/2021
Creatively Inspired Communications (ConSandra Jones)	Austin, TX	01/12/2021
Creativity Shell (EZ Kids Creativity Shell)	Kingwood, TX	01/12/2021
CReed Global Enterprises (CReed Global Media & Production)	Houston, TX	01/12/2021
Crimson Vision Enterprises	Dickinson, TX	01/12/2021
Crisis Prevention Institute	Milwaukee, WI	01/12/2021
Crystal Clear Business Solutions	Sugar Land, TX	01/12/2021
Cyberstar, LLC	Austin, TX	01/12/2021
Cyclone FPV (Cyclone 3D, Inc.)	Spring, TX	01/12/2021
CypherWorx, Inc.	Rochester, NY	01/12/2021
D.A. Lamont Public Adjusters	Springtown, TX	01/12/2021
Daintree Solutions LLC	Richmond, TX	01/12/2021
Dan L. Duncan Tutoring a part of the Children's Learning Institute (University of Texas Health Science Center)	Houston, TX	01/12/2021
Dan St. Romain Educational Consulting, LLC	Universal City, TX	01/12/2021
Danny Steele (Daniel J. Steele)	Birmingham, AL	01/12/2021
Data Tex Services, Inc	Lewisville, TX	01/12/2021
Datagain Inc.	Secaucus, NJ	01/12/2021
DataSpan (MRI Inc)	Graham, TX	01/12/2021
David James (David Hebert)	KEMAH, TX	01/12/2021
David Santana	Houston, TX	01/12/2021
DB3 Unlimited Services LLC	San Antonio, TX	01/12/2021
dba Stenhouse Publishers and dba Staff Development for Educators (SDE, Inc.)	Portsmouth, NH	01/12/2021
dba TCI (Thomas Consultants, Inc.)	Memphis, TN	01/12/2021
Deacon Hill Research Associates LLC	Fredericksburg, VA	01/12/2021
Debbie Diller & Associates, Inc.	Houston, TX	01/12/2021
Debbie J. Anders Consulting	Cypress, TX	01/12/2021
Decisions	Houston, TX	01/12/2021
DeDe Church & Associates, LLC	AUSTIN, TX	01/12/2021
Defined Learning	Northbrook, IL	01/12/2021
DEMS,LLC	Houston, TX	01/12/2021
Denovo Ventures, LLC	Boulder, CO	01/12/2021
Dependable Business Solutions	San Antonio, TX	01/12/2021
DG Grafix	Houston, TX	01/12/2021
DGR United	houston, TX	01/12/2021

Diamond Assets	Milton, WI	01/12/2021		
DIBSYS Inc	Naperville, IL	01/12/2021		
DigitalGenetix	San Antonio, TX	01/12/2021		
Disciplers Inc	Spring, TX	01/12/2021		
DiscoverU	Houston, TX	01/12/2021		
Discovery Systems Inc	Houston, TX	01/12/2021		
Diverse Consulting Enterprises, Inc.	HOUSTON, TX	01/12/2021		
Divisi Strings	Houston, TX	01/12/2021		
DK High Steppers (Doris Keener)	Houston, TX	01/12/2021		
DoLogic Inc.	Annandale, VA	01/12/2021		
Donald May	Adkins, TX	01/12/2021		
Donvai Math Educational Services, LLC	Sugar Land, TX	01/12/2021		
Doucet & Associates, Inc.	Austin, TX	01/12/2021		
Dr. Jeanne M. Hines	Port Arthur, TX	01/12/2021		
Dr. Ken Brumfield, Learning Empire	Santa Ana, CA	01/12/2021		
Dr. Mary E. White International, LLC	Houston, TX	01/12/2021	Viewed	01/13/2021
Dr. Mike!	Wimberely, TX	01/12/2021		
Dr. Pope's STEM and Liberal Arts Academy	Pearland, TX	01/12/2021		
Dream Capital International, Inc	Houston, TX	01/12/2021		
Driver's Point Driving School	Houston, TX	01/12/2021		
DSTech Solutions, LLC	Clute, TX	01/12/2021		
Dual Point Education	Houston, TX	01/12/2021		
Dura Brands, Inc.	Glendale, CA	01/12/2021		
Dynamism Fine Arts of Texas (Dyna Texas)	Houston, TX	01/12/2021		
DYS HOUSYON YOUTH ASSOCIATION	Houston, TX	01/12/2021		
E3 Alliance	Austin, TX	01/12/2021		
Earl P. Forbrich, Jr. Inc	San Antonio, TX	01/12/2021		
early alliance learning center	Houston, TX	01/12/2021		
Early Learning & Fitness Academy (Early Learning & Fitness Academy LLC)	Matthews, NC	01/12/2021		
Early Start Development Inc	Humble, TX	01/12/2021		
EB-C Group West	Houson, TX	01/12/2021		
Echelon HTS INC.	Corpus Christi, TX	01/12/2021		
E-Colors in Education	Austin, TX	01/12/2021		
edOpp Solutions LLC	Houston, TX	01/12/2021	Unsubmitted	01/20/2021
EDS Tech	Houston, TX	01/12/2021	Viewed	01/14/2021
EDU Specialist, LLC	Lake Dallas, TX	01/12/2021		
Educate To Edify (Educating While Black)	Pearland, TX	01/12/2021		
Education & Business Associates, Inc.	DeSoto, TX	01/12/2021		
Education Partners Solution, Inc.	Sugar Land, TX	01/12/2021		
Education Solutions Now, LLC	Houston, TX	01/12/2021		
Educational Leadership Consultants	Houston, TX	01/12/2021		
Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD)	Little Rock, AR	01/12/2021		
Educational Systems Consulting	Binghamton, NY	01/12/2021		
eduguidance	Houston, TX	01/12/2021		
Eduphoric, LLC	Bee Caves, TX	01/12/2021		
EDUStaff, LLC	Grand Rapids, MI	01/12/2021		
Edwards Sutarwalla PLLC	Houston, TX	01/12/2021		
Eichelbaum Wardell Hansen Powell & Mehl,	Austin, TX	01/12/2021		
Elaine Lange	Austin, TX	01/12/2021		
Elantis Solutions Inc.	Edmonton, AB	01/12/2021		
Electric Car Insider (Christopher Alan Consulting)	Spring Valley, CA	01/12/2021		
Electrotech Supply Products	San Antonio, TX	01/12/2021		
Elegant Enterprise Wide Solutions, Inc.	Chantilly, VA	01/12/2021		
Elevated Insights	Colorado Springs, CO	01/12/2021		
Elida Montalvo-Colvin	Houston, TX	01/12/2021		
Elisa Rankin Consulting LLC	Uvalde, TX	01/12/2021		
Elite Change Inc.	Houston, TX	01/12/2021		
Elite Image Tax & Notary Service LLC	Houston, TX	01/12/2021		
Elevation, LLC	Boston, MA	01/12/2021		
Ellington Chastain Educational Initiative	San Antonio, TX	01/12/2021		
ELP Enterprises, Inc	Houston, TX	01/12/2021		
Emdin Support Services LLC	Bronx, NY	01/12/2021		
Emergent Risk Solutions	BATON ROUGE, LA	01/12/2021		
Emergent Tree Education	Austin, TX	01/12/2021		
Emma Oliver	Houston, TX	01/12/2021		

Empower With Purpose	houston, TX	01/12/2021			
Empowering Touch Organization	Woodlands, TX	01/12/2021			
Empowering Writers, LLC	Monroe, CT	01/12/2021	No Bid	01/13/2021	01/13/2021
Energy Saving Advisor Distributors	Dallas, TX	01/12/2021			
engage2learn (Engage! Learning, Inc. dba engage2learn)	Portland, TX	01/12/2021			
Engaged Escapades	Houston, TX	01/12/2021			
Enovox Technical Group, LLC (Enovox)	Houston, TX	01/12/2021			
Enterprise Pals, Inc.	Olathe, KS	01/12/2021			
Enthsquare, Inc. (www.enthsquare.com)	Hasbrouck Heights, NJ	01/12/2021			
ENTRAM CORP	PORT CHARLOTTE, FL	01/12/2021			
EPMA (EPM Architects, Inc.)	Bellaire, TX	01/12/2021			
EPO Computers Electronics Etc. (Teasip Technologies, Inc.)	Webster, TX	01/12/2021			
EPS LOGIX, INC.	DALLAS, TX	01/12/2021			
ERASCOGroup, LLC	Houston, TX	01/12/2021			
eRate 360 Solutions	Henderson, NV	01/12/2021			
E-Rate Elite Services, Inc.	Owings Mills, MD	01/12/2021			
ESL INTERNATIONAL, LLC	El Paso, TX	01/12/2021			
Essential Wellness and Balance	Missouri City, TX	01/12/2021			
ESYNTAXIS CORPORATION	Houston, TX	01/12/2021			
ET Scholastics, LLC	Houston, TX	01/12/2021			
eTeachingMe (Love N Learn At Home)	Georgetown, TX	01/12/2021			
Etrainers.org	Machesney Park, IL	01/12/2021			
eTutorsZone LLC	Apex, NC	01/12/2021			
Evelyn Baldauf	Deer Park, TX	01/12/2021			
Evergreen Solutions, LLC	Tallahassee, FL	01/12/2021			
Evidence Based Classroom Solutions	Lynchburg, VA	01/12/2021			
Evolve Holdings Inc	Houston, TX	01/12/2021			
Ewing Strategic Communications	Houston, TX	01/12/2021			
Exalted Arts	Houston, TX	01/12/2021			
Exceptional Pediatric Therapy, LLC	Houston, TX	01/12/2021			
ExerPlay, Inc	Cedar Crest, NM	01/12/2021			
Expert Staffing (Custom Software Houston, Inc.)	Houston, TX	01/12/2021			
Explorarama	Texas City, TX	01/12/2021			
Exploros (Exploros, Inc.)	Wayland, MA	01/12/2021			
Express Children's Theatre	Houston, TX	01/12/2021			
EXPRESSIONS PRODUCTIONS (1972)	Houston (and vicinity), TX	01/12/2021	Viewed	01/28/2021	
FACILITIES INTEGRATED SOLUTIONS & CONSULTING LLC	CYPRESS, TX	01/12/2021			
Facility Engineering Associates, PC	Fairfax, VA	01/12/2021			
Facility Services of Oklahoma	Oklahoma City, OK		Viewed	01/26/2021	
Faith Works Consulting Group, LLC	Houston, TX	01/12/2021			
FAMILY Artistry Academy, Inc.	Houston, TX	01/12/2021			
Fast Forward	Las Vegas, NV	01/12/2021			
Favor Consulting Inc (Demlan Solutions Inc)	Southlake, TX	01/12/2021			
Fazzio Consulting, LLC.	Round Rock, TX	01/12/2021			
Felicity Educational Services	Deerfield, IL	01/12/2021			
Ferrilli	Haddonfield, NJ	01/12/2021			
File Academy Online Learning Center (File Academy Inc.)	Dickinson, TX	01/12/2021			
Finest Blood	Houston, TX	01/12/2021			
FIRST Educational Resources, LLC	Winneconne, WI	01/12/2021			
Floral Park Consulting LLC	Floral Park, NY	01/12/2021	Viewed	01/13/2021	
Florida Career College	Houston, TX	01/12/2021			
Foodservice Peeps LLC	Richmond, TX	01/12/2021			
Footsteps2Brilliance, Clever Kids University (Footsteps2Brilliance, Inc.)	washington, DC	01/12/2021			
For The Culture Literacy Development	Humble, TX	01/12/2021			
Forged Ed	Houston, TX	01/12/2021	Viewed	02/10/2021	
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	01/12/2021			
Fortify Experts, LLC (Energy Sourcing LLC)	Houston, TX	01/12/2021			
Fostering Stars Learning & Resource Center, Inc	Houston, TX	01/12/2021			
Frame-Work Consult	HOUSTON, TX	01/12/2021			
Free Market Educational Services	Spring, TX	01/12/2021			
Freese and Nichols, Inc.	Fort Worth, TX	01/12/2021			
Friends of the British Council USA Inc.	Washington, DC	01/12/2021			

From The Ground up Performance Enhancement (Deanna Voltz)	Houston, TX	01/12/2021		
From The Heart International Educational Services	Nashville, TN	01/12/2021		
FrontGate HR	Lubbock, TX	01/12/2021		
Frontier Services Group	Houston, TX	01/12/2021		
Frontiers Integrated (Llewellyn Carter)	Houston, TX	01/12/2021		
Ft Bend Education Center and Afterschool Program	Missouri City, TX	01/12/2021		
Fullidity LLC	Houston, TX	01/12/2021		
Fundamentals	Pearland, TX	01/12/2021		
Furness Law	Houston, TX	01/12/2021		
Furniture Systems & Cubicles, Inc (CUBITURE)	HOUSTON, TX		Viewed	02/11/2021
G4C Enterprises, LLC	Pflugerville, TX	01/12/2021		
Gary Pollard P.C.	Houston, TX	01/12/2021		
Gateway Community Church Houston	Houston, TX	01/12/2021		
Gateway Solutions inc	overland park, KS	01/12/2021		
Gazelle Capital, LLC	Saint Petersburg, FL	01/12/2021		
GEMS Life Skills	Houston, TX	01/12/2021		
Generation Ready	New York, NY	01/12/2021		
Generation Teach Inc.	Boston, MA	01/12/2021		
Generic Solutions, Inc	Dallas, TX	01/12/2021		
Gene's Machine, INC.	Victoria, TX	01/12/2021		
Gentle Minds Tutoring	Missouri City, TX	01/12/2021		
GermBlast (Infection Controls, Inc.)	Lubbock, TX	01/12/2021		
GET Technology and Accounting Solutions	Santo, TX	01/12/2021		
Getting Sorted (G. Yess Fisher & Co., LLC)	The Woodlands, TX	01/12/2021		
GHA TECHNOLOGIES INC	scottsdale, AZ	01/12/2021		
Gibson Consulting Group	Austin, TX	01/12/2021		
Gifting Grounds	Houston, TX	01/12/2021		
Giggles and Grins Day Care (Children's Gathering Place, LLC)	Humble, TX	01/12/2021		
Gilberto D. Soto	Laredo, TX	01/12/2021		
GilCat Solutions (Gloria Lastra)	Spring, TX	01/12/2021		
Gimmie A Break Hourly Childcare & Preschool	Webster, TX	01/12/2021		
Girls Empowerment Network	Houston, TX	01/12/2021		
Girls Inc. of Greater Houston	Houston, TX	01/12/2021		
Girls on the Run Greater Houston	Houston, TX	01/12/2021		
Girlstart	Austin, TX	01/12/2021		
Gist! Empowerment, Inc.	San Antonio, TX	01/12/2021		
Glass View of Tech	Spring, TX	01/12/2021		
GLF Group Inc.	Dallas, TX	01/12/2021		
GLOBAL EDUCATIONAL SOLUTIONS LLC	Canton, MI	01/12/2021		
GMC CONSULTANTS,LLC	Houston, TX	01/12/2021		
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	01/12/2021		
Golden Mountain Consulting L.L.C	Houston, TX	01/12/2021		
Good-Lite Co.	Elgin, IL	01/12/2021		
GO-Strategic Management Services	Houston, TX	01/12/2021	Viewed	01/28/2021
GovSense	Alpharetta, GA	01/12/2021		
GPR Ventures, LLC	Montgomery, TX	01/12/2021		
Gravity Systems, Inc.	Austin, TX	01/12/2021		
Gray Mechanical (Gray Mechanical, LLC)	Houston, TX	01/12/2021		
Gray Step Software	El Dorado Hills, CA	01/12/2021		
Gray&Pape, Inc.	Cincinnati, OH	01/12/2021		
Greatest in the Kingdom Ministries	The Woodlands, TX	01/12/2021		
Green Delete Inc.	Frankfort, IL	01/12/2021		
Green Space Learning LLC	Fort Worth, TX	01/12/2021		
Grimes & Associates	Houston, TX	01/12/2021		
Grow Minds Consulting LLC	HOUSTON, TX	01/12/2021		
GrowFit (GrowFit Inc.)	Redwood City, CA	01/12/2021		
Gruene Technology Group	New Braunfels, TX	01/12/2021		
GT Educational Services (GT Educational Services, L.L.C.)	Houston, TX	01/12/2021		
GTS Technology Solutions, Inc.	Austin, TX	01/12/2021		
GW Implementation Solutions	Nokomis, FL	01/12/2021		
Hagerty Consulting, Inc. (Freeman)	Evanston, IL	01/12/2021		

Hallmark Mitigation & Construction	Kingwood, TX	01/12/2021			
Hands of Success	Houston, TX	01/12/2021			
Happy Chapters, LLC	Austin, TX	01/12/2021			
Harmony Public Schools	Houston, TX	01/12/2021			
Harris County Houston Patrol, Inc.	Houston, TX	01/12/2021			
HARRIS-JONES STAFFING & RECRUITING	Katy, TX	01/12/2021			
Harvesting Wealth LLC	Houston, TX	01/12/2021			
Haude Tutoring	Spring, TX	01/12/2021			
Hayhouse Projects LLC	Brooklyn, NY	01/12/2021			
HCI IT Service Inc	Houston, TX	01/12/2021			
Healing Species of Texas	Montgomery, TX	01/12/2021			
Heart Nation Inc	Humble, TX	01/12/2021			
Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Houston, TX	01/12/2021			
Heavenly Service, LLC	Webster, TX	01/12/2021			
Helping All Leaders Obtain Success (HALOS) (Helping All Leaders Obtain Success)	Homewood, IL	01/12/2021			
HENECO ENGINEERING AND CONSULTING	Houston, TX	01/12/2021			
Henry Deslaurier	Houston, TX	01/12/2021			
Heritage Institute of Sustainability LLC	Dallas, TX	01/12/2021			
Herrera Talent Strategies LLC	Houston, TX	01/12/2021			
HIGHSTREET IT SOLUTIONS, LLC	CO, CO	01/12/2021			
HillCo Partners, LLC	Austin, TX	01/12/2021			
HiMac Center for Creative Thinking	Humble, TX	01/12/2021			
Histrionix Learning (The Histrionics Company)	Houston, TX	01/12/2021			
HITS Theatre	Houston, TX	01/12/2021			
Hoensty Environmental Services	Houston, TX	01/12/2021	No Bid	02/04/2021	02/04/2021
Hogan's consulting (Deon I Hogan)	Pflugerville, TX	01/12/2021			
Holland Energy Consulting	Houston, TX	01/12/2021			
Holtz/Adams Construction and Consulting, LLC	Universal City, TX	01/12/2021			
Hometown Computing (htcomp.net, Inc.)	Hamilton, TX	01/12/2021			
Honor Moorman Consulting	Brazoria, TX	01/12/2021			
Hooper Strategies	Granbury, TX	01/12/2021			
Hope Over Hurt	Houston, TX	01/12/2021			
HORIZON SW PROPERTIES	SUGAR LAND, TX	01/12/2021			
Houston Astros	Houston, TX	01/12/2021			
Houston career readiness academy (Cynthia Eguzouwa)	Rosenberg, TX	01/12/2021			
Houston Center for Photography	Houston, TX	01/12/2021			
Houston Community College System	Houston, TX	01/12/2021			
Houston Dynamic Displays (Dooh Media Group, LLC)	Houston, TX	01/12/2021			
Houston E.A Foundation	Houston, TX	01/12/2021			
Houston Independent School District	Houston, TX	01/12/2021			
Houston Museum of Natural Science	Houston, TX	01/12/2021			
Houston Press, LP	Houston, TX	01/12/2021			
Houston Swimming Academy	Houston, TX	01/12/2021			
Houston Symphony	Houston, TX	01/12/2021			
Houston Urban Debate League	Houston, TX	01/12/2021			
HOWARD TECHNOLOGY SOLUTIONS (Howard Industries Inc)	Ellisville, MS	01/12/2021			
HRchex, LLC (Intellisoft II, Inc.)	Irving, TX	01/12/2021			
HTEC-Houstons Training and Education Center, Inc. (Phillips)	Houston, TX	01/12/2021	Viewed	01/12/2021	
Hunt, Guillot & Associates	Baton Rouge, LA	01/12/2021			
Husch Blackwell LLP	Houston, TX	01/12/2021			
HYPE Freedom School, Inc.	Houston, TX	01/12/2021			
Hypothesis Haven Science Club (Hypothesis Haven LLC)	Houston, TX	01/12/2021			
IA-Advanced Telecom Solutions, LLC	Richmond, TX	01/12/2021			
IBM	Houston, TX	01/12/2021			
ICC Thermal Mapping and Data Analytcs (Infrared Concepts Corporation)	Maitland, FL	01/12/2021			
ICF Incorporated, LLC	Fairfax, VA	01/12/2021			
ID Media, Inc	Chicago, IL	01/12/2021			
IdentifIE Special Education, LLC	Houston, TX	01/12/2021			
IECGTX (Insurance Estimating & Consulting Group, LLC)	SPRINGTOWN, TX	01/12/2021			

IgnitED	Spring, TX	01/12/2021		
IJA-SGA, Inc (Spring Guns & Ammo-The Woodlands)	Spring, TX	01/12/2021		
iKids Inc.	Houston, TX	01/12/2021		
Illume Training, LLC	Cypress, TX	01/12/2021		
Illuminate Education	Irvine, CA	01/12/2021		
Imagine Excellence.Inc	Houston, TX	01/12/2021		
Imagine Me Academy	Crosby, TX	01/12/2021		
Imagiread (Imagiread Consulting Services LLC)	Pearland, TX	01/12/2021		
IMPACT 360	Missouri City, TX	01/12/2021		
IMS Dodge	San Diego, CA	01/12/2021		
Indatatech (Instant Data Technologies, Inc.)	San Antonio, TX	01/12/2021		
Indigo Education Company (Watershed, Inc)	Niwot, CO	01/12/2021		
INDU LLC dba intiGrow	Duluth, GA	01/12/2021		
Infinite Education Solutions	Desoto, TX	01/12/2021		
Infinite Possibilities Educational Consultants	Missouri City, TX	01/12/2021		
Infinite Solutions Enterprises (The DDance Group, Inc.)	Glen Allen, VA	01/12/2021		
Infojini,Inc.	Columbia, MD	01/12/2021		
Initiatives for Healthy Communities	Houston, TX	01/12/2021		
Ink International	Lawrenceville, GA	01/12/2021		
Inner Explorer, Inc	FRANKLIN, MA		Viewed	01/13/2021
InnerChange Consulting Group	Houston, TX	01/12/2021		
Inner-Link Training & Development Services	Houston, TX	01/12/2021		
Innovation Bridge, Inc.	Sacramento, CA	01/12/2021		
Innovation Education Center	Houston, TX	01/12/2021		
Innovative Texas Strategies LLC	Houston, TX	01/12/2021		
InnovsiteLLC	Decatur, GA	01/12/2021		
Inquiry by Design, Inc.	Fort Worth, TX	01/12/2021		
Insight Global Inc.	Atlanta, GA	01/12/2021		
Insight Networking (Calence, LLC dba Insight Networking)	Tempe, AZ	01/12/2021		
Insource Technology Direct, LLC	Houston, TX	01/12/2021		
Instead	Kingwood, TX	01/12/2021		
Institute for Building Technology and Safety	VA, VA	01/12/2021		
Instructure, Inc	Salt Lake City, UT	01/12/2021		
Instructure, Inc.	Salt Lake City, UT	01/12/2021		
INT Systems LLC	Houston, TX	01/12/2021		
Integrality (Integrality, LLC)	Dallas, TX	01/12/2021		
Integrality Training Solutions (Integrality, LLC)	Cedar Hill, TX	01/12/2021		
Integration Partners Corporation	Lexington, MA	01/12/2021		
Integrity Operations	Katy, TX	01/12/2021		
Intelligent Minds Development Center	Houston, TX	01/12/2021		
Intellyk Inc	Piscataway, NJ	01/12/2021		
International Fun Shop, INC. (Herbert's Fun Shop, INC.)	Seabrook, TX	01/12/2021		
Interprise/Southwest Interior & Space Planning, In	Addison, TX	01/12/2021		
Intertwined	Houston, TX		Viewed	01/26/2021
Intervene	Houston, TX	01/12/2021		
Invest in Yourself Foundation Inc.	Manvel, TX	01/12/2021		
Invo Healthcare Associates (Invo Healthcare Associates, LLC)	Jamison, PA	01/12/2021		
IPM Asset Solutions, Inc.	Houston, TX	01/12/2021		
IPSecure, Inc.	San Antonio, TX	01/12/2021		
IP Terra International Corporation	Houston, TX	01/12/2021		
I-Raos, Inc	Pearland, TX	01/12/2021		
Island Driving School	Texas City, TX	01/12/2021		
iTech US, Inc.	South Burlington, VT	01/12/2021		
ITG Associates, LLC	Conroe, TX	01/12/2021		
Its Your Time To Flourish	Houston, TX	01/12/2021		
itsQuest, Inc.	Lubbock, TX	01/12/2021		
iWRITE (I Write)	Houston, TX	01/12/2021		
J Dorthen Martin, Speaker, Life Coach, Image Consultant	Houston, TX	01/12/2021		
J Frank Consulting (Joan Frank)	Fairfield, TX	01/12/2021		
j. b. adams grade school, inc.	houston, TX	01/12/2021		
Jackson Walker L.L.P.	Dallas, TX	01/12/2021		

Jaime Rios Financial Services Inc. (Money Concepts International Inc.)	Corpus Christi, TX	01/12/2021		
Jana Ventures (Dr Laura Jana)	Omaha, NE	01/12/2021	Viewed	01/12/2021
Janet Pozmantier, M.S., LPC, LMFT, RPT (Janet Pozmantier)	Houston, TX	01/12/2021		
JANGA Technology, LLC.	Edinburg, TX	01/12/2021	Viewed	02/04/2021
Jan's Educational Collaborative (Jan's Educational Collaborativ)	Houston, TX	01/12/2021		
Javier Lopez	Houston, TX	01/12/2021		
JC Stonewall Constructors, LP	Houston, TX	01/12/2021		
Jean Polichino Consulting, LLC	Fredericksburg, TX	01/12/2021		
Jeans & Jewels Institute	Houston, TX	01/12/2021		
Jennifer Michelle Weeks	Cypress, TX	01/12/2021		
Jennifer Serravallo Consulting, LLC	South Orange, NJ	01/12/2021		
JER HR Group LLC	New York, NY	01/12/2021		
Jerry Gaither Enterprise	HOUSTON, TX	01/12/2021		
JHT Inc. (Jardon Howard Technologies)	Orlando, FL	01/12/2021		
Jigsaw Learning LLC (TeachTown)	Woburn, MA	01/12/2021		
JJ's I'm Me Foundation	Houston, TX	01/12/2021	Unsubmitted	01/13/2021
JLA Construction Solutions	Houston, TX	01/12/2021		
JLL Valuation & Advisory Services, LLC	Houston, TX	01/12/2021		
Johnson Consulting (Adrian B. Johnson)	Houston, TX	01/12/2021		
Johnston, LLC	Houston, TX	01/12/2021		
Jon M. Warren, LLC	Decatur, TX	01/12/2021		
Jones Lang LaSalle (JLL)	Houston, TX	01/12/2021		
Jorrie Martin LLC	San Antonio, TX	01/12/2021		
Jose Villarreal Consulting Services	Houston, TX	01/12/2021		
Journeys Managing Group LLC	Houston, TX	01/12/2021		
Joyce Davis/Erin Whitney	Houston, TX	01/12/2021		
JQ Infrastructure, LLC	Dallas, TX	01/12/2021		
JS&D Sports Development Outreach Ministries	Humble, TX	01/12/2021		
Julia C Hester House	Houston, TX	01/12/2021		
JW Affinity IT	Smyrna, GA	01/12/2021		
K Gab Assessments, Inc	Missouri City, TX	01/12/2021		
K&R Group, INC	Houston, TX	01/12/2021		
K.I.N.D. Girls Mentoring (K.I.N.D. Girls Mentoring Program)	Houston, TX	01/12/2021		
K12 Food Pros	La Mesa, CA	01/12/2021		
K12 Insight	Herndon, VA	01/12/2021		
K3 Creative Center (Lisa Brown K3 Creative Center Inc)	Houston, TX	01/12/2021		
KAEKA GROUP INC	Lacey, WA	01/12/2021		
Kagan Publishing & Professional Development	San Clemente, CA	01/12/2021		
KANKO (Floyd's Chores & Odd Jobs)	Dallas, TX	01/12/2021		
Kaplan Early Learning Company	Lewisville, NC	01/12/2021		
Karczewski Bradshaw, LLP	Nacogdoches, TX	01/12/2021		
Kathy Jerome	Houston, TX	01/12/2021		
KATTA INFOTEK INC	HOUSTON, TX	01/12/2021		
KCE Champions LLC	Portland, OR	01/12/2021		
KCP Educational Consulting (Kristi Clarkson Pharaon)	Brenham, TX	01/12/2021		
Key Group LLC	Rosharon, TX	01/12/2021		
Ken Task	San Antonio, TX	01/12/2021		
Kennesaw State University iTeach (Elkins Pointe MS)	Kennesaw, GA	01/12/2021		
Keter Environmental Services	Indianapolis, IN	01/12/2021		
KEW Learning Academy	Houston, TX	01/12/2021		
Keys to Literacy	Rowley, MA	01/12/2021		
KGBTexas Communications	Houston, TX	01/12/2021		
KH Literacy Education LLC (Kristen Leanne Henry)	San Antonio, TX	01/12/2021		
Kids N Care	Houston, TX	01/12/2021		
KIDS ROBOTIC ACADEMY, LLC	HOUSTON, TX	01/12/2021		
Kijo Consulting LLC	Houston, TX	01/12/2021		
Kimble Hair Studio	Los Angeles, CA	01/12/2021		
KinderLab Robotics	Waltham, MA	01/12/2021		
Kinetic Potential Scholars (Digital Network Group)	Largo, MD	01/12/2021		

Kingham Dalton Wilson, Ltd.	Houston, TX	01/12/2021			
KLD PLAYSCAPES USA (TWO WORD COMPANY LLC)	Boca Raton, FL	01/12/2021			
KMD Hospitality (KMD Hospitality LLC)	Humble, TX	01/12/2021			
KMM TECHNOLOGIES	Rockville, MD	01/12/2021			
knovitas llc	Sugar Land, TX	01/12/2021			
Konnecting the Dots	Houston, TX	01/12/2021	Viewed	01/17/2021	
KOOL KIDS DAYCARE (DESKOT LLC)	pasadena, TX	01/12/2021			
KS Phlebotomy School, LLC	Houston, TX	01/12/2021			
KTM Educational Consulting, LLC	San Antonio, TX	01/12/2021			
Kween to Queen YOUiversity	Houston, TX	01/12/2021			
L&S Associates, LLC	Montgomery, TX	01/12/2021			
L.SMURPHE.F Institute; Solutions by L.SMURPHE.F; L.SMURPHE.F Productions (L.SMURPHE.F Enterprises, Ltd. Co.)	League City, TX	01/12/2021			
Lady Liberty Group LLC	Eules, TX	01/12/2021			
Lan Nguyen	Houston, TX	01/12/2021			
Language Dynamics Group	Laramie, WY	01/12/2021			
Language Kids Houston, LLC	Sugar Land, TX	01/12/2021			
Lantana Communications	Arlington, TX	01/12/2021			
Larocke Company	plano, TX	01/12/2021			
LATT Evaluations and Services, PLLC (La Shaun Arzu, PLLC)	Houston, TX	01/12/2021			
Launch Point CDC, Inc.	Houston, TX	01/12/2021			
LaVondia Menephee	Houston, TX	01/12/2021			
LBNM Corporation	Richmond, TX	01/12/2021			
LEAD Educational Services (William Price)	Missouri City, TX	01/12/2021			
Lead Your School (Blue Daisy Consulting, LLC)	Midland, TX	01/12/2021			
Leading School Learning	Cypress, TX	01/12/2021			
LEAPS AND BOUNDS TUTORIAL CENTERS (Tutorials by Leaps and Bounds)	Houston, TX	01/12/2021			
Learnin' The Ropes (Nick Woodard)	Knoxville, TN	01/12/2021			
Learning Omnivores (William Sommers)	Austin, TX	01/12/2021			
LearnZillion	Washington, DC	01/12/2021			
LEE COLLEGE	Baytown, TX	01/12/2021			
Lee Rutledge Consulting (Rutledge)	Austin, TX	01/12/2021			
Legends Do Live	Missouri City, TX	01/12/2021			
Let's Dance - Dance Company	Spring, TX	01/12/2021			
Let's Learn Christian Learning Center, Inc. (Let's Learn Christian Learning Center, Inc)	Baytown, TX	01/12/2021			
Levy's Tutorial and Enrichment Center (Mary Baumann)	Houston, TX	01/12/2021	No Bid	01/14/2021	01/14/2021
Liberty Office Products (Liberty Data Products, Inc)	Houston, TX		Viewed	02/01/2021	
Libra-Tech Corporation	Argyle, TX	01/12/2021			
Licensed To Solve (Dukes Global Works, INC)	CROSBY, TX	01/12/2021			
Lighthouse Groups LLC	Saint Louis, MO	01/12/2021			
Linder Consulting LLC	AUSTIN, TX	01/12/2021			
Liquid Studio Group	Laredo, TX	01/12/2021			
Lisa K Bailey	Missouri City, TX	01/12/2021			
LMG Technology Services LLC	Houston, TX	01/12/2021			
Logical Front	West Jordan, UT	01/12/2021			
Logyx	Mountain View, CA	01/12/2021			
Lone Star Fire & Safety LLC	Cleveland, TX		Viewed	01/13/2021	
Lone Star Security Shield, Inc.	Houston, TX	01/12/2021			
Look to Success, LLC (Michelle Lee Pina)	Houston, TX	01/12/2021			
Love 2 the Max	Houston, TX	01/12/2021			
Lovescaping LLC	Houston, TX	01/12/2021			
Lowes Companies Inc	Mooreville, NC	01/12/2021			
LQI Consulting Group, LLC	Round Rock, TX	01/12/2021			
L-Sync, LLC	Grand Prairie, TX	01/12/2021			
Lucy Anderson	Houston, TX	01/12/2021			
lurie, llp	Minneapolis, MN	01/12/2021			
Lyncverse Technologies	Houston, TX	01/12/2021			
Lynn Gomes, LLC (Lynn Gomes)	Houston, TX	01/12/2021	Submitted	02/16/2021	02/16/2021
M.E.N. (Mentoring, Educating & Nurturing) Incorporated (MEN Inc.)	Houston, TX	01/12/2021	No Bid	02/10/2021	02/10/2021

M3 Inc	Brooklyn, NY	01/12/2021		
Magic Software Pvt Ltd	New York, NY	01/12/2021		
Main Stop Testing Svcs	Houston, TX	01/12/2021		
Majestic Transportation	Pearland, TX	01/12/2021		
Maker Maven	Tomball, TX	01/12/2021		
Making It Better	Houston, TX	01/12/2021		
Makr U	Spring, TX	01/12/2021		
Malor & Company Inc	New York, NY	01/12/2021		
Mannheim Tech. LLC	Houston, TX	01/12/2021		
Marathon Partners Consulting	Moon Township, PA	01/12/2021		
Marilyn Christensen	Houston, TX	01/12/2021		
Mark Collins Construction LLC	League City, TX	01/12/2021		
Mark J. Rogers	Austin, TX	01/12/2021		
Mark Matranga	Fort Worth, TX	01/12/2021		
Marketing Addiction Inc.	Houston, TX	01/12/2021		
Marseal Group	Roanoke, TX	01/12/2021		
Martin Yarborough & Associates	Fort Worth, TX	01/12/2021		
Mary Benton Communications and Public Affairs	Houston, TX	01/12/2021		
MAS Solutions LLC.	Fulshear, TX	01/12/2021		
Math-A-Matics Tutoring,LLC	Houston, TX	01/12/2021		
Mathpal Tutorial Services	Macomb, MI	01/12/2021		
MatScience, Inc	Dallas, TX	01/12/2021		
Maxim Healthcare Staffing Services, Inc.	Tacoma, WA	01/12/2021		
MAXIMUS	Reston, VA	01/12/2021		
MCA Communications	Houston, TX	01/12/2021		
MCCi	Tallahassee, FL	01/12/2021		
McKeever Learning Center	Sugar Land, TX	01/12/2021		
McKinstry (McKinstry Essention, Inc.)	Dallas, TX	01/12/2021		
McLane Technology Partners	Temple, TX	01/12/2021		
McLean Hospital (The McLean Hospital Corporation)	Belmont, MA	01/12/2021		
MCP Professional Services (Dr. Deloris L. Nelson)	Houston, TX	01/12/2021		
MedCare Pediatric Rehab Center	Stafford, TX	01/12/2021		
Mediators of Texas (Austin Texas Mediators LLC)	Florence, TX	01/12/2021		
MediaVate (MediaVate LLC)	Spring, TX	01/12/2021		
Medicaid Claim Solutions of Texas, Inc.	Mansfield, TX	01/12/2021		
Medical Avatar	New York, NY	01/12/2021		
Medixsoft Inc	Lewisville, TX	01/12/2021		
Melba Figueroa (HonestRx Consulting LLC)	Southlake, TX	01/12/2021		
MERCER TECHNOLOGIES FIRM	Gary, IN	01/12/2021		
MES Technologies LLC	Houston, TX	01/12/2021		
Metamorphosis Concepts	Manvel, TX	01/12/2021	Viewed	01/13/2021
Meveau (Mercedes Watkins)	Houston, TX	01/12/2021		
MGT of America, Inc.	Tallahassee, FL	01/12/2021		
MI3 Center	Houston, TX	01/12/2021		
Mia R. Williams	Houston, TX	01/12/2021		
Michael Best Strategies	Madison, WI	01/12/2021		
Microburst Learning, LLC	Columbia, SC	01/12/2021		
MicroTech (MicroTechnologies LLC)	Vienna, VA	01/12/2021		
Midland Dive Association	Midland, TX	01/12/2021		
Millunzi & Associates	The Woodlands, TX	01/12/2021		
Minding YOB Services, LLC	Arlington, TX	01/12/2021		
MindRise Learning, LLC	Driftwood, TX	01/12/2021		
Mindsets Learning	Boston, MA	01/12/2021		
Mission Milby C.D.C.	Houston, TX	01/12/2021		
Mitaja Corporation	Fulton, MD	01/12/2021		
Mitchell Jones Community Development Organization	Houston, TX	01/12/2021		
ML Deer Construction	Houston, TX	01/12/2021		
MMECA (1968)	Missouri City, TX	01/12/2021		
MMG Consulting Partners (Maryland Grier-Union)	Houston, TX	01/12/2021		
Mobile Ed Productions, Inc	Redford, MI	01/12/2021		
Monarch Teaching Technologies, Inc.	Cleveland, OH		No Bid	01/18/2021 01/18/2021
Mondo Publishing	New York, NY	01/12/2021		
Monica Lewis School of Etiquette	Spring, TX	01/12/2021		
MoonLyte Treats LLC	houston, TX	01/12/2021		

Moore Counseling and Psychological Services (Lorenzo Moore)	Houston, TX	01/12/2021	
Morris Boiler Service (JEMDSI, Inc.)	Mercedes, TX	01/12/2021	
Mosley School of Oratory	Houston, TX	01/12/2021	
Motorola Solutions, Inc	Schaumburg, IL	01/12/2021	
MPACT STRATEGIC CONSULTING, LLC	Houston, TX	01/12/2021	
MPO Solutions LLC	Arlington, TX	01/12/2021	
MSB Consulting LLC	Austin, TX	01/12/2021	
MSys inc	washington, DC	01/12/2021	
Mustang Sally Driving School	Kingsville, TX	01/12/2021	Viewed 01/12/2021
Mutimedia Solutions, Inc.	Naples, FL	01/12/2021	
MVHL Consulting, LLC	San Antonio, TX	01/12/2021	
myON, LLC	Bloomington, MN	01/12/2021	
MYSYZE Dance Studio	Houston, TX	01/12/2021	
Namitzi Yoga (Mitzi Henderson)	HOUSTON, TX	01/12/2021	
NAO GLOBAL Health LLC	Houston, TX	01/12/2021	
Nasare Enterprises,LLC.	Houston, TX	01/12/2021	
NationSync (NationSync Corporation)	Houston, TX	01/12/2021	
NAYO,INC	Houston, TX	01/12/2021	
Nazca Technologies and Consulting LLC	MONTGOMERY, TX	01/12/2021	
Nearpod Inc.	Dania Beach, FL	01/12/2021	
NEDRP, LLC (RD360 EDUCATIONAL CONSULTING)	Canyon Lake, TX	01/12/2021	
NeNe's Kiddie Kollege (Taps Unlimited, Inc)	HOUSTON, TX	01/12/2021	
NERDY BIRDIE (ENOVATEKK)	SPRING, TX	01/12/2021	
Neumeric Technologies Corporation	Westerville, OH	01/12/2021	
New Horizons Houston (GTG-NH Houston, LLC)	Houston, TX	01/12/2021	
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	01/12/2021	
New Teacher Center	Santa Cruz, CA	01/12/2021	
Newsela (Newsela, Inc.)	New York, NY	01/12/2021	
Newspring	Houston, TX	01/12/2021	
Nexplore USA	Aventura, FL	01/12/2021	
Nichelle Pinkney, The Urban Scholar, Independent Consultant (Nichelle Pinkney)	Houston, TX	01/12/2021	
Nieto Technology Partner	Spring, TX	01/12/2021	
Niroga Institute	Oakland, CA	01/12/2021	
no bully here	PASADENA, TX	01/12/2021	
NO EGO APPAREL (NO EGO INC)	AUSTIN, TX	01/12/2021	
Novalink Solutions LLC	Duluth, GA	01/12/2021	
NU HEIGHTS	Cypress, TX	01/12/2021	
Nuemman (Nuemman LLC)	Mckinney, TX	01/12/2021	
NuHealth, Inc.	Houston, TX	01/12/2021	
Nurture to Blossom Services, Inc.	Houston, TX	01/12/2021	
Nuvalo LLC	Gig Harbor, WA	01/12/2021	
NWN Corporation	Waltham, MA	01/12/2021	
Nylinka School Solutions	Kensington, MD	01/12/2021	
Oak Hill Technology, Inc.	Driftwood, TX	01/12/2021	
Odigo Services LLC	Houston, TX	01/12/2021	
OFFICE WORKS (KBC OFFICE WORKS, LLC)	Houston, TX	01/12/2021	
O'Hanlon, Demerath & Castillo	Austin, TX	01/12/2021	
Olivier, Inc.	Dallas, TX	01/12/2021	
Omega Engineers, Inc.	Houston, TX	01/12/2021	
Ondi Love Center Ministries	Houston, TX	01/12/2021	
One IT (CVAD Corporation)	Houston, TX	01/12/2021	
One Source International, LLC	Houston, TX	01/12/2021	
One Way Education, LLC	Houston, TX	01/12/2021	
Optima Train (Delwar Enterprises LLC)	Houston, TX	01/12/2021	
Optimum Consultancy Services, LLC	Houston, TX	01/12/2021	
Optimum Lifestyle CDC (www.olcdconline.org)	Houston, TX	01/12/2021	
Optimum Nurse Aid Skills Training	Houston, TX	01/12/2021	Viewed 01/12/2021
Origin Eight (Seth Orion Tech LLC)	Minneapolis, MN	01/12/2021	
Own the Room Communication Coaching & Consulting (Rukiya M. Akua)	Houston, TX	01/12/2021	
Ozeal Consulting Group (Oziel Enriquez)	Sugar Land, TX	01/12/2021	
P Eugene Turner	Waller, TX	01/12/2021	
Pals Activity Center (Jay Hari Corporation)	Pasadena, TX	01/12/2021	

Panasonic System Solutions Company of North America (Panasonic Corporation of North America)	Newark, NJ	01/12/2021		
Panorama Education	Boston, MA	01/12/2021		
Paradigm SES, LLC	Houston, TX	01/12/2021		
Parker and Jamison LLC	Irving, TX	01/12/2021		
Partnership for the Advancement and Immersion of Refugees	Houston, TX	01/12/2021		
Pasadeana Independent School District	Pasadena, TX	01/12/2021		
Pathway Communications (Pathway Communications, LTD)	Lewisville, TX	01/12/2021		
Patricia Monticello Kievlan (Patricia Marie Kievlan)	The Woodlands, TX	01/12/2021		
Paxen Publishing, LLC	Indian Harbour Beach, FL	01/12/2021		
Payton, Nix & Associates, LLC	LUCAS, TX	01/12/2021		
PC Specialists Inc. (Technology Integration Group)	San Antonio, TX	01/12/2021		
PCPC Direct Ltd.	Houston, TX	01/12/2021		
PCS Edventures (PCS Education Systems, Inc)	Boise, ID	01/12/2021	Viewed	01/12/2021
PCS Mobile (Portable Computer Systems, Inc.)	Denver, CO	01/12/2021		
Pcubed (Program Planning Professionals)	Ann Arbor, MI	01/12/2021		
Peak-Ryzex	Columbia, MD	01/12/2021		
Pedigo Staffing Services, LLC	San Antonio, TX	01/12/2021		
PENWICK REALTIME SYSTEMS INC (PENWICK REALTIME SYTEMS INC)	Sugar Land, TX	01/12/2021		
Percussion Software, Inc.	Woburn, MA	01/12/2021		
Perpetual Motion Studios, LLC	Dallas, TX	01/12/2021		
Persistent Services	Houston, TX	01/12/2021		
Personal Touch Therapy (Shontai Thomas)	Houston, TX	01/12/2021		
Personnel Evaluation, Inc.	Milwaukee, WI	01/12/2021		
Pervasive Group, LLC	Houston, TX	01/12/2021		
PESG of Texas	Houston, TX	01/12/2021		
PHD Resources & Taxes	Houston, TX	01/12/2021		
Phillip (Barker)	Houston, TX	01/12/2021		
Phil-Paul Tax Services	Houston, TX	01/12/2021		
Phonoscope Knowledge Network	HOUSTON, TX	01/12/2021		
Pinnacle Workforce Strategies	Tucson, AZ	01/12/2021		
Pittman Training (Vision Educational Solutions)	Dallas, TX	01/12/2021		
Plante & Moran, PLLC	Southfield, MI	01/12/2021		
play-well.org	San Anselmo, CA	01/12/2021		
Plexos Group LLC	Baton Rouge, LA	01/12/2021		
PMCS Services, Inc.	Austin, TX	01/12/2021		
Point Alliance Solutions	Spring, TX	01/12/2021		
Porter Brown Associates	Alachua, FL	01/12/2021		
Positive Behavior Supports Corp	IRVING, TX	01/12/2021		
PositiveKidsToday (CultureCre8ionLLC)	Montgomery, TX	01/12/2021		
Postlethwaite & Netterville APAC (Lacher)	Baton Rouge, LA	01/12/2021		
Powell-Leon, LLP	Austin, TX	01/12/2021		
Power Field Services (Marine Connection Services, Inc.)	Dickinson, TX		Viewed	02/11/2021
Power Institute LLC	Missouri City, TX	01/12/2021		
Power of Choosing Inc.	Texas, TX	01/12/2021		
Practical Parent Education	Mckinney, TX	01/12/2021		
Precision Task Group, Inc.	Houston, TX	01/12/2021		
Premier Employee Solutions	Provo, UT	01/12/2021		
Premiere Speakers Bureau	Franklin, TN	01/12/2021		
PrepForward	Wayland, MA	01/12/2021		
PresenceLearning, Inc (PresenceLearning)	San Francisco, CA	01/12/2021		
Presidential Staffing Solutions	San Antonio, TX	01/12/2021		
Price Consulting, Inc.	Houston, TX	01/12/2021		
PRICESENZ LLC	Irving, TX	01/12/2021		
Prime Central Store (Waretrack, Inc.)	HOUSTON, TX	01/12/2021		
Prime Medical Store (MEDISOUTH, INC.)	HOUSTON, TX		Viewed	02/12/2021
PRIME SYSTEMS / DIRECTRON.COM	HOUSTON, TX	01/12/2021		
Proactive Thought Leaders, LLC	Arlington, TX	01/12/2021		
ProBizAssoc.com (Beth Philley)	Canton, OH	01/12/2021		
Probolsky Research	Newport Beach, CA	01/12/2021		

PROCEDEO	Fort Worth, TX	01/12/2021			
Productive Ventures	Spring, TX	01/12/2021			
Project GRAD Houston	Houston, TX	01/12/2021	Submitted	02/15/2021	02/15/2021
Projects-Matter (Projects-Matter LLC)	Houston, TX	01/12/2021			
ProLogic ITS (ProLogic ITS, LLC)	ACWORTH, GA	01/12/2021			
Pronto Shipping and Packaging Services Inc.	Houston, TX	01/12/2021			
PROTECHT Management Group, LLC	Austin, TX	01/12/2021			
Protection Engineering Consultants LLC	Austin, TX	01/12/2021			
Protiviti	Houston, TX	01/12/2021			
Providence Vocational Inc. (N/A)	HOUSTON, TX	01/12/2021			
PS Ellinopoula LTD	Oakland, CA	01/12/2021			
PSST, LLC (PSST Acquisition, LLC)	Louisville, KY	01/12/2021			
Public Works LLC	West Chester, PA	01/12/2021			
Pure Tennis LLC	Southeast Marietta, GA	01/12/2021			
Purity Technology, LLC	Cypress, TX	01/12/2021			
Purpose Kids (Fellowship of Purpose Early Childhood Learning Center)	Channelview, TX	01/12/2021			
Purposeful Parents	Webster, TX	01/12/2021			
PVH Consulting Group LLC	Austin, TX	01/12/2021			
Q&A Academics Are Us	Humble, TX	01/12/2021			
R.I.G.O.R.	Baytown, TX	01/12/2021			
RADgov, Inc.	Fort Lauderdale, FL	01/12/2021			
Rainbow Institute of Childcare Education	San Antonio, TX	01/12/2021			
Ramos & Harrison	Corpus Christi, TX	01/12/2021			
RaRa Foundation Inc	Houston, TX	01/12/2021			
Ravir LLC	Keller, TX	01/12/2021			
RDI Mechanical	Houston, TX	01/12/2021			
Real Good Technologies	Austin, TX	01/12/2021			
Rebecca Galloway (Kid Kix)	Cypress, TX	01/12/2021			
Recruiting In Motion	Orlando, FL	01/12/2021			
Recruiting Source International	Katy, TX	01/12/2021			
Red River Technology LLC	Claremont, NH	01/12/2021			
Reflective Energy Solutions	Hackensack, NJ	01/12/2021			
Region One Education Service Center	Edinburg, TX	01/12/2021			
REL Project Management Services LLC	Cypress, TX	01/12/2021			
Relax Audio Visual LLC	Sugar Land, TX	01/12/2021			
Reliable R&R Training Services	Dallas, TX	01/12/2021			
Reliant Elevators (Reliant Elevators, LLC)	Joshua, TX	01/12/2021			
Relocation Strategies (Luo & Chang Investment LLC)	houston, TX	01/12/2021			
Remember When Kids Were Kids (Jaelijah)	Spring, TX	01/12/2021			
Renowned Chemical Solutions, LLC	Waller, TX		Viewed	02/05/2021	
Resolute Educational Solutions, L.L.C.	Detroit, MI	01/12/2021			
Resources Inspiring Success and Empowering	Houston, TX	01/12/2021			
Responsive Learning (Responsive Learning, LP)	El Paso, TX	01/12/2021			
RFD and Associates	Austin, TX	01/12/2021			
RG Guillory Education & Consulting, LLC	Houston, TX	01/12/2021			
RGV Vocational Service,LLC	Mission, TX	01/12/2021			
Rice & Associates, PC	Houston, TX	01/12/2021			
Richards/Carlberg (Richards Carlberg, Inc.)	Houston, TX	01/12/2021			
Rising Star Academy	Houston, TX	01/12/2021			
Rivera-Vega Group, LLC.	San Antonio, TX	01/12/2021			
RND Technology	Houston, TX	01/12/2021			
Rocket Mouse (RJ Barrett Enterprises)	Spring, TX	01/12/2021			
Rogers, Morris & Grover, LLP	Houston, TX	01/12/2021			
Rokay Services Group, LLC	Mesa, AZ	01/12/2021			
Roland Gonzales	Spring, TX	01/12/2021			
Roslane Mc Coy	Houston, TX	01/12/2021			
RossHaywood Training & Consulting	Houston, TX	01/12/2021			
Royal Technocrats Inc	Houston, TX	01/12/2021			
RR CONNECTION CONSULTING	Duncanville, TX	01/12/2021			
RTI International (Research Triangle Institute)	Research Triangle Park, NC	01/12/2021			
Rukaz Kultura	HOUSTON, TX	01/12/2021	Viewed	01/13/2021	
RUSSELL'S EDUCATIONAL CONSULTING	FORT WORTH, TX	01/12/2021			
S Corporation	Phila, PA	01/12/2021			
s3strategies	Lubbock, TX	01/12/2021	Viewed	01/13/2021	
SADA Systems, Inc	North Hollywood, CA	01/12/2021			

Safe Place Outreach	Houston, TX	01/12/2021		
Sally Beauty Supply, LLC	Denton, TX	01/12/2021		
San Jacinto Community College District	Pasadena, TX	01/12/2021		
Santos Alliances	Austin, TX	01/12/2021		
Saturn Hoops	Houston, TX	01/12/2021		
Savannah Blue Arts & Outreach	Houston, TX	01/12/2021		
SBC Consulting (Tammy Smithers)	Houston, TX	01/12/2021		
SBLM Architects	New York, NY	01/12/2021		
SCG Business Services, LLC	Douglasville, GA	01/12/2021		
SchoolPresser, LLC	Verona, NJ	01/12/2021		
Schools Cubed	Arvada, CO	01/12/2021		
Schulman, Lopez, Hoffer & Adelstein	Houston, TX	01/12/2021		
Schultz Center for Teaching and Leadership, Inc.	Jacksonville, FL	01/12/2021		
Science of Sport	Tucson, AZ	01/12/2021	Unsubmitted	02/01/2021
Science Unlimited, LLC	Missouri City, TX	01/12/2021		
Scott Academics	Houston, TX	01/12/2021		
Seeds to STEM	Dallas, TX	01/12/2021	Viewed	01/12/2021
Semper Feye Solutions, Inc.	Austin, TX	01/12/2021		
Sensei's School of Martial Arts	Houston, TX	01/12/2021		
SentryTech (Blair)	Paoli, IN	01/12/2021		
Sequel Data Systems, Inc	Austin, TX	01/12/2021		
ServiceMaster Recovery Management (Service Environments of Texas, Inc.)	Kingwood, TX	01/12/2021		
Session Tax Consulting & Grant Writing (Session Tax Consulting and grant writing)	HOUSTON, TX	01/12/2021		
SET SOLUTIONS	Houston, TX	01/12/2021		
Sewa International Houston	Houston, TX	01/12/2021		
SGA - Crosby, LLC	Crosby, TX	01/12/2021		
Shaneka Smith	Houston, TX	01/12/2021		
SHAPE Community Center, Inc.	Houston, TX	01/12/2021		
Sharron Helmke	Dickinson, TX	01/12/2021		
Shepherd Government Services Group (SGSG, LLC)	Carrollton, TX	01/12/2021		
Shira J. Sherer	Houston, TN	01/12/2021		
Shmoop University, Inc.	Scottsdale, AZ	01/12/2021		
Sierra Consulting, Inc	Itasca, IL	01/12/2021		
Sierra Digital, Inc.	Houston, TX	01/12/2021		
Sigma Technology Solutions, Inc.	San Antonio, TX	01/12/2021		
Sign Advisors (Cost Advisors of Texas, LLC)	Houston, TX	01/12/2021		
SimiDigi Inc	Garland, TX	01/12/2021		
Simply Administrative	Kingwood, TX	01/12/2021		
SimplyDigi.com, Inc.	Albuquerque, NM	01/12/2021		
SINIUM (DYNAMIC INVENTIONS LLC)	Southlake, TX	01/12/2021		
Sisters Empowering S.I.S.T.A.S., Inc.	Houston, TX	01/12/2021		
Sketch City	Houston, TX	01/12/2021		
Sky's the Limit	Houston, TX	01/12/2021		
SL King and Associates	Atlanta, GA	01/12/2021		
SLG Technologies, LLC	Glen Rose, TX	01/12/2021		
SLL Services, LLC	Palestine, TX	01/12/2021		
Smart Scholars Foundation	Houston, TX	01/12/2021		
Smarter HR Solutions	Houston, TX	01/12/2021		
Smartgroup Systems (Beepsmart Communications, Inc.)	Richardson, TX	01/12/2021		
SMARTOX	Irving, TX	01/12/2021		
SMRT Solutions (SMRT Consulting LLC)	Washington DC, DC	01/12/2021		
Snappet Inc	New York, NY	01/12/2021		
Social Motion, Inc.	Houston, TX	01/12/2021		
Social Studies Success	Spring, TX	01/12/2021		
Softline International USA, Inc	Miami, FL	01/12/2021		
Software Information Resource Corp	Washington, DC	01/12/2021		
Solel International	Houston, TX	01/12/2021		
Solix Inc. dba Sivic Solutions (Sivic Solutions Group LLC)	Parsippany, NJ	01/12/2021		
Solomon Sims & Brown, LLC.	Katy, TX	01/12/2021		
Something New Dance	Fulshear, TX	01/12/2021		
Sourcenext Inc (Sourcenext, Inc)	Palo Alto, CA	01/12/2021		
South Region Driving School LLC	League City, TX	01/12/2021		

south texas boiler	houston, TX	01/12/2021		
South Texas Counseling and Mentoring : Adult Education	Houston, TX	01/12/2021		
Southern Dynamic Resources	Lithonia, GA	01/12/2021		
Southwest Glen Mission	Houston, TX	01/12/2021		
Southwest Schools (Educational Leadership, Inc.)	HOUSTON, TX	01/12/2021		
SpaceCenter Systems (Y2J, Inc.)	Pearland, TX	01/12/2021		
SPDF KIDS	Houston, TX	01/12/2021		
Special Evaluations & Consulting of Texas	Dallas, TX	01/12/2021		
SpecPro, Inc.	Papillion, NE		No Bid	02/09/2021 02/09/2021
Sportin' The Grades	Spring, TX	01/12/2021		
Springsted Human Capital Advisors	St. Paul, MN	01/12/2021		
Sprint Corporation	Overland Park, KS	01/12/2021		
Spur Employment, Inc.	HUNTSVILLE, AL	01/12/2021		
Square One Learning	Sugar Land, TX	01/12/2021		
Square Technology (David Frisbie)	CARROLLTON, TX	01/12/2021		
Square3 (PCCare, Inc.)	Lake Jackson, TX	01/12/2021		
SRIIA Technologies, Inc.	AUSTIN, TX	01/12/2021		
SSCI Environmental (Separation Systems Consultants, Inc.)	Houston, TX	01/12/2021		
SSG-MUSIC	LAS VEGAS, NV	01/12/2021		
Staff Hunt LLC	Houston, TX	01/12/2021		
Standard Morgan Partners, LTD	Houston, TX	01/12/2021		
Star Montessori School and Day Care	Pasadena, TX	01/12/2021		
Status Not Quo (Status Not Quo, Inc.)	VALENCIA, CA	01/12/2021		
Steam Kidstitute (Insight Community Resources Inc)	Houston, TX	01/12/2021		
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	01/12/2021		
Sterling Empowerment	HOUSTON, TX	01/12/2021	Unsubmitted	02/15/2021
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Sugar Land, TX	01/12/2021		
Sterling Therapy & Rehabilitation	SUGAR LAND, TX	01/12/2021		
Stetson & Associates, Inc.	Houston, TX	01/12/2021		
Steve Spangler Inc.	Littleton, CO	01/12/2021		
Stevenson Workshop and Seminar Solutions	league city, TX	01/12/2021		
Stirring Up Gifts Children Center	Channelview, TX	01/12/2021		
Stone Oak Solutions, LLC	New Braunfels, TX	01/12/2021		
Storytelli' Time (MARY JO HUFF)	NEWBURGH, IN	01/12/2021		
Strahan Cain, PLLC	Houston, TX	01/12/2021		
Straight Defined	Copperas Cove, TX	01/12/2021		
Straight Line Management (Straight Line Management LLC)	San Antonio, TX	01/12/2021		
Strategar (Strategar LLC)	Addison, TX	01/12/2021		
Strategic Partnerships, Inc.	Austin, TX	01/12/2021		
Strategis Staffing (Staff N Go, LLC)	Houston, TX	01/12/2021		
Strategos International, LLC	Grandview, MO	01/12/2021		
STRAUS SYSTEMS INC	STAFFORD, TX	01/12/2021		
Stream Dudes (Stream Dudes LLC)	Elkhorn, WI	01/12/2021		
Stream Of Life Christian Academy Inc	BAYTOWN, TX	01/12/2021		
Streamline Health Services	San Juan Capistrano, CA	01/12/2021		
studentnest.com (Studentnest Inc.)	Fresno, CA		Unsubmitted	02/06/2021
Students of Strength, Inc.	Cambridge, MA	01/12/2021		
Studies Weekly, Inc.	Orem, UT	01/12/2021		
SUMRALL SOLUTIONS, LLC	ELK GROVE, CA	01/12/2021		
Supporting Educators Daily	Missouri City, TX	01/12/2021	Viewed	01/13/2021
Supportive Educational Services, Inc.	Houston, TX	01/12/2021		
Susan M. Catlett, Ph.D., BCBA-D	Houston, TX	01/12/2021		
SWA International Company	Houston, TX	01/12/2021		
Sweep & Scour Cleaning LLC.	Houston, TX		Viewed	01/26/2021
Swing Education	San Mateo, CA	01/12/2021		
Sylvan Learning, Inc.	Baltimore, MD	01/12/2021		
SynchroNet LLC	Houston, TX	01/12/2021		
Synergistic STEM Outreach Center	Houston, TX	01/12/2021		
Table SALT Group	Houston, TX	01/12/2021		
Tackle Tutoring	Houston, TX	01/12/2021		
TADA Kids LLC	Houston, TX	01/12/2021		

Talento Bilingue de Houston	Houston, TX	01/12/2021		
Tammy Rodney	Houston, TX	01/12/2021	Viewed	01/19/2021
Tandi Oil and Gas LLC	KATY, TX	01/12/2021		
TangenZ Corporation	Chandler, AZ	01/12/2021		
TCT Enterprises, LLC	Houston, TX	01/12/2021		
Teach Woke, LLC	Houston, TX	01/12/2021		
Teach2Learn (Elliott and McMahon)	Friendswood, TX	01/12/2021		
Teacher Direct (TDSA, LLC)	Birmingham, AL	01/12/2021		
Teachers Discovery Inc. (American Eagle Company Inc.)	Auburn Hills, MI	01/12/2021	No Bid	01/20/2021 01/20/2021
Teaching Strategies, LLC	Bethesda, MD	01/12/2021		
Teachstone Training, LLC	Charlottesville, VA	01/12/2021		
Team Driven Technology Inc.	Fort Worth, TX	01/12/2021		
TeamLogic IT (Philoxenus, Inc.)	Houston, TX	01/12/2021		
Technology For All	Houston, TX	01/12/2021		
TechOne Centre	Houston, TX	01/12/2021		
Tecnics Consulting, Inc.	Houston, TX	01/12/2021		
TEEN TRUTH (TEEN TRUTH, LLC)	DRIPPING SPRINGS, TX	01/12/2021		
Tekgration LLC	San Antonio, TX	01/12/2021		
Teksync Technologies, Inc.	Houston, TX	01/12/2021		
TEKsystems, Inc.	Houston, TX	01/12/2021		
TELA Technologies, Inc.	Houston, TX	01/12/2021		
Tetra Tech, Inc.	Maitland, FL	01/12/2021		
Texana Center	Rosenberg, TX	01/12/2021		
Texan-French Alliance for the Arts	Houston, TX	01/12/2021		
Texans Together Education Fund Inc	Houston, TX	01/12/2021		
Texas 4-H Youth Foundation	College Station, TX	01/12/2021		
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	01/12/2021		
Texas Center for the Missing	Houston, TX	01/12/2021		
Texas Educational Consultative Services, Inc.	Austin, TX	01/12/2021		
Texas Initiative Programs (The K16 Ready Society, Inc.)	Fort Worth, TX	01/12/2021		
Texas Speech Therapy (Essential Texas Speech Therapy, PLLC)	Missouri City, TX	01/12/2021		
Texas STAAR Publishing, LLC	Sugarland, TX	01/12/2021		
Texas State Billing Services Inc	Kyle, TX	01/12/2021		
Texas Tutors	Dallas, TX	01/12/2021		
TexConnect Communications, LLC	Brazoria, TX	01/12/2021		
Texperts (Texperts Inc.)	Roswell, GA	01/12/2021		
The Afterschool Professional	Pflugerville, TX	01/12/2021		
The A-List Network, LLC (Stephanie Belton)	Rosharon, TX	01/12/2021		
The Association for the People and the Community	Houston, TX	01/12/2021		
The Author Village, LLC	Newburgh, NY	01/12/2021		
The Box Program (Box Program)	Baytown, TX	01/12/2021		
The Bryant Heritage LLC	Humble, TX	01/12/2021		
The Business Concierge (Goodwill Houston)	Houston, TX	01/12/2021		
The Carmona Firm, PLLC	Houston, TX	01/12/2021		
The Clariden School	Southlake, TX	01/12/2021		
The CNA Corporation (CNA)	Arlington, VA	01/12/2021		
The Danielson Group	Chicago, IL	01/12/2021		
The Donatto Group	Houston, TX	01/12/2021		
The E2 Group, Inc.	Sugar Land, TX	01/12/2021		
The Education Partners (GEMS/The Education Partners)	New York, NY	01/12/2021		
The Educator Collaborative	Astoria, NY	01/12/2021		
The Execu Search Group (Execu Search Holdings, LLC)	New York, NY	01/12/2021		
The Fulton Law Group PLLC	Houston, TX	01/12/2021		
The Gibson Lupus Resource Center	Houston, TX	01/12/2021		
The Green Alliance	Katy, TX	01/12/2021		
The Hanover Research Council, LLC	Arlington, VA	01/12/2021		
The Harris Foundation	Houston, TX	01/12/2021		
The I Love U Guys Foundation	Conifer, CO	01/12/2021		
The K.N.E.W. Solutions (Keschia Matthews)	FRESNO, TX	01/12/2021	Viewed	01/16/2021
The KD Company (Kim Y. Davis Enterprises, LLC)	Houston, TX	01/12/2021	Viewed	01/12/2021

The King & Associates Firm	Brazoria, TX	01/12/2021		
The Knowledge Stack (The Knowledge Stack LLC)	Los Angeles, CA	01/12/2021		
The Kovacs Group	New Braunfels, TX	01/12/2021		
The Life Exceleator, Inc.	AUSTIN, TX	01/12/2021		
The McMikle Group, LLC	Hartford, CT	01/12/2021		
The National Behavioral Intervention Team Association	King of Prussia, PA	01/12/2021		
The New World Bakery (The New World Bakery, INC)	Kyle, TX		Unsubmitted	02/02/2021
The Ombudsmen Group	Cibolo, TX	01/12/2021		
The Outreach Program Education/Counseling Services	Houston, TX	01/12/2021		
The Paper Plate, Inc	Dallas, TX	01/12/2021		
The Phoenix Group (Phoenix Contracting Group)	Houston, TX	01/12/2021		
The Platform	Houston, TX	01/12/2021		
The Process Manager (Meliton Moya, Ph.D.)	Edinburg, TX	01/12/2021		
The Resilient Group	Houston, TX	01/12/2021		
The Royster Group, Inc. (The Royster Group)	Atlanta, GA	01/12/2021		
The Schlueter Group (Stan Schlueter)	Austin, TX	01/12/2021		
The Sen-Will Group	Arlington, TX	01/12/2021		
The Sign Depot (Lozz Quatezz LLC)	PHARR, TX		Viewed	01/18/2021
The Software Vault, LLC	Arlington, TX	01/12/2021		
The station of Imagination child care llc	houston, TX	01/12/2021		
The Storyboard	Parker, CO	01/12/2021		
The Style Signature	Carrollton, TX	01/12/2021		
The TEAMS Group, LLC	Austin, TX	01/12/2021		
The Trade Group	Carrollton, TX	01/12/2021		
The Turning Point, Inc.	Tomball, TX	01/12/2021		
The Village Education Solutions	Spring, TX	01/12/2021	Viewed	01/12/2021
The Woods Project (The Woods Project, Inc)	Houston, TX	01/12/2021		
The Yates Company	Houston, TX	01/12/2021		
TheDataFyles	Bellaire, TX	01/12/2021		
Therapy Consultants (MedPerm Placement Inc)	Houston, TX	01/12/2021		
Theresa Harris	HOUSTON, TX	01/12/2021		
thinkLaw (CS Educational Services, LLC)	Las Vegas, NV	01/12/2021		
ThirdWay Solutions, LLC	Santa Monica, CA	01/12/2021		
Thomas Educational Solutions	Pearland, TX	01/12/2021	No Bid	01/25/2021 02/02/2021
Thompson & Horton LLP	Houston, TX	01/12/2021		
Thompson Educational Consulting, Inc.	Missouri City, TX	01/12/2021		
Thriv & GROE Academy, LLC	Houston, TX	01/12/2021		
Thrive Academics	Canyon Country, CA	01/12/2021		
Ties Required Plus	Houston, TX	01/12/2021		
Timothy Project: Youth Mentoring Youth, Inc.	Houston, TX	01/12/2021		
TinMan Enterprises (TX TinMan Enterprises, LLC)	Fort Worth, TX	01/12/2021		
Tiphany Chambers Burrell	HOUSTON, TX	01/12/2021		
TISOMO Consulting Group, LLC	Jacksonville, FL	01/12/2021		
TLE Inc (The Look Enterprises, Inc.)	Bellaire, TX	01/12/2021		
TMI Solutions, LLC	George West, TX	01/12/2021		
TNR Accounting & Management Consulting, LLC (Nannette Ray)	Katy, TX	01/12/2021		
TNTP (The New Teacher Project, Inc.)	Brooklyn, NY	01/12/2021		
Topaz Harel Inc	Houston, TX	01/12/2021		
Total Seminars, LLC.	HOUSTON, TX	01/12/2021		
Total Special Education Solutions, LLC	Beaumont, TX	01/12/2021		
TouchView Inc	Brockton, MA	01/12/2021		
Tour-A-Culture	Houston, TX	01/12/2021		
Town Press Media	South Padre Island, TX	01/12/2021		
TPR Education LLC (The Princeton Review)	Natick, MA	01/12/2021		
Trace3, Inc.	Irvine, CA	01/12/2021		
Tradentrix	Houston, TX	01/12/2021		
Training and Leadership Consulting	Houston, TX		Submitted	02/15/2021 02/15/2021
Transformation7 by Tiffany A. Washington	Houston, TX	01/12/2021		
Translation & Interpretation Network (Catholic Charities Diocese of Fort Worth, Inc. d/b/a Translation & Interpretation Network)	Fort Worth, TX	01/12/2021		
Trezvant Academy, Inc	Houston, TX	01/12/2021		

Trice Education Resources Inc.	Sugar Land, TX	01/12/2021			
True Love Childcare	Humble, TX	01/12/2021			
True North Consulting Group, LLC	Hewitt, TX	01/12/2021			
TSC COGIC	houston, TX	01/12/2021			
Tutor Doctor	Navasota, TX	01/12/2021			
Tutor Doctor (Frias Business Group, Inc.)	Houston, TX	01/12/2021			
Twotrees Technologies, LLC	Wichita, KS	01/12/2021			
Tynker	Mountain View, CA	01/12/2021			
U. S. WHOLESALE PRODUCTS	SAN ANTONIO, TX	01/12/2021			
U.S Electronics recycling Center Inc (Isaac F Sunday)	Houston, TX	01/12/2021			
U.S. Dream Academy, Inc	Columbia, PA	01/12/2021			
UNICOM Government, Inc. F/K/A GTSI Corp.	Chantilly, VA	01/12/2021			
Unified Sunergy Systems LLC	Flower Mound, TX	01/12/2021			
UNIFORM WORLD INC	Dallas, TX		Viewed	01/21/2021	
United Power & Battery	Arvada, CO	01/12/2021			
United Training Commercial, LLC (United Training)	New Braunfels, TX		No Bid	01/13/2021	01/13/2021
United Way of Greater Houston	Houston, TX	01/12/2021			
Universities Space Research Association	Columbia, MD	01/12/2021			
Unlimited Visions Aftercare, Inc	Houston, TX	01/12/2021			
UNTAPPED Genius	Missouri City, TX		Viewed	02/15/2021	
UP Educational Consulting	Conroe, TX	01/12/2021			
Uplift K12	Houston, TX	01/12/2021			
Urban Enrichment Institute	Houston, TX	01/12/2021			
Urban Outreach, Inc.	Houston, TX	01/12/2021			
US Executive LLC	Tampa, FL	01/12/2021			
US IT Solutions, Inc.	San Jose, CA	01/12/2021			
US Tech Solutions Inc.	Jersey City, NJ	01/12/2021			
USATestprep, LLC	Atlanta, GA	01/12/2021			
Uturn Concepts Inc	Houston, TX	01/12/2021			
V3MAIN TECHNOLOGIES	Houston, TX	01/12/2021			
Vanguard Trading & Services, LLC	Houston, TX	01/12/2021			
Vantage Learning LLC (Vantage Learning USA LLC)	New Hope, PA	01/12/2021			
Velvet Rope Experience (VRE Business Soutlions)	Houston, TX	01/12/2021			
Vendita Technology Group (Vendita Technology Group LLC)	Toledo, OH	01/12/2021			
Ventech Information Systems	Pasadena, TX	01/12/2021			
Verdant Web Technologies Inc.	Bend, OR	01/12/2021			
Victory Group	Houston, TX	01/12/2021			
Vinnove Consulting Group	San Antonio, TX	01/12/2021			
Virtucom	Norcross, GA	01/12/2021	No Bid	01/12/2021	01/12/2021
Virtuo Group Corporation	The Woodlands, TX	01/12/2021			
Vista Higher Learning, Inc.	Boston, MA	01/12/2021			
Visual Communication Services (Webbco Enterprises, LLC)	Houston, TX	01/12/2021			
Volition IIT Inc	ASHBURN, VA	01/12/2021			
VOX Global	Dallas, TX	01/12/2021			
VRJ & Associates, LLC	Sugar Land, TX	01/12/2021			
W. W. Norton & Company, Inc.	New York, NY	01/12/2021			
W3IT (W3IT Design LLC)	College Station, TX	01/12/2021			
Waits Consulting Group	Houston, TX	01/12/2021			
Waldorf Publishing LLC	Grapevine, TX	01/12/2021			
Walk the Walk Promotions	Richardson, TX	01/12/2021			
Walker Quality Services	Cypress, TX	01/12/2021			
Walsh Gallegos Treviño Russo & Kyle P.C.	Austin, TX	01/12/2021			
Washoe County School District	Reno, NV	01/12/2021			
Waterford Research Institute	Sandy, UT	01/12/2021			
WaterLily Writing, LLC	Arlington, TX	01/12/2021			
Watkins & Associates Consulting Services LLC.	Houston, TX	01/12/2021			
Wave Computers (Wave Solutions LLC)	Beaumont, TX	01/12/2021			
WayOut Kids (Building Youth Through Music/ WayOut Kids)	TACOMA, WA	01/12/2021			
Wellesley College	Wellesley, MA	01/12/2021			
Wellspring Family & Community Institute	Houston, TX	01/12/2021			

Wendy Perry Coparenting Education (www.wendyperry.com)	Watauga, TX	01/12/2021			
Wesley Community Center (Wesley Community Center Inc. of Houston, Texas)	Houston, TX	01/12/2021			
Westat	San Antonio, TX	01/12/2021			
When I grow up llc	Pearland, TX	01/12/2021			
Wi Code (School Papr LCC)	Houston, TX	01/12/2021			
Williams Education Consulting	Houston, TX	01/12/2021			
Willow Tree Early Education Team	Missouri City, TX	01/12/2021			
Workforce Software, LLC	Livonia, MI	01/12/2021			
Workshop Houston	Houston, TX	01/12/2021			
World Youth Foundation, Inc.	Houston, TX		Viewed	01/14/2021	
Worldgate (Worldgate, LLC)	Reston, VA	01/12/2021			
Wright One Training	Flower Mound, TX	01/12/2021			
Write Wise Communications, LLC (Isbell)	Houston, TX	01/12/2021			
Writers in the Schools	Houston, TX	01/12/2021	Viewed	01/13/2021	
Writing with Design (The Learning Project)	Norman, OK	01/12/2021			
WRM Development	Selma, TX	01/12/2021			
www.trustwave.com	CHICAGO, IL	01/12/2021			
Wylie Construction Services	Humble, TX	01/12/2021	No Bid	02/12/2021	02/12/2021
Yawp Records LLC	Houston, TX	01/12/2021	Viewed	01/15/2021	
Yolah - Yolandra Drake	Houston, TX	01/12/2021			
Young Rembrandts (PPENCILS4LIFE LLC)	Spring, TX	01/12/2021			
Young Women Christian Association of Houston	Houston, TX	01/12/2021	Submitted	02/12/2021	02/12/2021
Your Pro Medical Inc. (Your Pro Consultant Inc.)	Bedford, TX	01/12/2021			
Youth Achieving through Service and Sports, Inc. (YASS)	Houston, TX	01/12/2021			
Youth Advocacy TEAM	Houston, TX	01/12/2021			
Youth Debate League (MDG Gulf Coast, LLC)	Missouri City, TX	01/12/2021			
Youthlight, Inc.	Chapin, SC	01/12/2021	No Bid	01/13/2021	01/13/2021
Z Smart, LLC	Rockwall, TX	01/12/2021			
ZAI Global Inc	Piscataway, NJ, NJ	01/12/2021			
Zenith Designs, LLC	Houston, TX	01/12/2021			
Zenith Learning (ZENITH PREMIER, INC.)	Houston, TX	01/12/2021			
Zion Redemption	Houston, TX	01/12/2021	Viewed	01/12/2021	
ZNA DESIGN (ZNA GROUP LLC)	Katy, TX	01/12/2021			
ZolonTech, Inc.	Herndon, VA	01/12/2021			
Zones, Inc.	Auburn, WA	01/12/2021			
zSpace, Inc.	San Jose, CA	01/12/2021			
zSpace, Inc.	Sunnyvale, CA	01/12/2021			

External Invitations

Participant Detail

@RISK Technologies

Address	16400 N. Dallas Pkwy Unit 105 Dallas, TX 75248	Participation Type:	Active Supplier
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Invitation Date	01/12/2021
Invitation Type	Automatic
Invitation Email(s)	

2 Inspire Peace

Address	1808 S. Good Latimer Expressway Dallas, TX 75226	Participation Type:	Active Supplier
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Classifications	MBE (Primary),SBE,WBE
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Invitation Date	01/12/2021
Invitation Type	Automatic
Invitation Email(s)	2inspirepeace@gmail.com

Regular Board Meeting

6.F.3.

Meeting Date: April 21, 2021
Title: Contract Award RFP 21/024IA for District Assessment for the Center for Safe and Secure Schools
Submitted For: Bill Monroe, Purchasing
Submitted By: Inga Ash
Recommended Action: Approve
HCDE Goal(s): 1. Impact education/respond to evolving needs
 4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel: Julia Andrews, Dr. Jesus Amezcua, Kendra Jackson, Inga Ash
Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of Contract Award for job no. 21/024IA District Assessment for the Center for Safe and Secure Schools with the following vendor: Safer Schools Together (SST USA Inc) for the period of 05/01/2021 through 04/30/2022.

Subject:

District Assessment for the Center for Safe and Secure Schools

Rationale:

The process enacted was Request for Proposal (RFP) to acquire proposals from vendors to provide District Assessment for the Center for Safe and Secure Schools. One thousand - Two hundred and Ninety-Seven (1297) invitations were extended for proposals. Four responses were received from vendors. Each response was reviewed for compliance with the requirements of RFP no. 21/024IA. All responses that met the criteria and requirements of the RFP were evaluated and scored. Three (3) vendors did not meet the criteria, and one (1) vendor offering the best value to HCDE/CSSS was selected for an award.

HCDE/CSSS recommends award of a one (1) year contract from 05/01/2021 through 04/30/2022 to the vendor stated above in Post Agenda Item. Contract no. 21/024IA has the option for up to four (4) annual renewals. This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Attachments

- Board Recommendation
- EC Form
- Evaluation Summary
- Participation Detail

Form Review

Inbox	Reviewed By	Date
Purchasing	Kendra Jackson	03/31/2021 01:10 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:21 PM
Form Started By: Inga Ash		Started On: 03/30/2021 01:30 PM
Final Approval Date: 04/04/2021		



**Harris County Department of Education
Business Office /Purchasing Division
Job (Bid-Proposal) **Recommendation Form**
Program Review**

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Division

From: Recommendation Committee

**Julia Andrews
Dennis Calloway
Kendra Jackson
Cierra Nickerson**

Job (Bid or RFQ#) and Name: 21/024IA District Assessment for the Center for Safe and Secure Schools

Board Meeting Date: April 21, 2021

Date: March 22, 2021

Procurement Requirements Available:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$25,000 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (Requires Board Approval)

I certify that I have reviewed the attached Job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.



(Note: This form is required of all jobs (bids and RFPs) prepared by the Purchasing Division)

Justification:

Job no. 21/024IA

This RFP was advertised to acquire District Assessment for the Center for Safe and Secure Schools

Invitation to propose were sent to 1297 vendors. HCDE received 4 responses and 1 vendor is being recommended for an award.

The following vendors are being recommended for an award beginning May 1, 2021:

- Safer Schools Together (SST USA Inc.)



**Harris County Department of Education
Business Office /Purchasing Division**

EC Form

Effectiveness and Compliance Review

[This form is used to document due diligence by Buyer]

To: Purchasing Audit File and Jesus J. Amezcua, Ph.D., CPA, Assistant Supt. for Business

From: Inga Ash – Purchasing Coordinator

Job- Bid or RFP# and Name: 21/0241A District Assessment for the Center for Safe and Secure Schools

Board Meeting Date: April 21, 2021

Date: March 22, 2021

Procurement Requirements Applicable:

Check One

- Under \$2,500 (Requires Division Director and Asst Supt. Approval)
- From \$2,500 to \$49,999 (Requires Buyer, Purchasing Director/CFO Approval)
- Over \$50,000 (per CH Local)
- Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by HCDE Purchasing Division)

Evaluation Summary - 21/024IA District Assessment for the Center for Safe and Secure Schools	Weighted Valued	CrisisGo	IMEG Corp	MGT of American, Inc.	Safer Schools Together (SST USA Inc.)
Price	25	15.00	5.00	9.50	15.00
Reputation of Vendor and of Vendor's goods and/or services	20	15.00	16.25	16.50	19.25
Quality of vendor's goods and service	25	15.00	10.00	15.00	24.00
Extent to which the goods and/or services meet HCDE needs	25	15.00	0.00	12.75	25.00
Vendor's past relationship with HCDE	5	5.00	0.00	0.00	0.00
Impact on the ability of HCDE to comply with laws and rules relating to HUBs	0	0.00	0.00	0.00	0.00
Total long-term cost to HCDE to acquire vendor's goods and/or services	0	0.00	0.00	0.00	0.00
For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Consultant or the Consultant's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state	0	0.00	0.00	0.00	0.00
Other (Previous Work with Governmental Agency)	0	0.00	0.00	0.00	0.00
Total	100	65.00	31.25	53.75	83.25
					Award

Harris County Department of Education

Participation Detail as of 3/30/2021 12:12:21 PM (CT)

Bid Information

Bid Creator Inga Ash
 Email iash@hcde-texas.org
 Phone
 Fax

 Bid Number 21/024IA
 Title District Assessment for the Center for Safe and Secure Schools
 Bid Type Request for Proposal
 Issue Date 12/11/2020 08:00 AM (CT)
 Close Date 3/9/2021 02:00:00 PM (CT)

Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
@RISK Technologies	Dallas, TX	12/11/2020			
1ST Academy Online Tutoring (The Children's Carousel Academy)	Desoto, TX	12/11/2020			
2 Inspire Peace	Dallas, TX	12/11/2020			
2*2*4 Solutions Education Consulting Service	Red Oak, TX	12/11/2020			
2nd Watch	Seattle, WA	12/11/2020			
2Tier Wholesalers	Garland, TX	12/11/2020			
365 Media (365 Media LLC)	Portsmouth, NH	12/11/2020			
365 Paving & Construction LLC	Mission, TX	12/11/2020			
3i International (All Points Solution, Inc.)	Houston, TX	12/11/2020			
3rd I Process FX	Houston, TX	12/11/2020			
3Seventy Inc	Austin, TX	12/11/2020			
4.0 GPA	Houston, TX	12/11/2020			
4kboards	Keller, TX	12/11/2020			
4W Solutions, Inc	Houston, TX	12/11/2020			
5G Solutions (Mahalakshmi Solutions LLC)	cypress, TX	12/11/2020			
7Mindsets	Roswell, GA	12/11/2020			
806 Technologies, Inc.	Plano, TX	12/11/2020			
A & R Holdings, LLC	Jacksonville, FL	12/11/2020			
A,N,H. Consulting, LLC.	New Orleans, LA	12/11/2020	Unsubmitted	01/14/2021	
A.I.M. (Assessment Intervention Management, LLC)	San Antonio, TX	12/11/2020			
AAA Painting	Houston, TX	12/11/2020			
Abletek (Able Technologies, Inc.)	Crosby, TX	12/11/2020			
AboveNet Communications Inc.	White Plains, NY	12/11/2020			
Abundance Educational Consulting, LLC	Humble, TX	12/11/2020	Viewed	02/03/2021	
AC Language School (Chavez & Associates)	Sugar Land, TX	12/11/2020	Viewed	01/11/2021	
Academic Learning Company (Velazquez Press)	El Monte, CA	12/11/2020			
Accudata Systems Inc	Houston, TX	12/11/2020			
Accutek Technologies, Inc.	Houston, TX	12/11/2020			
Accuvant	Denver, CO	12/11/2020			
Aceves Communications	Houston, TX	12/11/2020			
Achor Counseling & Associates LLC	HOUSTON, TX	12/11/2020			
ACS Engineering & Safety	Spring, TX	12/11/2020			
Action Claim Service, Inc.	Benton, AR	12/11/2020			
Acumen Enterprises, Inc.	Desoto, TX	12/11/2020			
Acxiom Corporation	Downers Gove, IL	12/11/2020			
AdaptiveX (Test4Me LLC)	Glenarden, MD	12/11/2020			
Adele's Coaching and Consulting	Missouri City, TX	12/11/2020			
Adira LLC	Savannah, TX	12/11/2020			
AdjuStar Services, Inc.	Houston, TX	12/11/2020			
ADMORE BEHAVIORAL THERAPY	Houston, TX	12/11/2020			
Adrian Garcia	Brownsville, TX	12/11/2020			
Advance Plus Therapy Services, LLC	Pasadena, TX	12/11/2020			

Advancetech Systems (Advancetech Systems 2, Inc.)	Houston, TX	12/11/2020		
ADVANTAGE BENEFIT SOLUTIONS (Stefanick Insurance Services Inc.)	Houston, TX	12/11/2020		
Adwebvertising, LLC (Nick Covanes)	Katy, TX	12/11/2020		
AECOM (AECOM Technical Services Inc)	Houston, TX	12/11/2020		
Agency Partner Interactive	Addison, TX	12/11/2020		
Agular Systems, Inc.	Austin, TX	12/11/2020		
Aha Education, LLC	Houston, TX	12/11/2020		
Alacrinet Consulting Services, Inc.	Palo Alto, CA	12/11/2020		
Alamo HR	San Antonio, TX	12/11/2020		
Alamo Music Center, Inc.	San Antonio, TX	12/11/2020		
Alarm Integrations, Inc	Las Vegas, NV	12/11/2020		
Alba Educational Consulting, LLC	Kingwood, TX	12/11/2020		
Albourn Translation Services (Albourn & Associates, LLC)	Arlington, VA	12/11/2020		
Alegna Technologies, Inc.	Kennesaw, GA		Unsubmitted	01/22/2021
ALICE Training Institute (ALICE Training Institute, LLC)	Medina, OH	12/11/2020		
ALL AMERICAN SPECIALTY CONSTRUCTION LLC	IRVING, TX	12/11/2020		
All Around Staffing Inc.	Hazel Crest, IL		Viewed	03/08/2021
All Educate Learning Resources	Livingston, TX	12/11/2020		
ALL VALLEY DRUG SCREENS	Brownsville, TX	12/11/2020		
Alliance Financial Ministries, Inc.	Pearland, TX	12/11/2020		
Alliance Technology Group LLC	Hanover, MD	12/11/2020		
ALPHA Facilities Solutions	San Antonio, TX	12/11/2020		
Alpha Omega Wireless, Inc.	Austin, TX	12/11/2020		
Alpha Sirius Inc.	Frisco, TX	12/11/2020		
Alpha Testing, Inc.	Dallas, TX		Viewed	12/18/2020
AlphaGraphics (Lukitas Inc.)	Houston, TX	12/11/2020		
Alpine Carpet & Upholstery Care, Inc.	Spring, TX	12/11/2020		
Al-Raza Computing Services (Al-Razaq Computing Services)	Houston, TX, TX	12/11/2020		
Altitude Learning (AltSchool, PBC d/b/a Altitude Learning)	San Francisco, CA	12/11/2020		
Amaanah Refugee Services	Houston, TX	12/11/2020		
Amanda Holdsworth Communications	South Lyon, MI	12/11/2020		
Amazon Web Services, Inc.	Seattle, WA	12/11/2020		
Ambonare, Inc.	Austin, TX	12/11/2020		
Ameex Technolgies Corporation	Schaumburg, IL	12/11/2020		
AMER Technology	San Antonio, TX	12/11/2020		
America Learns (America Learns, LLC)	Granada Hills, CA	12/11/2020		
American Fire Systems Inc.	HOUSTON, TX	12/11/2020		
American Productivity & Quality Center	Houston, TX	12/11/2020		
American Robotics Academy (Animation Station Inc)	Houston, TX	12/11/2020		
American Vision Marketing LLC	Stafford, TX	12/11/2020		
Amparo Consulting & Design	Grand Junction, CO	12/11/2020		
ampiO Solutions (ampiO LLC)	Dallas, TX	12/11/2020		
Ample Computer Services Inc	Huntsville, TX	12/11/2020		
Amtek Consulting LLC	Dallas, TX	12/11/2020		
AMTEX Security Inc.	Corpus Christi, TX	12/11/2020		
AMX SchoolView	Helotes, TX	12/11/2020		
Anew Psychological Services, PLLC	Houston, TX	12/11/2020		
AnLar, LLC	Arlington, VA	12/11/2020		
Ann Marie Harbour	Richmond, TX	12/11/2020		
APIA Source (APIA Source LLC)	Saginaw, TX	12/11/2020		
Apollo Office Systems LLC	Alvin, TX	12/11/2020		
Apple Developmental Health	Houston, TX	12/11/2020		
Applications Software Technology Corporation	Naperville, IL	12/11/2020		
Aptim Environmental & Infrasture	Baton Rouge, LA	12/11/2020		
ARC Document Solutions	Houston, TX	12/11/2020		
Arctic Information Technology, Inc.	Anchorage, AK	12/11/2020	Viewed	01/12/2021
ardurra group	houston, TX	12/11/2020		
Argument-Driven Inquiry	Austin, TX	12/11/2020		
Argus Talent	Houston, TX	12/11/2020		

ARK Engineer and Consultants	Houston, TX	12/11/2020		
Arts Alive! Inc (ARTS ALIVE!)	Houston, TX	12/11/2020		
ASAP Roofing (Koppel & Kozel, LLC)	Tyler, TX	12/11/2020		
Ascend Performance Materials Operations LLC	Houston, TX		Viewed	01/20/2021
Ascendian Healthcare Consulting	Roseville, CA	12/11/2020		
ASD Consultants, Inc.	Austin, TX	12/11/2020		
ASmart Consulting	Houston, TX	12/11/2020		
Aspire Works LLC	San Antonio, TX	12/11/2020		
AspireHR	Dallas, TX	12/11/2020		
Assad Khoury Group	Cherry Hill, NJ	12/11/2020		
Assoc for the Advancement of Mexican Americans (AAMA)	Houston, TX	12/11/2020		
AST Corporation (Applications Software Technology Corporation)	Naperville, IL	12/11/2020		
Astrov & Associates	Frisco, TX	12/11/2020		
AT&T Mobility LLC	Bellaire, TX	12/11/2020		
Athena Scholastic, LLC	Vero Beach, FL	12/11/2020		
Atkins Powerhouse Consulting LLC	Fort Worth, TX	12/11/2020		
Atlas Civil Engineering PLLC	Houston, TX	12/11/2020		
Atterro	Houston, TX	12/11/2020		
AUDIO VISUAL NETWORK (Brenda M. Currey)	CYPRESS, TX	12/11/2020		
AUDIO VISUAL NETWORKING PLUS	SUGAR LAND , TX	12/11/2020		
AUSTIN LEARNING CENTER (CANDEO, LLC)	AUSTIN, TX	12/11/2020		
Australis Innovative Technology Asset Solutions	Houston, TX	12/11/2020		
Avanade, Inc.	Houston, TX	12/11/2020		
Avaya (Avaya Inc)	Santa Clara, CA	12/11/2020		
Avid Systems LLC	Washington, DC	12/11/2020		
Avistas (Avistas Business Engineering LLC)	Irving, TX	12/11/2020		
Axess USA Telecom, LLC	Houston, TX	12/11/2020		
BAAS Support Services, LLC	Corpus Christi, TX	12/11/2020		
Baked With Confidence	Houston, TX	12/11/2020		
Balance Companies (Balance Group, LLC)	Houston, TX	12/11/2020		
Bara Infoware Inc.	Danville, CA	12/11/2020		
Barbizon Light of Texas (Barbizon Lighting Company)	Denver, CO	12/11/2020		
Barranco Educational Assessment, Counseling, and Consulting Svcs., PLLC	Montgomery, TX	12/11/2020		
Barstone, Inc.	San Antonio, TX	12/11/2020		
Bartlett Tree Experts (F.A. Bartlett Tree Expert Company)	Houston, TX		Viewed	01/26/2021
Basestar Inc.	Theodore, AL		Viewed	02/08/2021
Bayou Arms, Inc. (Spring Guns & Ammo)	Spring, TX	12/11/2020		
BCA DX LABORATORY	Livingston, TX	12/11/2020		
BCS Consulting	Humble, TX	12/11/2020		
BE GLAD LLC	San Jose, CA	12/11/2020	No Bid	01/11/2021 01/11/2021
BEAL Safety and Performance	Sugar Land, TX	12/11/2020		
Bearing Fruit Early Childhood Training	HOUSTON, TX	12/11/2020		
Bebop Books (Lee and Low Books Inc.)	New York, NY	12/11/2020		
Because Houston Loves You	Houston, TX	12/11/2020		
Bedden & Associates, LLC (Bedden)	Richmond, VA	12/11/2020		
Bee Busy Wellness Center	Houston, TX	12/11/2020		
BEI Security (BEI Communications Inc)	Stafford, TX	12/11/2020		
Bell and Smarts	Broken Arrow, OK	12/11/2020		
Ben DeSoto	Ogden, UT		Viewed	01/29/2021
BenefitScape (Benefit Coordinators of America, LLC)	Natick, MA	12/11/2020		
BENNETT MANAGEMENT SOLUTIONS LLC	Spring, TX	12/11/2020		
Best Practice Associates, Inc.	Houma, LA	12/11/2020		
BHT SOLUTIONS (BLUEBERRY HAWAII TECHNOLOGY SOLUTIONS LLC)	CYPRESS, TX	12/11/2020		
BIAS Corporation	Atlanta, GA	12/11/2020		
Bill Reichle Associates, LLC	West Chester, PA	12/11/2020		
Bio-Rad Laboratories, Inc	Hercules, CA	12/11/2020		
BizTechDev	Cypress, TX	12/11/2020		
BKTB Group, Inc dba MC Austin	Austin, TX	12/11/2020	Viewed	12/11/2020
Black Topaz Consulting	Austin, TX	12/11/2020		
Black United Fund of Texas	Houston, TX	12/11/2020		

BlackBeltHelp	Chicago, IL	12/11/2020		
Blackboard (Blackboard Inc.)	Washington, DC	12/11/2020	Viewed	03/09/2021
Blackstone Technology Group	San Francisco, CA	12/11/2020		
Blaze Technology, LLC	Spring, TX	12/11/2020		
BlazinBrook Preparatory School of The Artz	Houston, TX	12/11/2020		
BLEEK TECHNOLOGIES	Humble, TX	12/11/2020		
BLU PHIRE RESEARCH INSTITUTE INC	HOUSTON, TX	12/11/2020		
Blue City Studios	Wooster, OH	12/11/2020		
Blue Door Networks, LLC	Herndon, VA	12/11/2020		
Blue Mogul Enterprise, LLC	Houston, TX	12/11/2020		
BluGreen Pest Control	Wallis, TX	12/11/2020		
BMHR - Better Man HR LLC	SAN ANTONIO, TX	12/11/2020		
BOLDplanning (BOLDplanning, inc)	Nashville, TN	12/11/2020		
Bond Program Management Services	Richards, TX	12/11/2020		
BookerDezigns	Richmond, TX	12/11/2020		
Bookwhisperer, Inc. (Donalyn Miller)	Colleyville, TX	12/11/2020		
Boundaryless Enterprises, LLC	Houston, TX	12/11/2020		
Bracane Company	Plano, TX	12/11/2020		
Brahmarsk Corporation	Sugar Land, TX	12/11/2020		
BrainStorm Advanced Learning Systems	Mansfield, TX	12/11/2020		
Brandi Spencer Consulting	Spring, TX	12/11/2020		
Brandi T. Brown	Manvel, TX	12/11/2020		
Brandon Miller	Houston, TX	12/11/2020		
Braun Intertec Corporation	Houston, TX	12/11/2020		
Brave The Elements (The Children's Carousel Academy)	Desoto, TX	12/11/2020		
Briar Patch	Houston, TX	12/11/2020		
Bridge to Leadership, LLC	Missouri City, TX	12/11/2020		
Bridgepoint Consulting, LLC	Austin, TX	12/11/2020		
BrightBytes	San Francisco, CA	12/11/2020		
Brighter Futures Counseling and Consulting	Houston, TX	12/11/2020		
Brilliant POS, LLC	Charlotte, NC	12/11/2020		
Bross Group, LLC	Lakewood, CO	12/11/2020		
Bruce Monical Design	Bacliff, TX	12/11/2020		
BTM SOLUTIONS LLC	Spring, TX	12/11/2020		
BTS Consulting (Business Trade and Services, inc.)	Doral, FL	12/11/2020		
Building Solutions	dallas, TX	12/11/2020		
Building Tech Team, LLC	Von Ormy, TX	12/11/2020		
Bureau of Education & Research	Bellevue, WA	12/11/2020		
Burgeon IT Services LLC	Wilmington, DE	12/11/2020		
Bus Shield, LLC.	Destrahan, LA	12/11/2020		
BUSINESS 101 CONSULTANTS & TRAINERS	Houston, TX	12/11/2020		
Business Plan Solutions, LLC	Dallas, TX	12/11/2020		
C BOND SYSTEMS	HOUSTON, TX	12/11/2020	Viewed	01/04/2021
C Change Consulting	Houston, TX	12/11/2020		
C SOLX LLC	Houston, TX	12/11/2020		
C1S Group, Inc.	Dallas, TX	12/11/2020		
cain & co llc	Concord, TX	12/11/2020		
Calence, LLC dba Insight Networking	Tempe, AZ	12/11/2020		
CALPAA Inc (CALPAA, Inc)	Seattle, WA	12/11/2020		
CampusEAI	Cleveland, OH	12/11/2020		
Canon Business Solutions, Inc.	Lake Success, NY	12/11/2020		
Canon Solutions America, Inc.	Burlington, NJ	12/11/2020		
Canyon Insurance Group	Houston, TX	12/11/2020		
CAP5 Technology Solutions LLC	Houston, TX	12/11/2020		
Caperton-Brown & Poole Consulting	Ft. Pierce, FL	12/11/2020		
Capitol Region Education Council	Hartford, CT	12/11/2020		
Career Resource Center	HUMBLE, TX	12/11/2020		
Carmen A. Handy	Corpus Christi, TX	12/11/2020		
Carmen S. Sandoval (Maria del Carmen Sandoval)	San Antonio, TX	12/11/2020		
Carol Cooper dba N&C Consulting	Garland, TX	12/11/2020		
Carver Consulting (Gregory Carver)	LaRue, TX	12/11/2020		
Cary Services, Inc.	Abilene, TX	12/11/2020	Viewed	01/27/2021
Casablanca Productions	Spring, TX	12/11/2020		
Catapult Dreams, LLC	Pearland, TX	12/11/2020		

CBRE Heery (CBRE Heery, Inc.)	Houston, TX	12/11/2020		
CBRE Valuation & Advisory Services	Houston, TX	12/11/2020		
CBTS Technology Solutions	Cincinnati, OH	12/11/2020		
CC Assessment Services, Inc	Houston, TX	12/11/2020	Viewed	03/04/2021
CCS Global Tech (California Creative Solutions, Inc)	Poway, CA	12/11/2020		
CDE Tech Solutions	Eules, TX	12/11/2020		
CDR Maguire, Inc.	Miami, FL	12/11/2020		
Center for Quality Leadership, Inc.	Richmond, TX	12/11/2020		
Center for Student Achievement Solutions	New York, NY	12/11/2020		
Center for Toxicology and Environmental Health, LLC.	North Little Rock, AR	12/11/2020		
Central IT Company LLC	Houston, TX	12/11/2020		
Centurion Solutions LLC	College Station, TX	12/11/2020		
Certica Solutions	Wakefield, MA	12/11/2020		
Chadd Phillips	Houston, TX	12/11/2020		
CharacterStrong, LLC	PUYALLUP, WA	12/11/2020		
Charbonnet & Associates	New Orleans, LA	12/11/2020		
Chart Chicks LP	Lufkin, TX	12/11/2020		
Chase in Dreams, Speech and Drama (Deadra Chase)	Houston, TX	12/11/2020		
CHAT (Culture of Health-Advancing Together)	Houston, TX	12/11/2020		
Chazey Partners (Chazey Partners Inc)	Campbell, CA	12/11/2020		
Cheryl R. Vital	Crosby, TX	12/11/2020		
Child Care Associates	FORT WORTH, TX	12/11/2020		
Childcare Masters LLC	Cypress, TX	12/11/2020		
CI Solutions (Card Integrators)	Los Alamitos, CA	12/11/2020		
ClarusTec, Inc.	Edison, NJ	12/11/2020		
Classware Systems (Classware L.P.)	Dallas, TX	12/11/2020		
Clean Coast Technologies	Pasadena, TX	12/11/2020		
cLI-Energy and Construction LL	Houston, TX	12/11/2020		
Club SciKidz Houston (Heir Consulting Group)	Houston, TX	12/11/2020		
CMG Technology Services (Carroll Health Services, LLC)	Houston, TX	12/11/2020		
Coaching Consultants Team	Houston, TX	12/11/2020		
Coatings Specialty Development Lab	Cypress, TX	12/11/2020		
Code Park Inc	Houston, TX	12/11/2020		
Cogent Infotech Corporation	Austin, TX	12/11/2020		
CohnReznick LLP	Austin, TX	12/11/2020		
Collaborate With Christina	Houston, TX	12/11/2020	Viewed	01/12/2021
CollegiateZone Enterprises, L.P.	Cypress, TX	12/11/2020		
Color of Life (Color of Life Community Resource & Activity center)	Houston, TX	12/11/2020		
Columbia Advisory Group	Dallas, TX	12/11/2020		
COMBS Consulting Group, LP	San Antonio, TX	12/11/2020	Viewed	01/12/2021
Comflow Mechanical Services	Houston, TX	12/11/2020		
Communications Etc (Communications Etc Inc)	San Angelo, TX	12/11/2020		
Communities In Schools of Houston (Communities In Schools of Houston, Inc.)	Houston, TX	12/11/2020		
Community Nutrition Outreach Services (Ellis A Morrow)	Houston, TX	12/11/2020		
Community Shield	Burleson, TX	12/11/2020		
COMM-USA SECURITY	San Antonio, TX	12/11/2020		
Competitive Choice, Inc.	Houston, TX	12/11/2020	Viewed	02/22/2021
Complete Computer Solutions	Boerne, TX	12/11/2020		
Comprehensive Cloud Services	Houston, TX	12/11/2020		
CompServ Inc	Cheyenne, WY	12/11/2020		
COMPU-DATA International, LLC	The Woodlands, TX	12/11/2020		
Compulogix IT Solutions	Houston, TX	12/11/2020		
Computer Command Corporation	Victoria, TX	12/11/2020		
Computer Station Corporation	Houston, TX	12/11/2020		
Comuniquemos, Inc.	Pearland, TX	12/11/2020		
Comware (Comp-E-Ware Technology Associates, Inc.)	Southlake, TX	12/11/2020		
Conference Technologies Inc. (fka Industrial Audio/Video)	Stafford, TX	12/11/2020		
Conscious Education Consulting, LLC.	Katy, TX	12/11/2020		

Consolidated Performance Consulting, LLC.	San Antonio, TX	12/11/2020			
Constant & Associates	Torrance, CA	12/11/2020			
Construction Journal	Stuart, FL	12/11/2020			
Continuity Operations Group	McLean, TX	12/11/2020			
Control Systems Solutions, Inc.	Houston, TX	12/11/2020			
Convergent Nonprofit Solutions	Atlanta, GA	12/11/2020			
Convergentz (Greens Road B, LLC)	Houston, TX	12/11/2020			
CoolSpeak, LLC	Pottstown, PA	12/11/2020			
CORE construction services of Texas, Inc.	Frisco, TX	12/11/2020			
Corus 360	Norcross, GA	12/11/2020			
Cossey's Services, LLC	The Woodlands, TX	12/11/2020			
Costello, Inc.	Houston, TX	12/11/2020			
Covid Safety Glass (Silent West LLC)	LAS VEGAS, NV	12/11/2020			
CPS HR Consulting (Cooperative Personnel Services)	Sacramento, CA	12/11/2020			
CRAFT SAFETY INSPECTIONS (JMAC GROUP LLC)	HOUSTON, TX	12/11/2020			
Crane Safety LLC	Houston, TX	12/11/2020			
Creatively Inspired Communications (ConSandra Jones)	Austin, TX	12/11/2020			
CReed Global Enterprises (CReed Global Media & Production)	Houston, TX	12/11/2020			
Crimson Vision Enterprises	Dickinson, TX	12/11/2020			
Crisis Prevention Institute	Milwaukee, WI	12/11/2020			
CrisisGo	CLAYTON, MO		Submitted	01/11/2021	01/11/2021
Crowe LLP	Oakbrook Terrace, IL	12/11/2020			
Crux Techology & Security Solutions, Inc.	FORT WORTH, TX	12/11/2020			
CTS Technology Services	HOUSTON, TX	12/11/2020			
Cubix Global Inc	West Palm Beach, FL	12/11/2020			
CX2, Inc. (CX2)	Houston, TX	12/11/2020	No Bid	03/08/2021	03/08/2021
Cyber One Solutions, LLC.	Houston, TX	12/11/2020			
Cyberstar, LLC	Austin, TX	12/11/2020			
Cyclone FPV (Cyclone 3D, Inc.)	Spring, TX	12/11/2020			
Cypher Security LLC	Austin, TX	12/11/2020			
D.A. Lamont Public Adjusters	Springtown, TX	12/11/2020			
D2L Ltd.	Towson, MD	12/11/2020			
Daintree Solutions LLC	Richmond, TX	12/11/2020			
Dan L. Duncan Tutoring a part of the Children's Learning Institute (University of Texas Health Science Center)	Houston, TX	12/11/2020			
Dan St. Romain Educational Consulting, LLC	Universal City, TX	12/11/2020			
Danny Steele (Daniel J. Steele)	Birmingham, AL	12/11/2020			
Data Tex Services, Inc	Lewisville, TX	12/11/2020			
DataCom Design Group	Austin, TX	12/11/2020			
DataSpan (MRI Inc)	Graham, TX	12/11/2020			
DATCO Services Corporation	Auburn, CA	12/11/2020			
David James (David Hebert)	KEMAH, TX	12/11/2020			
David Mayes Photography, Inc. (David Mayes)	Manhattan, AL	12/11/2020			
David Santana	Houston, TX	12/11/2020			
DB3 Unlimited Services LLC	San Antonio, TX	12/11/2020			
dba Stenhouse Publishers and dba Staff Development for Educators (SDE, Inc.)	Portsmouth, NH	12/11/2020			
dba TCI (Thomas Consultants, Inc.)	Memphis, TN	12/11/2020	Viewed	12/14/2020	
Deacon Hill Research Associates LLC	Fredericksburg, VA	12/11/2020			
Debbie J. Anders Consulting	Cypress, TX	12/11/2020			
Decisions	Houston, TX	12/11/2020			
DeDe Church & Associates, LLC	AUSTIN, TX	12/11/2020			
Defined Learning	Northbrook, IL	12/11/2020			
Dell Marketing L.P.	Round Rock, TX	12/11/2020			
DEMS,LLC	Houston, TX	12/11/2020			
Design Security Controls (Design Security Controls LLC)	Houston, TX		Viewed	02/03/2021	
DG Grafix	Houston, TX	12/11/2020			
DGR United	houston, TX	12/11/2020			
Diamond Assets	Milton, WI	12/11/2020			
Diamond Business Services, Inc.	Amarillo, TX	12/11/2020	Viewed	01/26/2021	
Digital Pro Service & Installation	Houston, TX	12/11/2020			

DigitalGenetix	San Antonio, TX	12/11/2020			
Disciplers Inc	Spring, TX	12/11/2020			
DiscoverU	Houston, TX	12/11/2020			
Discovery Systems Inc	Houston, TX	12/11/2020			
Diverse Consulting Enterprises, Inc.	HOUSTON, TX	12/11/2020			
DK High Steppers (Doris Keener)	Houston, TX	12/11/2020			
DMS Disaster Consultants	Boca Raton, FL	12/11/2020			
doc2e-file, Inc	Houston, TX	12/11/2020			
DoLogic Inc.	Annandale, VA	12/11/2020			
Donald May	Adkins, TX	12/11/2020			
Doucet & Associates, Inc.	Austin, TX	12/11/2020			
Dr. Jeanne M. Hines	Port Arthur, TX	12/11/2020			
Dr. Ken Brumfield, Learning Empire	Santa Ana, CA	12/11/2020			
Dr. Mary E. White International, LLC	Houston, TX	12/11/2020	No Bid	01/13/2021	01/13/2021
Dr. Mike!	Wimberely, TX	12/11/2020			
Dr. Pope's STEM and Liberal Arts Academy	Pearland, TX	12/11/2020			
Dream Capital International, Inc	Houston, TX	12/11/2020			
Drive Mind Group	North Canton, OH	12/11/2020			
DSTech Solutions, LLC	Clute, TX	12/11/2020			
D-Versity Solutions Inc.	Atlanta, GA	12/11/2020			
DYS HOUSYON YOUTH ASSOCIATION	Houston, TX	12/11/2020			
E3 Alliance	Austin, TX	12/11/2020			
Earl P. Forbrich, Jr. Inc	San Antonio, TX	12/11/2020			
Early Start Development Inc	Humble, TX	12/11/2020			
Easter Seals of Greater Houston, Inc.	Bellaire, TX	12/11/2020			
Eaton (Eaton Corporation)	Cleveland, OH	12/11/2020			
EC Square Consulting	Humble, TX	12/11/2020			
E-Colors in Education	Austin, TX	12/11/2020			
EdSight Technology (EdSight, Inc.)	Austin, TX	12/11/2020			
EdTechTeam	Irvine, CA	12/11/2020			
EDU Specialist, LLC	Lake Dallas, TX	12/11/2020			
Educate To Edify (Educating While Black)	Pearland, TX	12/11/2020	No Bid	12/17/2020	12/17/2020
Education & Business Associates, Inc.	DeSoto, TX	12/11/2020			
Education Elements	San Carlos, CA	12/11/2020			
Education Elements, Inc.	San Carlos, CA	12/11/2020	Viewed	01/07/2021	
Education Partners Solution, Inc.	Sugar Land, TX	12/11/2020			
Education Solutions Now, LLC	Houston, TX	12/11/2020	Viewed	12/12/2020	
Educational Leadership Consultants	Houston, TX	12/11/2020			
Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD)	Little Rock, AR	12/11/2020			
Educational Systems Consulting	Binghamton, NY	12/11/2020			
Edwards Sutarwalla PLLC	Houston, TX	12/11/2020			
EGC Inc	San Antonio, TX	12/11/2020			
Eichelbaum Wardell Hansen Powell & Mehl,	Austin, TX	12/11/2020			
Elaine Lange	Austin, TX	12/11/2020			
Elantis Solutions Inc.	Edmonton, AB	12/11/2020			
Electric Car Insider (Christopher Alan Consulting)	Spring Valley, CA	12/11/2020			
Electrical Tech Services, Inc.	Houston, TX	12/11/2020			
Electrotech Supply Products	San Antonio, TX	12/11/2020			
Elegant Enterprise Wide Solutions, Inc.	Chantilly, VA	12/11/2020			
Elevated Insights	Colorado Springs, CO	12/11/2020			
Eligibility Tracking Calculators, LLC	San Antonio, TX	12/11/2020			
Elisa Rankin Consulting LLC	Uvalde, TX	12/11/2020			
Elite Academics (Elite Academic Solutions)	Houston, TX	12/11/2020			
Elite Change Inc.	Houston, TX	12/11/2020			
Elite Image Tax & Notary Service LLC	Houston, TX	12/11/2020			
Ellington Chastain Educational Initiative	San Antonio, TX	12/11/2020			
ELP Enterprises, Inc	Houston, TX	12/11/2020			
Emdin Support Services LLC	Bronx, NY	12/11/2020			
Emergency Medical Resources, LLC	Navarre, FL	12/11/2020			
Emergent Professional Resources LP	Houston, TX	12/11/2020			
Emergent Risk Solutions	BATON ROUGE, LA	12/11/2020			
Emergent Tree Education	Austin, TX	12/11/2020			
Emma Oliver	Houston, TX	12/11/2020			
Empower-TCASE	Austin, TX	12/11/2020			
EMS LINQ (5561255653)	Wilmington, NC	12/11/2020			
ENA Services, LLC a subsidiary of Education Networks of America, Inc.	Nashville, TN	12/11/2020			

Energy Saving Advisor Distributors	Dallas, TX	12/11/2020		
engage2learn (Engage! Learning, Inc. dba engage2learn)	Portland, TX	12/11/2020		
Enseo, Inc.	Richardson, TX	12/11/2020		
Enterprise Pals, Inc.	Olathe, KS	12/11/2020		
Enterprise Systems Corporation	Houston, TX	12/11/2020		
Enthsquare, Inc. (www.enthsquare.com)	Hasbrouck Heights, NJ	12/11/2020		
ENTRAM CORP	PORT CHARLOTTE, FL	12/11/2020		
EPC Group (O'Connor Enterprise Group)	Houston, TX	12/11/2020		
Epic Solar Control, LLC	Mckinney, TX		Viewed	01/11/2021
EPMA (EPM Architects, Inc.)	Bellaire, TX	12/11/2020		
EPO Computers Electronics Etc. (Teasip Technologies, Inc.)	Webster, TX	12/11/2020		
EPS LOGIX, INC.	DALLAS, TX	12/11/2020		
ERASCOGroup, LLC	Houston, TX	12/11/2020		
eRate 360 Solutions	Henderson, NV	12/11/2020		
E-Rate Elite Services, Inc.	Owings Mills, MD	12/11/2020		
ERFA Group LLC	SUGAR LAND, TX	12/11/2020		
Essential Wellness and Balance	Missouri City, TX	12/11/2020		
Estes, McClure & Associates, Inc.	Tyler, TX	12/11/2020		
ESYNTAXIS CORPORATION	Houston, TX	12/11/2020		
eTeachingMe (Love N Learn At Home)	Georgetown, TX	12/11/2020		
Eternal Media Solutions (Eternal Media Solutions LLC)	Katy, TX	12/11/2020		
Etrainers.org	Machesney Park, IL	12/11/2020		
Eventdex LLC	Morganville, NJ	12/11/2020		
Everbridge	Pasadena, CA	12/11/2020		
Evergreen Solutions, LLC	Tallahassee, FL	12/11/2020		
Evolve Holdings Inc	Houston, TX	12/11/2020		
Ewing Strategic Communications	Houston, TX	12/11/2020		
Exceptional Pediatric Therapy, LLC	Houston, TX	12/11/2020		
Exebridge (formally LeTigre Solutions)	Houston, TX	12/11/2020		
ExecuTeam Staffing	Houston, TX	12/11/2020		
Executive Threat Solutions LLC	Houston, TX	12/11/2020		
ExerPlay, Inc	Cedar Crest, NM	12/11/2020		
Exploros (Exploros, Inc.)	Wayland, MA	12/11/2020		
EZ-ACCESS (Homecare Products Inc.)	Algona, WA	12/11/2020		
F.I.R.S.T. (First In Rescue, Safety & Training, LLC)	DEER PARK, TX	12/11/2020		
Face to Face Live	Scottsdale, AZ	12/11/2020		
Facility Engineering Associates, PC	Fairfax, VA	12/11/2020		
Faith Works Consulting Group, LLC	Houston, TX	12/11/2020	Viewed	12/14/2020
Fast Forward	Las Vegas, NV	12/11/2020		
Favor Consulting Inc (Demlan Solutions Inc)	Southlake, TX	12/11/2020		
Fazzio Consulting, LLC.	Round Rock, TX	12/11/2020		
Federal Crime Prevention Inc. (formerly known as Houston Enforcement)	Houston, TX	12/11/2020		
Felicity Educational Services	Deerfield, IL	12/11/2020		
FERN Environmental LLC	Houston, TX	12/11/2020		
Ferrilli	Haddonfield, NJ	12/11/2020		
File Academy Online Learning Center (File Academy Inc.)	Dickinson, TX	12/11/2020		
Firetrol Protection Systems, Inc.	Houston, TX	12/11/2020		
Fleet IQ (MVC Technology, LLC)	HOUSTON, TX	12/11/2020		
Floral Park Consulting LLC	Floral Park, NY	12/11/2020	Viewed	12/12/2020
Florida Career College	Houston, TX	12/11/2020		
Follett School Solutions, Inc	McHenry, IL	12/11/2020		
Foodservice Peeps LLC	Richmond, TX	12/11/2020		
For The Culture Literacy Development	Humble, TX	12/11/2020		
Forged Ed	Houston, TX	12/11/2020	Viewed	02/05/2021
Fortify Experts, LLC (Energy Sourcing LLC)	Houston, TX	12/11/2020	Unsubmitted	01/12/2021
Frameweld (Frameweld LLC)	Long Island City, NY	12/11/2020		
Frame-Work Consult	HOUSTON, TX	12/11/2020		
Freedom Profit Recovery (FPR Holdings, LP)	Irving, TX	12/11/2020		
Freese and Nichols, Inc.	Fort Worth, TX	12/11/2020		
Friends of the British Council USA Inc.	Washington, DC	12/11/2020		
From The Ground up Performance Enhancement (Deanna Voltz)	Houston, TX	12/11/2020		

From The Heart International Educational Services	Nashville, TN	12/11/2020		
FrontGate HR	Lubbock, TX	12/11/2020		
Frontier Services Group	Houston, TX	12/11/2020		
Fujitec America, Inc.	Carrollton, TX	12/11/2020		
Fullidity LLC	Houston, TX	12/11/2020		
Furness Law	Houston, TX	12/11/2020		
Future Com Ltd.	Bedford, TX	12/11/2020	Viewed	12/11/2020
G4C Enterprises, LLC	Pflugerville, TX	12/11/2020		
Gary Polland P.C.	Houston, TX	12/11/2020		
Gateway Solutions inc	overland park, KS	12/11/2020		
Gazelle Capital, LLC	Saint Petersburg, FL	12/11/2020		
GB Tech, Inc.	Houston, TX	12/11/2020		
Generation Ready	New York, NY	12/11/2020		
Generation Teach Inc.	Boston, MA	12/11/2020		
Gene's Machine, INC.	Victoria, TX	12/11/2020		
Gentle Minds Tutoring	Missouri City, TX	12/11/2020		
GermBlast (Infection Controls, Inc.)	Lubbock, TX	12/11/2020		
GET Technology and Accounting Solutions	Santo, TX	12/11/2020		
Getting Sorted (G. Yess Fisher & Co., LLC)	The Woodlands, TX	12/11/2020		
GHA TECHNOLOGIES INC	scottsdale, AZ	12/11/2020		
Gibson Consulting Group	Austin, TX	12/11/2020		
Giftng Grounds	Houston, TX	12/11/2020		
Gilberto D. Soto	Laredo, TX	12/11/2020		
GilCat Solutions (Gloria Lastra)	Spring, TX	12/11/2020		
Gill Digital Services, LLC	Dallas, TX	12/11/2020		
Girlstart	Austin, TX	12/11/2020		
Gist! Empowerment, Inc.	San Antonio, TX	12/11/2020		
Glass View of Tech	Spring, TX	12/11/2020		
GLF Group Inc.	Dallas, TX	12/11/2020		
Global Education Systems Alliance (William H Prouty PhD)	Sun City, CA	12/11/2020		
GLOBAL EDUCATIONAL SOLUTIONS LLC	Canton, MI	12/11/2020		
Global Knowledge Training LLC	Cary, NC	12/11/2020		
GlobalSource IT (GlobalSource Information Technology III, Inc.)	Milwaukee, WI	12/11/2020		
GMC CONSULTANTS,LLC	Houston, TX	12/11/2020		
GNC Consulting, Inc.	Frankfort, IL	12/11/2020		
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	12/11/2020		
Golden Mountain Consulting L.L.C	Houston, TX	12/11/2020		
GovSense	Alpharetta, GA	12/11/2020		
GPR Ventures, LLC	Montgomery, TX	12/11/2020	Viewed	02/06/2021
Gravity Systems, Inc.	Austin, TX	12/11/2020		
Gray Mechanical (Gray Mechanical, LLC)	Houston, TX	12/11/2020		
Gray&Pape, Inc.	Cincinnati, OH	12/11/2020		
Greatest in the Kingdom Ministries	The Woodlands, TX	12/11/2020		
Green Delete Inc.	Frankfort, IL	12/11/2020		
Grow Minds Consulting LLC	HOUSTON, TX	12/11/2020		
Gruene Technology Group	New Braunfels, TX	12/11/2020		
GT Educational Services (GT Educational Services, L.L.C.)	Houston, TX	12/11/2020		
GTS Technology Solutions, Inc.	Austin, TX	12/11/2020		
Hacking Solutions (Millennium Franchise Group, LLC)	Oakland, CA	12/11/2020		
Hagerty Consulting, Inc. (Freeman)	Evanston, IL	12/11/2020		
Hallmark Mitigation & Construction	Kingwood, TX	12/11/2020		
Hammerman & Gainer, Inc.	new Orleans, LA	12/11/2020		
Happy Chapters, LLC	Austin, TX	12/11/2020		
Harmony Public Schools	Houston, TX	12/11/2020		
Harris County Houston Patrol, Inc.	Houston, TX	12/11/2020		
HARRIS-JONES STAFFING & RECRUITING	Katy, TX	12/11/2020		
Haude Tutoring	Spring, TX	12/11/2020		
Havilon	GRAND PRAIRIE, TX	12/11/2020		
Hayhouse Projects LLC	Brooklyn, NY	12/11/2020		
Haystax Technology, Inc.	McLean, VA	12/11/2020		
HCI IT Service Inc	Houston, TX	12/11/2020		

Healing Species of Texas	Montgomery, TX	12/11/2020			
Health Fitness Corporation	Minneapolis, MN	12/11/2020			
Heartwork Trending Counseling and Consulting, PLLC (Heartwork Trending Consulting Services)	Houston, TX	12/11/2020			
Heavenly Service, LLC	Webster, TX	12/11/2020			
HENECO ENGINEERING AND CONSULTING	Houston, TX	12/11/2020			
Henry Deslaurier	Houston, TX	12/11/2020			
Heritage Institute of Sustainability LLC	Dallas, TX	12/11/2020			
Herrera Talent Strategies LLC	Houston, TX	12/11/2020			
HIGHSTREET IT SOLUTIONS, LLC	CO, CO	12/11/2020			
HillCo Partners, LLC	Austin, TX	12/11/2020			
HiMac Center for Creative Thinking	Humble, TX	12/11/2020			
Hire Power Personnel	Sugar Land, TX	12/11/2020			
Hoensty Environmental Services	Houston, TX	12/11/2020	No Bid	02/04/2021	02/04/2021
Hogan's consulting (Deon I Hogan)	Pflugerville, TX	12/11/2020			
Holland Energy Consulting	Houston, TX	12/11/2020			
Holtz/Adams Construction and Consulting, LLC	Universal City, TX	12/11/2020			
Homeland Safety Systems, Inc.	Shreveport, LA	12/11/2020			
Hometown Computing (htcomp.net, Inc.)	Hamilton, TX	12/11/2020			
Honesty Construction Group (HCG Management LLC)	Manvel, TX	12/11/2020			
Honor Moorman Consulting	Brazoria, TX	12/11/2020			
Hooper Strategies	Granbury, TX	12/11/2020			
Hope Over Hurt	Houston, TX	12/11/2020			
HORIZON SW PROPERTIES	SUGAR LAND, TX	12/11/2020			
Horn Solutions, Inc.	Sugar Land, TX	12/11/2020			
Houston Dynamic Displays (Dooh Media Group, LLC)	Houston, TX	12/11/2020			
Houston Museum of Natural Science	Houston, TX	12/11/2020			
Houston Press, LP	Houston, TX	12/11/2020			
Houston Urban Debate League	Houston, TX	12/11/2020			
HOWARD TECHNOLOGY SOLUTIONS (Howard Industries Inc)	Ellisville, MS	12/11/2020			
HRchex, LLC (Intellisoft II, Inc.)	Irving, TX	12/11/2020			
HTEC-Houstons Training and Education Center, Inc. (Phillips)	Houston, TX	12/11/2020			
Hunt, Guillot & Associates	Baton Rouge, LA	12/11/2020			
Husch Blackwell LLP	Houston, TX	12/11/2020			
IA-Advanced Telecom Solutions, LLC	Richmond, TX	12/11/2020	Viewed	12/11/2020	
IBM	Houston, TX	12/11/2020			
ICC Thermal Mapping and Data Analytcs (Infrared Concepts Corporation)	Maitland, FL	12/11/2020			
ICF Incorporated, LLC	Fairfax, VA	12/11/2020			
ID Media, Inc	Chicago, IL	12/11/2020			
IDC (IDC Research, Inc)	Framingham, MA	12/11/2020			
IdentIFIE Special Education, LLC	Houston, TX	12/11/2020	Unsubmitted	02/25/2021	
IECGTX (Insurance Estimating & Consulting Group, LLC)	SPRINGTOWN, TX	12/11/2020			
ieSmartSystems	SPRING, TX		Unsubmitted	03/09/2021	
IIA-SGA, Inc (Spring Guns & Ammo-The Woodlands)	Spring, TX	12/11/2020			
Illume Training, LLC	Cypress, TX	12/11/2020			
Illuminate Education	Irvine, CA	12/11/2020			
Image API, LLC	Tallahassee, FL	12/11/2020			
Imagine Excellence.Inc	Houston, TX	12/11/2020			
Imagine Me Academy	Crosby, TX	12/11/2020			
IMEG Corp	san antonio, TX		Submitted	03/09/2021	03/09/2021
IMPACT 360	Missouri City, TX	12/11/2020			
IMS Dodge	San Diego, CA	12/11/2020	Viewed	12/14/2020	
Indatatech (Instant Data Technologies, Inc.)	San Antonio, TX	12/11/2020	Viewed	01/12/2021	
Industrial Air Tool (PSS Industrial Group Corp)	Pasadena, TX	12/11/2020			
Infinite Computing Systems, Inc.	Cedar Rapids, IA	12/11/2020			
Infinite Education Solutions	Desoto, TX	12/11/2020			
Infinite Solutions Enterprises (The DDance Group, Inc.)	Glen Allen, VA	12/11/2020			
Infojini,Inc.	Columbia, MD	12/11/2020			
Infopro Learning Inc.	Plainsboro, NJ	12/11/2020			

Ink International	Lawrenceville, GA	12/11/2020			
InnerChange Consulting Group	Houston, TX	12/11/2020			
Innive Inc.	Tampa, FL	12/11/2020			
Innovation Bridge, Inc.	Sacramento, CA	12/11/2020			
Innovative Texas Strategies LLC	Houston, TX	12/11/2020			
InnovsiteLLC	Decatur, GA	12/11/2020			
Insight Global Inc.	Atlanta, GA	12/11/2020			
Insight Networking (Calence, LLC dba Insight Networking)	Tempe, AZ	12/11/2020			
Insource Technology Direct, LLC	Houston, TX	12/11/2020			
Instant Data Technologies	San Antonio, TX	12/11/2020			
Instead	Kingwood, TX	12/11/2020			
Institute for Building Technology and Safety	VA, VA	12/11/2020			
InSync Education (Parents K12)	Clarksville, MD	12/11/2020			
INT Systems LLC	Houston, TX	12/11/2020			
Integrality (Integrality, LLC)	Dallas, TX	12/11/2020			
Integrality Training Solutions (Integrality, LLC)	Cedar Hill, TX	12/11/2020			
Integrated platforms, Inc.	Sugar Land, TX	12/11/2020			
Integrated Technologies Group (ITG, LLC.)	San Antonio, TX	12/11/2020			
Integration Partners Corporation	Lexington, MA	12/11/2020			
Integrity Operations	Katy, TX	12/11/2020			
Intellyk Inc	Piscataway, NJ	12/11/2020			
Interprise/Southwest Interior & Space Planning, In	Addison, TX	12/11/2020			
Interquest Detection Canines (Interquest Group Inc.)	Houston, TX	12/11/2020			
Invo Healthcare Associates (Invo Healthcare Associates, LLC)	Jamison, PA	12/11/2020			
IOS Acquisitions LLC	New York, NY	12/11/2020			
IPM Asset Solutions, Inc.	Houston, TX	12/11/2020			
IPSecure, Inc.	San Antonio, TX	12/11/2020			
IP Terra International Corporation	Houston, TX	12/11/2020			
iQuriousKids Inc.	Katy, TX	12/11/2020			
I-Raos, Inc	Pearland, TX	12/11/2020			
ISES Corporation	Duluth, GA	12/11/2020			
ISI COMMERCIAL REFRIGERATION, INC (Strategic Equipment, LLC)	Lewisville, TX		No Bid	12/28/2020	12/28/2020
ISI Detention (Argyle Security)	San Antonio, TX	12/11/2020			
ISI Training Center (Instinctive Shooting International LLC)	Houston, TX	12/11/2020			
IST Century Technologies, Inc (Information Systems of Florida, Inc (ISF))	Jacksonville, FL	12/11/2020			
iTech US, Inc.	South Burlington, VT	12/11/2020			
ITG Associates, LLC	Conroe, TX	12/11/2020			
Its Your Time To Flourish	Houston, TX	12/11/2020			
itsQuest, Inc.	Lubbock, TX	12/11/2020			
iWRITE (I Write)	Houston, TX	12/11/2020			
J Dorthen Martin, Speaker, Life Coach, Image Consultant	Houston, TX	12/11/2020			
J Frank Consulting (Joan Frank)	Fairfield, TX	12/11/2020			
Jackson Walker L.L.P.	Dallas, TX	12/11/2020			
JAGGAER	Morrisville, NC	12/11/2020			
Jaime Rios Financial Services Inc. (Money Concepts International Inc.)	Corpus Christi, TX	12/11/2020			
Janet Pozmantier, M.S., LPC, LMFT, RPT (Janet Pozmantier)	Houston, TX	12/11/2020			
Janet Wachs	Houston, TX	12/11/2020			
JANGA Technology, LLC.	Edinburg, TX	12/11/2020	Unsubmitted	01/11/2021	
Javier Lopez	Houston, TX	12/11/2020			
JC Stonewall Constructors, LP	Houston, TX	12/11/2020			
Jean Polichino Consulting, LLC	Fredericksburg, TX	12/11/2020			
Jennifer Serravallo Consulting, LLC	South Orange, NJ	12/11/2020			
JER HR Group LLC	New York, NY	12/11/2020			
Jerry Gaither Enterprise	HOUSTON, TX	12/11/2020			
JHT Inc. (Jardon Howard Technologies)	Orlando, FL	12/11/2020			
Jigsaw Learning LLC (TeachTown)	Woburn, MA	12/11/2020			
JLA Construction Solutions	Houston, TX	12/11/2020			
JLL Valuation & Advisory Services, LLC	Houston, TX	12/11/2020			

Jocelyn A Chadwick,PhD (Jocelyn A. Chadwick)	Arlington, MA	12/11/2020		
Johnson Consulting (Adrian B. Johnson)	Houston, TX	12/11/2020		
Johnston Technical Services, Inc. (dba JTS) (JTS)	Dallas, TX	12/11/2020		
Johnston, LLC	Houston, TX	12/11/2020		
Jon M. Warren, LLC	Decatur, TX	12/11/2020		
Jones Lang LaSalle (JLL)	Houston, TX	12/11/2020		
Jose Villarreal Consulting Services	Houston, TX	12/11/2020		
Journeys Managing Group LLC	Houston, TX	12/11/2020		
Joyce Davis/Erin Whitney	Houston, TX	12/11/2020		
JQ Infrastructure, LLC	Dallas, TX	12/11/2020		
JS&D Sports Development Outreach Ministries	Humble, TX	12/11/2020		
JW Affinity IT	Smyrna, GA	12/11/2020		
K Gab Assessments, Inc	Missouri City, TX	12/11/2020		
K&R Group, INC	Houston, TX	12/11/2020		
K12 Food Pros	La Mesa, CA	12/11/2020		
K12 Insight	Herndon, VA	12/11/2020		
K2 Consulting (K2 Construction Consultants, Inc.)	Bethesda, MD	12/11/2020		
KAEKA GROUP INC	Lacey, WA	12/11/2020		
Kagan Publishing & Professional Development	San Clemente, CA	12/11/2020		
Kaleidoscope Solutions (S & S Educational Consultants)	spring, TX	12/11/2020		
Karczewski Bradshaw, LLP	Nacogdoches, TX	12/11/2020		
Kathy Jerome	Houston, TX	12/11/2020		
KATTA INFOTEK INC	HOUSTON, TX	12/11/2020		
KCP Educational Consulting (Kristi Clarkson Pharaon)	Brenham, TX	12/11/2020		
Keey Group LLC	Rosharon, TX	12/11/2020		
Kennesaw State University iTeach (Elkins Pointe MS)	Kennesaw, GA	12/11/2020		
Keter Environmental Services	Indianapolis, IN	12/11/2020		
Key HTX Development & Holdings	HOUSTON, TX		Viewed	02/03/2021
Key Installations LLC	Crosby, TX		Viewed	01/11/2021
Keys to Literacy	Rowley, MA	12/11/2020		
KGBTexas Communications	Houston, TX	12/11/2020		
KH Literacy Education LLC (Kristen Leanne Henry)	San Antonio, TX	12/11/2020		
KIDS ROBOTIC ACADEMY, LLC	HOUSTON, TX	12/11/2020		
Kijo Consulting LLC	Houston, TX	12/11/2020		
Kinetic Potential Scholars (Digital Network Group)	Largo, MD	12/11/2020		
Kingham Dalton Wilson, Ltd.	Houston, TX	12/11/2020		
KIS (Sable Computer Inc)	Fremont, CA	12/11/2020		
KLD PLAYSCAPES USA (TWO WORD COMPANY LLC)	Boca Raton, FL	12/11/2020		
KMD Hospitality (KMD Hospitality LLC)	Humble, TX	12/11/2020		
KMM TECHNOLOGIES	Rockville, MD	12/11/2020		
knovitas llc	Sugar Land, TX	12/11/2020		
Knowledge Transfer Consulting Services, Inc	Eagan, MN	12/11/2020		
Konnecting the Dots	Houston, TX	12/11/2020		
Kratos Technology & Training Solutions, Inc.	San Diego, TX	12/11/2020		
KTM Educational Consulting, LLC	San Antonio, TX	12/11/2020		
L&S Associates, LLC	Montgomery, TX	12/11/2020		
L.SMURPHE.F Institute; Solutions by L.SMURPHE.F; L.SMURPHE.F Productions (L.SMURPHE.F Enterprises, Ltd. Co.)	League City, TX	12/11/2020		
La Capra Associates, Inc.	Boston, MA	12/11/2020		
Lan Nguyen	Houston, TX	12/11/2020		
Language Dynamics Group	Laramie, WY	12/11/2020		
Language Kids Houston, LLC	Sugar Land, TX	12/11/2020		
Lanier Consulting and Technology Service (RMLanier Enterprise, LLC)	Laredo, TX	12/11/2020		
Lantana Communications	Arlington, TX	12/11/2020		
Larocke Company	plano, TX	12/11/2020		
Latitudes Environmental LLC	Houston, TX	12/11/2020		
LATT Evaluations and Services, PLLC (La Shaun Arzu, PLLC)	Houston, TX	12/11/2020		
Launch Point CDC, Inc.	Houston, TX	12/11/2020		

LaVondia Menephee	Houston, TX	12/11/2020			
LBNM Corporation	Richmond, TX	12/11/2020			
Lead Your School (Blue Daisy Consulting, LLC)	Midland, TX	12/11/2020	No Bid	12/16/2020	12/16/2020
Leading School Learning	Cypress, TX	12/11/2020			
Learning Omnivores (William Sommers)	Austin, TX	12/11/2020			
LearningTimes, LLC	New York, NY	12/11/2020			
Lee Rutledge Consulting (Rutledge)	Austin, TX	12/11/2020			
Legends Do Live	Missouri City, TX	12/11/2020			
Leidos, Inc.	Maitland, FL	12/11/2020			
LenSec LLC. (Progressive Systems LLC.)	Houston, TX	12/11/2020			
Lerch Bates Inspection Services LLC	Littleton, CO	12/11/2020			
Level 5 Commissioning, LLC	Pearland, TX	12/11/2020			
Levy's Tutorial and Enrichment Center (Mary Baumann)	Houston, TX		No Bid	01/14/2021	01/14/2021
Libra-Tech Corporation	Argyle, TX	12/11/2020			
Licensed To Solve (Dukes Global Works, INC)	CROSBY, TX	12/11/2020			
LightSpeed Technologies, Inc.	Wall, NJ	12/11/2020			
LightspeedTechnologies, Inc.	Tualatin, OR	12/11/2020			
Linder Consulting LLC	AUSTIN, TX	12/11/2020			
Liquid Studio Group	Laredo, TX	12/11/2020			
Lisa K Bailey	Missouri City, TX	12/11/2020			
Lister Technologies, Inc.	La Quinta, CA	12/11/2020			
LitePol, LLC	Houston, TX	12/11/2020			
LivingTree (Snowflake Technologies Inc.)	Austin, TX	12/11/2020			
LMG Technology Services LLC	Houston, TX	12/11/2020			
Logical Front	West Jordan, UT	12/11/2020			
Logyx	Mountain View, CA	12/11/2020			
Lone Star Security Shield, Inc.	Houston, TX	12/11/2020			
Look to Success, LLC (Michelle Lee Pina)	Houston, TX	12/11/2020			
Love 2 the Max	Houston, TX	12/11/2020			
Lovescaping LLC	Houston, TX	12/11/2020			
Lowes Companies Inc	Mooresville, NC	12/11/2020			
LQI Consulting Group, LLC	Round Rock, TX	12/11/2020			
LSC EHS Consulting Services, LLC	Clarksville, TN	12/11/2020			
L-Sync, LLC	Grand Prairie, TX	12/11/2020			
Lucy Anderson	Houston, TX	12/11/2020			
LUMAR Ventures (Luis M Dueno Medina)	San Antonio, TX	12/11/2020	Viewed	01/12/2021	
Lumen Touch	Kansas City, KS	12/11/2020			
Lunsford Illuminations Inc.	Lubbock, TX	12/11/2020			
lurie, llp	Minneapolis, MN	12/11/2020			
LY Electronics USA (Global XLR)	Bellaire, TX	12/11/2020	Viewed	02/08/2021	
Lyncverse Technologies	Houston, TX	12/11/2020			
Lynn Gomes, LLC (Lynn Gomes)	Houston, TX	12/11/2020			
M.E.N. (Mentoring, Educating & Nurturing) Incorporated (MEN Inc.)	Houston, TX	12/11/2020			
M3 Inc	Brooklyn, NY	12/11/2020			
Main Stop Testing Svcs	Houston, TX	12/11/2020			
Majestic Transportation	Pearland, TX	12/11/2020			
Maker Maven	Tomball, TX	12/11/2020			
Makr U	Spring, TX	12/11/2020			
Malor & Company Inc	New York, NY	12/11/2020			
Mannheim Tech. LLC	Houston, TX	12/11/2020			
Marathon Partners Consulting	Moon Township, PA	12/11/2020			
Margolis Healy and Associates LLC	Williston, VT	12/11/2020			
Mark Collins Construction LLC	League City, TX	12/11/2020			
Mark J. Rogers	Austin, TX	12/11/2020			
Mark Matranga	Fort Worth, TX	12/11/2020			
Marketing Addiction Inc.	Houston, TX	12/11/2020	Viewed	12/11/2020	
Marles enerprises, LLC	South Portland, ME	12/11/2020			
Marseal Group	Roanoke, TX	12/11/2020			
Martin Yarborough & Associates	Fort Worth, TX	12/11/2020			
Mary Benton Communications and Public Affairs	Houston, TX	12/11/2020			
MAS Solutions LLC.	Fulshear, TX	12/11/2020			
Math-A-Matics Tutoring,LLC	Houston, TX	12/11/2020			
Maxim Healthcare Staffing Services, Inc.	Tacoma, WA	12/11/2020			
MAXIMUS	Reston, VA	12/11/2020			
MCA Communications	Houston, TX	12/11/2020			

McKenna Contracting, Inc	Spring, TX		No Bid	12/28/2020	12/28/2020
McKinstry (McKinstry Essention, Inc.)	Dallas, TX	12/11/2020			
McLane Technology Partners	Temple, TX	12/11/2020			
MCP Professional Services (Dr. Deloris L. Nelson)	Houston, TX	12/11/2020			
Media Design Group	Covington, TX	12/11/2020			
Mediators of Texas (Austin Texas Mediators LLC)	Florence, TX	12/11/2020			
MediaVate (MediaVate LLC)	Spring, TX	12/11/2020			
Medicaid Claim Solutions of Texas, Inc.	Mansfield, TX	12/11/2020			
Medical Avatar	New York, NY	12/11/2020			
Medixsoft Inc	Lewisville, TX	12/11/2020			
Melba Figueroa (HonestRx Consulting LLC)	Southlake, TX	12/11/2020			
MERCER TECHNOLOGIES FIRM	Gary, IN	12/11/2020	Viewed	12/13/2020	
Metamorphosis Concepts	Manvel, TX	12/11/2020			
Meveau (Mercedes Watkins)	Houston, TX	12/11/2020	Unsubmitted	03/08/2021	
MGT of America, Inc.	Tallahassee, FL	12/11/2020	Submitted	01/12/2021	01/12/2021
Michael Best Strategies	Madison, WI	12/11/2020			
Microburst Learning, LLC	Columbia, SC	12/11/2020			
MicroTech (MicroTechnologies LLC)	Vienna, VA	12/11/2020			
Mid-America Contractors, LLC (Mid-America Metal Roofing & Siding Installed, LLC)	Port Arthur, TX		Viewed	01/15/2021	
MidwesTech Consultant	Barnhart, MO	12/11/2020			
Millunzi & Associates	The Woodlands, TX	12/11/2020			
Mind Your Gaps	Plano, TX	12/11/2020			
Minding YOB Services, LLC	Arlington, TX	12/11/2020			
Miracle Software Systems, Inc	Novi, MI	12/11/2020			
Mirage Software Inc. DBA Bourntec Solutions Inc. (Bourntec Solutions Inc.)	Schaumburg, IL	12/11/2020			
Mission Milby C.D.C.	Houston, TX	12/11/2020			
Mitaja Corporation	Fulton, MD	12/11/2020			
Mitel Business Systems, Inc.	Chandler, AZ	12/11/2020			
ML Deer Construction	Houston, TX	12/11/2020			
MMECA (1968)	Missouri City, TX	12/11/2020			
MMG Consulting Partners (Maryland Grier-Union)	Houston, TX	12/11/2020			
MOMAR, INC	Atlanta, GA	12/11/2020			
Momix Solutions	Dripping Springs, TX	12/11/2020			
Monarch Teaching Technologies, Inc.	Cleveland, OH		No Bid	01/18/2021	01/18/2021
Monica Lewis School of Etiquette	Spring, TX	12/11/2020			
Moore Counseling and Psychological Services (Lorenzo Moore)	Houston, TX	12/11/2020			
Mosley School of Oratory	Houston, TX	12/11/2020			
Motorola Solutions, Inc	Schaumburg, IL	12/11/2020			
Moyers Group (Wala Productions)	Lubbock, TX	12/11/2020			
MPACT STRATEGIC CONSULTING, LLC	Houston, TX	12/11/2020			
Mpulse Healthcare & Technology	Sugar Land, TX	12/11/2020			
MRI of Dallas Parkway, LLC	Plano, TX	12/11/2020			
MSB Consulting LLC	Austin, TX	12/11/2020			
Multiview Inc.	Irving, TX	12/11/2020			
Mutimedia Solutions, Inc.	Naples, FL	12/11/2020			
MVHL Consulting, LLC	San Antonio, TX	12/11/2020			
Mvix (USA), Inc.	Sterling, VA	12/11/2020			
MWH PUBLIC RELATIONS	HOUSTON, TX	12/11/2020			
MyLiveDistrict, LLC	Rancho Palos Verdes, CA	12/11/2020			
myON, LLC	Bloomington, MN	12/11/2020			
Namitzi Yoga (Mitzi Henderson)	HOUSTON, TX	12/11/2020			
Nasare Enterprises,LLC.	Houston, TX	12/11/2020			
National Energy Solutions	Houston, TX	12/11/2020			
National Glazing Solutions, LLC	Garland, TX	12/11/2020			
NationSync (NationSync Corporation)	Houston, TX	12/11/2020			
NaviGate Prepared (Lauren International)	New Philadelphia, OH	12/11/2020	Viewed	12/11/2020	
Nazca Technologies and Consulting LLC	MONTGOMERY, TX	12/11/2020			
NEDRP, LLC (RD360 EDUCATIONAL CONSULTING)	Canyon Lake, TX	12/11/2020			
NerdsToGo (WDA Hoc Nostrum, LLC)	Kemah, TX	12/11/2020			
NERDY BIRDIE (ENOVATEKK)	SPRING, TX	12/11/2020			
Net Sales Direct (Foxhoven Inc.)	The Woodlands, TX	12/11/2020			
Netdepot	Spring, TX	12/11/2020			

NetVersant Solutions II, LLC	Houston, TX	12/11/2020		
Network Cabling Services, Inc.	Houston, TX	12/11/2020		
Neumeric Technologies Corporation	Westerville, OH	12/11/2020		
New Horizons Houston (GTG-NH Houston, LLC)	Houston, TX	12/11/2020		
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	12/11/2020		
New Teacher Center	Santa Cruz, CA	12/11/2020		
Newspring	Houston, TX	12/11/2020		
NextgenID, Inc.	san antonio, TX	12/11/2020		
Nichelle Pinkney, The Urban Scholar, Independent Consultant (Nichelle Pinkney)	Houston, TX	12/11/2020		
Nieto Technology Partner	Spring, TX	12/11/2020		
no bully here	PASADENA, TX	12/11/2020		
NO EGO APPAREL (NO EGO INC)	AUSTIN, TX	12/11/2020		
NORESCO	Houston, TX	12/11/2020		
NORTH SIDE KARATE	HOUSTON, TX	12/11/2020		
North Texas Safe Sidewalks LLC	Nocona, TX	12/11/2020		
Noslar T. I., Inc.	Houston, TX	12/11/2020		
Novalink Solutions LLC	Duluth, GA	12/11/2020	Viewed	12/11/2020
Nuemman (Nuemman LLC)	Mckinney, TX	12/11/2020		
NuHealth, Inc.	Houston, TX	12/11/2020		
Nurture to Blossom Services, Inc.	Houston, TX	12/11/2020		
Nuvalo LLC	Gig Harbor, WA	12/11/2020		
NWN Corporation	Waltham, MA	12/11/2020		
Nylinka School Solutions	Kensington, MD	12/11/2020		
Oak Hill Technology, Inc.	Driftwood, TX	12/11/2020		
Object Technology Solutions, Inc.	Overland Park, KS	12/11/2020		
ObjectWin Technology, Inc.	Houston, TX	12/11/2020		
Odigo Services LLC	Houston, TX	12/11/2020		
O'Hanlon, Demerath & Castillo	Austin, TX	12/11/2020		
Olivier, Inc.	Dallas, TX	12/11/2020		
Omega Engineers, Inc.	Houston, TX	12/11/2020		
Ondi Love Center Ministries	Houston, TX	12/11/2020		
One IT (CVAD Corporation)	Houston, TX	12/11/2020		
One Source International, LLC	Houston, TX	12/11/2020		
One Way Education, LLC	Houston, TX	12/11/2020		
Optima Train (Delwar Enterprises LLC)	Houston, TX	12/11/2020	Viewed	12/11/2020
OPTIMIZATION LABS LLC	Houston, TX	12/11/2020		
Optimum Consultancy Services, LLC	Houston, TX	12/11/2020		
Optimum Lifestyle CDC (www.olcdconline.org)	Houston, TX	12/11/2020		
Own the Room Communication Coaching & Consulting (Rukiya M. Akua)	Houston, TX	12/11/2020		
Ozeal Consulting Group (Oziel Enriquez)	Sugar Land, TX	12/11/2020		
P Eugene Turner	Waller, TX	12/11/2020		
Paladion Networks Private Limited (Paladion)	Reston, VA	12/11/2020		
Panasonic System Solutions Company of North America (Panasonic Corporation of North America)	Newark, NJ	12/11/2020		
Panorama Education	Boston, MA	12/11/2020		
Paradigm SES, LLC	Houston, TX	12/11/2020		
Parents Alliance, Inc	Houston, TX	12/11/2020		
Parker and Jamison LLC	Irving, TX	12/11/2020		
Partner Assessment Corporation DBA Partner Engineering and Science, Inc.	Torrance, CA	12/11/2020		
PASS (Phenomenal Academic Student Success)	Miami, FL	12/11/2020		
Pathfinder Intelligence, Inc	Tyler, TX	12/11/2020		
Pathway Communications (Pathway Communications, LTD)	Lewisville, TX	12/11/2020		
Patricia Monticello Kievlan (Patricia Marie Kievlan)	The Woodlands, TX	12/11/2020		
Patriotic Solutions, LLC.	Houston, TX	12/11/2020		
PAYK12	Indianapolis, IN	12/11/2020		
Payton, Nix & Associates, LLC	LUCAS, TX	12/11/2020		
PC Specialists Inc. (Technology Integration Group)	San Antonio, TX	12/11/2020		
PCPC Direct Ltd.	Houston, TX	12/11/2020		
PCS Mobile (Portable Computer Systems, Inc.)	Denver, CO	12/11/2020		

Pcubed (Program Planning Professionals)	Ann Arbor, MI	12/11/2020		
Peak-Ryzex	Columbia, MD	12/11/2020		
Pedigo Staffing Services, LLC	San Antonio, TX	12/11/2020		
Percussion Software, Inc.	Woburn, MA	12/11/2020		
Persistent Services	Houston, TX	12/11/2020		
Personal Touch Therapy (Shontai Thomas)	Houston, TX	12/11/2020		
Personnel Evaluation, Inc.	Milwaukee, WI	12/11/2020		
Pervasive Group, LLC	Houston, TX	12/11/2020		
PESG of Texas	Houston, TX	12/11/2020		
Petro Progressive Services	THE WOODLANDS, TX	12/11/2020		
Pfeifer Consulting	Larue, TX	12/11/2020		
PHD Resources & Taxes	Houston, TX	12/11/2020		
Phonoscope Knowledge Network	HOUSTON, TX	12/11/2020		
Pinnacle Workforce Strategies	Tucson, AZ	12/11/2020		
Pittman Training (Vision Educational Solutions)	Dallas, TX	12/11/2020		
PKJ International LLC	Stafford, TX		Viewed	01/25/2021
Plante & Moran, PLLC	Southfield, MI	12/11/2020		
Platinum Copier Solutions (Platinum Copier Solutions LLC)	Houston, TX	12/11/2020		
Playworks (Playworks Education Energized)	Houston, TX	12/11/2020		
Plexos Group LLC	Baton Rouge, LA	12/11/2020		
PMCS Services, Inc.	Austin, TX	12/11/2020		
Point Alliance Solutions	Spring, TX	12/11/2020		
Polaris Associates, Inc.	Alpharetta, GA	12/11/2020		
Porter Brown Associates	Alachua, FL	12/11/2020		
Positive Behavior Supports Corp	IRVING, TX	12/11/2020		
Postlethwaite & Netterville APAC (Lacher)	Baton Rouge, LA	12/11/2020		
Powell-Leon, LLP	Austin, TX	12/11/2020		
Power Field Services (Marine Connection Services, Inc.)	Dickinson, TX		Viewed	02/11/2021
Power Institute LLC	Missouri City, TX	12/11/2020		
Power of Choosing Inc.	Texas, TX	12/11/2020		
Practical Parent Education	Mckinney, TX	12/11/2020		
Precision Micrographics & Imaging, INC.	Austin, TX	12/11/2020		
Precision Products, Inc.	Sugar Land, TX	12/11/2020		
Premier Employee Solutions	Provo, UT	12/11/2020		
Premiere Speakers Bureau	Franklin, TN	12/11/2020		
Prescriptive Data Solutions	Allen, TX	12/11/2020		
Presidential Staffing Solutions	San Antonio, TX	12/11/2020		
Price Consulting, Inc.	Houston, TX	12/11/2020		
PRICESENZ LLC	Irving, TX	12/11/2020		
PRIME SYSTEMS / DIRECTRON.COM	HOUSTON, TX	12/11/2020		
Proactive Thought Leaders, LLC	Arlington, TX	12/11/2020		
ProBizAssoc.com (Beth Philley)	Canton, OH	12/11/2020		
Probolsky Research	Newport Beach, CA	12/11/2020		
PROCEDEO	Fort Worth, TX	12/11/2020		
Productive Ventures	Spring, TX	12/11/2020		
Project Execution 4 U (Mordecai Holdings Inc)	Houston, TX	12/11/2020		
Project GRAD Houston	Houston, TX		Viewed	12/18/2020
Projects-Matter (Projects-Matter LLC)	Houston, TX	12/11/2020		
ProLogic ITS (ProLogic ITS, LLC)	ACWORTH, GA	12/11/2020		
Pronto Shipping and Packaging Services Inc.	Houston, TX	12/11/2020		
PROTECHT Management Group, LLC	Austin, TX	12/11/2020		
Protection Engineering Consultants LLC	Austin, TX	12/11/2020		
Protectors Insurance and Financial Services, LLC	Houston, TX	12/11/2020		
Protiviti	Houston, TX	12/11/2020	Viewed	01/12/2021
PSA Constructors Inc.	Dallas, TX	12/11/2020		
PSST, LLC (PSST Acquisition, LLC)	Louisville, KY	12/11/2020		
PTM Document Systems	Santa Rosa, CA	12/11/2020		
Public Works LLC	West Chester, PA	12/11/2020		
Pure Lighting Company	Wayne, NJ	12/11/2020		
Purity Technology, LLC	Cypress, TX	12/11/2020		
Purposeful Parents	Webster, TX	12/11/2020		
PVH Consulting Group LLC	Austin, TX	12/11/2020		
QCTV Corp. (QC TV Corp.)	Houston, TX	12/11/2020		
Quackenworth	Culver City, CA	12/11/2020		
Quadel Consulting & Training	Washington, DC	12/11/2020		

Quality Associates Inc.	Fulton, MD	12/11/2020			
Qubit Logic, LLC	Richmond, TX	12/11/2020			
RADgov, Inc.	Fort Lauderdale, FL	12/11/2020			
Ramos & Harrison	Corpus Christi, TX	12/11/2020			
RANDA Solutions (R & A Solutions, Inc.)	Franklin, TN	12/11/2020			
Randles & Associates, LLC	Corpus Christi, TX	12/11/2020			
R-Associates Inc.	Houston, TX	12/11/2020			
Ravir LLC	Keller, TX	12/11/2020			
RDI Global Services	El Paso, TX	12/11/2020			
RDI Mechanical	Houston, TX	12/11/2020			
Read Between The Lines (The Children's Carousel Academy)	Desoto, TX	12/11/2020			
Real Good Technologies	Austin, TX	12/11/2020			
Recruiting In Motion	Orlando, FL	12/11/2020			
Recruiting Source International	Katy, TX	12/11/2020			
Red River Technology LLC	Claremont, NH	12/11/2020			
Redflex Trafficking Systems, Inc.	Glendale, AZ	12/11/2020			
RedGear, LLC	El Paso, TX	12/11/2020			
Rediker Software, Inc.	Hampden, MA	12/11/2020			
Reed Fire Protection Engineering LLC	Addison, TX	12/11/2020			
Reflective Energy Solutions	Hackensack, NJ	12/11/2020			
Region One Education Service Center	Edinburg, TX	12/11/2020			
REL Project Management Services LLC	Cypress, TX	12/11/2020			
Relax Audio Visual LLC	Sugar Land, TX	12/11/2020	Viewed	01/20/2021	
Reliable R&R Training Services	Dallas, TX	12/11/2020	No Bid	12/11/2020	12/17/2020
Reliant Elevators (Reliant Elevators, LLC)	Joshua, TX	12/11/2020			
Relocation Strategies (Luo & Chang Investment LLC)	houston, TX	12/11/2020			
Remember When Kids Were Kids (Jaelijah)	Spring, TX	12/11/2020			
RemTech Associates LLC	Van, TX	12/11/2020			
Resilience Inc.	Fremont, CA		Viewed	01/11/2021	
Resolute Educational Solutions, L.L.C.	Detroit, MI	12/11/2020			
Responsive Learning (Responsive Learning, LP)	El Paso, TX	12/11/2020			
Revolution Data Systems	ABITA SPRINGS, LA	12/11/2020			
RFD and Associates	Austin, TX	12/11/2020			
RG Guillory Education & Consulting, LLC	Houston, TX	12/11/2020			
Rice & Associates, PC	Houston, TX	12/11/2020	No Bid	12/14/2020	12/14/2020
Richards/Carlberg (Richards Carlberg, Inc.)	Houston, TX	12/11/2020			
Rising Star Academy	Houston, TX	12/11/2020			
Rivera Vega Group	San Antonio, TX	12/11/2020			
Rivera-Vega Group, LLC.	San Antonio, TX	12/11/2020			
RMK Consulting	San Marcos, TX	12/11/2020			
RND Technology	Houston, TX	12/11/2020			
Robert Half Technology	San Ramon, CA	12/11/2020			
Roberto Gamez (RP COS MANAGEMENT INC)	HUMBLE, TX	12/11/2020			
Rocket Mouse (RJ Barrett Enterprises)	Spring, TX	12/11/2020			
Rogelio Creations	Houston, TX	12/11/2020			
Rogers, Morris & Grover, LLP	Houston, TX	12/11/2020			
ROIT SOLUTIONS, LLC	Dallas, TX	12/11/2020			
Rokay Services Group, LLC	Mesa, AZ	12/11/2020			
Roland Gonzales	Spring, TX	12/11/2020			
Royal Technocrats Inc	Houston, TX	12/11/2020			
RR CONNECTION CONSULTING	Duncanville, TX	12/11/2020			
Rukaz Kultura	HOUSTON, TX	12/11/2020			
S Corporation	Phila, PA	12/11/2020			
s3strategies	Lubbock, TX	12/11/2020			
SADA Systems, Inc	North Hollywood, CA	12/11/2020			
Safe Havens International, Inc.	Macon, GA	12/11/2020			
Safebit Solutions	Houston, TX	12/11/2020			
Safeplans	Palm Harbor, FL	12/11/2020			
Safer Schools Together (SST USA Inc.)	Bellingham, WA		Submitted	03/08/2021	03/08/2021
SafeSchools (SafeSchools LLC)	Cincinnati, OH	12/11/2020			
Salas O'Brien	Houston, TX	12/11/2020			
Santos Alliances	Austin, TX	12/11/2020			
SBC Consulting (Tammy Smithers)	Houston, TX	12/11/2020			
SBLM Architects	New York, NY	12/11/2020			
Scarlett Protective, Inc.	Roseville, CA	12/11/2020			

SCG Business Services, LLC	Douglasville, GA	12/11/2020		
Schneider Electric Buildings Americas (Schneider Electric SA)	Carrollton, TX	12/11/2020		
SchoolPresser, LLC	Verona, NJ	12/11/2020		
Schulman, Lopez, Hoffer & Adelstein	Houston, TX	12/11/2020		
Schultz Center for Teaching and Leadership, Inc.	Jacksonville, FL	12/11/2020		
Science Unlimited, LLC	Missouri City, TX	12/11/2020		
Script String Ltd. (ScriptString)	Mississauga, ON	12/11/2020		
Secure Networkers	Spring, TX	12/11/2020		
Secure Vigil, LLC	Houston, TX	12/11/2020		
Semper Feye Solutions, Inc.	Austin, TX	12/11/2020		
SentryTech (Blair)	Paoli, IN		Viewed	01/04/2021
Sequel Data Systems, Inc	Austin, TX	12/11/2020		
ServiceMaster Recovery Management (Service Environments of Texas, Inc.)	Kingwood, TX	12/11/2020		
SERVPRO of Metro-Pittsburgh (MKS Services, Inc.)	North Versailles, PA	12/11/2020		
Session Tax Consulting & Grant Writing (Session Tax Consulting and grant writing)	HOUSTON, TX	12/11/2020		
SET SOLUTIONS	Houston, TX	12/11/2020		
SGA - Crosby, LLC	Crosby, TX	12/11/2020		
Shaneka Smith	Houston, TX	12/11/2020		
Sharron Helmke	Dickinson, TX	12/11/2020		
Shepherd Government Services Group (SGSG, LLC)	Carrollton, TX	12/11/2020		
Shipcom	Houston, TX	12/11/2020		
Shira J. Sherer	Houston, TN	12/11/2020		
Shrader Engineering, Inc.	Houston, TX	12/11/2020		
Siemens Industry, Inc	Houston, TX	12/11/2020		
Sierra Consulting, Inc	Itasca, IL	12/11/2020		
Sierra Digital, Inc.	Houston, TX	12/11/2020		
Sigma Technology Solutions, Inc.	San Antonio, TX	12/11/2020		
Sign Advisors (Cost Advisors of Texas, LLC)	Houston, TX	12/11/2020		
SimiDigi Inc	Garland, TX	12/11/2020		
SimpleTech Solutions	Houston, TX	12/11/2020		
SINIUM (DYNAMIC INVENTIONS LLC)	Southlake, TX	12/11/2020		
Sketch City	Houston, TX	12/11/2020		
Sky's the Limit	Houston, TX	12/11/2020		
SL King and Associates	Atlanta, GA	12/11/2020		
SLG Technologies, LLC	Glen Rose, TX	12/11/2020		
SLL Services, LLC	Palestine, TX	12/11/2020		
Smart Safety & Development Solutions LLC	Kingwood, TX	12/11/2020		
Smart Scholars Foundation	Houston, TX	12/11/2020		
Smarter HR Solutions	Houston, TX	12/11/2020		
Smartgroup Systems (Beepsmart Communications, Inc.)	Richardson, TX	12/11/2020		
SMARTOX	Irving, TX	12/11/2020		
SMRT Solutions (SMRT Consulting LLC)	Washington DC, DC	12/11/2020		
Social Motion, Inc.	Houston, TX	12/11/2020		
Social Studies Success	Spring, TX	12/11/2020		
Softline International USA, Inc	Miami, FL	12/11/2020		
Software Information Resource Corp	Washington, DC	12/11/2020		
Software Professionals, Inc.	Flower Mound, TX	12/11/2020	Viewed	12/11/2020
Solel International	Houston, TX	12/11/2020		
Solix Inc. dba Sivic Solutions (Sivic Solutions Group LLC)	Parsippany, NJ	12/11/2020		
Sology LLC (Sology Solutions)	Richardson, TX	12/11/2020		
Solomon Sims & Brown, LLC.	Katy, TX	12/11/2020		
Solotech US Corporation	Nashville, TN	12/11/2020		
SOTERIA SAFETY SERVICES LLC	ALVIN, TX	12/11/2020		
south texas boiler	houston, TX	12/11/2020		
South Texas Counseling and Mentoring : Adult Education	Houston, TX	12/11/2020		
SOUTHERN COMFORT SECURITY SERVICES (C.J.T. ENTERPRISES, INC.)	HOUSTON, TX	12/11/2020		
Southern Global Safety Services, Inc.	Alvin, TX	12/11/2020		
SpaceCenter Systems (Y2J, Inc.)	Pearland, TX	12/11/2020		

SPDF KIDS	Houston, TX	12/11/2020			
Special Evaluations & Consulting of Texas	Dallas, TX	12/11/2020			
Spitfire Aerial Services (Smith Media Holdings, LLC)	Spring, TX	12/11/2020			
Springsted Human Capital Advisors	St. Paul, MN	12/11/2020			
Sprint Corporation	Overland Park, KS	12/11/2020			
Square Technology (David Frisbie)	CARROLLTON, TX	12/11/2020			
Square3 (PCCare, Inc.)	Lake Jackson, TX	12/11/2020			
SRIIA Technologies, Inc.	AUSTIN, TX	12/11/2020			
SSCI Environmental (Separation Systems Consultants, Inc.)	Houston, TX	12/11/2020			
SSG-MUSIC	LAS VEGAS, NV	12/11/2020			
Staff Hunt LLC	Houston, TX	12/11/2020			
Staff Magnet	Houston, TX	12/11/2020			
Standard Morgan Partners, LTD	Houston, TX	12/11/2020			
Standards Solution Holding, LLC	Washington, NJ	12/11/2020			
Stars Information Solutions (JEH-EAS, Inc.)	San Antonio, TX	12/11/2020			
StayWell Company dba Krames StayWell (MediMedia USA, Inc.)	Yardley, PA	12/11/2020			
Steam Kidstitute (Insight Community Resources Inc)	Houston, TX	12/11/2020			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	12/11/2020			
Sterling Empowerment	HOUSTON, TX	12/11/2020			
Sterling Staffing Solutions (Maceo Carter Investments, LLC)	Sugar Land, TX	12/11/2020			
Sterling Therapy & Rehabilitation	SUGAR LAND, TX	12/11/2020			
Stetson & Associates, Inc.	Houston, TX	12/11/2020			
Steve Spangler Inc.	Littleton, CO	12/11/2020			
Stevenson Workshop and Seminar Solutions	league city, TX	12/11/2020			
Stone Oak Solutions, LLC	New Braunfels, TX	12/11/2020			
StormWind LLC	Scottsdale, AZ	12/11/2020			
Storytelli' Time (MARY JO HUFF)	NEWBURGH, IN	12/11/2020	No Bid	01/18/2021	03/08/2021
Strahan Cain, PLLC	Houston, TX	12/11/2020			
Straight Defined	Copperas Cove, TX	12/11/2020			
Straight Line Management (Straight Line Management LLC)	San Antonio, TX	12/11/2020			
Strategar (Strategar LLC)	Addison, TX	12/11/2020			
Strategic Partners in Education	Newport Beach, CA	12/11/2020			
Strategic Partnerships, Inc.	Austin, TX	12/11/2020			
Strategic Protection Solutions (Jrenee Holdings LLC)	HOUSTON, TX		Viewed	01/27/2021	
Strategos International, LLC	Grandview, MO	12/11/2020			
STRAUS SYSTEMS INC	STAFFORD, TX	12/11/2020			
Stream Dudes (Stream Dudes LLC)	Elkhorn, WI	12/11/2020			
Streamline Health Services	San Juan Capistrano, CA	12/11/2020			
Students of Strength, Inc.	Cambridge, MA	12/11/2020			
Studi	Plano, TX	12/11/2020			
Summit Integration Systems (Integrated AV Systems LLC)	Houston, TX	12/11/2020			
SunGard Availability Services LP	Wayne, PA	12/11/2020			
Supportive Educational Services, Inc.	Houston, TX	12/11/2020			
Susan M. Catlett, Ph.D., BCBA-D	Houston, TX	12/11/2020			
SWA International Company	Houston, TX	12/11/2020			
SynchroNet LLC	Houston, TX	12/11/2020			
Synergistic STEM Outreach Center	Houston, TX	12/11/2020			
T2aerospace	HOUSTON, TX	12/11/2020			
Tab Products	Mayville, WI	12/11/2020			
Table SALT Group	Houston, TX	12/11/2020			
Tactical Medical Solutions	Anderson, SC	12/11/2020			
TANCHES GLOBAL MANAGEMENT INC.	SUGAR LAND, TX	12/11/2020			
Tandi Oil and Gas LLC	KATY, TX	12/11/2020			
TangenZ Corporation	Chandler, AZ	12/11/2020			
Tardy Calculator (PC Innovations, Inc.)	San Antonio, TX	12/11/2020			
T-Base Communications USA Inc.	Ottawa, ON	12/11/2020			
TCT Enterprises, LLC	Houston, TX	12/11/2020			
Teach2Learn (Elliott and McMahon)	Friendswood, TX	12/11/2020			

Teaching Strategies, LLC	Bethesda, MD	12/11/2020	No Bid	01/04/2021	01/04/2021
Team Driven Technology Inc.	Fort Worth, TX	12/11/2020			
Team Venti (Hondo Systems, LLC)	Austin, TX	12/11/2020			
TeamLogic IT (Philoxenus, Inc.)	Houston, TX	12/11/2020			
Technical Response Planning Corporation	Houston, TX	12/11/2020			
Technicology, LLC	Houston, TX	12/11/2020			
Technology For All	Houston, TX	12/11/2020			
Technology Management Corp	Shorewood, MN	12/11/2020			
TechOne Centre	Houston, TX	12/11/2020			
Tecnics Consulting, Inc.	Houston, TX	12/11/2020			
TEEN TRUTH (TEEN TRUTH, LLC)	DRIPPING SPRINGS, TX	12/11/2020			
Tekgration LLC	San Antonio, TX	12/11/2020			
Teksync Technologies, Inc.	Houston, TX	12/11/2020			
TEKsystems, Inc.	Houston, TX	12/11/2020			
TELA Technologies, Inc.	Houston, TX	12/11/2020			
Teletrac Navman US Ltd	Glenview, IL	12/11/2020			
Telgian (Telgian Corporation)	Phoenix, AZ	12/11/2020			
Terminal B	Austin, TX	12/11/2020			
Tetra Tech, Inc.	Maitland, FL	12/11/2020			
Texan-French Alliance for the Arts	Houston, TX	12/11/2020			
Texans Together Education Fund Inc	Houston, TX	12/11/2020			
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	12/11/2020			
Texas Educational Consultative Services, Inc.	Austin, TX	12/11/2020			
Texas Initiative Programs (The K16 Ready Society, Inc.)	Fort Worth, TX	12/11/2020			
Texas Rampart Security, LLC	Houston, TX	12/11/2020			
Texas STAAR Publishing, LLC	Sugarland, TX	12/11/2020			
Texas State Billing Services Inc	Kyle, TX	12/11/2020			
TexConnect Communications, LLC	Brazoria, TX	12/11/2020			
Texperts (Texperts Inc.)	Roswell, GA	12/11/2020			
The AB&Y Group	Austin, TX	12/11/2020			
The Afterschool Professional	Pflugerville, TX	12/11/2020			
The A-List Network, LLC (Stephanie Belton)	Rosharon, TX	12/11/2020			
The Author Village, LLC	Newburgh, NY	12/11/2020			
The Box Program (Box Program)	Baytown, TX	12/11/2020			
The Bryant Heritage LLC	Humble, TX	12/11/2020			
The Business Concierge (Goodwill Houston)	Houston, TX	12/11/2020			
The Carmona Firm, PLLC	Houston, TX	12/11/2020			
The Children's Carousel Academy LLC (The Children's Carousel Academy)	Grand Prairie, TX	12/11/2020			
The Children's Carousel Charitable Foundation	Desoto, TX	12/11/2020			
The CNA Corporation (CNA)	Arlington, VA	12/11/2020			
The Donatto Group	Houston, TX	12/11/2020			
The E2 Group, Inc.	Sugar Land, TX	12/11/2020			
The Educator Collaborative	Astoria, NY	12/11/2020			
The Educator's School Safety Network	Genoa, OH	12/11/2020			
The Fulton Law Group PLLC	Houston, TX	12/11/2020			
The Green Alliance	Katy, TX	12/11/2020			
The Hanover Research Council, LLC	Arlington, VA	12/11/2020			
The Harris Foundation	Houston, TX	12/11/2020			
The K.N.E.W. Solutions (Keschia Matthews)	FRESNO, TX	12/11/2020	Viewed	02/12/2021	
The KD Company (Kim Y. Davis Enterprises, LLC)	Houston, TX	12/11/2020			
The King & Associates Firm	Brazoria, TX	12/11/2020			
THE KMR FIRM	San Antonio, TX	12/11/2020			
The Knowledge Stack (The Knowledge Stack LLC)	Los Angeles, CA	12/11/2020			
The Kovacs Group	New Braunfels, TX	12/11/2020			
The National Behavioral Intervention Team Association	King of Prussia, PA	12/11/2020			
The Ombudsmen Group	Cibolo, TX	12/11/2020			
The Outreach Program Education/Counseling Services	Houston, TX	12/11/2020			
The Paper Plate, Inc	Dallas, TX	12/11/2020			
The Phoenix Group (Phoenix Contracting Group)	Houston, TX	12/11/2020			
The Platform	Houston, TX	12/11/2020			

The Process Manager (Meliton Moya, Ph.D.)	Edinburg, TX	12/11/2020		
The Resilient Group	Houston, TX	12/11/2020		
The Royster Group, Inc. (The Royster Group)	Atlanta, GA	12/11/2020		
The Schlueter Group (Stan Schlueter)	Austin, TX	12/11/2020		
The Sen-Will Group	Arlington, TX	12/11/2020		
The Sign Depot (Lozz Quatezz LLC)	PHARR, TX		Unsubmitted	01/18/2021
The Software Vault, LLC	Arlington, TX	12/11/2020		
The SRI Group Incorporated	Conroe, TX	12/11/2020		
The Stewart Organization	Houston, TX	12/11/2020		
The Style Signature	Carrollton, TX	12/11/2020		
The TEAMS Group, LLC	Austin, TX	12/11/2020	Viewed	02/02/2021
The Trade Group	Carrollton, TX	12/11/2020		
The Whitlock Group (Audio Fidelity Communications Corporation)	Richmond, VA	12/11/2020		
The Yates Company	Houston, TX	12/11/2020		
TheDataFyles	Bellaire, TX	12/11/2020		
Therapy Consultants (MedPerm Placement Inc)	Houston, TX	12/11/2020		
Theresa Harris	HOUSTON, TX	12/11/2020		
THG Energy Solutions	Houston, TX	12/11/2020		
thinkLaw (CS Educational Services, LLC)	Las Vegas, NV	12/11/2020		
Thomas C. Petty	Houston, TX	12/11/2020		
Thomas Educational Solutions	Pearland, TX	12/11/2020	No Bid	12/16/2020 12/16/2020
Thompson & Horton LLP	Houston, TX	12/11/2020		
Thompson Educational Consulting, Inc.	Missouri City, TX	12/11/2020		
Time Solutions Inc.	Baton Rouge, LA	12/11/2020		
Timothy Project: Youth Mentoring Youth, Inc.	Houston, TX	12/11/2020		
TinMan Enterprises (TX TinMan Enterprises, LLC)	Fort Worth, TX	12/11/2020		
Tiphany Chambers Burrell	HOUSTON, TX	12/11/2020		
TISOMO Consulting Group, LLC	Jacksonville, FL	12/11/2020		
TITAN School Solutions, Inc.	Irvine, CA	12/11/2020		
TivaCloud	HOUSTON, TX	12/11/2020		
TLE Inc (The Look Enterprises, Inc.)	Bellaire, TX	12/11/2020		
TMI Solutions, LLC	George West, TX	12/11/2020		
TNR Accounting & Management Consulting, LLC (Nannette Ray)	Katy, TX	12/11/2020		
TNTP (The New Teacher Project, Inc.)	Brooklyn, NY	12/11/2020		
Total Seminars, LLC.	HOUSTON, TX	12/11/2020		
Total Special Education Solutions, LLC	Beaumont, TX	12/11/2020		
Tour-A-Culture	Houston, TX	12/11/2020		
TPR Education LLC (The Princeton Review)	Natick, MA	12/11/2020		
TPx Communications	Richardson, TX	12/11/2020		
Trace3, Inc.	Irvine, CA	12/11/2020		
Tradentrix	Houston, TX	12/11/2020		
Training and Leadership Consulting	Houston, TX	12/11/2020		
Transfinder Corporation	Schenectady, NY	12/11/2020		
Transformation7 by Tiffany A. Washington	Houston, TX	12/11/2020		
Translation & Interpretation Network (Catholic Charities Diocese of Fort Worth, Inc. d/b/a Translation & Interpretation Network)	Fort Worth, TX	12/11/2020		
Trezvant Academy, Inc	Houston, TX	12/11/2020		
Trinity Review Services Inc	Houston, TX	12/11/2020		
Tri-Star Glass, Inc	Vidor, TX		Viewed	03/08/2021
Triumph Cabling Systems, LLC	Houston, TX	12/11/2020		
True Love Childcare	Humble, TX	12/11/2020		
TRUE MPS (TRUE MPS, LLC)	Cypress, TX	12/11/2020		
True North Consulting Group, LLC	Hewitt, TX	12/11/2020	Viewed	12/14/2020
TSC COGIC	houston, TX	12/11/2020		
TSS, Inc.	Ketchikan, AK	12/11/2020		
Tunabear	Dallas, TX	12/11/2020		
Tutor Doctor	Navasota, TX	12/11/2020		
Tutors With Tablets (The Children‘s Carousel Academy)	Desoto, TX	12/11/2020		
TWIST Integration Solutions Technology (TapeWorks Texas, Inc.)	Houston, TX	12/11/2020		
Twotrees Technologies, LLC	Wichita, KS	12/11/2020		
Tynker	Mountain View, CA	12/11/2020		
U.S. Dream Academy, Inc	Columbia, PA	12/11/2020		

Ungerboeck Software International	OFallon, MO	12/11/2020			
UNICOM Government, Inc. F/K/A GTSI Corp.	Chantilly, VA	12/11/2020			
Unified Sunergy Systems LLC	Flower Mound, TX	12/11/2020			
United Training Commercial, LLC (United Training)	New Braunfels, TX		No Bid	01/06/2021	01/06/2021
Unlimited Visions Aftercare, Inc	Houston, TX	12/11/2020			
UP Educational Consulting	Conroe, TX	12/11/2020			
US Computing Inc	Columbia, SC	12/11/2020			
US Tech Solutions Inc.	Jersey City, NJ	12/11/2020			
USEBSG	Rockwall, TX		Viewed	02/25/2021	
Utturn Concepts Inc	Houston, TX	12/11/2020			
Uzibull (Cosogo LLC)	Newport Coast, CA	12/11/2020			
V3MAIN TECHNOLOGIES	Houston, TX	12/11/2020			
Vanguard Trading & Services, LLC	Houston, TX	12/11/2020			
Velvet Rope Experience (VRE Business Solutions)	Houston, TX	12/11/2020			
Vendita Technology Group (Vendita Technology Group LLC)	Toledo, OH	12/11/2020			
Ventech Information Systems	Pasadena, TX	12/11/2020			
Verdant Web Technologies Inc.	Bend, OR	12/11/2020			
Verity Group (Laser Works, Inc.)	Richardson, TX	12/11/2020			
Victory Group	Houston, TX	12/11/2020			
Vinnove Consulting Group	San Antonio, TX	12/11/2020			
VIP Systems, Inc.	Houston, TX	12/11/2020			
Virtucom	Norcross, GA	12/11/2020	No Bid	01/12/2021	01/12/2021
Virtuo Group Corporation	The Woodlands, TX	12/11/2020			
Visual Communication Services (Webbco Enterprises, LLC)	Houston, TX	12/11/2020			
Vollition IIT Inc	ASHBURN, VA	12/11/2020			
VOX Global	Dallas, TX	12/11/2020			
VRJ & Associates, LLC	Sugar Land, TX	12/11/2020			
W3IT (W3IT Design LLC)	College Station, TX	12/11/2020			
Waits Consulting Group	Houston, TX	12/11/2020			
Walk the Walk Promotions	Richardson, TX	12/11/2020			
Walker Quality Services	Cypress, TX	12/11/2020			
Walsh Gallegos Treviño Russo & Kyle P.C.	Austin, TX	12/11/2020			
Walsworth Publishing Company	Overland Park, KS	12/11/2020			
WaterLily Writing, LLC	Arlington, TX	12/11/2020			
Watkins & Associates Consulting Services LLC.	Houston, TX	12/11/2020			
Weaver	Houston, TX	12/11/2020			
Weaver and Tidwell, LLP	Houston, TX	12/11/2020			
WebMD Health Services Group, Inc	Portland, OR	12/11/2020			
Wellesley College	Wellesley, MA	12/11/2020			
Wellspring Family & Community Institute	Houston, TX	12/11/2020			
Wendy Perry Coparenting Education (www.wendyjerry.com)	Watauga, TX	12/11/2020			
Westat	San Antonio, TX	12/11/2020			
Westco Ventures LLC	Houston, TX	12/11/2020			
WeVideo, Inc.	Menlo Park, CA	12/11/2020			
Whitt & Associates	San Antonio, TX	12/11/2020			
Wholesale Electric	Houston, TX		Viewed	01/13/2021	
Williams Education Consulting	Houston, TX	12/11/2020			
Witt O'Brien's (Witt O'Brien's LLC)	Washington, DC	12/11/2020			
Witt O'Brien's, LLC	Washington, DC	12/11/2020			
Women Outreach Service Of Texas (Women Club Association, Inc)	Houston, TX	12/11/2020			
Workforce Software, LLC	Livonia, MI	12/11/2020			
Workshop Houston	Houston, TX	12/11/2020			
World Internet Marketing INC.	Kenvil, NJ	12/11/2020			
Worldgate (Worldgate, LLC)	Reston, VA	12/11/2020			
Wright One Training	Flower Mound, TX	12/11/2020			
Writers in the Schools	Houston, TX	12/11/2020			
Writing with Design (The Learning Project)	Norman, OK	12/11/2020			
WRM Development	Selma, TX	12/11/2020			
www.trustwave.com	CHICAGO, IL	12/11/2020			
Wylie Construction Services	Humble, TX	12/11/2020	No Bid	12/11/2020	12/11/2020
Xyple LLC	Round Rock, TX	12/11/2020			

Yawp Records LLC	Houston, TX	12/11/2020			
Yolah - Yolandra Drake	Houston, TX	12/11/2020			
Young Women Christian Association of Houston	Houston, TX	12/11/2020			
Your Pro Medical Inc. (Your Pro Consultant Inc.)	Bedford, TX	12/11/2020			
Youth Advocacy TEAM	Houston, TX	12/11/2020			
Youth Debate League (MDG Gulf Coast, LLC)	Missouri City, TX	12/11/2020			
Youth Genesis Cosnulting Inc.	Houston, TX	12/11/2020			
Youthlight, Inc.	Chapin, SC		No Bid	01/13/2021	01/13/2021
Z Smart, LLC	Rockwall, TX	12/11/2020			
ZAI Global Inc	Piscataway, NJ, NJ	12/11/2020			
Zen Insurance Services, LLC	Austin, TX	12/11/2020			
Zenith Designs, LLC	Houston, TX	12/11/2020	Viewed	01/12/2021	
Z-MAS international	Houston, TX	12/11/2020			
ZNA DESIGN (ZNA GROUP LLC)	Katy, TX	12/11/2020			
ZolonTech, Inc.	Herndon, VA	12/11/2020			
Zones, Inc.	Auburn, WA	12/11/2020			

External Invitations

Participant Detail

@RISK Technologies

Address	16400 N. Dallas Pkwy Unit 105 Dallas, TX 75248	Participation Type:	Active Supplier
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Invitation Date 12/11/2020
 Invitation Type Automatic
 Invitation Email(s) lbrehm@atrisktech.com

1ST Academy Online Tutoring (The Children's Carousel Academy)

Address	512 Mulberry Lane Desoto, TX 75115	Participation Type:	Active Supplier
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Classifications MBE,SBE (Primary),HUB,WBE

Invitation Date 12/11/2020
 Invitation Type Automatic
 Invitation Email(s) jrljohnson@yahoo.com

2 Inspire Peace

Address	1808 S. Good Latimer Expressway Dallas, TX 75226	Participation Type:	Active Supplier
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Classifications MBE (Primary),SBE,WBE

Invitation Date 12/11/2020
 Invitation Type Automatic
 Invitation Email(s) 2inspirepeace@gmail.com

2*2*4 Solutions Education Consulting Service

Address	PO Box 2204 Red Oak, TX 75154	Participation Type:	Active Supplier
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Invitation Date 12/11/2020
 Invitation Type Automatic
 Invitation Email(s) solution224@outlook.com

2nd Watch

Address	600 Stewart Street Seattle, WA 98101	Participation Type:	Active Supplier
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Invitation Date 12/11/2020
 Invitation Type Automatic
 Invitation Email(s) jbrannon@2ndwatch.com

Regular Board Meeting

7.A.

Meeting Date: April 21, 2021

Title: 2021-2022 HCDE Work/Holiday Calendar

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel:

Information

Posted Agenda Item:

Consider approval of the 2021-2022 HCDE Work/Holiday Calendar

Subject:

2021-2022 HCDE Work/Holiday Calendar

Rationale:

Work/Holiday calendar for the 2021-2022 school year reflecting work days and holidays and meetings of the HCDE Board of Trustees.

Attachments

2021-22 Work Calendar

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2021

Reviewed By

Natasha Truitt

Date

03/25/2021 01:06 PM
Started On: 03/25/2021 12:55 PM



2021-2022 Work/Holiday Calendar

HOLIDAYS

September 6, 2021 – Labor Day
 November 25 – 26, 2021 – Thanksgiving
 December 22 – 31, 2021 – Christmas Break
 January 17, 2022 – Martin Luther King, Jr. Day
 March 14 – 18, 2022 – Spring Break
 April 15, 2022 – Good Friday
 May 30, 2022 – Memorial Day
 July 4, 2022 – Independence Day

BOARD MEETINGS

August 18, 2021
 September 15, 2021
 October 20, 2021
 November 17, 2021
 December 15, 2021
 January 19, 2022

February 23, 2022
 April 20, 2022
 May 18, 2022
 June 15, 2022
 July 20, 2022

MAKE-UP DAYS

April 15, 2022
 May 30, 2022

Make-up days for staff may vary depending on the division and school district served.

EARLY RELEASE DAY

August 20, 2021 (Tentative)

AUGUST

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	31	31				

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY

S	M	T	W	T	F	S
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JUNE

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JULY

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31						

Regular Board Meeting

7.C.

Meeting Date: April 21, 2021

Title:

Submitted By: Karla Cantu

**Additional Resource
Personnel:**

Information

Posted Agenda Item:

Consider approval of increasing the budget for Irvington Administration Building Renovation Project in the amount not to exceed \$2,600,000 (new revised total budget for the Irvington Administration Building Renovation Project will not exceed \$11,400,000).

Subject:

Rationale:

Attachments

No file(s) attached.

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/08/2021

Started On: 04/08/2021 01:30 PM

Regular Board Meeting

7.D.

Meeting Date: April 21, 2021

Title: Board Resolution Winter Storm Uri

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Personnel:

Information

Posted Agenda Item:

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with Winter Storm Uri and its aftermath beginning 02/15/2021 and continuing through 02/22/2021.

Subject:

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with Winter Storm Uri and its aftermath beginning February 15, 2021 and continuing through February 22, 2021.

Rationale:

Adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (Local) associated with Winter Storm Uri and its aftermath beginning Monday, February 15, 2021 and continuing through Monday, February 22, 2021. If the superintendent grants emergency administrative leave with pay in accordance with local policy, the Board shall adopt a resolution or take other Board action establishing the purpose served by the expenditure.

Attachments

Resolution

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 02/25/2021

Reviewed By

Natasha Truitt

Date

02/25/2021 03:57 PM
Started On: 02/25/2021 03:44 PM

**DISASTER RESOLUTION
OF THE HARRIS COUNTY DEPARTMENT OF EDUCATION
BOARD OF TRUSTEES**

WHEREAS, severe winter weather across the State of Texas, including Harris County, resulted in the closure of all Harris County Department of Education schools and facilities beginning Monday, February 15, 2021 and continuing through Monday, February 22, 2021 for the safety of students and staff;

WHEREAS, President Biden issued a Federal Emergency Declaration for Texas in response to the severe winter weather throughout the state;

WHEREAS, Governor Abbott issued a Disaster Declaration for Texas in response to the severe winter weather, stating that such “poses an imminent threat of widespread and severe property damage, injury, and loss of life due to prolonged freezing temperature, heavy snow, and freezing rain statewide;”

WHEREAS, HCDE closed its schools and facilities because it must act in the best interests of, and for the safety of, its students, staff, and community;

WHEREAS, in many cases HCDE employees were forced to take other means to ensure the safety of their families and others;

WHEREAS, through circumstances completely beyond their control, HCDE employees were forced to miss work at HCDE;

WHEREAS, to financially penalize employees who are acting in the interests of public safety potentially will be harmful in the future if these people fail to act in a safe and prudent manner during a required or recommended shelter in place for fear of financial loss;

WHEREAS, it will be detrimental to the best interests of HCDE for HCDE to act in a way that may lead to unsafe conduct by its employees in a future natural disaster;

WHEREAS, employees, both exempt and nonexempt, assisted HCDE with its efforts to recover and restore regular operations in the aftermath of the disaster and the HCDE Board of Trustees (“Board”) believes that a public purpose exists to recognize and encourage this assistance and work by its employees;

WHEREAS, there is a public purpose served and a benefit to HCDE to encourage prudent and safe behavior in a natural disaster so that employees have the best opportunity of protecting their safety and being able to resume their duties;

WHEREAS, there is a public purpose served and a benefit to HCDE to demonstrate support of its employees, enhance employee morale, and support the retention of employees;

WHEREAS, HCDE work schedules have been affected by these events;

WHEREAS, pursuant to HCDE Board Policy DEA (Local), due to the effects of the severe winter weather, the Superintendent declared a “state of emergency” and granted emergency administrative leave with pay to HCDE employees beginning Monday, February 15, 2021 and continuing through Monday, February 22, 2021;

WHEREAS, given the extreme circumstances, the Board wishes to authorize the Superintendent not to dock the pay of HCDE employees for days not made up on any revised calendar;

WHEREAS, the Board believes that a public purpose exists for forgiving or excusing the absences of these employees;

WHEREAS, the Board believes that a public purpose exists for providing additional compensation to its employees, both exempt and nonexempt, who assisted with its efforts to recover and restore regular operations in the aftermath of the severe winter weather;

WHEREAS, this resolution is not meant to excuse the failure to report to duty on these days by any employees who were instructed by the administration to do so or who were required by contract or job description to report for duty, and who are emergency services personnel or whose presence is necessary to provide for the safety and well-being of the general public.

NOW, THEREFORE, BE IT RESOLVED,

1. All the above-referenced paragraphs are incorporated into and made a part of this resolution.
2. The Board finds that a public purpose and a benefit to HCDE exists to excuse and/or forgive any absences by HCDE employees created by the recent disaster for days of work not made up based on any revised school/work schedule determined by the Superintendent and that payments for such days are necessary in the conduct of HCDE.
3. The Board finds that a public purpose and a benefit to HCDE exists to provide additional compensation to its employees, both exempt and nonexempt, who assisted with its efforts to recover and restore regular operations in the aftermath of the severe winter weather as follows:
 - a. Non-exempt employees: for the day(s) worked at the request of the Department on the day(s) of a closure, the employee will be compensated at a rate of 1.5 times their regular rate of pay for all hours worked up to 40 hours per week; overtime for time worked over 40 hours in a week shall be calculated and paid according to law.
 - b. Exempt employees: as per Department procedures, an exempt employee may apply for an earned non-duty day at a rate of 1.0, for the day(s) worked at the request of the Department on the day(s) of a closure.
4. The Board hereby authorizes the Superintendent to pay all employees full compensation for days missed due to the severe winter weather and which are not made up on any revised school calendar. Further, the Board hereby authorizes the Superintendent to pay additional compensation to HCDE employees in accordance with Section 3 of this Resolution and Board Policy DEA.
5. The Board hereby ratifies and approves, to the extent permitted by law, all actions taken by the Superintendent in the exercise of his discretion to declare a “state of emergency” and to grant emergency administrative leave with pay to the extent necessary as a result of the aforementioned disaster and its aftermath, through the effective date of this Resolution.
6. The Board hereby ratifies and approves, to the extent permitted by law, all actions taken by the Superintendent in the exercise of his discretion to protect and pre-serve the public property and assets of HCDE, and for the safety and welfare of the employees, students, parents,

taxpayers, and other citizens of HCDE, to the extent necessary as a result of the aforementioned disaster and its aftermath, through the effective date of this Resolution.

Passed at a duly called and posting meeting of the HCDE Board of Trustees on the ____ day of _____, 2021.

By: _____
Eric Dick
President, Board of Trustees
Harris County Department of Education

Attest:

Danyahel “Danny” Norris
Vice President, Board of Trustees
Harris County Department of Education

Regular Board Meeting

7.E.

Meeting Date: April 21, 2021
Title: HCDE Assume name
Submitted For: Bill Monroe, Purchasing
Recommended Action: Approve

Submitted By: Kendra Jackson
HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals

Additional Resource Personnel: James Colbert, Jr., Dr. Jesus Amezcua, Sarah Langlois

Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider approval to renew the County School Trustees of Harris County, State of Texas' Assumed Name Records Certificate of Ownership for Incorporated Business or Profession filed with the County Clerk of Harris County and delegate authority to the superintendent or his designee to execute and file the certificate and take any necessary action relating thereto (the name "Harris County Department of Education" is an assumed name and requires renewal and filing every 10 years).

Subject:

Certificate of Ownership for Incorporated Business Assumed Name

Rationale:

The department seeks to renew the certificate of ownership for the Assumed Name of County School Trustees of Harris County, State of Texas.

Fiscal Impact

Attachments

Certificate

Form Review

Inbox
Purchasing
Assistant Superintendent - Business
Form Started By: Kendra Jackson
Final Approval Date: 04/04/2021

Reviewed By
Kendra Jackson
Jesus Amezcua

Date
02/08/2021 07:54 AM
04/04/2021 05:16 PM
Started On: 02/08/2021 07:52 AM



OFFICE OF TENESHIA HUDSPETH
COUNTY CLERK, HARRIS COUNTY, TEXAS

ASSUMED NAME RECORDS
CERTIFICATE OF OWNERSHIP FOR
INCORPORATED BUSINESS OR PROFESSION

[A beginning character other than a letter or a number, or the last portion of a name that exceeds 57 characters, will not be reflected in the indices. Please print legibly.]

NAME IN WHICH BUSINESS IS OR WILL BE CONDUCTED:

BUSINESS ADDRESS

CITY STATE ZIP

1. The name of the corporation, limited partnership, limited liability partnership or limited liability Company as stated in its articles of incorporation, association, or organization, or other comparable document is

2. The state, country, or other jurisdiction under the laws of which it was incorporated, organized, or associated is, and the address of its registered or similar office in that jurisdiction is

3. The period, not to exceed ten years, during which this assumed name will be used is

4. The corporation is a (circle one) a for-profit corporation, non-profit corporation, professional corporation, professional association, limited partnership, limited liability partnership, limited liability company or other type of corporation (specify)

5. If the corporation, limited partnership, limited liability partnership or limited liability company is required to maintain a registered office in Texas, the address of the registered office is

The address of the principal office (if not the same as the registered office) is

6. If the corporation, limited partnership, limited liability partnership or Limited Liability Company is not required to or does not maintain a registered office in Texas, the office address in Texas is

and if the corporation, limited partnership, limited liability partnership or limited liability company is not incorporated, organized or associated under the laws of Texas, the address of its place of business in Texas is

and the office address elsewhere is

7. The county or counties where business or professional services are being or are to be conducted or rendered under such assumed named are (if applicable, use the designation "all" or "all except".)

8. If this instrument is executed by an attorney-in-fact, the attorney-in-fact hereby states that s/he/they has/have been duly authorized in writing by his/her/their principal to execute and acknowledge the same.

Signature of officer, representative or attorney-in-fact of the corporation

THE STATE OF TEXAS §
COUNTY OF HARRIS §

BEFORE ME, THE UNDERSIGNED AUTHORITY, on this day personally appeared

known to me to be the person(s) whose name(s) is/are subscribed to the foregoing instrument and acknowledged to me that s/he/they is/are the owner(s) of the above named business and that s/he/they signed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, on

(Seal)

Deputy County Clerk / Notary Public in and for the State of Texas

Regular Board Meeting

7.F.

Meeting Date: April 21, 2021

Title: Water Damage Repairs to Sheffield Head Start

Submitted For: Richard Vela, Facilities

Submitted By: Julie Carson

Recommended Action: Approve

HCDE Goal(s): 2. Deliver value responsibly

Additional Resource Personnel: John Prestigiacomo

Facilities/Technology Approval Needed?: Facilities

Information

Posted Agenda Item:

Consider approval of the project delivery/contract method of Job Order Contracting and approval of the Job Order Contract for the water damage repairs at Sheffield Head Start due to winter storm URI with Facilities Sources (Job No. 21/021MJ-19) in the total amount of \$288,054.97.

Subject:

Water damage repairs at Sheffield Head Start; Winter storm URI

Rationale:

Consider approval of Job Order Contract for the water damage repairs at Sheffield Head Start due to winter storm URI with Facilities Sources (Job No. 21/021MJ-19) in the total amount of \$288,054.97. This includes replacement of all damaged building finishes: carpet, VCT, ceramic tile, wall base, lighting, and casework. Please refer to the quote attached to this agenda for additional items.

Fiscal Impact

Included in FY budget Y/N:: N

Included in current budget amendment:: y

Attachments

JOC Contract
quote and rs means

Form Review

Inbox

Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Julie Carson
Final Approval Date: 04/04/2021

Reviewed By

Yaritza Roman
Kendra Jackson
Jesus Amezcua

Date

04/01/2021 09:57 AM
04/01/2021 10:18 AM
04/04/2021 05:21 PM
Started On: 03/29/2021 12:09 PM

Master Job Order Contract

This Master Job Order Contract ("Contract") is made by and between Harris County Department of Education ("Owner"), a political subdivision of the state of Texas, whose main office address is 6300 Irvington Boulevard, Houston, Texas 77022, and Dura Pier Facilities Services, LTD ("Contractor"), whose main office address is 13124 Player St., Houston, TX 77045 for Job Order Contracting Services, effective as of April 22, 2021(date).

RECITALS

Whereas, Owner is in need of job order contracting services; and

Whereas, this Contract is for the provision of job order contracting services, to be performed on a non-exclusive, indefinite quantity basis, as requested by Owner, in accordance with the terms of this Contract;

Whereas, Contractor has been procured as a Job Order Contractor vendor under Harris County Department of Education ("HCDE") Choice Partners Contract # 21/021MJ-19, and is available to Owner through the Choice Partners purchasing cooperative as permitted by Subchapter I, Chapter 2269 of the Texas Government Code; and

Whereas, Contractor represents that he has the knowledge, ability, skills and resources to provide such job order contracting services in accordance with the terms and requirements of this Contract.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Contract, the receipt and sufficiency of which are hereby acknowledged, Owner and Contractor, intending to be legally bound, hereby agree as follows:

I. DEFINITIONS

1.1 The term "Owner" means the Harris County Department of Education and includes Owner's duly authorized representative, including any person specifically authorized to act for Owner by executing the Contract and any modification thereto. Owner's duties include administration of the Contract, including the issuance of Job Order(s) and modifications and assessing progress; inspecting and periodically reporting on such performance and progress during the stated period of performance, and finally certifying as to the acceptance of the Work in its entirety or any portion thereof, as required by the Contract.

1.2 The term "Contractor" means Dura Pier Facilities Services, LTD and includes Contractor's senior manager or its duly authorized representative, including any person specifically authorized to act for Contractor by executing the Contract and any modifications thereto. Contractor's duties include administration of the Contract and performance of the Work.

1.3 The term "Contract" as used herein means the documents that form the agreement between Owner and Contractor. The Contract consists of this agreement, including its exhibits and any modifications thereto, any Job Order(s) that may be issued, Choice Partners Contract # 21/021MJ-19 and Contractor's proposal submitted in response to the solicitation issued by HCDE/Choice Partners for Choice Partners Contract #21/021MJ-19 which are fully incorporated herein for any and all purposes.

1.4 The term "Subcontract" as used herein means any agreement, including purchase orders (other than one involving an employer-employee relationship) entered into by Contractor calling for equipment, supplies or services required for Contract performance, including any modifications thereto.

1.5 The term "job order contracting" means maintenance, repair, alteration, renovation, remediation or minor construction of a facility when the work is of a recurring nature but the delivery times, type, and quantities of the work required are indefinite.

1.6 The term "Job Order" means a specific written agreement between the Owner and the Contractor for Work to be performed under this Contract, in the form of Attachment A hereto.

1.7 The term "Unit Price Guide" means the unit price book specified by HCDE/Choice Partners in the procurement of Choice Partners Contract # 21/021MJ-19.

1.8 The term "Coefficient Multiplier" means the numerical factor required to be applied pursuant to Contractor's award under Choice Partners Contract # 21/021MJ-19, which is applied to the Unit Price Guide unit prices to cover all of Contractor's costs in performing the Work of a Job Order.

1.9 The term "Non-Pre-priced items" means the necessary, but incidental, parts of a Job Order that are not susceptible to unit pricing using the pre-priced tasks in the Unit Price Guide.

1.10 The term "Work" means the doing of all things described in, reasonably related to, and necessary, proper, or incidental to the work and services required by this Contract and/or a Job Order, whether in whole or in part, and includes all labor, materials, tools, resources, supplies, equipment, permits, insurance, transportation, supervision, management, operations, and performance of all tasks provided or to be provided by Contractor to fulfill Contractor's obligations under this Contract, including any specific project requirements defined and further described in any Job Order.

1.11 The term "pre-priced item" means pre-described and pre-priced tasks based on a unit price guide and coefficient multiplier.

II. TERM OF AGREEMENT

2.1 **Term:** The initial term of this Contract is one (1) years and shall be effective April 22, 2021 (date) through August 31, 2021(date). Owner may exercise renewal options for up to four additional one-year terms, in Owner's sole discretion, provided that Contractor is still an eligible vendor under the Choice Partners purchasing cooperative. Job Orders may be issued at any time during the term of this Contract. This Contract will remain in full force and effect during the performance of any Job Order issued by Owner.

2.2 **Completion of Work in Progress:** Owner has the option to extend the term of this Contract, or any renewal period, as necessary for Contractor to complete work on any Job Order approved by Owner prior to the expiration of the Contract.

III. AUTHORIZED CONTRACT SUM

3.1 **Contract Sum:** The maximum aggregate contract expenditures for the initial one (1) year term is \$288,054.97. The cost of each specifically authorized Job Order will be established in a "Job Order" issued by Owner and executed by Owner and Contractor. Established cost amounts shall not be increased except by written change order to a previously issued Job Order executed by Owner and Contractor. As required by Texas Government Code Section 2269.403, the Owner's Board of Trustees must approve any Job Order that exceeds \$500,000. The Owner's Board of Trustees may be required to authorize Job Orders for lesser amounts as required by local Board policy.

3.2 **No Minimum Amount of Work:** It is expressly understood that Owner is under no obligation to request any services from Contractor and no minimum amount of work is required under this Contract. All service requests will be made by Owner on an as-needed basis, subject to future agreement on the scope of the work and its cost(s), detailed in a specific Job Order.

IV. SPECIFICATIONS AND DRAWINGS

4.1 **Retention of Drawings:** Contractor shall keep on the Work site a copy of any drawings and/or specifications for a Job Order and shall at all times give Owner access thereto. Anything mentioned in the

specifications and not shown on the drawings, or shown on the drawings and not mentioned in the specifications, shall be of like effect as if shown or mentioned in both. In case of differences between drawings and specifications, the drawings shall govern. In case of discrepancy, either in the figures, drawings, or the specifications, the matter shall be promptly submitted to Owner, who shall promptly make a determination in writing regarding such discrepancy. Any adjustment by Contractor without such prior written determination shall be at Contractor's own risk and expense and without any liability to Owner for any adjustment made by Contractor. Owner shall furnish from time to time such detailed drawings and other information as considered necessary, unless otherwise provided.

4.2 **Shop Drawings:** Shop drawings means drawings submitted to Owner by Contractor showing in detail:

- a. the proposed fabrication and assembly of structural elements;
- b. the installation (i.e., form, fit and attachment details) of materials or equipment; and
- c. the construction and detailing of elements of the Work.

Shop drawings include sketches, diagrams, layouts, schematics, descriptive literature, illustrations, schedules, performance and test data, and similar materials furnished by Contractor to explain specific portions of the Work. Owner may duplicate, use, and disclose in any manner and for any purpose shop drawings delivered under the Contract.

4.3 Contractor shall coordinate all shop drawings, and review them for accuracy, completeness, and compliance with Contract and Job Order requirements and shall indicate its approval thereon as evidence of such coordination and review. Owner will indicate its approval or disapproval of the shop drawings in writing and if not approved as submitted shall indicate Owner's reasons therefore. Any work done before such prior written approval by Owner shall be at Contractor's own risk and without any liability whatsoever to Owner.

4.3 Contractor shall submit to Owner for approval in writing an appropriate number of copies of all shop drawings. Sets of all shop drawings will be retained by Owner and one set will be returned to Contractor.

4.4 "As-built" Drawings and Shop Manuals: Contractor is required to submit two complete sets of "as-built" drawings to Contractor within 30 days after project acceptance. "As builds" shall be submitted on paper as well as electronically. Contractor must also submit three copies of shop manuals at that time if equipment has been installed as part of the Job Order.

4.5 Omissions from the drawings or specifications or the incorrect description of details of work which are manifestly necessary to carry out the intent of the drawings and specifications shall not relieve Contractor from performing such omitted or incorrectly described details of the Work.

4.6 Contractor shall check all of Owner's furnished drawings immediately upon receipt and shall promptly notify Owner of any discrepancies. Figures marked on drawings shall be followed in preference to scale measurements. Large scale drawings shall govern small scale drawings. Contractor shall compare all drawings and verify the figures before laying out the Work and will be responsible for any errors which might have been avoided thereby.

V. USE OF SPECIFICATIONS, DRAWINGS AND NOTES

5.1 All drawings (to include as-built drawings), sketches, designs, design data, specifications, note books, technical and scientific data provided to Contractor or developed by Contractor pursuant to the Contract and all photographs, negatives, reports, findings, recommendations, data and memoranda of

every description relating thereto, as well as all copies of the foregoing relating to the Work or any part thereof, shall be the property of Owner and may be used by Owner without any claim by Contractor for additional compensation, unless such material developed by Contractor does not result in an issued Job Order. In such cases, Contractor will receive reasonable reimbursement for the development of such materials before Owner uses them in any manner whatsoever. If Owner chooses not to use such materials and no Job Order was issued, Contractor shall not be entitled to any compensation by Owner for any expenses incurred by Contractor for the preparation or development of any of said materials, which includes any and all general overhead costs for preparation of the materials.

VI. MATERIAL AND WORKMANSHIP

6.1 All equipment, material, and articles incorporated in the Work covered by this Contract shall be new and of the most suitable grade for the purpose intended, unless otherwise specifically provided in the Job Order. References in the Job Order and/or its specifications to equipment, material, article, or patented process by trade name, make, or catalog number, shall be regarded as establishing a standard of quality and shall not be construed as limiting competition.

6.2 Contractor shall obtain Owner's prior written approval of the machinery and mechanical and other equipment to be incorporated into the Work. When requesting approval, Contractor shall furnish to Owner in writing the name of the manufacturer, the model number, and other information concerning the performance, capacity, nature, and rating of the machinery and mechanical and other equipment. When required by the Contract or by Owner, Contractor shall also obtain Owner's written approval of the material or articles which Contractor contemplates incorporating into the Work. When requesting approval, Job Order Contractor shall provide full information concerning the material or articles. Machinery, equipment, material and articles that do not have the required prior approval by Owner shall be installed or used at the Contractor's risk of subsequent rejection and Owner shall not be liable for any costs incurred by Contractor for said Machinery, equipment, material, articles.

VII. CONTRACTOR'S GENERAL RESPONSIBILITIES

7.1 **In General:** Contractor agrees to provide general and specific job order contracting services on a per-project basis as requested by Owner in accordance with the terms of this Contract. Contractor shall furnish all of the materials and perform all of the Work described in a Job Order. Contractor shall do everything required by this Contract, the Job Order and any other requirements incorporated into this agreement or a specific Job Order by reference.

7.2 **Project Manager:** Contractor shall manage and provide all labor and material necessary and reasonably inferable for the complete performance of the Work on any project and/or Job Order authorized pursuant to this Contract.

7.3 **Standard of Care:** Contractor agrees to use commercially reasonable best efforts, skill, judgment, and abilities to perform the Work detailed in the Job Order in an expeditious and timely manner. Contractor shall at all times provide a sufficient number of qualified, skilled personnel, who shall be supervised by Contractor, to accomplish the Work within the time limits set forth in the Job Order. Contractor shall also be responsible for all damages to persons or property that occur as a result of Contractor's fault or negligence, and shall take proper safety and health precautions to protect the Work, the workers, the public, and the property of others. All Work under the Contract shall be performed in a skillful and workmanlike manner. Contractor and all subcontractors shall maintain all required licenses, certifications, permits, and any other documentation necessary to perform this Contract and all Work detailed in a Job Order. Unless otherwise specified in a Job Order, Contractor shall be responsible for any required testing of materials prior to incorporation into the Work.

7.4 **Compliance with Laws:** Contractor shall comply with all applicable federal, state, and local laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction over the project detailed in the Job Order. Contractor shall comply with all state and local building code requirements unless otherwise specifically detailed in the Job Order. Contractor is required to adhere to

all applicable local, state, and national design codes and requirements as well as Owner's construction design standards.

7.5 **Existing Conditions:** Contractor shall use commercially reasonable best efforts to verify the accuracy and suitability of any drawings, plans, sketches, instructions, information, requirements, procedures, requests for action, and other data supplied to Contractor by Owner, or any other party, that Contractor uses for the Job Order.

7.6 **Correction of Work:** Contractor shall promptly correct any known or discovered error, omission, or other defect in the Work without any additional cost or expense to Owner.

7.7 **Phasing:** Contractor shall not proceed beyond any previously authorized phase of the Work for a project unless authorized by Owner in writing, except at the Contractor's own financial risk. Applicable phases of the scope of work shall be identified in the Job Order Proposal.

7.8 **Representative:** Contractor shall designate a representative primarily responsible for the Work under this Contract and a specific Job Order. The designated representative shall act on behalf of Contractor with respect to all phases of the Work and shall be available as required for the benefit of any Job Order and Owner. The designated representative shall not be changed without prior written approval of Owner, which approval shall not be unreasonably withheld.

7.9 **Documentation:** Contractor shall fully document its project activities, in drawings, reports or other methods as appropriate to the scope of work and as identified in the Job Order Proposal and/or Job Order. Unless otherwise stated in the Job Order or provided by Owner, Contractor shall bear the cost of providing all plans, specifications and other documents used by Contractor and its consultants. **Owner will reimburse Contractor for the actual, documented costs of construction permits required for the performance of the Work as specified in the Job Order.** Unless otherwise stated in the Job Order, Contractor shall secure and pay for all governmental fees, licenses, and inspections necessary for the proper execution and completion of the Work.

7.10 Contractor shall be responsible for compliance with all safety rules and regulations of the Federal Occupational Safety and Health Act of 1970 (OSHA), all applicable state and local laws, ordinances, and regulations during the performance of the Work. Contractor shall indemnify Owner for fines, penalties, and corrective measures that result from the acts of commission or omission of Contractor, its subcontractors, if any, agents, employees, and assigns and its failure to comply with such safety rules and regulations.

VIII. JOB ORDER PROCEDURES

8.1 Job Order Procedures

- a. At Owner's discretion, Owner will submit a Job Order Proposal Request to Contractor for the individual project(s). This request will include, at a minimum, the following: project number, project title, name of Owner's project manager, Owner's customer point of contact, location, the project architect and/or engineer, if any, and a general description of the project. If a Job Order requires architectural or engineering services that constitute the practice of architecture or engineering within the meanings of the Texas Occupations Code, Owner shall select or designate an architect or engineer to prepare the construction documents for the project.
- b. Upon receipt of the Job Order Proposal Request, Contractor shall promptly schedule a site visit with the Owner's project manager. The site visit will be conducted at a mutually agreed upon time, normally not later than three (3) business days from the time of notification.
- c. During the site visit, the following will be accomplished:
 1. Pre-construction site inspection
 2. Review and validate the description of work

3. Develop draft detailed statement of work
 4. Mark-up existing drawings to show required work (when existing drawings are readily available)
 5. Discuss project with end-user customer, ensure proposed work meets their objectives
 6. Establish Contractor's due date for the Job Order Proposal
- d. Contractor will keep adequate notes of the site visit, including a before picture, in color, of the conditions, and provide a copy to Owner following completion of the site visit.
- e. Contractor shall submit Contractor's Job Order Proposal within three (3) business days of receipt of Owner's Job Order Proposal Request. Contractor's Job Order Proposal shall include the following:
- i. A narrative description of Contractor's understanding of the project's scope of work;
 - ii. A description of particular phases of the scope of the work;
 - iii. A cost proposal detailing:
 1. the cost of the 'pre-priced' items as taken from the unit price guide (The cost proposal for each Job Order should be based substantially on the use of pre-priced items);
 2. the cost of any 'non-pre-priced' items (The proposed cost of all non-pre-priced items in the cost proposal shall include all of Contractor's cost items otherwise included in the coefficient multiplier used for pre-priced items. No coefficient multiplier shall be applied to non-pre-priced items;
 3. any other costs that the Contractor intends to charge to the project (Note that other costs include extraordinary costs that are unique to a specific project and not generally or reasonably included in the coefficient multiplier; other costs may be added only if authorized or confirmed in writing by Owner. Other costs may be calculated as a lump sum for the Job Order or on a "not to exceed" basis.);
 4. a statement that all Contractor fees, overhead expenses and general conditions are included in the cost proposal; and
 5. a lump sum figure for performing the Work, if appropriate;
 - iv. A description of all plans, specifications and other documents, including construction permits, to be used by Contractor in the performance of the Work;
 - v. A proposed time schedule showing the sequence in which Contractor proposes to perform the Work and dates on which Contractor proposes to complete each phase of the scope of the work, including a proposed date to commence the Work and a proposed completion date of the Job Order.
 - vi. If required by Owner, Contractor must submit a schedule chart, which may be a formal computerized schedule or a progress chart in a bar chart format of suitable scale to indicate appropriately the percentage of Work scheduled for completion by any given date during the period. The schedule chart, if required, must contain:
 - a. A list of the different types of work activities or work elements.
 - b. Show the logical dependencies (ties) to indicate what Work must be accomplished before other Work can begin.
 - c. Include proposed start and completion dates or time frames for each work activity or work element.
 - d. Calculate the "weighting" or relative worth each work activity or work element is of the total project either as a percentage or dollar amount.
 - e. Proposed traffic control methods providing all necessary traffic control, such as street blockages, traffic cones, flagmen, etc.
 - vii. Contractor's designated representative primarily responsible for the Work;
 - viii. A list of all subcontractors who Contractor proposes to use in the performance of the Work;
 - ix. Any qualifications or conditions applicable to the Job Order Proposal; and

- f. After Contractor's submission of its Job Order Proposal, Owner will review the Job Order Proposal and either proceed to issuance of a Job Order or schedule a time to review the Job Order Proposal with Contractor and negotiate any changes, clarifications or modifications.
- g. Following the review of Contractor's Job Order Proposal, Owner shall issue Job Order in writing, in a form materially consistent with Attachment A hereto, incorporating any changes, clarifications or modifications to Contractor's Job Order Proposal made in the review process, and attaching the final Job Order Proposal as an exhibit.
- h. Once issued, the Job Order is a not to exceed contract amount for the Job Order. No line item will be added to a Job Order because a line item was excluded by Contractor in Contractor's Job Order Proposal or draft or final Job Order; however, the Owner shall have no obligation to pay for goods or services contained in the Job Order Proposal that are not provided.
- i. **Notice to Proceed:** If a Commence Date is not stated in the specific Job Order, Owner shall issue a written Notice to Proceed. The Notice to Proceed authorizes the Contractor to begin the Work identified in the Job Order on the date fixed in the Notice to Proceed. Upon the Commencement Date specified in the Job Order or Notice to Proceed, Contractor is fully responsible for the scheduling, quality control, safety, and all other aspects of the management of the project detailed in the Job Order. Owner may make periodic inspections of the job site to ensure compliance; however, quality control is ultimately the Contractor's responsibility.
- j. **Quality Assurance/Quality Control Plan:** If requested by the Owner for a particular Job Order, Contractor shall submit, for Owner approval, a Quality Assurance/Quality Control Plan. This plan should address all aspects of quality control including responsibility for surveillance of work, documentation, trend analysis, corrective action and interface with the Owner's inspectors.
- k. **Weekly Reports:** Contractor is required to submit weekly progress reports on each active Job Order electronically or in paper form to Owner at the end of each work week, which shall include a current schedule.
- l. **Schedule:** Time is of the essence in rendering the services hereunder. The Job Order shall include a time schedule for each phase of the Work for the Job Order, and Contractor agrees to perform all obligations and render services in accordance with the schedule(s) established in the Job Order. In emergency or non-standard situations, Owner may require Contractor to complete a Job Order on an expedited basis. All Job Orders are to be completed within the timelines agreed to by Owner and Contractor as detailed in the Job Order. If Contractor falls behind the schedule detailed in the Job Order, Contractor shall take steps necessary to improve its progress, including those that may be reasonably required by Owner. Without additional cost to Owner, Owner may require Contractor to increase the number of shifts, overtime operations, days of work, and/or the amount of construction plant or equipment, and to submit for approval any supplementary schedule or schedules in chart form as Owner deems necessary to demonstrate how the approved rate of progress will be regained.
- m. **Emergency Work:** Contractor will give top priority to any emergency work Owner may have and will allocate all resources necessary to accomplish such work in accordance with Owner's schedule requirements.

IX. OWNER'S RESPONSIBILITIES

9.1 **Representative:** Owner designates the Executive Director of Facilities or his/her designee as its representative authorized to act in Owner's behalf with respect to the Job Order(s). Contractor shall

coordinate its work solely through the designated representative.

9.2 **Special Information:** Unless otherwise detailed herein or in the Job Order, Owner shall furnish available any relevant property, boundary, easement, right-of-way, topographic and utility surveys; plans and specifications; and other special data and conditions relevant to the project. Owner makes no warranties or representations as to the accuracy or suitability of information provided to Contractor by Owner or by others.

9.3 **Entry on Land:** Owner shall assist Contractor in gaining entry to Owner's property as necessary for Contractor to perform its services under this Contract.

9.4 **Review of Work:** Owner will review the Work in progress as appropriate. At the completion of the Job Order, Owner (or Owner's Architect/Engineer, if any) shall do a walk through to ensure that the Work is completed in accordance with the Job Order. Owner will notify Contractor in writing of any material error or omission or other defect in the Work or any conflict in the contract documents that Owner becomes aware of, but Owner shall have no obligation or duty to investigate whether such faults, defects, or conflicts exist.

9.6 **Time for Response:** Owner shall furnish required information and services and shall render approvals and decisions as expeditiously as necessary for the orderly progress of Contractor's services and of the Work.

X. SITE INVESTIGATION AND CONDITIONS AFFECTING THE WORK

10.1 Contractor's acceptance of a Job Order entered into pursuant to this Contract shall constitute Contractor's acknowledgement that Contractor has taken steps reasonably necessary to ascertain the nature and location of the Work for the specific Job Order, and that Contractor has investigated and satisfied itself as to the general and local conditions which can affect the Work or its cost, including but not limited to:

- a. Conditions bearing upon transportation, disposal, handling, and storage of materials;
- b. The availability of labor, water, electric power, and roads;
- c. Uncertainties of weather, river stages, tides, or similar physical conditions at the site;
- d. The conformation and conditions of the ground; and
- e. The character of equipment and facilities needed preliminary to and during work performance.

10.2 Contractor's acceptance of a Job Order entered into pursuant to this Contract shall constitute Contractor's acknowledgement that Contractor has satisfied itself as to the character, quality, and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including all exploratory work done by Owner, as well as from the drawings and specifications made a part of this Contract.

10.3 **Owner Furnished Utilities:** Owner shall provide, at no cost to Contractor, wet and dry utilities and toilet facilities that are existing and available at each site for Work performed under the Job Order. If utilities and/or toilet facilities are not existing and available, the costs for such shall be included in the Job Order Proposal. It is the responsibility of Contractor to determine the extent to which existing Owner utilities are adequate for the needs of the Job Order.

10.4 **Asbestos Certification Statement:** If required by Owner, Contractor shall provide a certification statement for each Job Order, stating that no asbestos-containing materials or work is included within the scope of the Job Order. If required by Owner, Contractor shall provide, at completion of the Job Order, a notarized affidavit to Owner stating that no asbestos-containing materials or work was provided, installed, furnished or added to the project.

10.5 If required, Owner shall provide a survey in accordance with the Texas Asbestos Health

Protection Rules prior to the commencement date of the Job Order. Contractor shall take whatever measures he deems necessary to insure that all employees, suppliers, fabricators, material men, subcontractors, or their assigns, comply with this requirement. All materials used on a Job Order shall be certified as non-Asbestos Containing Building Materials (ACBM). Contractor shall insure compliance with the following acts from Contractor and all of Contractor's subcontractors and assigns:

- a. Asbestos Hazard Emergency Response Act (AHERA—40 CFR 763-99 (7));
- b. National Emission Standards for Hazardous Air Pollutants (NESHAP—EPA 40 CFR 61, National Emission Standard for Asbestos;
- c. Texas Asbestos Health Protection Rules (TAHRP—Tex. Admin. Code Title 25, Part 1, Ch. 295C, Asbestos Health Protection

Every subcontractor shall provide a notarized statement that no ACBM has been used, provided, or left on a Job Order. Contractor shall provide, in hard copy and electronic form, all necessary material safety data sheets (MSDS) of all products used in the Job Order to the Texas Department of Health licensed inspector or Owner's architect or engineer, if any, who will compile the information from the MSDS and, finding no asbestos in any of the product, make a certification statement.

10.6 **Differing Site Conditions:** Contractor shall promptly, and before the conditions are disturbed, give a written notice to Owner of:

- a. Subsurface or latent physical conditions at the site which differ materially from those indicated in the Contract, or
- b. Unknown physical conditions at the site, of an unusual nature, which differ materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the Contract.

10.7 **Investigation by Owner:** Owner shall investigate the site conditions promptly after receiving the notice. If the conditions do materially differ and cause an increase or decrease in Contractor's cost or the time required for performing any part of the Work, an equitable adjustment shall be made and the Job Order modified in writing accordingly.

10.8 **Equitable Adjustment:** No request by Contractor for an equitable adjustment to the Job Order under this Article shall be allowed unless Contractor has given the written notice required. No request by Contractor for an equitable adjustment to the Job Order for differing site conditions shall be allowed if made after final payment under such Job Order.

XI. INSPECTION OF CONSTRUCTION AND OWNER'S ACCEPTANCE OF WORK

11.1 **Contractor Inspection System:** Contractor shall maintain an adequate inspection system and perform such inspections as well as ensure that the Work called for conforms to the Job Order. Contractor shall maintain complete inspection records and make them available to Owner. All work is subject to inspection and testing by Owner at all places and at all reasonable times before final acceptance of the Work to ensure strict compliance with the terms of the Contract and the Job Order.

11.2 **Owner's Satisfaction:** All Work performed under this Contract shall be completed to the satisfaction of Owner's representative assigned to the Job Order. Owner's representative shall decide all questions regarding Contractor's performance under the Contract and Job Order, and such decisions shall be final and conclusive.

11.3 **Non-Conformance:** Contractor shall, without charge, replace or correct Work found by Owner not to conform to a Job Order's requirements, unless Owner consents, in writing, to accept the Work with an appropriate adjustment in contract price. Contractor shall promptly segregate and remove rejected material from the premises, if required by Owner.

- 11.4 **Failure to Conform:** If Contractor does not promptly replace or correct rejected Work, Owner may:
- a. By contract or otherwise, replace or correct the Work and charge the cost to Contractor, and/or
 - b. Terminate the Contractor for default upon seven (7) days written notice.
- 11.5 **Liability:** Owner's approval or acceptance of Contractor's Work shall not release Contractor from any liability for any defects in the Work.
- 11.6 Owner inspections and tests, if any, are for the sole benefit of Owner and do not:
- a. Relieve Contractor of responsibility for providing adequate quality control measures;
 - b. Relieve Contractor of responsibility for damage to or loss of the material before acceptance;
 - c. Constitute or imply acceptance; or
 - d. Affect the continuing rights of Owner after acceptance of the complete work.
- 11.7 The presence or absence of an inspector does not relieve Contractor from any Contract or Job Order requirement, nor is the inspector authorized to change any term or condition of the Job Order without Owner's written authorization.
- 11.8 Contractor shall promptly furnish, without additional charge, all facilities, labor, and material reasonably needed for performing such safe and convenient inspections and tests as may be required by Owner. Owner may charge to Contractor any additional cost of inspection or test when Work is not ready at the time specified by Contractor for inspection or test, or when prior rejection makes re-inspection or retest necessary. Owner shall perform all inspections and tests in a manner that will not unnecessarily delay the Work. Special, full size and performance tests shall be performed as described in the Job Order.
- 11.9 If, before acceptance of the entire Work, Owner decides to examine already-completed Work by removing it or tearing it out, Contractor, on request, shall promptly furnish all necessary facilities, labor, and material for this task. If the Work is found to be defective or nonconforming in any material respect due to the fault of Contractor or its Subcontractors, Contractor shall bear the expenses of the examination and of satisfactory reconstruction. However, if the Work is found to meet requirements, Owner shall make an equitable adjustment for the additional services involved in the examination and reconstruction, including, if completion of the Work was thereby delayed, an extension of the period of time for performance.
- 11.10 **Substantial Completion** means the date on which the Work, or an agreed-upon portion of the Work, is sufficiently complete so that Owner can occupy and use the Work or a portion thereof for its intended purposes. Unless otherwise specified in the Job Order, Owner shall accept, as promptly as practicable after completion and inspection, all Work required by the Job Order or that portion of the Work Owner determines can be accepted separately. Acceptance shall be final and conclusive, except for latent defects, fraud, gross mistakes amounting to fraud, or Owner's rights under any warranty or guarantee.
- 11.11 **Use and Possession Prior to Completion:** Owner shall have the right to take possession of or use any completed or partially completed part of the Work. Before taking possession of or using any work, Owner shall furnish Contractor a list of items of work remaining to be performed or corrected on those portions of the Work that Owner intends to take possession of or use. However, failure of Owner to list any item of work shall not relieve Contractor of responsibility for complying with the terms of this Contract or the Job Order. Owner possession or use shall not be deemed an acceptance of any work under this Contract. While Owner has such possession or use, Contractor shall be relieved of the responsibility for the loss of or damage to the Work resulting from Owner's possession or use. If prior possession or use by Owner delays the progress of the Work or causes additional expense to Contractor,

and such expenses or delays are adequately documented and substantiated by Contractor, an equitable adjustment shall be made in the Job Order price and/or the period of performance, and the Job Order shall be modified in writing accordingly.

11.12 Close-Out Documentation: Contractor shall provide the following as part of the close-out documentation:

- a. An electronic file of all documentation specific to every job order project shall be submitted with close-out documents.
- b. All forms below must be included with the final payment documentation of the project, as applicable:
 - 1) Owner's Manual(s)
 - 2) MSDS
 - 3) Submittals (Ex: Paint colors, carpet, equipment, supplies, and etc.)
 - 4) Warranties
 - 5) Conditional Lien Release
 - 6) Copies of all applicable permits, licenses, and/or other regulatory documents.
- c. Contractor shall be required to submit any / all additional documentation that is related to any project upon request by the Director of Maintenance.

XII. PROTECTION OF EXISTING VEGETATION, STRUCTURES, UTILITIES AND IMPROVEMENTS; TRAFFIC CONTROL

12.1 Preservation: Contractor shall preserve and protect all structures, equipment and vegetation (such as trees, shrubs, and grass) on or adjacent to the Job Order site, which is not to be removed and which does not unreasonably interfere with the Work required under the Job Order. Contractor shall **only remove trees when specifically authorized by Owner to do so**, and shall avoid damaging vegetation that will remain in place. If any limbs or branches of trees are broken during performance by the operation of equipment, or by workmen, Contractor shall trim those limbs or branches with a clean cut and paint the cut with a tree pruning compound as directed by Owner.

12.2 Existing Improvements: Contractor shall protect from damage all existing improvements and utilities at or near the Job Order site and on adjacent property of third parties, the locations of which are made known to or should be known by Contractor. Contractor shall repair any damage to those facilities, including those that are the property of third parties, resulting from failure to comply with the requirements of this Contract or the Job Order or failure to exercise reasonable care in performing the Work. If Contractor fails or refuses to repair the damage promptly, Owner may have the necessary repair work performed and charge the cost to Contractor.

12.3 Traffic Control: Contractor shall be responsible for providing all necessary traffic control, such as street blockages, traffic cones, flagmen, etc., as required for each Job Order. Proposed traffic control methods and costs shall be submitted to Owner for approval in Contractor's Job Order Proposal.

XIII. CLEANING UP AND REFUSE DISPOSAL

13.1 Contractor shall at all times keep the Job Order site, including storage areas, free from accumulations of waste materials. Before completing the Work, Contractor shall remove from the premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of Owner. Upon completing the Work, Contractor shall leave the site in a clean and orderly condition satisfactory to Owner. Contractor shall be responsible and liable for all construction refuse disposal containers and their removal from the site. Disposal of any hazardous materials not addressed and priced in the Job Order will be segregated for disposal by Owner unless Owner requires Contractor to dispose of the materials, in which case, an equitable adjustment in the price will be negotiated and agreed upon. Contractor shall not use Owner's trash containers for any reason.

XIV. WARRANTY OF CONSTRUCTION

14.1 **Warranty:** In addition to any other warranties specified in any Job Orders, Contractor warrants, for the maximum period allowed by law, and except as otherwise specifically provided herein, that Work performed conforms to the Job Order and is free of any defect in equipment, material or design furnished, or workmanship performed by Contractor or any of its subcontractors or suppliers at any tier. The Contractor shall be obligated to repair or replace any defective or non-conforming Work for a period of one (1) year from the date of final acceptance of the Work. If Owner takes possession of any part of the Work before final acceptance, this one (1) year correction period shall continue for a period of one (1) year from the date possession is taken.

14.2 **Non-Conformance:** Contractor shall remedy, at Contractor's sole expense, any failure of the Work to conform to the Job Order, or any construction defect occurring during the warranty period. In addition, the Contractor shall remedy, at Contractor's expense, any damage to Owner's real or personal property, when that damage is the result of:

- a. Contractor's failure to conform to requirements in this Contract or the Job Order; or
- b. Any defect of equipment, material, workmanship, or design furnished by the Contractor.

If Contractor, after notice, fails to proceed promptly and remedy the problem within thirty (30) calendar days or within another period of time which has been agreed to in writing, in compliance with the terms of the warranty, Owner may have the defects corrected and the Contractor and its surety shall be liable for all expenses incurred.

14.3 **Restoration:** Contractor shall restore any work damaged in fulfilling the terms and conditions of this Section. Contractor's warranty with respect to work repaired or replaced will run for one (1) year from the date of repair or replacement. Owner shall notify Contractor, in writing, within a reasonable time after the discovery of any failure, defect, or damage. If Contractor fails to remedy any failure, defect, or damage within a reasonable time after receipt of notice, Owner shall have the right to replace, repair, or otherwise remedy the failure, defect or damage at Contractor's expense, and Contractor shall be liable to owner for any damages sustained by Owner as a result of the failure, defect, or damage.

14.4 **Third-Party Warranties:** With respect to all warranties, expressed or implied, from subcontractors, manufacturers, or suppliers for work performed and materials furnished for Job Orders issued under this Contract, Contractor shall:

- a. Obtain all warranties required by the Job Order;
- b. Require all warranties to be executed, in writing, for the benefit of Owner; and
- c. Enforce all warranties for the benefit of Owner;

14.5 **Warranty Expiration:** In the event Contractor's warranty under paragraph 14.1 of this Article has expired, Owner may bring suit to enforce a subcontractor's, manufacturers, or supplier's warranty.

14.6 **Owner Liability:** Unless a defect is caused by the negligence or intentional act or failure to act of Contractor or subcontractor or supplier at any tier, Contractor shall not be liable for the repair of any defects of material or design furnished by Owner or for the repair of any damage which results from any defect in Owner-furnished material or design. Contractor is not responsible for and does not warranty pre-existing work or facilities that may be assigned to Contractor except as stated in the Job Order.

14.7 This warranty shall not limit Owner's rights under this Contract and/or applicable law with respect to latent defects, gross mistakes, breach of contract or fraud.

XV. PAYMENT

15.1 **Compensation:** Costs for equipment, material, and labor shall be in accordance with the Contract. Owner shall pay Contractor for Work performed on Job Orders authorized by Owner in writing,

subject to allowable additions and deductions. Owner shall pay all unpaid and undisputed amounts due Contractor under this Contract within thirty (30) days of receipt of invoice. If payment is later than forty-five (45) days, interest will be set no higher than six percent (6%) per annum. If Work or any portion thereof has not met the satisfactory approval of Owner's Representative, current and future payments shall not be made until both parties agree that the Work or the portion thereof has been completed in a satisfactory manner or the Work is acceptable. Notwithstanding any provision herein to the contrary, no payment of amounts owed hereunder shall be considered past due or not paid when due except in accordance with Section 2251.021 of the Texas Government Code.

15.2 **Progress Payments:** If required by the Job Order, Owner shall make progress payments monthly as the Work proceeds, or at more frequent intervals as determined by Owner, on estimates of Work completed submitted by Contractor and approved in writing by Owner. Contractor shall use an acceptable invoice form and shall include supporting documents to reflect a written breakdown of the total price showing the amount included therein for each principal category of the Work, in such detail as requested, to provide a basis for determining progress payments. In the estimation of Work completed, Owner will authorize payment for material delivered on the site and preparatory work done if Contractor furnishes satisfactory evidence that it has acquired title to such material and that the material will be used to perform the Work.

15.3 **Application for Payment:** With each Application for Payment, Contractor must attach/detail the following information:

- (1) Defective Work not remedied.
- (2) Legal claims filed against Contractor or reasonable evidence indicating probable filing of claims;
- (3) Failure of Contractor to make payments properly to any subcontractor or supplier for material or labor;
- (4) A reasonable doubt that the Job Order can be completed for the unpaid Job Order balance; and
- (5) Damage to another contractor.

15.4 **Payment Retention:** In the processing of progress payments, Owner shall retain five percent (5%) of the estimated amount until final completion and acceptance of all Work performed under the Job Order. Retention applicable to each Job Order shall be released within thirty (30) days after final completion of the Job Order and acceptance of the Work under the Job Order.

15.5 **Liquidated Damages:** Contractor is expected to complete each Job Order on a timely basis. Liquidated damages may be assessed at Owner's option for Contractor's failure to timely complete each Job Order and/or phase of the scope of work detailed in a Job Order. Owner may withhold as liquidated damages, or require Contractor to pay a "per day" amount, to be set forth in the Job Order, as liquidated damages for any Work not completed by the completion day set forth in the Job Order. These liquidated damages are not a penalty but are compensation to Owner for additional expenses incurred and inconvenience caused by Contractor's failure to allow Owner to receive the premises at the designated time of completion.

XVI. TERMINATION FOR CONVENIENCE OF OWNER

16.1 **Termination:** Owner may, with or without cause, terminate performance of the Work under this Contract or any Job Order in whole or, from time to time, in part, if Owner determines that termination is in Owner's interest. Owner shall effect such termination by delivering to Contractor a Notice of Termination specifying the extent of termination and the effective date.

16.2 After receipt of a Notice of Termination, and except as directed by Owner, Contractor shall immediately proceed with the following obligations, regardless of any delay in determining or adjusting any amounts due under this Article:

- a. Stop work as specified in the notice;
- b. Place no further subcontracts or orders (referred to as subcontracts in this Article) for materials, services or facilities, except as necessary to complete any Work not terminated;
- c. Assign to Owner, as directed by Owner, all right, title, and interest of Contractor under the subcontracts to the extent they relate to the Work terminated, in which case Owner shall have the right to settle or to pay any termination settlement proposal arising out of those terminations, or with approval or ratification to the extent required by Owner, Contractor shall settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts, the approval or ratification of which will be final for purposes of this Section;
- d. As directed by Owner, transfer title and deliver to Owner:
 - i. The fabricated or un-fabricated parts, Work in process, completed Work, supplies, and other material produced or acquired for the Work terminated, and
 - ii. The completed or partially completed plans, drawings, information, and other property that, if the Contract and/or Job Order had been completed, would be required to be furnished to Owner;
- e. Complete performance of the Work not terminated;
- f. Take any action that may be necessary, or that Owner may direct, for the protection and preservation of the property related to this Contract and/or the Job Order that is in the possession of Contractor and in which Owner has or may acquire an interest;
- g. Use its best efforts to sell, as directed or authorized by Owner, any property of the types referred to in paragraph 16.2(c) above; provided, however, that Contractor is not required to extend credit to any purchaser and may acquire the property under the conditions prescribed by, and at prices approved by, Owner. The proceeds of any transfer or disposition will be applied to reduce any payments to be made by Owner under the Contract and/or Job Order, credited to the price or cost of the Work, or paid in any other manner directed by Owner.

XVII. DEFAULT

17.1 Termination of Right to Proceed: If Owner determines that Contractor is not prosecuting the Work with sufficient diligence to ensure completion within the time specified in the Job Order, or fails to complete the Work within this time, Owner may terminate the Contractor's right to proceed with the Work (or separable part of the Work), upon seven (7) calendar days' written notice to the Contractor. In this event, Owner may take over the Work and complete it by contract or otherwise and may take possession of and use any materials, appliances, and plant on the site necessary for completing the Work.

Contractor's right to proceed shall not be terminated under this Section, if:

- a. The delay in completing the Work arises from unforeseeable causes beyond the control and without the fault or negligence of Contractor. Examples of such causes include:
 - i. acts of God or of the public enemy,
 - ii. acts of Owner in its contractual capacity,
 - iii. acts of another Contractor in the performance of a written Contract with Owner,
 - iv. fires,

- v. floods,
 - vi. epidemics,
 - vii. quarantine restrictions,
 - viii. strikes,
 - ix. freight embargoes, or
 - x. unusually severe weather
- b. Contractor, within seven (7) calendar days from the beginning of any such delay (unless extended by Owner), shall notify Owner in writing of the causes of delay. Owner shall ascertain the facts and the extent of delay. If, in the judgment of Owner, the findings of fact warrant such action, the time for completing the Work under the Job Order shall be extended.

If, after termination of Contractor's right to proceed, it is determined that Contractor was not in default, or that the delay was excusable, the rights and obligations of the parties will be the same as if the termination had been issued for the convenience of Owner. The rights and remedies of Owner in this Article are in addition to any other rights and remedies provided by law or under this Contract.

17.2 Termination for Default: In the event Contractor fails to carry out or comply with any of the terms and conditions of this Contract or any Job Order, Owner may notify Contractor of such failure or default in writing and demand that the failure or default be remedied within seven (7) calendar days; in the event Contractor fails to remedy such failure or default within seven (7) day period, Owner shall have the right to terminate this Contract and/or any Job Order. Without limiting the foregoing, the following shall constitute a material breach by Contractor, upon the occurrence of which Contractor shall immediately notify Owner: Contractor: (i) ceases its business operations; (ii) makes a general assignment for the benefit of creditors; (iii) is adjudged bankrupt; or (iv) becomes insolvent.

17.3 Effect of Termination: Termination of this Contract or any Job Order under any circumstances whatsoever shall not effect or relieve Contractor from any obligation or liability that may have been incurred or will be incurred, and such termination by Owner shall not limit any other right or remedy available to Owner at law or in equity.

XVIII. CANCELLATION FOR CONFLICT OF INTEREST

18.1 Pursuant to applicable law, Owner may cancel this Contract, without penalty or further obligation to Contractor, if any person significantly involved in initiating, negotiating, securing, drafting or creating this Contract on behalf of the Owner was at any time while this Contract or extension of this Contract is in effect, an employee or agent of any other party to this Contract in any capacity or consultant to any other party of this Contract. A cancellation made pursuant to this provision shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time.

XIX. INSURANCE

19.1 Contractor shall purchase and maintain in effect during the term of this Contract insurance of the types and with minimum limits of liability as stated below. Such insurance shall protect Contractor from claims which may arise out of or result from Contractor's operations whether such operations are performed by Contractor or by any subcontractor or by anyone for whose acts any of them may be liable.

- a. **WORKERS' COMPENSATION INSURANCE** providing statutory benefits in accordance with the laws of the State of Texas or any federal statutes as may be applicable to the Work being performed under this Contract.

b. EMPLOYER'S LIABILITY INSURANCE with limits of liability not less than:

\$1,000,000	Each Accident
\$1,000,000	Policy Limits
\$1,000,000	Each Employee

c. COMMERCIAL GENERAL LIABILITY INSURANCE including products/Completed Operations and Contractual Liability with limits of liability not less than:

Occurrence / Personal Injury / Advertising /	
\$1,000,000 CSL	Products / Completed Operations
\$2,000,000 CSL	Annual Aggregate
\$2,000,000 CSL	Products Aggregate
\$1,000,000 CSL	Fire, Lightning or Explosion
\$5,000 Per Person	Medical Expense

d. AUTOMOBILE LIABILITY INSURANCE covering all owned, hired and non- owned motor vehicles used in connection with the Work being performed under this Contract with limits of liability not less than:

\$1,000,000	Bodily Injury / Property Damage
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19.2 Such insurance as is provided herein shall be primary and non-contributing with any other valid and collectible insurance available to Owner.

19.3 All policies providing Contractor's insurance as required in paragraph 19.1 above shall be endorsed to provide the following:

- a. Ninety (90) days written notice of cancellation or non-renewal given to Owner at the address designated in Section 23.
- b. Owner be named as Additional Insured on all policies except Workers Compensation (Prohibited by Law).
- c. Waiver of Subrogation added by endorsement on all policies.

19.4 The limits of liability as required above may be provided by a single policy of insurance or by a combination of primary, excess or umbrella policies. In no event, however, shall the total limits of liability available for any one occurrence or accident be less than the amount(s) required above.

19.5 Proof of compliance with these insurance requirements shall be furnished to Owner in the form of an original certificate of insurance signed by an authorized representative or agent of the insurance company(ies) within ten (10) days of execution of this Contract. Renewal or replacement certificates shall be furnished to Owner not less than twenty-one (21) days prior to the expiration or termination date of the applicable policy(ies). If Contractor fails to maintain the required amounts of insurance or allows the policies to lapse or expire during the term of the Contract, Owner may purchase said insurance and deduct the cost of obtaining the insurance from Contractor's contract sum.

19.6 Contractor shall require any and all subcontractors performing Work under this Contract to carry insurance of the types and with limits of liability as Contractor shall deem appropriate and adequate for the Work being performed. Contractor shall obtain and make available for inspection by Owner upon request current certificates of insurance evidencing insurance coverage carried by such subcontractors.

19.7 Mail the original certificate of insurance to:

Harris County Department of Education
Attn: Executive Director of Facilities
6300 Irvington Boulevard
Houston, Texas 77022

XX. CHANGES

20.1 Owner may, at any time, without notice to the sureties, if any, by written order designated or indicated to be a change order, make changes in the Work within the general scope of a Job Order, including changes:

- a. In the specifications (including drawings and designs);
- b. In Owner-furnished facilities, equipment, materials, services, or site; or
- c. Directing acceleration in the performance of the Work, or otherwise altering the schedule for performance of the Work.

20.2 Any other written order (which, as used in this paragraph, includes direction, instruction, interpretation, or determination) from Owner that causes a change shall be treated as a change order under this Article; provided, that Contractor gives Owner timely written notice stating the date, circumstances, and source of the order and that Contractor regards the order as a change order.

20.3 Except as provided in this Article, no order, statement, or conduct of Owner shall be treated as a change under this Article or entitle Contractor to an equitable adjustment hereunder.

20.4 Contractor must submit any proposal under this Article within thirty (30) calendar days after:

- a. Receipt of a written change order under Paragraph 20.1 above or;
- b. The furnishing of a written notice under Paragraph 20.2 above,

by submitting to Owner a written statement describing the general nature and amount of the proposal, unless this period is extended by Owner. The statement of proposal for adjustment may be included in the notice under Paragraph 20.2 above.

20.5 No proposal by Contractor for an equitable adjustment shall be allowed if asserted after final payment under the Job Order.

XXI. PAYMENT AND PERFORMANCE BONDS

21.1 Payment Bond:

Contractor shall furnish a Payment Bond in the amount equal to one hundred percent (100%) of the contract amount if the Job Order is in excess of \$25,000.

21.2 Performance Bond:

Contractor shall furnish a Performance Bond in the amount equal to one hundred percent (100%) of the Job Order amount if the Job Order is in excess of \$100,000.00. The bonds must be executed by a corporate surety authorized to do business in Texas and licensed in Texas to issue surety bonds, and must be executed by a surety company that is authorized and admitted to write surety bonds in Texas. If the amount of the bond exceeds \$100,000.00, the surety must:

- (a) Hold a certificate of authority from the U.S. Secretary of the Treasury to qualify as a surety on

obligations permitted or required under federal law; or

- (b) Have obtained reinsurance for any liability in excess of \$100,000.00 from a reinsurer that is authorized and admitted as a reinsurer in Texas and is the holder of a certificate of authority from the U.S. Secretary of the Treasury to qualify as a surety or reinsurer on obligations permitted or required under federal law.

21.3 The Performance and/or Payment Bonds must be submitted to Owner before commencement of any work. The bonds must be made payable to Owner.

XXII. PREVAILING WAGE RATES

22.1 Contractor shall comply with, and ensure each subcontractor complies with, all applicable laws regarding prevailing wage rates, including, but not limited to, Chapter 2258 of the Texas Government Code and any related federal requirements applicable to a Job Order. Contractor and all subcontractors shall comply with all state and federal laws including, but not limited to, laws of labor, minimum wage, safety, and equal employment opportunity. Contractor and all subcontractors must pay not less than the general prevailing wage rate plus any applicable fringe benefits. Contractor shall pay not less than the wage scale of the various classes of labor as detailed in the prevailing wage schedule detailed in Attachment B.

XXIII. MISCELLANEOUS PROVISIONS

23.1 **Independent Contractor:** Contractor acknowledges that it is engaged as an independent contractor and that Owner shall have no responsibility to provide Contractor or its employees with transportation, insurance or other fringe benefits normally associated with employee status. Contractor is responsible for all income taxes required by applicable law. It is the intention of the parties that Contractor is independent of Owner and is not an employee, agent, joint venture, or partner of Owner. Contractor acknowledges that Owner has no responsibility for any conduct of any Contractor's employees, agents, representatives, contractors, or subcontractors.

23.2 **Confidentiality:** Contractor shall treat any information supplied by Owner or information pertaining to Owner as confidential and shall not disclose any such information to others except as necessary for the performance of this Contract or a Job Order or as authorized by Owner in writing or except when required by law.

23.3 **Successors and Assigns:** Owner and Contractor, respectively, bind themselves, their partners, successors, assigns and legal representatives to the other party to the terms and conditions of this Contract. This Contract is a personal service contract for the services of Contractor, and Contractor's interest in this Contract, duties hereunder and/or fees due hereunder may not be assigned or delegated to a third party without written consent of Owner. The benefits and burdens of this Contract are, however, assignable by Owner.

23.4 **Loss of Funding:** Performance by Owner under this Contract may be dependent upon the appropriation and allotment of funds by the Texas State Legislature (the "Legislature") and/or allocation of funds by the Owner's Board of Trustees. If the Legislature fails to appropriate or allot the necessary funds, or the Board fails to allocate the necessary funds, then Owner shall issue written notice to Contractor and Owner may terminate this Contract without further duty or obligation hereunder. Contractor acknowledges that appropriation, allotment, and allocation of funds are beyond the control of Owner. The parties agree that this Contract and any Job Order issued by Owner are commitments of Owner's current revenue only. Every payment obligation of Owner under this Contract is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Contract or any Job Order, this Contract or any Job Order may be terminated by Owner at the end of the period for which funds are available.

23.5 **Open Records:** Contractor acknowledges that Owner is subject to the Texas Public Information

Act, and Contractor waives any claim against and releases from liability Owner, its officers, employees, agents, and attorneys with respect to disclosure of information provided under or in this Contract or otherwise created, assembled, maintained, or held by Contractor or Owner and determined by Owner, the Attorney General of Texas, or a court of law to be subject to disclosure under the Texas Public Information Act.

23.6 Franchise Tax Certification: A corporate or limited liability company Contractor certifies that it is not currently delinquent in the payment of any franchise taxes due under Chapter 171 of the Texas Tax Code, or that the corporation or limited liability company is exempt from the payment of such taxes, or that the corporation or limited liability company is an out-of-state corporation or limited liability company that is not subject to the Texas Franchise Tax, whichever is applicable.

23.7 Taxes: Owner is tax exempt, and Contractor shall avail itself of all tax exemptions applicable to Contractor's work or expenses. Owner shall provide a tax exemption certificate to Contractor upon Contractor's request. Owner shall not be liable for any taxes resulting from this Contract, except where otherwise required by law.

23.8 Captions: The captions of paragraphs in this Contract are for convenience only and shall not be considered or referred to in resolving questions of interpretation or construction.

23.9 Severability: Should any provision(s) of this Contract be held invalid or unenforceable in any respect, that provision shall not affect any other provisions, and this Contract shall be construed as if the invalid or unenforceable provision(s) had not been included.

23.10 Waivers: No delay or omission by either party in exercising any right or power provided under the provisions of this Contract shall impair any such right or power or be construed to be a waiver of the right or power. A written waiver granted by either of the parties of any provision of this Contract shall not be construed as a future waiver of that provision or a waiver of any other provision of the Contract.

23.11 Force Majeure: No party shall be liable or responsible to the other for any loss or damage or for any delays or failure to perform under this Contract due to causes beyond its reasonable control, including, but not limited to, acts of God, employee strikes, epidemics, war, riots, flood, fire, sabotage, terrorist acts or any other circumstances of like character.

23.12 Governing Law and Venue: This Contract shall be construed, interpreted and applied in accordance with the laws of the State of Texas without regard for choice of law principles. All obligations of the parties created hereunder are enforceable in Houston, Harris County, Texas, which shall be the exclusive venue for any dispute hereunder.

23.13 Entire Contract: This Contract, as defined herein, constitutes the sole and only agreement between the parties with respect to the services contracted for and supersedes any prior understandings, written or oral. No modification, alteration or waiver of this Contract or any of its provisions shall be effective unless in writing and signed by both parties. No course of prior dealings, no usage of trade, and no course of performance shall be used to modify, supplement or explain any terms used in this Contract.

23.14 Financial Interest: By signature hereon, Contractor certifies that no member of Owner's Board of Trustees has a financial interest, directly or indirectly, in the transaction that is the subject of this Contract.

23.15 Authority to Act: If Contractor is a corporation or a limited liability company, Contractor warrants, represents, and agrees that (1) it is duly organized, validly existing and in good standing under the laws of the state of its incorporation or organization; (2) it is duly authorized and in good standing to conduct business in the State of Texas; (3) it has all necessary power and has received all necessary approvals to execute and deliver this Contract; and (4) the individual executing this Contract on behalf of Contractor has been duly authorized to act for and bind Contractor.

23.16 **Records:** Records of expenses pertaining to additional services, services performed on the basis of a Worker Wage Rate or Monthly Salary Rate, or reimbursable expense, if allowed, shall be kept on the basis of generally accepted accounting principles and in accordance with cost accounting standards promulgated by the Federal Office of Management and Budget Cost Accounting Standards Board and shall be available for audit by Owner or Owner's authorized representative on reasonable notice.

23.17 **Illegal Dumping:** Contractor shall ensure that it and all of its subcontractors prevent illegal dumping of litter in accordance with Title 5, Texas Health and Safety Code, Chapter 365.

23.18 **Interpretation:** Contractor agrees that the normal rules of construction that require that any ambiguities in the Contract are to be construed against the drafter shall not be employed in the interpretation of this Contract or any Job Order.

23.19 **Modification:** This Contract may only be modified by a written instrument executed by the parties to be incorporated into this Contract.

23.20 **Assignment:** Contractor may not assign this Contract or any of its rights, duties or obligations hereunder without the prior written approval of Owner. Any attempted assignment of this Contract by Contractor shall be null and void. Any Job Order made as a result of this Contract may not be transferred, assigned, subcontracted, mortgaged, pledged, or otherwise disposed of or encumbered in any way by Contractor without the prior written approval of Owner.

23.21 **Immunity:** Nothing in this Contract will be construed to waive, modify, or amend any legal defense available to Owner or any of Owner's past or present trustees, officers, agents, or employees, including, without limitation, governmental immunity from suit as provided by law.

23.22 **Terrorist Certification:** Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

23.23 **Boycott Israel Certification:** If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Contract has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Contract. For purposes of this Contract, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

XXIV. NOTICES

24.1 All notices, consents, approvals, demands, requests or other binding communications under this Contract shall be in writing. Written notice may delivered in person to the designated representative of the Contractor or Owner; mailed by U. S. mail to the last known business address of the designated representative; or transmitted by fax machine to the last known business fax number of the designated representative. Mail notices are deemed effective three business days after the date of mailing. Fax notices are deemed effective the next business day after faxing.

24.2 The initially designated representatives of the parties for receipt of notices are as follows. Either party may change their designated representative for receipt of notices by written notice.

24.2.1 If to OWNER:

Harris County Department of Education
Attn: Assistant Superintendent of Business Services
6300 Irvington Boulevard
Houston, Texas 77022

24.2.2 With Copies to:

Harris County Department of Education
Attn: Director of Maintenance
6300 Irvington Boulevard
Houston, Texas 77022

24.2.3 If to Contractor: Dura Pier Facilities Services, LTD (Company Name)

13124 Player St. (Address)
Houston, TX 77045 (City, State, Zip Code)
Wayne Brant (Contact Person)
713-721-3788 (Fax)

XXV. OTHER CONTRACTS

25.1 Owner may undertake or award other contracts for additional work at or near the site of Work under this Contract or a Job Order. Contractor shall fully cooperate with the other contractors and with Owner's employees and shall carefully adapt scheduling and performing the Work under this Contract to accommodate the additional work, heeding any direction that may be provided by Owner. Contractor shall not commit or permit any act that will interfere with the performance of work by any other contractor or by Owner's employees.

25.2 Owner may award or enter into other contracts in its sole discretion, and nothing in this Contract may be construed to imply that Contractor has the exclusive right to provide job order contracting services to Owner.

XXVI. INDEMNIFICATION

26.1 CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS OWNER, ITS AGENTS, EMPLOYEES, TRUSTEES AND OTHER OFFICERS FROM ANY AND ALL CLAIMS, LIABILITY, COSTS, SUITE OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES, OR DAMAGES ASSERTED AGAINST IT BY REASON OF THE INTENTIONAL OR NEGLIGENT ACTS OR OMISSIONS OF THE CONTRACTOR, ITS AGENTS, SERVANTS, SUBCONTRACTORS, AND EMPLOYEES IN THE PERFORMANCE OF THE CONTRACT.

XXVII. CONTRACT ORDER OF PRECEDENCE

27.1 In the event of an inconsistency between provisions of this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- a. Contract Modifications, if any;
- b. this Contract, including exhibits;
- c. Job Orders;
- d. Drawings;
- e. Specifications;

f. The contract documents for Choice Partners Contract # 21/021MJ-19, including any addenda thereto;

g. Contractor's proposal submitted in response to the solicitation for Choice Partners Contract #21/021MJ-19

XXVIII. PARTY ANTITRUST VIOLATIONS

28.1 Contractor assigns to Owner any claim for overcharges, resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to Contractor toward fulfillment of this Contract.

XXIX. AUDIT OF RECORDS

29.1 Pursuant to applicable laws, the Contractor shall retain and shall contractually require each subcontractor to retain all data, books, documents and other records ("records") relating to this Contract for a period of five (5) years after completion of this Contract or any Job Order issued hereunder. This includes all books and other evidence bearing on Contractor's costs and expenses under this Contract or the Job Order. All records shall be subject to inspection and audit by the Owner at reasonable times, without cost to Owner. Upon request, Contractor shall produce the original of any or all such records. If approved by Owner, photographs, microphotographs or any authentic reproductions may be maintained instead of original records and documents. If an audit or a compliance review has been announced, Contractor shall retain its records and accounts until such audit or compliance review has been completed.

IN WITNESS WHEREOF, Owner and Contractor have executed and delivered this Contract effective as of the date identified above.

OWNER

By: _____
Name: Jesus Amezcua, PhD, CPA, RTSBA
Title: Assistant Superintendent of Business Services
Date _____

CONTRACTOR

By: Wayne E. Bryant
Name: Wayne E. Bryant
Title: Project Manager
Date 03/25/2021

ATTACHMENTS

The following Attachments are incorporated by reference for all purposes:

ATTACHMENT A: Job Order Form
ATTACHMENT B: Prevailing Wage Rates

ATTACHMENT A
JOB ORDER

This Job Order is subject to all terms and conditions of the Master Contract ("Master Contract") between Harris County Department of Education (Owner) and Dura Pier Facilities Services, LTD (Job Order Contractor) dated April 22, 2021, and shall become part of the Contract upon execution by Owner. This Job Order is issued in accordance with Choice Partners contract # 21/021MJ-19, and Contractor's proposal submitted in response to the solicitation issued by HCDE/Choice Partners for Choice Partners contract # 21/021MJ-19. Any amendment or modification of this Job Order must be in writing and signed by both parties.

1. **Agreed Work.** The agreed Work shall include: Replacement of all damaged and removed building finishes, including but not limited to; carpet, VCT, ceramic tile, quarry tile, wall base, gypsum board walls, gypsum board ceilings, paint, damaged lighting, casework, etc.
If applicable, any additional agreed Work, technical specifications, and/or drawings shall be as set forth and listed in the Job Order Proposal attached hereto as Exhibit 1.
2. **Deadline for Performance.** Job Order Contractor shall complete performance of the Work specified herein on or before August 31, 2021. The parties agree that the "per day" amount for Liquidated Damages, as defined in Master Contract, shall be \$ 0. The Date of Commencement is: April 22, 2021 the date on which both parties duly execute this Job Order or [] will be fixed in a Notice to Proceed issued by the Owner.
3. **Place of Performance.** Contractor shall perform the Work specified herein at the following location(s) HCDE Sheffield Head Start – 14300 Wallisville Rd, Houston, TX 77049.
4. **Agreed Total Price.** The parties hereby agree that the Total Price for all Work under this Job Order is \$288,054.97, as specified in the Job Order Proposal attached hereto as Exhibit 1. Services rendered in accordance with this Job Order shall be funded by Facilities General Fund [funding source(s)]. Payment for services rendered shall be allocated as follows: 100% funded by Facilities General Fund [funding source]; and 0% funded by N/A [additional funding source, if applicable].
5. **Bonding.** Pursuant to Section XXI of the Master Contract, Contractor shall furnish a Payment Bond in the amount equal to one hundred percent (100%) of the contract amount if the Job Order is in excess of \$25,000 and shall furnish a Performance Bond in the amount equal to one hundred percent (100%) of the Job Order amount if the Job Order is in excess of \$100,000.00.
A Payment Bond [X] is required, [] is not required for this Job Order.
A Performance Bond [X] is required, [] is not required for this Job Order.
6. **Insurance.** Contractor shall provide certificate(s) of insurance as required by Section XIX of the Master Contract, evidencing that Contractor has purchased and maintained insurance of the types and with minimum limits of liability as stated in Section XIX of the Master Contract.
7. **Owner's Authorized Representative.** Owner's authorized representative for acceptance of any completed Work under this Job Order is: John Prestigiacomo, Maintenance Director.

AUTHORIZED AND ACCEPTED:

JOB ORDER CONTRACTOR/ Dura Pier Facilities Services, LTD

By: Wayne E. Bryant Date: 03/25/2021
Name: Wayne E. Bryant Title: Project Manager

OWNER/HARRIS COUNTY DEPARTMENT OF EDUCATION

By: _____ Date: _____
Name: _____ Title: _____

EXHIBIT A: Contractor's Job Order Proposal, dated April 22, 2021



March 25, 2021

Patrick Bilski
Facilities Project Specialist
Harris County Department of Education
6300 Irvington
Houston, Texas 77022

Contract No. 21/021MJ-19 Harris County Department of Education
Subject: Job Order Proposal for RFP TO-101-87-23495.1

Project Location: Sheffield Head Start
Project Title: Water Damage Repairs

Dear Mr. Bilski,

Enclosed is our not to exceed price proposal for the above subject RFP. The proposal scope is per site visit with the HCDE representative on January 22 and March 3, 2021. The general scope of work includes the replacement of all damaged and removed building finishes, including but not limited to; carpet, VCT, ceramic tile, quarry tile, wall base, gypsum board walls, gypsum board ceilings, paint, damaged lighting, casework, etc. Refer to attached scope of work.

Pricing is per attached scope and 2021 RS Means Facilities Construction Cost Data.

The proposed price prior to bonding is:	\$ 281,029.24
The reimbursable bond cost is:.....	\$ 7,025.73
The Grand Total Fixed Price is:	\$ 288,054.97

Material and Equipment is:.....	\$ 117,118.18
Labor w/OH&P is:.....	\$ 170,936.79

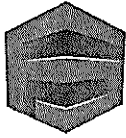
The proposed project duration is 120 days after NTP and materials are delivered to the project site. This proposal is good for 30 days from the above date.

Please direct any questions to Wayne Bryant at (713) 337-5721.

Sincerely,

Wayne Bryant
Project Manager

Attachments: RS Means Estimate



**FACILITIES
SOURCES**



Contract No. 21/021MJ-19 Harris County Department of Education
Subject: Job Order Proposal for RFP TO-101-87-23495.1

Project Location: Sheffield Head Start
Project Title: Water Damage Repairs

STATEMENT OF WORK:

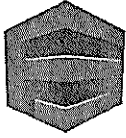
Demolition:

1. Remove and dispose of any remaining miscellaneous water damaged material.
2. Remove and dispose of lay in ceilings and suspension systems as required for installation of gypsum board on wood joists.
3. Remove ductwork insulation and flex ducts in kitchen and portions of room 139 where water damaged.
4. All materials removed from building will be disposed of properly off site.

Interior Scope:

1. Provide and install new R-13 (interior walls) and R-19 (exterior walls and ceiling) insulation in all walls and ceilings where removed due to water damage.
2. Provide and install new 5/8" gypsum board on all walls where previously removed. Moisture resistant gypsum board to be used in wet areas such as kitchen and restrooms.
3. Provide and install new 5/8" gypsum board on bottom of wood joists where previously removed.
4. Tape and float all gypsum board on bottom of wood joists – no finish to be provided.
5. Tape and float all gypsum board walls to match existing adjacent construction and prep for paint.
6. Provide and install new 6" ceramic tile cove base in all restrooms where previously removed.
7. Provide and install new 6" quarry tile cove base in kitchen and dry storage where previously removed.
8. Provide and install ten (10) new interior wood doors to match the existing construction. Existing hardware to be re-used from damaged doors.
9. Re-hang all interior wood doors that were removed but not being replaced.
10. Provide and install new lay in ceiling system in kitchen with vinyl faced tiles.
11. Repair and replace as necessary lay in ceiling systems in rooms where damaged, removed, or required to match existing adjacent construction.
12. Provide and install new VCT throughout building in all locations where removed. Colors to match existing as closely as possible. Patterns are to be similar to original.
13. Provide and install new commercial carpet in office suite where removed. Color to be similar to original or as selected by owner from provided samples.
14. Provide and install new 4" rubber cove base throughout all areas that do not have tile base.
15. Clean all interior wall surfaces to remove debris and prepare for new finishes.
16. Prep and patch any minor sheetrock wall cracks or old penetrations as required.
17. Apply PVA prime coat to all new gypsum board replacement walls.
18. Paint all interior wall surfaces with two (2) coats of top of the line Sherwin Williams ProMar 200 eggshell finish in all classrooms and offices, and Pre-catalyzed water based epoxy zero VOC semi-gloss in kitchen and restrooms.
19. Provide and install new plastic laminate casework to match the original casework in the building as shown on the original sheets A201, A501, and A610.
20. Provide and install new plastic laminate countertops in Reception, Resource, Break, and Workroom.
21. Existing countertops in seven (7) classrooms to be reinstalled.
22. Existing wall mounted lavatories, EDF, water closets to be removed as required for the installation of new gypsum board.
23. Existing mop sink to be reinstalled in the janitorial closet.
24. Provide and install new ductwork insulation and flex ductwork in locations where removed.
25. Reinstall existing HVAC AHU in mechanical closet adjacent to kitchen where previously removed.

Dura Pier Facilities Services, LTD 13124 Player St. Houston, Texas 77045
Phone: (713) 337-5700 Fax: (713) 721-3788



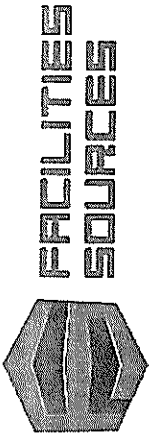
**FACILITIES
SOURCES**



26. Provide and install new 2x4 lay in light fixtures where removed or damaged. All attempts will be made to match the existing fixture type and appearance. New fixtures with a different lens type will not be installed in rooms with original lenses.
27. Proposal includes the replacement of four ceiling mounted fire alarm devices.

EXCLUSIONS & CLARIFICATIONS:

1. No county or city inspections are included.
2. No removal or handling of any hazardous materials is included in this proposal.
3. All work will be performed per local, State and National building codes.
4. All new materials and labor is warranted for 1 year unless otherwise agreed upon.
5. All existing upper casework / wall mounted cabinets are to remain.
6. All items listed to be reinstalled are assumed to be non-damaged and useable. Replacement or repair of any items found to be broken, damaged or not contained in the storage container on site is not included in this proposal.
7. Proposal based on all furniture being relocated off site prior to commencement of work.
8. Proposal does not include any scope of work that is required due to unknown conditions that are exposed during project work.
9. All work to be performed during normal working business hours. No overtime is included in this proposal.
10. Cost excludes taxes, permits, allowances, contingencies, unknown existing site conditions or any work not covered by above scope.



Final Estimate
 Wayne Bryant
 Facilities Sources

21/021MJ - HCDE Trade JOC IDIQ - Base - 3/03/2021 to 3/02/2023
 HCDE - Sheffield Head Start - Water Damage - 87-23495.1
 Wayne Bryant

Estimator: Wayne Bryant **HCDE - Sheffield Head Start - Water Damage Repairs**

Totalling Components	
Price Line Items	\$326,660.44
RSMeans HOUSTON, TX CCI 2021Q1, 86.90%	\$42,792.52
HCDE Trade JOC - IDIQ, <Normal 99%, OT 110%> (-1.0000%)	\$(2,838.68)
Non Prepriced Markup (Subcontractor Quote) (15.0000%)	
Material, Labor, and Equipment Totals (No Totalling Components)	
Material:	\$126,932.26
Labor:	\$198,692.09
Equipment:	\$1,036.10
Other:	\$(0.01)
Laborhours:	2,324.21
Green Line Items:8	\$58,349.52
Total Construction Cost	\$281,029.24
Payment and or Performance Bond (2.5000%)	\$7,025.73
Builders Risk Insurance ()	
Estimate Grand Total	\$288,054.97
Priced/Non-Priced	
Total Priced Items:	90
Total Non-Priced Items:	0
	\$326,660.44
	\$0.00
	0.00%
	\$326,660.44
Grand Total	\$288,054.97

Final Estimate

Estimator: Wayne Bryant		HCDE - Sheffield Head Start - Water Damage Repairs				
Item	Description	UM	Quantity	Unit Cost	Total	Book
1	01-21-53-50-0500-L Cost adjustment factors, cut & patch to match existing construction, add to construction costs for particular job requirements, minimum	Costs	250,000.00000	3.0000%	\$7,500.00	RSM2IFAC L, O&P
2	01-21-53-50-0500-M Cost adjustment factors, cut & patch to match existing construction, add to construction costs for particular job requirements, minimum	Costs	250,000.00000	2.0000%	\$5,000.00	RSM2IFAC M, O&P
3	01-21-53-50-1700-L Cost adjustment factors, protection of existing work, add to construction costs for particular job requirements, minimum	Costs	175,000.00000	2.0000%	\$3,500.00	RSM2IFAC L, O&P
4	01-21-53-50-1700-M Cost adjustment factors, protection of existing work, add to construction costs for particular job requirements, minimum	Costs	175,000.00000	2.0000%	\$3,500.00	RSM2IFAC M, O&P
5	01-31-13-20-0160 Field personnel, general purpose laborer, average HVAC Techs to review system and re-install HVAC unit removed	Week	0.8000	\$2,825.00	\$2,260.00	RSM2IFAC L, O&P
6	01-31-13-20-0260 Field personnel, superintendent, average Sub-Contractor superintendents	Week	2.0000	\$3,725.00	\$7,450.00	RSM2IFAC L, O&P
7	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
8	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck HVAC mobilization	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
9	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Electrical mobilization	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
10	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
11	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Gyp Bd. / Insulation Mobilization	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
12	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Painter mobilization	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
13	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Casework mobilization	Ea.	2.0000	\$222.00	\$444.00	RSM2IFAC L, E, O&P
14	01-54-36-50-1300 Mobilization or demobilization, delivery charge for equipment, hauled on 3-ton capacity towed trailer Casework delivery	Ea.	2.0000	\$360.00	\$720.00	RSM2IFAC L, E, O&P
15	01-74-13-20-0052 Cleaning up, cleanup of floor area, continuous, per day, during construction (((12000* 125)*30)/1000) = 45.00	M.S.F.	45.0000	\$87.00	\$3,915.00	RSM2IFAC M, L, E, O&P

Final Estimate

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
16	02-41-19-19-0840 Selective demolition, rubbish handling, dumpster, 40 C.Y., 10 ton capacity, weekly/week rental, includes one dump per week, cost to be added to demolition cost	weekly/week	4.0000	\$850.00	\$3,400.00	RSM2IFAC M, O&P
17	02-41-19-20-0100 Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only	Ton	3.0000	\$81.00	\$243.00	RSM2IFAC M, O&P
18	06-16-36-10-4620 Sheathing, oriented strand board, 1/2" thick, on walls	S.F.	725.0000	\$1.62	\$1,174.50	RSM2IFAC M, L, O&P
19	07-21-16-10-2100 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 3-1/2" thick, R13, incl. spring type wire fasteners Wall insulation	S.F.	6,350.0000	\$1.54	\$9,779.00	RSM2IFAC Gm, M, L, O&P
20	07-21-16-10-2150 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 6-1/4" thick, R19, incl. spring type wire fasteners Wall insulation	S.F.	1,250.0000	\$1.82	\$2,275.00	RSM2IFAC Gm, M, L, O&P
21	07-21-16-10-2150 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 6-1/4" thick, R19, incl. spring type wire fasteners Above Ceiling	S.F.	2,466.0000	\$1.82	\$4,488.12	RSM2IFAC Gm, M, L, O&P
22	08-01-14-15-0050 Door & window maintenance, rehang single door	Ea.	43.0000	\$22.00	\$946.00	RSM2IFAC L, O&P
23	08-01-14-15-0100 Door & window maintenance, rehang double door	Pr.	1.0000	\$43.50	\$43.50	RSM2IFAC L, O&P
24	08-05-05-10-0500 Door demolition, interior door, single, 3' x 7' high, 1-3/8" thick, remove	Ea.	10.0000	\$28.50	\$285.00	RSM2IFAC L, O&P
25	08-05-05-10-5500 Door demolition, door closer, remove	Ea.	10.0000	\$56.50	\$565.00	RSM2IFAC L, O&P
26	08-05-05-10-9000 Door demolition, minimum labor/equipment charge	Job	1.0000	\$174.00	\$174.00	RSM2IFAC L, O&P
27	08-14-16-09-4045 Door, wood, exterior, flush, solid core, birch faced, 3'-0" x 8'-0" x 1-3/4"	Ea.	10.0000	\$405.00	\$4,050.00	RSM2IFAC M, L, O&P
28	08-14-16-09-4045-5010 Door, wood, for narrow lite add (Modified using 08-14-16-09-5010)	Ea.	10.0000	\$126.00	\$1,260.00	RSM2IFAC M, O&P
29	09-01-70-10-0100 Gypsum wallboard, repairs, fill and sand, pin / nail holes	Ea.	150.0000	\$0.73	\$109.50	RSM2IFAC L, O&P
30	09-01-70-10-0110 Gypsum wallboard, repairs, fill and sand, screw head pops	Ea.	50.0000	\$1.45	\$72.50	RSM2IFAC L, O&P
31	09-01-70-10-0500 Gypsum wallboard, repairs, skim coat surface with joint compound 21780*.375 = 8,167.50	S.F.	8,167.5000	\$0.48	\$3,920.40	RSM2IFAC M, L, O&P
32	09-01-70-10-0510 Gypsum wallboard, repairs, prepare, retape and refinish joints ((21984*.35)/10) = 769.44	L.F.	769.4400	\$12.35	\$9,502.58	RSM2IFAC M, L, O&P
33	09-01-90-94-0670 Surface preparation, interior, walls, sand, gypsum board and plaster, medium	S.F.	21,984.0000	\$0.27	\$5,935.68	RSM2IFAC L, O&P
34	09-01-90-94-0670 Surface preparation, interior, walls, sand, gypsum board and plaster, medium	S.F.	4,614.0000	\$0.27	\$1,245.78	RSM2IFAC L, O&P

Final Estimate

Estimator: Wayne Bryant		HCDE - Sheffield Head Start - Water Damage Repairs				
Item	Description	UM	Quantity	Unit Cost	Total	Book
35	09-01-90-94-0730 Surface preparation, interior, walls, wash, gypsum board and plaster (21984-(1996*2)) = 17,992.00	S.F.	17,992.0000	\$0.18	\$3,238.56	RSM2IFAC L, O&P
36	09-01-90-94-0730 Surface preparation, interior, walls, wash, gypsum board and plaster	S.F.	4,614.0000	\$0.18	\$830.52	RSM2IFAC L, O&P
37	09-05-05-10-1250 Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	S.F.	3,000.0000	\$0.94	\$2,820.00	RSM2IFAC L, O&P
38	09-05-05-10-9000 Ceiling demolition, minimum labor/equipment charge	Job	1.0000	\$283.00	\$283.00	RSM2IFAC L, O&P
39	09-29-10-30-2050 Gypsum wallboard, on walls, standard, taped & finished (level 4 finish), 5/8" thick S.F. Line item for 2' tall throughout building - except for moisture resistant areas ((2564-568)*2)*1.25 = 4,990.00	S.F.	4,990.0000	\$1.89	\$9,431.10	RSM2IFAC M, L, O&P
40	09-29-10-30-2050 Gypsum wallboard, on walls, standard, laped & finished (level 4 finish), 5/8" thick S.F. All other sheetrock removed above 2' - Corridor, Vestibule, Corridor ((30*(10-2))+25*(11-2))+50*(8-2))*1.25 = 956.25	S.F.	956.2500	\$1.89	\$1,807.31	RSM2IFAC M, L, O&P
41	09-29-10-30-2250 Gypsum wallboard, on walls, water resistant, taped & finished (level 4 finish), 5/8" S.F. Line item for 2' tall throughout building - except for typical areas ((568*2)*1.25) = 1,420.00	S.F.	1,420.0000	\$1.97	\$2,797.40	RSM2IFAC M, L, O&P
42	09-29-10-30-2250 Gypsum wallboard, on walls, water resistant, taped & finished (level 4 finish), 5/8" S.F. All other moisture resistant sheetrock removed above 2' - Kitchen / Dry Storage (1143+333)*1.25 = 1,845.00	S.F.	1,845.0000	\$1.97	\$3,634.65	RSM2IFAC M, L, O&P
43	09-29-10-30-3150 Gypsum wallboard, on ceilings, fire resistant, taped & finished (level 4 finish), 5/8" thick Above ceiling sheetrock 2995*1.25 = 3,743.75	S.F.	3,743.7500	\$2.29	\$8,573.19	RSM2IFAC M, L, O&P
44	09-29-10-30-3150-5200 Gypsum wallboard, for ceilings over 8' high, add (Modified using 09-29-10-30-5200) Above ceiling sheetrock	S.F.	3,743.0000	\$0.46	\$1,721.78	RSM2IFAC L, O&P
45	09-29-15-10-0400 Accessories, gypsum board, corner bead, galvanized steel, 1-1/4" x 1-1/4"	C.L.F.	2.0000	\$218.00	\$436.00	RSM2IFAC M, L, O&P
46	09-29-15-10-1160 Accessories, gypsum board, screws, #6 x 1" A	M	6.0000	\$13.30	\$79.80	RSM2IFAC M, O&P
47	09-30-13-20-1200 Ceramic tile, seal tile and grout with penetrating sealer ((12*49)+(762+93)+(((14*28)+(135+42))*5)) = 1,727.50	S.F.	1,727.5000	\$1.79	\$3,092.23	RSM2IFAC L, O&P
48	09-30-13-45-0100 Spacers, 1/8"	C	3.0000	\$2.65	\$7.95	RSM2IFAC M, O&P
49	09-31-13-10-1600 Ceramic tile, sanitary cove base, thin set, 6" x 6" h (14*25) = 350.00	L.F.	350.0000	\$15.35	\$5,372.50	RSM2IFAC M, L, O&P

Final Estimate

Estimator: Wayne Bryant		HCDE - Sheffield Head Start - Water Damage Repairs				
Item	Description	UM	Quantity	Unit Cost	Total	Book
50	09-32-16-10-0100 Quarry tile, base, cove, or sanitary, mud set, 1/2" thick, 2" or 5" high 135+42 = 177.00	L.F.	177.0000	\$17.90	\$3,168.30	RSM2IFAC M, L, O&P
51	09-32-16-10-9000 Quarry tile, minimum labor/equipment charge	Job	1.0000	\$360.00	\$360.00	RSM2IFAC L, O&P
52	09-51-23-30-0810 Complete suspended ceilings, mineral fiber, lay-in board, 2' x 4' x 5/8", on 15/16" S.F. T bar suspension, include standard suspension system, excl. 1-1/2" carrier 3500 = 3,500.00	S.F.	3,500.0000	\$4.93	\$17,255.00	RSM2IFAC M, L, O&P
53	09-51-23-30-0810-2500 Complete suspended ceilings, for rooms under 500 S.F., add (Modified using 09-51-23-30-2500)	S.F.	3,500.0000	\$0.29	\$1,015.00	RSM2IFAC L, O&P
54	09-65-10-10-3600 Latex underlayment, cementitious for resilient flooring, 1/8" thick 8000*.25 = 2,000.00	S.F.	500.0000	\$5.45	\$2,725.00	RSM2IFAC M, L, O&P
55	09-65-13-13-1100 Wall base, rubber, straight or cove, standard colors, 4" high, 1/8" thick	L.F.	1,500.0000	\$3.79	\$5,685.00	RSM2IFAC M, L, O&P
56	09-65-13-13-1100 Wall base, rubber, straight or cove, standard colors, 4" high, 1/8" thick	L.F.	1,200.0000	\$3.79	\$4,548.00	RSM2IFAC M, L, O&P
57	09-65-13-13-1100-1450 Resilient base, for premium color/finish add (Modified using 09-65-13-13-1450)	L.F.	1,500.0000	\$0.79	\$1,185.00	RSM2IFAC M, O&P
58	09-65-13-13-1100-1450 Resilient base, for premium color/finish add (Modified using 09-65-13-13-1450)	L.F.	1,200.0000	\$0.79	\$948.00	RSM2IFAC M, O&P
59	09-65-16-10-8700 Resilient flooring, adhesive cement, 1 gallon per 200 - 300 S.F. (8000/200)*1.1 = 44.00	Gal.	44.0000	\$36.00	\$1,584.00	RSM2IFAC M, O&P
60	09-65-16-10-8700 Resilient flooring, adhesive cement, 1 gallon per 200 - 300 S.F.	Gal.	2.0000	\$36.00	\$72.00	RSM2IFAC M, O&P
61	09-65-19-19-7250 Flooring, vinyl composition tile, marbleized, 12" x 12" x 3/32" 7286*1.1 = 8,014.60	S.F.	8,014.6000	\$4.81	\$38,550.23	RSM2IFAC M, L, O&P
62	09-68-16-10-3700 Carpet, commercial grade, direct cement, Olefin, 32 oz., medium to heavy traffic ((1520*1.1)/9) = 185.78	S.Y.	185.7778	\$44.00	\$8,174.22	RSM2IFAC M, L, O&P
63	09-68-16-10-3700-5100 Carpet, for small room, less than 12' wide, add (Modified using 09-68-16-10-5100)	S.Y.	185.7778	\$1.38	\$256.37	RSM2IFAC L, O&P
64	09-68-16-10-3700-9850 Carpet, for brand-named specific fiber, add (Modified using 09-68-16-10-9850)	S.Y.	185.7778	\$8.00	\$1,486.22	RSM2IFAC M, O&P
65	09-91-23-39-0140 Paints & coatings, interior latex, zero voc, doors, flush, both sides, roll & brush, primer + 2 coats, incl. frame & trim	Ea.	60.0000	\$137.00	\$8,220.00	RSM2IFAC Gm, M, L, O&P
66	09-91-23-74-1240 Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, 3 coats, smooth finish, roller	S.F.	17,370.0000	\$1.17	\$20,322.90	RSM2IFAC Gm, M, L, O&P
67	09-96-56-20-0400 Wall coating, epoxy coatings, Water based	S.F.	4,410.0000	\$3.88	\$17,110.80	RSM2IFAC M, L, O&P

Final Estimate

Estimator: Wayne Bryant	HCDE - Sheffield Head Start - Water Damage Repairs				
Item	Description	UM	Quantity	Unit Cost	Total Book
68	12-35-50-13-5450 Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high 92*.75 = 69.00	L.F.	69.0000	\$360.00	\$24,840.00 RSM21FAC M, L, O&P
69	12-35-50-13-5450-5600 Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high, add for L.F. countertop (Modified using 12-35-50-13-5600)	L.F.	50.0000	\$55.50	\$2,775.00 RSM21FAC M, L, O&P
70	23-07-13-10-3180 Duct thermal insulation, blanket type, fiberglass, flexible, FSK vapor barrier wrap, S.F. .75 lb. density, 2" thick ((1.5'4")*50) = 300.00	S.F.	300.0000	\$4.99	\$1,497.00 RSM21FAC Gm, M, L, O&P
71	23-07-13-10-3180-1080 Labor adjustment factor (mechanical), general, 10' to 14.5' high, add to labor for S.F. elevated installation (above floor level), for Division 21, 22 and 23 only (Modified using 22-01-02-20-1080) ((1.5'4")*50) = 300.00	S.F.	300.0000	\$0.29	\$87.00 RSM21FAC L, O&P
72	23-23-23-20-4428 Refrigeration specialties, refrigerant, R-134A, 30 lb. disposable cylinder	Lb.	12.0000	\$6.80	\$81.60 RSM21FAC M, O&P
73	23-33-46-10-2020 Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, insulated, P.E. jacket, 1" thick, 10" diameter, pressure to 12"(WVG) UL-181 10*15 = 150.00	L.F.	150.0000	\$16.45	\$2,467.50 RSM21FAC Gm, M, L, O&P
74	23-33-46-10-2020-1283 Flexible ducts, 10' to 15' high, add to labor for elevated installation of prefabricated (purchased) ductwork (Modified using 23-33-46-10-1283) 10*15 = 150.00	L.F.	150.0000	\$0.68	\$102.00 RSM21FAC L, O&P
75	23-37-13-60-1360 Register, air supply, ceiling/wall, anodized aluminum, adjustable curved face bars, one or two way deflection, 24" x 24", includes opposed blade damper	Ea.	6.0000	\$254.00	\$1,524.00 RSM21FAC M, L, O&P
76	23-37-13-60-5280 Register, air return, ceiling or wall, fixed face blades, anodized aluminum, 45 Deg., 24" x 24", includes adjustable opposed blade damper	Ea.	6.0000	\$255.00	\$1,530.00 RSM21FAC M, L, O&P
77	26-51-13-55-1010 Interior LED fixtures, troffer, recess mounted, 4,800 lumens, 2' x 4', replaces three T8 lamp, incl lamps, mounting hardware and connections	Ea.	30.0000	\$310.00	\$9,300.00 RSM21FAC Gm, M, L, O&P
78	28-46-20-50-5610 Detection system, strobe & horn, ADA type, excluding wires & conduits	Ea.	4.0000	\$320.00	\$1,280.00 RSM21FAC M, L, O&P
79	08-71-20-15-2600 R&R - Door hardware, school, single, classroom, ANSI F88, complete set incl. lever Labor Adjustment: 100% of \$230.00 = \$230.00 ----- Using O&P Pricing Bare Costs: (M:\$950.00 L:\$146.00 E: O:3.00 LH:2.667) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,275.00 - \$1,045.00 - \$0.00 = \$230.00 Labor w/CCI = \$230.00 * 100.000% = \$230.00	Door	10.0000	\$230.00	\$2,300.00 CUSTOM L, O&P
80	22-41-16-13-6210 R&R - Lavatory, wall hung, vitreous china, white, with backsplash, ADA compliant, single bowl, 27" x 20", includes trim	Ea.	16.0000	\$218.50	\$3,496.00 CUSTOM L, O&P
81	22-41-16-16-3100 R&R - Sink, kitchen, counter top style, stainless steel, self rimming, single bowl, 25" x 22", includes faucet and drain	Ea.	8.0000	\$260.50	\$2,084.00 CUSTOM L, O&P

Final Estimate

Estimator: Wayne Bryant	HCDE - Sheffield Head Start - Water Damage Repairs				
Item	Description	UIM	Quantity	Unit Cost	Total Book
82	22-42-16-40-6650 R&R - Sink, service, floor, porcelain enamel on cast iron, corner, 28" x 28", includes faucet and drain Labor Adjustment: 100% of \$365.00 = \$365.00 Using O&P Pricing Bare Costs: (M:\$1,350.00 L:\$222.00 E: O:4.40 LH:3.636) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,850.00 - \$1,485.00 - \$0.00 = \$365.00 Labor w/CCI = \$365.00 * 100.000% = \$365.00	Ea.	1.0000	\$365.00	\$365.00 CUSTOM L, O&P
83	22-47-13-10-2820 R&R - Drinking fountain, wall mounted, non-recessed, stainless steel, dual level, Ea. ADA compliant, single bubbler, for connection to cold water supply Labor Adjustment: 100% of \$255.00 = \$255.00 Using O&P Pricing Bare Costs: (M:\$1,450.00 L:\$169.00 E: O:3.20 LH:2.500) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,850.00 - \$1,595.00 - \$0.00 = \$255.00 Labor w/CCI = \$255.00 * 100.000% = \$255.00	Ea.	1.0000	\$255.00	\$255.00 CUSTOM L, O&P
84	23-82-19-40-0170 R&R - Fan coil AHU, variable refrigerant volume (VFR) type, indoor type, ducted, Ea. vertical, concealed, 3 ton cooling, outside air connection possible, excludes interconnecting refrigerant tubing and multi-zone controls Labor Adjustment: 100% of \$587.50 = \$587.50 Using O&P Pricing Bare Costs: (M:\$3,125.00 L:\$395.00 E: O:2.50 LH:6.400) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$4,025.00 - \$3,437.50 - \$0.00 = \$587.50 Labor w/CCI = \$587.50 * 100.000% = \$587.50	Ea.	1.0000	\$587.50	\$587.50 CUSTOM L, O&P
85	CARP Carpenters - 2021 RSMeans Facilities Bare Rate Carpenter to install / re-use existing hardware	Hour	20.0000	\$54.70	\$1,094.00 Trades L, B
86	CARP Carpenters - 2021 RSMeans Facilities Bare Rate	Hour	25.0000	\$54.70	\$1,367.50 Trades L, B
87	ELEC Electricians - 2021 RSMeans Facilities Bare Rate	Hour	30.0000	\$63.70	\$1,911.00 Trades L, B
88	PLUH Plumber Helpers - 2021 RSMeans Facilities Bare Rate	Hour	40.0000	\$54.15	\$2,166.00 Trades L, B
89	PLUM Plumbers - 2021 RSMeans Facilities Bare Rate	Hour	20.0000	\$67.70	\$1,354.00 Trades L, B
90	SHEE Sheet Metal Workers - 2021 RSMeans Facilities Bare Rate	Hour	15.0000	\$65.45	\$981.75 Trades L, B

Final Estimate

Estimator: Wayne Bryant		HCDE - Sheffield Head Start - Water Damage Repairs			
Item	Description	UM	Quantity	Unit Cost	Total Book
Estimate Grand Total					288,054.97

Prevailing Wage Rate Determination Information

The following information is from Chapter 2258 Texas Government Code:

Sec. 2258.021. Right to be Paid Prevailing Wage Rates.

- (a) A worker employed on a public work by or on behalf of the state or a political subdivision of the state shall be paid:
 - (1) not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the work is performed; and
 - (2) not less than the general prevailing rate of per diem wages for legal holiday and overtime work.
- (b) Subsection (a) does not apply to maintenance work.
- (c) A worker is employed on a public work for the purposes of this section if the worker is employed by a contractor or subcontractor in the execution of a contract for the public work with the state, a political subdivision of the state, or any officer or public body of the state or a political subdivision of the state.

Sec. 2258.023. Prevailing Wage Rates to be paid by Contractor and Subcontractor; Penalty.

- (a) The contractor who is awarded a contract by a public body or a subcontractor of the contractor shall pay not less than the rates determined under Section 2258.022 to a worker employed by it in the execution of the contract.
- (b) A contractor or subcontractor who violates this section shall pay to the state or a political subdivision of the state on whose behalf the contract is made, \$60 for each worker employed for each calendar day or part of the day that the worker is paid less than the wage rates stipulated in the contract. A public body awarding a contract shall specify this penalty in the contract.
- (c) A contractor or subcontractor does not violate this section if a public body awarding a contract does not determine the prevailing wage rates and specify the rates in the contract as provided by Section 2258.022.
- (d) The public body shall use any money collected under this section to offset the costs incurred in the administration of this chapter.
- (e) A municipality is entitled to collect a penalty under this section only if the municipality has a population of more than 10,000.

Sec. 2258.051. Duty of Public Body to Hear Complaints and Withhold Payment.

A public body awarding a contract, and an agent or officer of the public body, shall:

- (1) take cognizance of complaints of all violations of this chapter committed in the execution of the contract; and
- (2) withhold money forfeited or required to be withheld under this chapter from the payments to the contractor under the contract, except that the public body may not withhold money from other than the final payment without a determination by the public body that there is good cause to believe that the contractor has violated this chapter.

Prevailing Wage Rates – School Construction Trades

Effective: June 12, 2019

Texas Gulf Coast Area

CLASSIFICATION	2019 HOURLY RATE
ASBESTOS WORKER	\$18.00
BRICKLAYER; MASON	\$18.98
CARPENTER; CASEWORKER	\$18.90
CARPET LAYER; FLOOR INSTALLER	\$19.80
CONCRETE FINISHER	\$13.90
DATA COMM/TELE COMM	\$22.58
DRYWALL INSTALLER; CEILING INSTALLER	\$16.40
ELECTRICIAN	\$25.50
ELEVATOR MECHANIC	\$31.50
FIREPROOFING INSTALLER	\$19.17
GLAZIER	\$19.67
HEAVY EQUIPMENT OPERATOR	\$21.00
INSULATOR	\$14.90
IRONWORKER	\$23.00
LABORER, HELPER	\$11.75
LATHERER; PLASTERER	\$18.60
LIGHT EQUIPMENT OPERATOR	\$13.25
METAL BUILDING ASSEMBLER	\$16.33
MILLWRIGHT	\$26.30
PAINTER; WALL COVERING INSTALLER	\$14.67
PIPEFITTER	\$25.17
PLUMBER	\$31.00
ROOFER	\$15.10
SHEET METAL WORKER	\$20.25
SPRINKLER FITTER	\$20.61
STEEL ERECTOR	\$23.33
TERRAZZO WORKER	\$16.42
TILE SETTER	\$15.30
WATERPROOFER; CAULKER	\$14.90

This document was developed by PBK Architects, Inc., in strict accordance with Chapter 2258 of the Texas Government Code.

Prevailing Wage Rates

Worker Classification Definition Sheet

CLASSIFICATION	DEFINITION
ASBESTOS WORKER	Worker who removes and disposes of asbestos materials.
BRICKLAYER; MASON	Craftsman who works with masonry products, stone, brick, block, or any material substituting those materials and accessories.
CARPENTER; CASEWORKER	Worker who build wood structures or structures of any material which has replaces wood. Includes rough and finish carpentry, hardware and trim.
CARPET LAYER; FLOOR INSTALLER	Worker who installs carpets and/or floor coverings, vinyl tile.
CONCRETE FINISHER	Worker who floats, trowels, and finishes concrete.
DATA COMM/TELE COMM	Worker who installs data/telephone and television cable and associate equipment and accessories.
DRYWALL; CEILING INSTALLER	Worker who installs metal framed walls and ceiling, drywall coverings, ceiling grids, and ceilings.
ELECTRICIAN	Skilled craftsman who installs or repairs electrical wiring and devices. Includes fire alarm systems and HVAC electrical controls.
ELEVATOR MECHANIC	Craftsman skilled in the installation and maintenance of elevators.
FIREPROOFING INSTALLER	Worker who sprays or applies fire proofing materials.
GLAZIER	Worker who installs glass, glazing, and glass framing.
HEAVY EQUIPMENT OPERATOR	Includes but not limited to: all CAT tractors, all derrick-powered, all power operated cranes, back-hoes, back-fillers, power operated shovels, winch trucks, and all trenching machines.
INSULATOR	Worker who applies, sprays, or installs insulation.
IRONWORKER	Skilled craftsman who erects structural steel framing, and installs structural concrete Rebar.
LABORER, HELPER	Worker qualified for only unskilled or semi-skilled work. Lifting, carrying materials or tools, hauling, digging, clean up.
LATHERER; PLASTERER	Worker who installs metal framing and lath. Worker who applies plaster to lathing and installs associated accessories.
LIGHT EQUIPMENT OPERATOR	Includes but not limited to , air compressors, truck crane drivers, flex planes, building elevators, form graders, concrete mixers less than 14cf, conveyers.
METAL BUILDING ASSEMBLER	Worker who assembles pre-made metal buildings.
MILLWRIGHT	Mechanic specializing in the installation of heavy machinery, conveyance, wrenches, dock levelers, hydraulic lifts, and align pumps.
PAINTER; WALL COVERING INSTALLER	Worker who prepares wall surfaces and applies paint and/or coverings, tape, and bedding.
PIPEFITTER	Trained worker who installs piping systems, chilled water piping and hot water (boiler) piping, pneumatic tubing controls, chillers, boilers, and associated mechanical equipment.
PLUMBER	Skilled craftsman who installs domestic hot and cold water piping, waste piping, storm system piping, water closets, sinks, urinals, and related work.
ROOFER	Worker who installs roofing materials, Bitumen (asphalt and coal tar) felts, flashings, all types of roofing membranes, and associated products.
SHEET METAL WORKER	Worker who installs sheet metal products, Roof metal, flashings and curbs, ductwork, mechanical equipment, and associated metals.
SPRINKLER FITTER	Worker who installs fire sprinklers systems and fire protectant equipment.
STEEL ERECTOR	Worker who erects and dismantles structural steel frames of buildings and other structures.
TERRAZZO WORKER	Craftsman who places and finishes Terrazzo.
TILE SETTER	Worker who prepares wall and/or floor surfaces and applies ceramic tiles to these surfaces.
WATERPROOFER; CAULKER	Worker who applies water proofing material to buildings. Products include sealant, caulk, sheet membranes, and liquid membranes, sprayed, rolled or brushed.



March 25, 2021

Patrick Bilski
Facilities Project Specialist
Harris County Department of Education
6300 Irvington
Houston, Texas 77022

Contract No. 21/021MJ-19 Harris County Department of Education
Subject: Job Order Proposal for **RFP TO-101-87-23495.1**

Project Location: Sheffield Head Start
Project Title: Water Damage Repairs

Dear Mr. Bilski,

Enclosed is our not to exceed price proposal for the above subject RFP. The proposal scope is per site visit with the HCDE representative on January 22 and March 3, 2021. The general scope of work includes the replacement of all damaged and removed building finishes, including but not limited to; carpet, VCT, ceramic tile, quarry tile, wall base, gypsum board walls, gypsum board ceilings, paint, damaged lighting, casework, etc. Refer to attached scope of work.

Pricing is per attached scope and 2021 RS Means Facilities Construction Cost Data.

The proposed price prior to bonding is:	\$	281,029.24
The reimbursable bond cost is:.....	\$	7,025.73
The Grand Total Fixed Price is:	\$	288,054.97

Material and Equipment is:.....	\$	117,118.18
Labor w/OH&P is:.....	\$	170,936.79

The proposed project duration is 120 days after NTP and materials are delivered to the project site. This proposal is good for 30 days from the above date.

Please direct any questions to Wayne Bryant at (713) 337-5721.

Sincerely,

Wayne Bryant
Project Manager

Attachments: RS Means Estimate



Contract No. 21/021MJ-19 Harris County Department of Education
Subject: Job Order Proposal for **RFP TO-101-87-23495.1**

Project Location: Sheffield Head Start
Project Title: Water Damage Repairs

STATEMENT OF WORK:

Demolition:

1. Remove and dispose of any remaining miscellaneous water damaged material.
2. Remove and dispose of lay in ceilings and suspension systems as required for installation of gypsum board on wood joists.
3. Remove ductwork insulation and flex ducts in kitchen and portions of room 139 where water damaged.
4. All materials removed from building will be disposed of properly off site.

Interior Scope:

1. Provide and install new R-13 (interior walls) and R-19 (exterior walls and ceiling) insulation in all walls and ceilings where removed due to water damage.
2. Provide and install new 5/8" gypsum board on all walls where previously removed. Moisture resistant gypsum board to be used in wet areas such as kitchen and restrooms.
3. Provide and install new 5/8" gypsum board on bottom of wood joists where previously removed.
4. Tape and float all gypsum board on bottom of wood joists – no finish to be provided.
5. Tape and float all gypsum board walls to match existing adjacent construction and prep for paint.
6. Provide and install new 6" ceramic tile cove base in all restrooms where previously removed.
7. Provide and install new 6" quarry tile cove base in kitchen and dry storage where previously removed.
8. Provide and install ten (10) new interior wood doors to match the existing construction. Existing hardware to be re-used from damaged doors.
9. Re-hang all interior wood doors that were removed but not being replaced.
10. Provide and install new lay in ceiling system in kitchen with vinyl faced tiles.
11. Repair and replace as necessary lay in ceiling systems in rooms where damaged, removed, or required to match existing adjacent construction.
12. Provide and install new VCT throughout building in all locations where removed. Colors to match existing as closely as possible. Patterns are to be similar to original.
13. Provide and install new commercial carpet in office suite where removed. Color to be similar to original or as selected by owner from provided samples.
14. Provide and install new 4" rubber cove base throughout all areas that do not have tile base.
15. Clean all interior wall surfaces to remove debris and prepare for new finishes.
16. Prep and patch any minor sheetrock wall cracks or old penetrations as required.
17. Apply PVA prime coat to all new gypsum board replacement walls.
18. Paint all interior wall surfaces with two (2) coats of top of the line Sherwin Williams ProMar 200 eggshell finish in all classrooms and offices, and Pre-catalyzed water based epoxy zero VOC semi-gloss in kitchen and restrooms.
19. Provide and install new plastic laminate casework to match the original casework in the building as shown on the original sheets A201, A501, and A610.
20. Provide and install new plastic laminate countertops in Reception, Resource, Break, and Workroom.
21. Existing countertops in seven (7) classrooms to be reinstalled.
22. Existing wall mounted lavatories, EDF, water closets to be removed as required for the installation of new gypsum board.
23. Existing mop sink to be reinstalled in the janitorial closet.
24. Provide and install new ductwork insulation and flex ductwork in locations where removed.
25. Reinstall existing HVAC AHU in mechanical closet adjacent to kitchen where previously removed.



26. Provide and install new 2x4 lay in light fixtures where removed or damaged. All attempts will be made to match the existing fixture type and appearance. New fixtures with a different lens type will not be installed in rooms with original lenses.
27. Proposal includes the replacement of four ceiling mounted fire alarm devices.

EXCLUSIONS & CLARIFICATIONS:

1. No county or city inspections are included.
2. No removal or handling of any hazardous materials is included in this proposal.
3. All work will be performed per local, State and National building codes.
4. All new materials and labor is warranted for 1 year unless otherwise agreed upon.
5. All existing upper casework / wall mounted cabinets are to remain.
6. All items listed to be reinstalled are assumed to be non-damaged and useable. Replacement or repair of any items found to be broken, damaged or not contained in the storage container on site is not included in this proposal.
7. Proposal based on all furniture being relocated off site prior to commencement of work.
8. Proposal does not include any scope of work that is required due to unknown conditions that are exposed during project work.
9. All work to be performed during normal working business hours. No overtime is included in this proposal.
10. Cost excludes taxes, permits, allowances, contingencies, unknown existing site conditions or any work not covered by above scope.



Final Estimate

Wayne Bryant

Facilities Sources

21/021MJ - HCDE Trade JOC IDIQ - Base - 3/03/2021 to 3/02/2023

HCDE - Sheffield Head Start - Water Damage - 87-23495.1

Wayne Bryant

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Totalling Components

Price Line Items	\$326,660.44
RSMean HOUSTON, TX CCI 2021Q1, 86.90%	\$(42,792.52)
HCDE Trade JOC - IDIQ, <Normal 99%, OT 110%> (-1.0000%)	\$(2,838.68)
Non Prepriced Markup (Subcontractor Quote) (15.0000%)	

Total Construction Cost	\$281,029.24
Payment and or Performance Bond (2.5000%)	\$7,025.73
Builders Risk Insurance ()	
Estimate Grand Total	\$288,054.97

Material, Labor, and Equipment Totals (No Totalling Components)

Material:	\$126,932.26
Labor:	\$198,692.09
Equipment:	\$1,036.10
Other:	\$(0.01)
Laborhours:	2,324.21
Green Line Items:8	\$58,349.52

Priced/Non-Priced

Total Priced Items:	90	\$326,660.44	
Total Non-Priced Items:	0	\$0.00	0.00%
	90	\$326,660.44	

Grand Total \$288,054.97

Estimator: Wayne Bryant HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
1	01-21-53-50-0500-L Cost adjustment factors, cut & patch to match existing construction, add to construction costs for particular job requirements, minimum	Costs	250,000.0000	3.0000%	\$7,500.00	RSM21FAC L, O&P P
2	01-21-53-50-0500-M Cost adjustment factors, cut & patch to match existing construction, add to construction costs for particular job requirements, minimum	Costs	250,000.0000	2.0000%	\$5,000.00	RSM21FAC M, O&P P
3	01-21-53-50-1700-L Cost adjustment factors, protection of existing work, add to construction costs for particular job requirements, minimum	Costs	175,000.0000	2.0000%	\$3,500.00	RSM21FAC L, O&P P
4	01-21-53-50-1700-M Cost adjustment factors, protection of existing work, add to construction costs for particular job requirements, minimum	Costs	175,000.0000	2.0000%	\$3,500.00	RSM21FAC M, O&P P
5	01-31-13-20-0160 Field personnel, general purpose laborer, average HVAC Techs to review system and re-install HVAC unit removed	Week	0.8000	\$2,825.00	\$2,260.00	RSM21FAC L, O&P P
6	01-31-13-20-0260 Field personnel, superintendent, average Sub-Contractor superintendents	Week	2.0000	\$3,725.00	\$7,450.00	RSM21FAC L, O&P P
7	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
8	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck HVAC mobilization		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
9	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Electrical mobilization		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
10	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
11	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Gyp Bd. / Insulation Mobilization		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
12	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Painter mobilization		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
13	01-54-36-50-1200 Mobilization or demobilization, delivery charge for small equipment, placed in rear Ea. of, or towed by pickup truck Casework mobilization		2.0000	\$222.00	\$444.00	RSM21FAC L, E, O&P P
14	01-54-36-50-1300 Mobilization or demobilization, delivery charge for equipment, hauled on 3-ton capacity towed trailer Casework delivery	Ea.	2.0000	\$360.00	\$720.00	RSM21FAC L, E, O&P P
15	01-74-13-20-0052 Cleaning up, cleanup of floor area, continuous, per day, during construction (((12000*.125)*30)/1000) = 45.00	M.S.F.	45.0000	\$87.00	\$3,915.00	RSM21FAC M, L, E, O&P P

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book	
16	02-41-19-19-0840 Selective demolition, rubbish handling, dumpster, 40 C.Y., 10 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost		4.0000	\$850.00	\$3,400.00	RSM21FAC M, O&P	P
17	02-41-19-20-0100 Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only	Ton	3.0000	\$81.00	\$243.00	RSM21FAC M, O&P	P
18	06-16-36-10-4620 Sheathing, oriented strand board, 1/2" thick, on walls	S.F.	725.0000	\$1.62	\$1,174.50	RSM21FAC M, L, O&P	P
19	07-21-16-10-2100 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 3- 1/2" thick, R13, incl. spring type wire fasteners Wall insulation	S.F.	6,350.0000	\$1.54	\$9,779.00	RSM21FAC Grn, M, L, O&P	P
20	07-21-16-10-2150 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 6- 1/4" thick, R19, incl. spring type wire fasteners Wall insulation	S.F.	1,250.0000	\$1.82	\$2,275.00	RSM21FAC Grn, M, L, O&P	P
21	07-21-16-10-2150 Blanket insulation for floors/ceilings, fiberglass, paper or foil backing, 1 side, 6- 1/4" thick, R19, incl. spring type wire fasteners Above Ceiling	S.F.	2,466.0000	\$1.82	\$4,488.12	RSM21FAC Grn, M, L, O&P	P
22	08-01-14-15-0050 Door & window maintenance, rehang single door	Ea.	43.0000	\$22.00	\$946.00	RSM21FAC L, O&P	P
23	08-01-14-15-0100 Door & window maintenance, rehang double door	Pr.	1.0000	\$43.50	\$43.50	RSM21FAC L, O&P	P
24	08-05-05-10-0500 Door demolition, interior door, single, 3' x 7' high, 1-3/8" thick, remove	Ea.	10.0000	\$28.50	\$285.00	RSM21FAC L, O&P	P
25	08-05-05-10-5500 Door demolition, door closer, remove	Ea.	10.0000	\$56.50	\$565.00	RSM21FAC L, O&P	P
26	08-05-05-10-9000 Door demolition, minimum labor/equipment charge	Job	1.0000	\$174.00	\$174.00	RSM21FAC L, O&P	P
27	08-14-16-09-4045 Door, wood, exterior, flush, solid core, birch faced, 3'-0" x 8'-0" x 1-3/4"	Ea.	10.0000	\$405.00	\$4,050.00	RSM21FAC M, L, O&P	P
28	08-14-16-09-4045-5010 Door, wood, for narrow lite add (Modified using 08-14-16-09-5010)	Ea.	10.0000	\$126.00	\$1,260.00	RSM21FAC M, O&P	P
29	09-01-70-10-0100 Gypsum wallboard, repairs, fill and sand, pin / nail holes	Ea.	150.0000	\$0.73	\$109.50	RSM21FAC L, O&P	P
30	09-01-70-10-0110 Gypsum wallboard, repairs, fill and sand, screw head pops	Ea.	50.0000	\$1.45	\$72.50	RSM21FAC L, O&P	P
31	09-01-70-10-0500 Gypsum wallboard, repairs, skim coat surface with joint compound 21780*.375 = 8,167.50	S.F.	8,167.5000	\$0.48	\$3,920.40	RSM21FAC M, L, O&P	P
32	09-01-70-10-0510 Gypsum wallboard, repairs, prepare, retape and refinish joints ((21984*.35)/10) = 769.44	L.F.	769.4400	\$12.35	\$9,502.58	RSM21FAC M, L, O&P	P
33	09-01-90-94-0670 Surface preparation, interior, walls, sand, gypsum board and plaster, medium	S.F.	21,984.0000	\$0.27	\$5,935.68	RSM21FAC L, O&P	P
34	09-01-90-94-0670 Surface preparation, interior, walls, sand, gypsum board and plaster, medium	S.F.	4,614.0000	\$0.27	\$1,245.78	RSM21FAC L, O&P	P

Final Estimate

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
35	09-01-90-94-0730 Surface preparation, interior, walls, wash, gypsum board and plaster (21984-(1996*2)) = 17,992.00	S.F.	17,992.0000	\$0.18	\$3,238.56	RSM21FAC L, O&P P
36	09-01-90-94-0730 Surface preparation, interior, walls, wash, gypsum board and plaster	S.F.	4,614.0000	\$0.18	\$830.52	RSM21FAC L, O&P P
37	09-05-05-10-1250 Ceiling demolition, suspended ceiling, mineral fiber, on suspension system, remove	S.F.	3,000.0000	\$0.94	\$2,820.00	RSM21FAC L, O&P P
38	09-05-05-10-9000 Ceiling demolition, minimum labor/equipment charge	Job	1.0000	\$283.00	\$283.00	RSM21FAC L, O&P P
39	09-29-10-30-2050 Gypsum wallboard, on walls, standard, taped & finished (level 4 finish), 5/8" thick Line Item for 2' tall throughout building - except for moisture resistant areas ((2564-568)*2)*1.25 = 4,990.00	S.F.	4,990.0000	\$1.89	\$9,431.10	RSM21FAC M, L, O&P P
40	09-29-10-30-2050 Gypsum wallboard, on walls, standard, taped & finished (level 4 finish), 5/8" thick All other sheetrock removed above 2' - Corridor, Vestibule, Corridor ((30*(10-2))+(25*(11-2))+(50*(8-2)))*1.25 = 956.25	S.F.	956.2500	\$1.89	\$1,807.31	RSM21FAC M, L, O&P P
41	09-29-10-30-2250 Gypsum wallboard, on walls, water resistant, taped & finished (level 4 finish), 5/8" thick Line Item for 2' tall throughout building - except for typical areas ((568*2)*1.25) = 1,420.00	S.F.	1,420.0000	\$1.97	\$2,797.40	RSM21FAC M, L, O&P P
42	09-29-10-30-2250 Gypsum wallboard, on walls, water resistant, taped & finished (level 4 finish), 5/8" thick All other moisture resistant sheetrock removed above 2' - Kitchen / Dry Storage (1143+333)*1.25 = 1,845.00	S.F.	1,845.0000	\$1.97	\$3,634.65	RSM21FAC M, L, O&P P
43	09-29-10-30-3150 Gypsum wallboard, on ceilings, fire resistant, taped & finished (level 4 finish), 5/8" thick Above ceiling sheetrock 2995*1.25 = 3,743.75	S.F.	3,743.7500	\$2.29	\$8,573.19	RSM21FAC M, L, O&P P
44	09-29-10-30-3150-5200 Gypsum wallboard, for ceilings over 8' high, add (Modified using 09-29-10-30- 5200) Above ceiling sheetrock	S.F.	3,743.0000	\$0.46	\$1,721.78	RSM21FAC L, O&P P
45	09-29-15-10-0400 Accessories, gypsum board, corner bead, galvanized steel, 1-1/4" x 1-1/4"	C.L.F.	2.0000	\$218.00	\$436.00	RSM21FAC M, L, O&P P
46	09-29-15-10-1160 Accessories, gypsum board, screws, #6 x 1" A	M	6.0000	\$13.30	\$79.80	RSM21FAC M, O&P P
47	09-30-13-20-1200 Ceramic tile, seal tile and grout with penetrating sealer ((12*49)+(762+93)+(((14*28)+(135+42))*5)) = 1,727.50	S.F.	1,727.5000	\$1.79	\$3,092.23	RSM21FAC L, O&P P
48	09-30-13-45-0100 Spacers, 1/8"	C	3.0000	\$2.65	\$7.95	RSM21FAC M, O&P P
49	09-31-13-10-1600 Ceramic tile, sanitary cove base, thin set, 6" x 6" h (14*25) = 350.00	L.F.	350.0000	\$15.35	\$5,372.50	RSM21FAC M, L, O&P P

Final Estimate

Estimator: Wayne Bryant HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
50	09-32-16-10-0100 Quarry tile, base, cove, or sanitary, mud set, 1/2" thick, 2" or 5" high 135+42 = 177.00	L.F.	177.0000	\$17.90	\$3,168.30	RSM21FAC M, L, O&P
51	09-32-16-10-9000 Quarry tile, minimum labor/equipment charge	Job	1.0000	\$360.00	\$360.00	RSM21FAC L, O&P
52	09-51-23-30-0810 Complete suspended ceilings, mineral fiber, lay-in board, 2' x 4' x 5/8", on 15/16" T bar suspension, include standard suspension system, excl. 1-1/2" carrier channels 3500 = 3,500.00	S.F.	3,500.0000	\$4.93	\$17,255.00	RSM21FAC M, L, O&P
53	09-51-23-30-0810-2500 Complete suspended ceilings, for rooms under 500 S.F., add (Modified using 09-51-23-30-2500)	S.F.	3,500.0000	\$0.29	\$1,015.00	RSM21FAC L, O&P
54	09-65-10-10-3600 Latex underlayment, cementitious for resilient flooring, 1/8" thick 8000*.25 = 2,000.00	S.F.	500.0000	\$5.45	\$2,725.00	RSM21FAC M, L, O&P
55	09-65-13-13-1100 Wall base, rubber, straight or cove, standard colors, 4" high, 1/8" thick	L.F.	1,500.0000	\$3.79	\$5,685.00	RSM21FAC M, L, O&P
56	09-65-13-13-1100 Wall base, rubber, straight or cove, standard colors, 4" high, 1/8" thick	L.F.	1,200.0000	\$3.79	\$4,548.00	RSM21FAC M, L, O&P
57	09-65-13-13-1100-1450 Resilient base, for premium color/finish add (Modified using 09-65-13-13-1450)	L.F.	1,500.0000	\$0.79	\$1,185.00	RSM21FAC M, O&P
58	09-65-13-13-1100-1450 Resilient base, for premium color/finish add (Modified using 09-65-13-13-1450)	L.F.	1,200.0000	\$0.79	\$948.00	RSM21FAC M, O&P
59	09-65-16-10-8700 Resilient flooring, adhesive cement, 1 gallon per 200 - 300 S.F. (8000/200)*1.1 = 44.00	Gal.	44.0000	\$36.00	\$1,584.00	RSM21FAC M, O&P
60	09-65-16-10-8700 Resilient flooring, adhesive cement, 1 gallon per 200 - 300 S.F.	Gal.	2.0000	\$36.00	\$72.00	RSM21FAC M, O&P
61	09-65-19-19-7250 Flooring, vinyl composition tile, marbleized, 12" x 12" x 3/32" 7286*1.1 = 8,014.60	S.F.	8,014.6000	\$4.81	\$38,550.23	RSM21FAC M, L, O&P
62	09-68-16-10-3700 Carpet, commercial grade, direct cement, Olefin, 32 oz., medium to heavy traffic ((1520*1.1)/9) = 185.78	S.Y.	185.7778	\$44.00	\$8,174.22	RSM21FAC M, L, O&P
63	09-68-16-10-3700-5100 Carpet, for small room, less than 12' wide, add (Modified using 09-68-16-10-5100)	S.Y.	185.7778	\$1.38	\$256.37	RSM21FAC L, O&P
64	09-68-16-10-3700-9850 Carpet, for brand-named specific fiber, add (Modified using 09-68-16-10-9850)	S.Y.	185.7778	\$8.00	\$1,486.22	RSM21FAC M, O&P
65	09-91-23-39-0140 Paints & coatings, interior latex, zero voc, doors, flush, both sides, roll & brush, primer + 2 coats, incl. frame & trim	Ea.	60.0000	\$137.00	\$8,220.00	RSM21FAC Grn, M, L, O&P
66	09-91-23-74-1240 Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, 3 coats, smooth finish, roller	S.F.	17,370.0000	\$1.17	\$20,322.90	RSM21FAC Grn, M, L, O&P
67	09-96-56-20-0400 Wall coating, epoxy coatings, Water based	S.F.	4,410.0000	\$3.88	\$17,110.80	RSM21FAC M, L, O&P

Final Estimate

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
68	12-35-50-13-5450 Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high 92*.75 = 69.00	L.F.	69.0000	\$360.00	\$24,840.00	RSM21FAC M, L, O&P
69	12-35-50-13-5450-5600 Casework, school cabinets, wood, custom fabricated, 24" deep, 32" high, add for countertop (Modified using 12-35-50-13-5600)	L.F.	50.0000	\$55.50	\$2,775.00	RSM21FAC M, L, O&P
70	23-07-13-10-3180 Duct thermal insulation, blanket type, fiberglass, flexible, FSK vapor barrier wrap, .75 lb. density, 2" thick ((1.5*4)*50) = 300.00	S.F.	300.0000	\$4.99	\$1,497.00	RSM21FAC Grn, M, L, O&P
71	23-07-13-10-3180-1080 Labor adjustment factor (mechanical), general, 10' to 14.5' high, add to labor for elevated installation (above floor level), for Division 21, 22 and 23 only (Modified using 22-01-02-20-1080) ((1.5*4)*50) = 300.00	S.F.	300.0000	\$0.29	\$87.00	RSM21FAC L, O&P
72	23-23-23-20-4428 Refrigeration specialties, refrigerant, R-134A, 30 lb. disposable cylinder	Lb.	12.0000	\$6.80	\$81.60	RSM21FAC M, O&P
73	23-33-46-10-2020 Ductwork, flexible coated fiberglass fabric on corrosion resistant metal helix, insulated, P.E. jacket, 1" thick, 10" diameter, pressure to 12"(WG) UL-181 10*15 = 150.00	L.F.	150.0000	\$16.45	\$2,467.50	RSM21FAC Grn, M, L, O&P
74	23-33-46-10-2020-1283 Flexible ducts, 10' to 15' high, add to labor for elevated installation of prefabricated (purchased) ductwork (Modified using 23-33-46-10-1283) 10*15 = 150.00	L.F.	150.0000	\$0.68	\$102.00	RSM21FAC L, O&P
75	23-37-13-60-1360 Register, air supply, ceiling/wall, anodized aluminum, adjustable curved face bars, one or two way deflection, 24" x 24", includes opposed blade damper	Ea.	6.0000	\$254.00	\$1,524.00	RSM21FAC M, L, O&P
76	23-37-13-60-5280 Register, air return, ceiling or wall, fixed face blades, anodized aluminum, 45 Deg., 24" x 24", includes adjustable opposed blade damper	Ea.	6.0000	\$255.00	\$1,530.00	RSM21FAC M, L, O&P
77	26-51-13-55-1010 Interior LED fixtures, troffer, recess mounted, 4,800 lumens, 2' x 4', replaces three T8 lamp, incl lamps, mounting hardware and connections	Ea.	30.0000	\$310.00	\$9,300.00	RSM21FAC Grn, M, L, O&P
78	28-46-20-50-5610 Detection system, strobe & horn, ADA type, excluding wires & conduits	Ea.	4.0000	\$320.00	\$1,280.00	RSM21FAC M, L, O&P
79	08-71-20-15-2600 R&R - Door hardware, school, single, classroom, ANSI F88, complete set incl. lever Labor Adjustment: 100% of \$230.00 = \$230.00 ----- Using O&P Pricing Bare Costs: (M:\$950.00 L:\$146.00 E: O:3.00 LH:2.667) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,275.00 - \$1,045.00 - \$0.00 = \$230.00 Labor w/CCI = \$230.00 * 100.000% = \$230.00	Door	10.0000	\$230.00	\$2,300.00	CUSTOM L, O&P
80	22-41-16-13-6210 R&R - Lavatory, wall hung, vitreous china, white, with backsplash, ADA compliant, single bowl, 27" x 20", includes trim	Ea.	16.0000	\$218.50	\$3,496.00	CUSTOM L, O&P
81	22-41-16-16-3100 R&R - Sink, kitchen, counter top style, stainless steel, self rimming, single bowl, 25" x 22", includes faucet and drain	Ea.	8.0000	\$260.50	\$2,084.00	CUSTOM L, O&P

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
82	22-42-16-40-6650 R&R - Sink, service, floor, porcelain enamel on cast iron, corner, 28" x 28", includes faucet and drain Labor Adjustment: 100% of \$365.00 = \$365.00 ----- Using O&P Pricing Bare Costs: (M:\$1,350.00 L:\$222.00 E: O:4.40 LH:3.636) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,850.00 - \$1,485.00 - \$0.00 = \$365.00 Labor w/CCI = \$365.00 * 100.000% = \$365.00	Ea.	1.0000	\$365.00	\$365.00	CUSTOM L, O&P
83	22-47-13-10-2820 R&R - Drinking fountain, wall mounted, non-recessed, stainless steel, dual level, ADA compliant, single bubbler, for connection to cold water supply Labor Adjustment: 100% of \$255.00 = \$255.00 ----- Using O&P Pricing Bare Costs: (M:\$1,450.00 L:\$169.00 E: O:3.20 LH:2.500) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$1,850.00 - \$1,595.00 - \$0.00 = \$255.00 Labor w/CCI = \$255.00 * 100.000% = \$255.00	Ea.	1.0000	\$255.00	\$255.00	CUSTOM L, O&P
84	23-82-19-40-0170 R&R - Fan coil AHU, variable refrigerant volume (VFR) type, indoor type, ducted, vertical, concealed, 3 ton cooling, outside air connection possible, excludes interconnecting refrigerant tubing and multi-zone controls Labor Adjustment: 100% of \$587.50 = \$587.50 ----- Using O&P Pricing Bare Costs: (M:\$3,125.00 L:\$395.00 E: O:2.50 LH:6.400) O&P Labor Calc = O&P Total - (Bare Material + 10.000%) - (Bare Equipment + 10.000%) \$4,025.00 - \$3,437.50 - \$0.00 = \$587.50 Labor w/CCI = \$587.50 * 100.000% = \$587.50	Ea.	1.0000	\$587.50	\$587.50	CUSTOM L, O&P
85	CARP Carpenters - 2021 RSMeans Facilities Bare Rate Carpenter to install / re-use existing hardware	Hour	20.0000	\$54.70	\$1,094.00	Trades L, B
86	CARP Carpenters - 2021 RSMeans Facilities Bare Rate	Hour	25.0000	\$54.70	\$1,367.50	Trades L, B
87	ELEC Electricians - 2021 RSMeans Facilities Bare Rate	Hour	30.0000	\$63.70	\$1,911.00	Trades L, B
88	PLUH Plumber Helpers - 2021 RSMeans Facilities Bare Rate	Hour	40.0000	\$54.15	\$2,166.00	Trades L, B
89	PLUM Plumbers - 2021 RSMeans Facilities Bare Rate	Hour	20.0000	\$67.70	\$1,354.00	Trades L, B
90	SHEE Sheet Metal Workers - 2021 RSMeans Facilities Bare Rate	Hour	15.0000	\$65.45	\$981.75	Trades L, B

Final Estimate

Estimator: Wayne Bryant

HCDE - Sheffield Head Start - Water Damage Repairs

Item	Description	UM	Quantity	Unit Cost	Total	Book
Estimate Grand Total					288,054.97	

Regular Board Meeting

7.G.

Meeting Date: April 21, 2021
Title: Change Order Mold Remediation La Porte Head Start
Submitted By: Karla Cantu
Recommended Action: Approve

HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly
4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Venetia Peacock, Jesus Amezcua, James Colbert
Facilities/Technology Approval Needed?:

Information

Posted Agenda Item:

Consider the approval for Change Order # 1 from the contract contingency in the amount of \$44,300 and change order # 2 in the amount of \$120,704.83 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus (The renovation will be for mold remediation and build back. Funds will to be used from fund balance are \$120,704.83 and funds from contingency funds in the amount of \$44,300 in the Nash Industries contract. The total additional amount of the work to be performed is \$165,004.83).

Subject:

Consider the approval for Change Order # 1 from the contract contingency in the amount of \$44,300 and change order # 2 in the amount of \$120,704.83 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus (The renovation will be for mold remediation and build back. Funds will to be used from fund balance are \$120,704.83 and funds from contingency funds in the amount of \$44,300 in the Nash Industries contract. The total additional amount of the work to be performed is \$165,004.83).

Rationale:

Consider the approval for Change Order # 1 from the contract contingency in the amount of \$44,300 and change order # 2 in the amount of \$120,704.83 to the Nash Industries contract for renovations to the existing La Porte Head Start Campus (The renovation will be for mold remediation and build back. Funds will to be used from fund balance are \$120,704.83 and funds from contingency funds in the amount of \$44,300 in the Nash Industries contract. The total additional amount of the work to be performed is \$165,004.83).

Fiscal Impact

Attachments

PCO 1 La Porte Head Start
PCO 2 La Porte Head Start

Form Review

Form Started By: Karla Cantu
Final Approval Date: 04/16/2021

Started On: 04/16/2021 08:29 AM



Nash Industries Inc
6610 Supply Row
Houston, Texas 77011
Phone: (281) 829-4815
Fax: (281) 783-2458

Project: - La Porte Head Start

Prime Contract Potential Change Order #001: Light Replacement & Build Back # 1

TO:	HCDE 6300 Irvington Boulevard Houston, Texas 77022	FROM:	Nash Industries, Inc. 6610 Supply Row Houston, Texas 77011
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	P2101153 - La Porte Head Start Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Billie Rea (Nash Industries, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/15/2021
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$44,300.00

POTENTIAL CHANGE ORDER TITLE: Light Replacement & Build Back # 1

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: (The Contract Is Changed As Follows)

Demo 32 - 2x4 fixtures, furnish and install 66 led generic non specified 2x4 fixtures. All labor, materials and equipment included. Build Back #1 due to mold remediation.

RS Means Total for Lighting: \$23,543.30 Total with (.80) Coefficient: \$18,834.64 Total with additional discount: \$10,653.00

Labor:\$5,128.00 Material:\$5,525.00

RS Means Total for Build Back #1: \$42,962.77 Total with (.80) Coefficient and additional discount: \$33,647.00

Labor:\$13,469.60 Material: \$20,204.40

ATTACHMENTS:

HCDE
6300 Irvington Boulevard
Houston, Texas 77022

Nash Industries, Inc.
6610 Supply Row
Houston, Texas 77011

SIGNATURE DATE

SIGNATURE DATE

Kris Pittman 04/15/21

SIGNATURE DATE

Breakdown for Light Fixture Replacements

HCDE - La Porte Head Start



CPR #__;

ASI #__;

AEA# ___

CCD #___

Clarification #___ RFI #_1_

PCO #_2_

Description	Subcontracted	Self Performed	Mark Up %	Mark Up Total	Line Total
Change Order Request # 2					
Demo 32 -2x4 fixtures, furnish and install 66 led generic not specified 2x4 fixtures. All labor materials and equipment included.	\$ 12,081.00		15.00%	\$ 1,812.15	\$ 13,893.15
Additional credits due to electrician not showing full breakdown. \$4,562.35 - .80 Coefficient = \$3,649.88					\$ (3,649.88)
Line Item Sub Totals	\$ 12,081.00	\$ -		\$ 1,812.15	\$ 10,243.27
Sub Total					\$ 10,243.27
Bond & Insurance Increase Passthrough I				4.00%	\$ 409.73
PCO Total Amount					\$ 10,653.00



Jimtex Electric LLC
11215 Jones Rd West Suite H
Houston Tx 77065
(832)875-6407
HUB #1843388693600

April 9, 2021

ATTN: Billie Rea - Nash Industries

Project : La Porte Head Start Renovation Per owner req. 66 LED

JIMTEX Electric Thanks you for the opportunity to bid on the above project, our price is:

***** \$ 12,081.00***

*** \$ Twelve Thousand Eighty One-Plus Tax***

Included in this proposal is : Demo 32 2x4 fixtures, Furnish and install 66 led generic not specified 2x4 fixtures, labor \$ 5,517.37 Material \$ 5,356.10 OH/P \$ 1,208.10
Total \$ 12,081.58

Work be performed during normal time 7:00am to 4:30pm

Exclusions: Code Upgrading on existing electrical installation, Egress light not specified (Generic Frog eye), Controls, fire alarm, telephone, data, security, IT or any other low voltage wiring or devices, Drywall repair, concrete work, patching or painting, Environmental disposal of old fixtures.

Our bid is valid for a period of 30 days, payment for this work will be expected within 30 days after completion of this project.

Sincerely,

Emmanuel Manny Mares

Emmanuel mares / estimating

4	224213133392		Water closet, children's size bowl only, floor mounted, tankless, with floor outlet, 1.6 gpf, includes automatic flush	Q1	6.2	2.58	Ea.	\$ 680.46	\$ 100.05	\$ -	\$ 780.51	\$ 2,721.84	\$ 400.20	\$ -	\$ 3,122.04	\$ 747.48	\$ 154.08	\$ -	\$ 901.56	\$ 2,989.92	\$ 616.32	\$ -	\$ 3,606.24	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
10	224239102800		Faucets/fitings, lavatory faucet, self-closing center set, commercial	PLU M	10	0.8	Ea.	\$ 155.68	\$ 34.35	\$ -	\$ 190.03	\$ 1,556.80	\$ 343.50	\$ -	\$ 1,900.30	\$ 171.15	\$ 53.03	\$ -	\$ 224.18	\$ 1,711.50	\$ 530.30	\$ -	\$ 2,241.80	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	224713101280		Drinking fountain, wall mounted, non-recessed, aluminum, dual bubbler type, for connection to	PLU M	3.2	2.5	Ea.	\$ 2,706.38	\$ 107.39	\$ -	\$ 2,813.77	\$ 2,706.38	\$ 107.39	\$ -	\$ 2,813.77	\$ 2,964.13	\$ 166.08	\$ -	\$ 3,130.21	\$ 2,964.13	\$ 166.08	\$ -	\$ 3,130.21	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
5	224116131960		Lavatory, vanity top, stainless steel, self-rimming, ledge, single	Q1	6.4	2.5	Ea.	\$ 314.46	\$ 96.72	\$ -	\$ 411.18	\$ 1,572.30	\$ 483.60	\$ -	\$ 2,055.90	\$ 345.39	\$ 149.41	\$ -	\$ 494.80	\$ 1,726.95	\$ 747.05	\$ -	\$ 2,474.00	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	224139701060		Washer dryer accessories, recessed box, two hose valves and drain, 16 gauge, 1/2"	PLU M	18	0.44	Ea.	\$ 156.71	\$ 19.01	\$ -	\$ 175.72	\$ 156.71	\$ 19.01	\$ -	\$ 175.72	\$ 172.18	\$ 29.68	\$ -	\$ 201.86	\$ 172.18	\$ 29.68	\$ -	\$ 201.86	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
4	236213100400		Condensing unit, air cooled, compressor, 4 ton, includes standard	Q5	0.9	17.78	Ea.	\$ 1,618.40	\$ 672.00	\$ -	\$ 2,290.40	\$ 6,473.60	\$ 2,688.00	\$ -	\$ 9,161.60	\$ 1,785.00	\$ 1,040.00	\$ -	\$ 2,825.00	\$ 7,140.00	\$ 4,160.00	\$ -	\$ 11,300.00	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
37	233713100520		Diffuser, aluminum, ceiling, perforated, 24" x 24" lay-in panel size, 8" x 8", includes opposed	SHE E	15	0.53	Ea.	\$ 172.31	\$ 21.12	\$ -	\$ 193.43	\$ 6,375.47	\$ 781.44	\$ -	\$ 7,156.91	\$ 189.45	\$ 33.28	\$ -	\$ 222.73	\$ 7,009.65	\$ 1,231.36	\$ -	\$ 8,241.01	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
11	233713102540		Diffuser, aluminum, ceiling, combination supply and return, 24" x 24" supply, 18" x 18"	Q9	9.5	1.68	Ea.	\$ 219.91	\$ 60.48	\$ -	\$ 280.39	\$ 2,419.01	\$ 665.28	\$ -	\$ 3,084.29	\$ 241.81	\$ 94.72	\$ -	\$ 336.53	\$ 2,659.91	\$ 1,041.92	\$ -	\$ 3,701.83	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
486	233113130520		Metal ductwork, fabricated rectangular, galvanized steel, 200 to 500 lb., incl fittings, joints, supports & allow for a flexible connections field sketches, excludes	Q10	245	0.1	Lb.	\$ 0.54	\$ 3.65	\$ -	\$ 4.19	\$ 262.44	\$ 1,773.90	\$ -	\$ 2,036.34	\$ 0.60	\$ 5.70	\$ -	\$ 6.30	\$ 291.60	\$ 2,770.20	\$ -	\$ 3,061.80	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	233113130520	A	Metal ductwork, fabricated rectangular, 10#' to 15#' high, incl fittings, joints, supports & allow for a flexible connections field sketches, excl as-built drawings & insulation, add to labor		0	0		\$ -	\$ 0.22	\$ -	\$ 0.22	\$ -	\$ 106.43	\$ -	\$ 106.92	\$ -	\$ 0.34	\$ -	\$ 0.34	\$ -	\$ 166.21	\$ -	\$ 165.24	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	[Adjusted by 233113130052]
430	233116210140		Ductwork, rigid plastic, corrosive fume resistant, flame retardant, polypropylene, straight, Fan coil AHU, variable	Q9	106	0.15	L.F.	\$ 14.47	\$ 5.41	\$ -	\$ 19.88	\$ 6,222.10	\$ 2,326.30	\$ -	\$ 8,548.40	\$ 15.90	\$ 8.48	\$ -	\$ 24.38	\$ 6,837.00	\$ 3,646.40	\$ -	\$ 10,483.40	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
4	238219400190		Refrigerant volume (VFR) type, indoor type, ducted, vertical, concealed, 4 ton cooling, outside air connection possible, excludes interconnecting	Q5	2.19	7.31	Ea.	\$ 3,117.80	\$ 275.20	\$ -	\$ 3,393.00	\$ 12,471.20	\$ 1,100.80	\$ -	\$ 13,572.00	\$ 3,427.20	\$ 425.60	\$ -	\$ 3,852.80	\$ 13,708.80	\$ 1,702.40	\$ -	\$ 15,411.20	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
5	233423106670		Fans, residential, bath exhaust, grille, back draft damper, 110 CFM	Q20	22	0.91	Ea.	\$ 110.43	\$ 33.28	\$ -	\$ 143.71	\$ 552.15	\$ 166.40	\$ -	\$ 718.55	\$ 121.86	\$ 51.84	\$ -	\$ 173.70	\$ 609.30	\$ 259.20	\$ -	\$ 868.50	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
2640	230713103170		Duct thermal insulation, blanket type, fiberglass, flexible, FSK vapor barrier wrap, .75 lb.	Q14	320	0.05	S.F.	\$ 0.27	\$ 1.77	\$ -	\$ 2.04	\$ 712.80	\$ 4,672.80	\$ -	\$ 5,385.60	\$ 0.30	\$ 2.80	\$ -	\$ 3.10	\$ 792.00	\$ 7,392.00	\$ -	\$ 8,184.00	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
4	232316160380		Refrigerant line sets, insulated copper supply and return tubes, 1/4" and 1/2" tubes, 3/4"	Q5	20	0.8	Ea.	\$ 556.74	\$ 31.35	\$ -	\$ 588.09	\$ 2,226.96	\$ 125.40	\$ -	\$ 2,352.36	\$ 613.45	\$ 48.69	\$ -	\$ 662.14	\$ 2,453.80	\$ 194.76	\$ -	\$ 2,648.56	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
2	232323204450		Refrigeration specialties, refrigerant, R-410A, 25 lb. disposable cylinder		0	0	Lb.	\$ 12.17	\$ -	\$ -	\$ 12.17	\$ 24.34	\$ -	\$ -	\$ 24.34	\$ 13.35	\$ -	\$ -	\$ 13.35	\$ 26.70	\$ -	\$ -	\$ 26.70	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
14	220505106100		Fixture, plumbing, remove and reset	PLU M	4	2	Ea.	\$ -	\$ 86.30	\$ -	\$ 86.30	\$ -	\$ 1,208.20	\$ -	\$ 1,208.20	\$ -	\$ 133.13	\$ -	\$ 133.13	\$ -	\$ 1,863.82	\$ -	\$ 1,863.82	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
65	260505505000		Ballast, fluorescent fixture, electrical	ELEC	24	0.33	Ea.	\$ -	\$ 13.86	\$ -	\$ 13.86	\$ -	\$ 900.90	\$ -	\$ 900.90	\$ -	\$ 21.29	\$ -	\$ 21.29	\$ -	\$ 1,383.85	\$ -	\$ 1,383.85	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	

65	260150810964	Fluorescent troffer new replacement lens, 2' x 4', remove and install	ELEC	16	0.5	Ea.	\$ 15.61	\$ 20.62	\$ -	\$ 36.23	\$ 1,014.65	\$ 1,340.30	\$ -	\$ 2,354.95	\$ 17.13	\$ 31.77	\$ -	\$ 48.90	\$ 1,113.45	\$ 2,065.05	\$ -	\$ 3,178.50	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	This is for the labor required to re-install the lights in the new layout.
1	265213160280	Exit lighting, LED w/ battery unit, double face,	ELEC	4	2	Ea.	\$ 234.37	\$ 83.15	\$ -	\$ 317.52	\$ 234.37	\$ 83.15	\$ -	\$ 317.52	\$ 257.50	\$ 127.76	\$ -	\$ 385.26	\$ 257.50	\$ 127.76	\$ -	\$ 385.26	RR	Year 2020	TEXAS / HOUSTON	
9	265213160240	Exit lighting, LED w/ battery unit, single face,	ELEC	4.4	1.82	Ea.	\$ 201.79	\$ 75.71	\$ -	\$ 277.50	\$ 1,816.11	\$ 681.39	\$ -	\$ 2,497.50	\$ 221.76	\$ 116.27	\$ -	\$ 338.03	\$ 1,995.84	\$ 1,046.43	\$ -	\$ 3,042.27	RR	Year 2020	TEXAS / HOUSTON	
28	262726202470	Duplex receptacle, grounded, 120 volt, 20	ELEC	27	0.3	Ea.	\$ 11.19	\$ 12.30	\$ -	\$ 23.49	\$ 313.32	\$ 344.40	\$ -	\$ 657.72	\$ 12.35	\$ 18.93	\$ -	\$ 31.28	\$ 345.80	\$ 530.04	\$ -	\$ 875.84	RR	Year 2020	TEXAS / HOUSTON	
6	262726202482	Duplex receptacle, ground fault interrupting,	ELEC	27	0.3	Ea.	\$ 47.30	\$ 12.30	\$ -	\$ 59.60	\$ 283.80	\$ 73.80	\$ -	\$ 357.60	\$ 52.02	\$ 18.93	\$ -	\$ 70.95	\$ 312.12	\$ 113.58	\$ -	\$ 425.70	RR	Year 2020	TEXAS / HOUSTON	
1	262726202490	Receptacle, dryer, 30 Amp	ELEC	15	0.53	Ea.	\$ 4.78	\$ 21.97	\$ -	\$ 26.75	\$ 4.78	\$ 21.97	\$ -	\$ 26.75	\$ 5.26	\$ 34.14	\$ -	\$ 39.40	\$ 5.26	\$ 34.14	\$ -	\$ 39.40	RR	Year 2020	TEXAS / HOUSTON	
420	260505100100	Conduit, rigid galvanized steel, 1/2" to 1" diameter, electrical demolition, remove conduit to 10'	ELEC	242	0.03	L.F.	\$ -	\$ 1.37	\$ -	\$ 1.37	\$ -	\$ 575.40	\$ -	\$ 575.40	\$ -	\$ 2.11	\$ -	\$ 2.11	\$ -	\$ 886.20	\$ -	\$ 886.20	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
420	260505101830	Wire, THW-THWN-THHN, #14, electrical demolition, removed from	ELEC	65	0.12	F.	\$ -	\$ 5.10	\$ -	\$ 5.10	\$ -	\$ 2,142.00	\$ -	\$ 2,142.00	\$ -	\$ 7.84	\$ -	\$ 7.84	\$ -	\$ 3,292.80	\$ -	\$ 3,292.80	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
85	260529200200	Strap, steel, 2 holes, rigid steel conduit, 1" diameter	ELEC	400	0.02	Ea.	\$ 0.15	\$ 0.83	\$ -	\$ 0.98	\$ 12.75	\$ 70.55	\$ -	\$ 83.30	\$ 0.16	\$ 1.28	\$ -	\$ 1.44	\$ 13.60	\$ 108.80	\$ -	\$ 122.40	RR	Year 2020	TEXAS / HOUSTON	
1996	260533131800	Rigid galvanized steel conduit, 1" diameter, to 10' H, incl 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings	ELEC	65	0.12	L.F.	\$ 8.09	\$ 5.10	\$ -	\$ 13.19	\$ 16,147.64	\$ 10,179.60	\$ -	\$ 26,327.24	\$ 8.93	\$ 7.84	\$ -	\$ 16.77	\$ 17,824.28	\$ 15,648.64	\$ -	\$ 33,472.92	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
298	260519900020	Wire, copper solid, 600 volt, #14, type THW, normal installation conditions in wireway,	ELEC	13	0.62	F.	\$ 6.57	\$ 25.69	\$ -	\$ 32.26	\$ 1,957.86	\$ 7,655.62	\$ -	\$ 9,613.48	\$ 7.20	\$ 39.21	\$ -	\$ 46.41	\$ 2,145.60	\$ 11,684.58	\$ -	\$ 13,830.18	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
10	271513137401	Voice/data expansion module, modular jack, cat 6 keystone, RJ45, office white, cat 6	ELEC	16.5	0.48	Ea.	\$ 6.31	\$ 20.28	\$ -	\$ 26.59	\$ 63.10	\$ 202.80	\$ -	\$ 265.90	\$ 6.94	\$ 31.10	\$ -	\$ 38.04	\$ 69.40	\$ 311.00	\$ -	\$ 380.40	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
118	271513138004	Multipair cable, unshielded non-plenum, 150 V PVC jacket, #22, 4	ELEC	7.3	1.1	F.	\$ 59.91	\$ 45.29	\$ -	\$ 105.20	\$ 7,069.38	\$ 5,344.22	\$ -	\$ 12,413.60	\$ 65.69	\$ 70.30	\$ -	\$ 135.99	\$ 7,751.42	\$ 8,295.40	\$ -	\$ 16,046.82	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
10	271543130140	Voice/data outlets, two jack opening, excl	ELEC	48	0.17	Ea.	\$ 2.57	\$ 6.93	\$ -	\$ 9.50	\$ 25.70	\$ 69.30	\$ -	\$ 95.00	\$ 2.84	\$ 10.65	\$ -	\$ 13.49	\$ 28.40	\$ 106.50	\$ -	\$ 134.90	RR	Year 2020	TEXAS / HOUSTON	
10	271543131000	Voice/data wall plate, plastic, 1 gang, 1-port, excl voice/data devices	ELEC	72	0.11	Ea.	\$ 2.75	\$ 4.60	\$ -	\$ 7.35	\$ 27.50	\$ 46.00	\$ -	\$ 73.50	\$ 3.03	\$ 7.10	\$ -	\$ 10.13	\$ 30.30	\$ 71.00	\$ -	\$ 101.30	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
51	015626500100	Temporary fencing, chain link, 6' high, 11 ga	CLAB	300	0.05	L.F.	\$ 5.01	\$ 1.57	\$ -	\$ 6.58	\$ 255.51	\$ 80.07	\$ -	\$ 335.58	\$ 5.50	\$ 2.51	\$ -	\$ 8.01	\$ 280.50	\$ 128.01	\$ -	\$ 408.51	RR	Year 2020	TEXAS / HOUSTON	
120	323126201350	Wire fencing and gates, wire fencing general, chain link fabric, steel,		0	0	F.	\$ 29.98	\$ -	\$ -	\$ 29.98	\$ 3,597.60	\$ -	\$ -	\$ 3,597.60	\$ 32.80	\$ -	\$ -	\$ 32.80	\$ 3,936.00	\$ -	\$ -	\$ 3,936.00	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	113013246766	Washing machine, energy star, top loading,	PLU	3	2.67	Ea.	\$ 1,101.38	\$ 148.44	\$ -	\$ 1,249.82	\$ 1,101.38	\$ 148.44	\$ -	\$ 1,249.82	\$ 1,223.75	\$ 229.56	\$ -	\$ 1,453.31	\$ 1,223.75	\$ 229.56	\$ -	\$ 1,453.31	RR	Year 2020	TEXAS / HOUSTON	
1	224139709605	Washer dryer accessories, washing machine valve assembly, hot and cold water	PLU	8	1	Ea.	\$ 85.06	\$ 43.02	\$ -	\$ 128.08	\$ 85.06	\$ 43.02	\$ -	\$ 128.08	\$ 93.82	\$ 66.37	\$ -	\$ 160.19	\$ 93.82	\$ 66.37	\$ -	\$ 160.19	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	113013256780	Dryer, electric, automatic, front-loading, energy-star qualified,	L2	2	8	Ea.	\$ 1,468.50	\$ 319.31	\$ -	\$ 1,787.81	\$ 1,468.50	\$ 319.31	\$ -	\$ 1,787.81	\$ 1,590.88	\$ 517.80	\$ -	\$ 2,108.68	\$ 1,590.88	\$ 517.80	\$ -	\$ 2,108.68	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
1	113013257450	Vent kit, residential appliances, for dryers	CAR	10	0.8	Ea.	\$ 46.99	\$ 36.68	\$ -	\$ 83.67	\$ 46.99	\$ 36.68	\$ -	\$ 83.67	\$ 51.40	\$ 58.68	\$ -	\$ 110.08	\$ 51.40	\$ 58.68	\$ -	\$ 110.08	RR	Year 2020	HOUSTON	
8	101123102200	Bulletin board, prefabricated, aluminum	CAR	14	1.14	Ea.	\$ 303.49	\$ 52.21	\$ -	\$ 355.70	\$ 2,427.92	\$ 417.68	\$ -	\$ 2,845.60	\$ 337.76	\$ 84.14	\$ -	\$ 421.90	\$ 2,702.08	\$ 673.12	\$ -	\$ 3,375.20	RR	Year 2020	TEXAS / HOUSTON	
5	101123102160	Bulletin board, prefabricated, aluminum	CAR	16	1	Ea.	\$ 170.35	\$ 45.74	\$ -	\$ 216.09	\$ 851.75	\$ 228.70	\$ -	\$ 1,080.45	\$ 186.99	\$ 73.36	\$ -	\$ 260.35	\$ 934.95	\$ 366.80	\$ -	\$ 1,301.75	RR	Year 2020	HOUSTON	
1	233414107520	Fans, utility set, steel construction, pedestal, direct drive, 1/4" S.P., 150 CFM, 1/8 H.P.	Q20	6.4	3.13	Ea.	\$ 928.20	\$ 114.56	\$ -	\$ 1,042.76	\$ 928.20	\$ 114.56	\$ -	\$ 1,042.76	\$ 1,023.40	\$ 178.56	\$ -	\$ 1,201.96	\$ 1,023.40	\$ 178.56	\$ -	\$ 1,201.96	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	
50	233113165420	Metal ductwork, spiral preformed, steel, galvanized, straight lengths, max. 10'	Q9	280	0.06	L.F.	\$ 1.93	\$ 2.05	\$ -	\$ 3.98	\$ 96.50	\$ 102.50	\$ -	\$ 199.00	\$ 2.12	\$ 3.20	\$ -	\$ 5.32	\$ 106.00	\$ 160.00	\$ -	\$ 266.00	RR	Year 2020 Quarter 4	TEXAS / HOUSTON (770-772)	

Cost Estimate Report

HCDE

Date: 04/15/2021

La Porte, Texas, 77571

927 S. 1st Street

HCDE La Porte Head Start Light Fixture CC

Year 2021

Unit Detail Report

Prepared By: Kris Pittman

Nash Industries Inc

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 09 Finishes					
095323301080	Hanging wire, 8' long, 12 gauge	1.50	C.S.F.	\$11.78	\$17.67
Division 09 Finishes Subtotal					\$17.67
Division 26 Electrical					
260505504200	Fluorescent fixture, explosionproof, electrical demolition, remove	32.00	Ea.	\$62.82	\$2,010.24
265113551010	Interior LED fixtures, troffer, recess mounted, 4,800 lumens, 2' x 4', replaces three T8 lamp, incl lamps, mounting hardware and connections	66.00	Ea.	\$259.29	\$17,113.14
266113300360	Fixture whips, 3/8" greenfield, 2 connectors, THHN wire, three #12, 6' long	66.00	Ea.	\$26.41	\$1,743.06
Division 26 Electrical Subtotal					\$20,866.44

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
	Subtotal				\$20,884.11
	General Contractor's Markup on Subs			0.00%	\$0.00
	Subtotal				\$20,884.11
	General Conditions			0.00%	\$0.00
	Subtotal				\$20,884.11
	General Contractor's Overhead and Profit			0.00%	\$0.00
	Grand Total				\$20,884.11



Nash Industries Inc
6610 Supply Row
Houston, Texas 77011
Phone: (281) 829-4815
Fax: (281) 783-2458

Project: La Porte Head Start

Ceiling Light Fixtures - Rusted

TO:	Sam Swart (Swart Architects)	FROM:	Billie Rea (Nash Industries, Inc.) 6610 Supply Row Houston, Texas 77011
DATE INITIATED:	03/23/2021	STATUS:	Closed on 03/30/21
LOCATION:		DUE DATE:	03/26/2021
PROJECT STAGE:	2-In Progress	COST CODE:	
COST IMPACT:	Yes (Unknown)	SCHEDULE IMPACT:	Yes (Unknown)
DRAWING NUMBER:		SPEC SECTION:	
LINKED DRAWINGS:		REFERENCE:	

RECEIVED FROM: Justin Jacobs (Nash Industries, Inc.)

COPIES TO:

Joe Carreon (HCDE), Chad Craft (Nash Industries, Inc.), Francois Harvey (Nash Industries, Inc.), Justin Jacobs (Nash Industries, Inc.), Kristopher Pittman (Nash Industries, Inc.), Billie Rea (Nash Industries, Inc.), Sam Swart (Swart Architects)

Question from Billie Rea (Nash Industries, Inc.) at 10:25 AM on 03/23/2021

Moisture issues in the ceiling have caused the existing light fixtures to rust. Our main concern is that the City Inspector will not pass our ceiling cover inspection with the condition of the lights if left as is. Please see attached photos.

We would like to request pricing from our electrical subcontractor to replace the damaged lights. Please let us know how you would like us to proceed.

Attachments:

[Laporte Headstart existing light fixtures .msg 7.jpg 6.jpg 5.jpg 4.jpg 3.jpg 2.jpg 1.jpg](#)

Official Response: Sam Swart (Swart Architects) responded on Tuesday, March 30th, 2021 at 2:08PM CDT

HCDE has requested Nash provide pricing for new light fixtures.

Attachments:

All Replies:

Response from Sam Swart (Swart Architects) at 02:08 PM on 03/30/2021

HCDE has requested Nash provide pricing for new light fixtures.

Attachments:

BY _____

DATE _____

COPIES TO _____

RS Means Breakdown for Build Back 1

Cost Estimate Report

HCDE

Date: 04/15/2021

La Porte, Texas, 77571

927 S. 1st Street

HCDE La Porte Head Start Build Back CO 1

Year 2021

Unit Detail Report

Prepared By: Kris Pittman

Nash Industries Inc

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 01 General Requirements					
015423700460	Scaffolding, steel tubular, regular, labor only to erect & dismantle, building interior, wall face, 6'-4" x 5' frames, up to 16' high, excludes planks	30.00	C.S.F.	\$117.10	\$3,513.00
015433400020	Rent aerial lift, scissor type, to 20' high, 1200 lb. capacity, electric, Incl. Hourly Oper. Cost.	1.00	Month	\$2,207.48	\$2,207.48
Division 01 General Requirements Subtotal					\$5,720.48
Division 02 Existing Conditions					
024119190840	Selective demolition, rubbish handling, dumpster, 40 C.Y., 10 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost	2.00	Week	\$850.00	\$1,700.00
Division 02 Existing Conditions Subtotal					\$1,700.00
Division 07 Thermal and Moisture Protection					
079219100035	Joint sealants, caulking and sealants, acoustical sealants, elastomeric, cartridges, 1/2" x 1/2", in place	680.00	L.F.	\$2.99	\$2,033.20
Division 07 Thermal and Moisture Protection Subtotal					\$2,033.20
Division 09 Finishes					
090190920510	Paint preparation, surface protection, placement & removal, basic drop cloths	500.00	S.F.	\$0.06	\$30.00
090190920520	Paint preparation, surface protection, placement & removal, masking w/paper	1,850.00	S.F.	\$0.68	\$1,258.00
095123101125	Suspended acoustic ceiling tiles, mineral fiber tile, lay-in, fine texture, 2' x 2' or 2' x 4', 3/4" thick	4,333.00	S.F.	\$3.12	\$13,518.96
095153100600	Ceiling tile, mineral fiber, vinyl coated, 5/8" thick	486.00	S.F.	\$3.87	\$1,880.82

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
095323300050	Ceiling suspension system, class A, 15/16" T bar, 2' x 4' grid	4,797.00	S.F.	\$1.99	\$9,546.03
099123740190	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, primer or sealer coat, smooth finish, cut-in by brush	6,500.00	L.F.	\$0.32	\$2,080.00
099123740240	Paints & coatings, walls & ceilings, interior, concrete, drywall or plaster, zero voc latex, primer or sealer coat, smooth finish, roller	14,843.67	S.F.	\$0.35	\$5,195.28
Division 09	Finishes Subtotal				\$33,509.09
Subtotal					\$42,962.77
General Contractor's Markup on Subs				0.00%	\$0.00
Subtotal					\$42,962.77
General Conditions				0.00%	\$0.00
Subtotal					\$42,962.77
General Contractor's Overhead and Profit				0.00%	\$0.00
Grand Total					\$42,962.77



Nash Industries Inc
6610 Supply Row
Houston, Texas 77011
Phone: (281) 829-4815
Fax: (281) 783-2458

Project: - La Porte Head Start

Prime Contract Potential Change Order #002: Mold Remediation & Build Back 2

TO:	HCDE 6300 Irvington Boulevard Houston, Texas 77022	FROM:	Nash Industries, Inc. 6610 Supply Row Houston, Texas 77011
PCO NUMBER/REVISION:	002 / 0	CONTRACT:	P2101153 - La Porte Head Start Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	Billie Rea (Nash Industries, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/15/2021
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$120,704.83

POTENTIAL CHANGE ORDER TITLE: Remediation & Build Back 2

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)* Mold Remediation & Build Back 2

RSMeans Total for Build Back # 2: \$23,543.30 Total with (.80) Coefficient with additional Discount: \$14,858.09

Labor:\$6,689.14 Material:\$8,171.95

RSMeans Total for Remediation: \$153,016.23 Total with (.80) Coefficient and additional Discount: \$105,846.74

Labor:\$74,092.72 Material: \$31,754.02

ATTACHMENTS:

HCDE
6300 Irvington Boulevard
Houston, Texas 77022

Nash Industries, Inc.
6610 Supply Row
Houston, Texas 77011

Kris Pittman 04/15/21

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

Cost Estimate Report

HCDE

Date: 04/15/2021

La Porte, Texas, 77571
927 S. 1st Street

HCDE La Porte Head Start **Build Back CO 2**

Year 2021

Unit Detail Report

Prepared By: Kris Pittman

Nash Industries Inc

LineNumber	Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 07 Thermal and Moisture Protection					
072116200120	Blanket insulation, for walls or ceilings, kraft faced fiberglass, 3-1/2" thick, R15, 15" wide	9,153.41	S.F.	\$0.89	\$8,146.53
Division 07	Thermal and Moisture Protection Subtotal				\$8,146.53
Division 09 Finishes					
092910302050	Gypsum wallboard, on walls, standard, taped & finished (level 4 finish), 5/8" thick	11,843.67	S.F.	\$1.30	\$15,396.77
Division 09	Finishes Subtotal				\$15,396.77
Subtotal					\$23,543.30
General Contractor's Markup on Subs				0.00%	\$0.00
Subtotal					\$23,543.30
General Conditions				0.00%	\$0.00
Subtotal					\$23,543.30
General Contractor's Overhead and Profit				0.00%	\$0.00
Grand Total					\$23,543.30

Cost Estimate Report

Date: 04/15/2021

HCDE

927 S. 1st Street
La Porte, Texas, 77571

HCDE La Porte Head Start Remediation

Year 2021

Unit Detail Report with Subcontracted Lines

Prepared By: Kris Pittman

Nash Industries Inc

Line Number	Description	Quantity	Unit	Total Incl.O&P	Ext. Total Incl .O&P	Ext. Total Incl. O&P (Sub-Contracted)
01 General Requirements						
015213201350	Storage boxes, rent per month, 40' x 8'	3.00	Ea.	\$149.92	449.76	0.00
015433401824	Rent dehumidifier, large, 18 lb/hr, 600 cfm, Incl. Hourly Oper. Cost.	32.00	Day	\$677.63	21,684.26	0.00
01 General Requirements Subtotal					22,134.02	0.00
02 Existing Conditions						
024119190840	Selective demolition, rubbish handling, dumpster, 40 C.Y., 10 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost	12.00	Week	\$850.00	10,200.00	0.00
024119192040	Selective demolition, rubbish handling, 0'-100' haul, load, haul, dump and return, hand carried, cost to be added to demolition cost	40.00	C.Y.	\$65.01	2,600.40	0.00
028213390200	Asbestos remediation, plans and methods, lead abatement remediation plan	1.00	Ea.	\$1,277.35	1,277.35	0.00
028213410300	Asbestos abatement equipment & supplies, buy, airless sprayer unit, 2 gun	2.00	Ea.	\$2,355.23	4,710.46	0.00
028213410350	Asbestos abatement equipment & supplies, buy, light stand, 500 watt	4.00	Ea.	\$37.99	151.96	0.00
028213410460	Asbestos abatement equipment & supplies, buy, personal respirators, P.A.P.R., full face, max	20.00	Ea.	\$1,342.23	26,844.60	0.00
028213411500	Asbestos abatement equipment & supplies, buy, power panel, with GFI, 20 unit	3.00	Ea.	\$557.15	1,671.45	0.00
028213411600	Asbestos abatement equipment & supplies, buy, shower unit, incl. pump & filters	3.00	Ea.	\$1,367.55	4,102.65	0.00
028213411760	Asbestos abatement equipment & supplies, buy, vacuum cleaner, HEPA, stainless steel, wet/dry, 55 gal	3.00	Ea.	\$1,671.45	5,014.35	0.00
028213412000	Asbestos abatement equipment, worker protection, whole body, foot, head cover & gloves, plastic	40.00	Ea.	\$9.93	397.20	0.00

Line Number	Description	Quantity	Unit	Total Incl.O&P	Ext. Total Incl .O&P	Ext. Total Incl. O&P (Sub-Contracted)
028213412500	Asbestos abatement equipment, respirator, single use	40.00	Ea.	\$30.90	1,236.00	0.00
028213412550	Asbestos abatement equipment, respirator, single use, cartridge	40.00	Ea.	\$4.68	187.20	0.00
028213412580	Asbestos abatement equipment, glove bag, 44" x 60", 10 mil	40.00	Ea.	\$7.60	304.00	0.00
028213416300	Asbestos abatement equipment, disposable fiber drums, 3 CF	3.00	Ea.	\$22.29	66.87	0.00
028213416400	Asbestos abatement equipment, pressure sensitive caution labels, 3" x 5"	4.00	Ea.	\$3.86	15.44	0.00
028213416500	Asbestos abatement equipment, negative air machine, 1800 CFM	5.00	Ea.	\$1,002.87	5,014.35	0.00
028213420550	Preparation of asbestos containment area, cover surfaces with polyethylene sheeting, floors, each layer, 6 mil, incl. glue & tape	4,711.00	S.F.	\$0.61	2,873.71	0.00
028213440220	Demolition in asbestos contaminated area, ceiling, suspended acoustical tile	4,797.07	S.F.	\$1.24	5,948.37	0.00
028213440450	Demolition in asbestos contaminated area, partitions, gypsum board & studs	11,843.67	S.F.	\$3.13	37,070.69	0.00
028213450110	OSHA testing, certified technician, max	1.00	Day	\$670.00	670.00	0.00
028213450130	OSHA testing, industrial hygienist, max	1.00	Day	\$755.00	755.00	0.00
028213451110	OSHA testing, cleaned area samples, PCM air sample analysis, NIOSH 7400, maximum	2.00	Ea.	\$152.18	304.36	0.00
028213469000	Decontamination of asbestos containment area, final cleaning of protected surfaces	5,000.00	S.F.	\$0.20	1,000.00	0.00
028213470100	Asbestos waste packaging, handling & disposal, collect and bag bulk material, by hand, 3 CF	360.00	Ea.	\$11.73	4,222.80	0.00
028213471000	Asbestos waste packaging, handling & disposal, double bag and decontaminate	50.00	Ea.	\$5.71	285.50	0.00
028213472000	Asbestos waste packaging, handling & disposal, containerize bagged material in drums, per 3 CF drum	10.00	Ea.	\$27.47	274.70	0.00
028213475020	Asbestos waste packaging, handling & disposal, disposal charges, excl. haul, max	40.00	C.Y.	\$342.07	13,682.80	0.00
02 Existing Conditions Subtotal					130,882.21	0.00

Line Number	Description	Quantity	Unit	Total Incl.O&P	Ext. Total Incl .O&P	Ext. Total Incl. O&P (Sub-Contracted)
	Subtotal				153,016.23	0.00
	General Contractor's Markup on Subs			0.00%		\$0.00
	Subtotal				\$153,016.23	\$0.00
	General Conditions			0.00%	\$0.00	\$0.00
	Subtotal				\$153,016.23	\$0.00
	General Contractor's Overhead and Profit			0.00%	\$0.00	\$0.00
	Subtotal				\$153,016.23	\$0.00
	Grand Total					\$153,016.23

**SERVICES CONTRACT
AMENDMENT #1**

Amendment #1 is changing the agreement between the Harris County Department of Education, ("HCDE") and EdOpp Solutions LLC ("Consultant") as stated below.

1. Article 8 Compensation (Did Read)

HCDE will pay the Contractor a per student cost of nine hundred fifty (**\$950.00**) for a maximum of two hundred forty (**240**) days in the amount not to exceed **forty-nine thousand dollars (\$49,000.00)**. The contractor will submit an invoice when all services have been completed at the end of each session.

Article 8 Compensation (Now Reads)

HCDE will pay the Contractor a per student cost of nine hundred fifty (**\$950.00**) for a maximum of two hundred forty (**240**) days in the amount not to exceed **sixty-nine thousand dollars (\$69,000.00)**. The contractor will submit an invoice when all services have been completed at the end of each session.

Executed the ____ day of _____ of the year 2021.

EddOpp Solutions LLC

By: 

(Signature)

Crystal Bessix
President
5450 NW Central Drive, Suite 309
Houston, Texas 77092
832-429-7049
cjbessix@edoppsolutions.com

Harris County Department of Education

By: _____
(Signature)

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent – Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740 (fax)
jamezcua@hcde-texas.org

**SERVICES CONTRACT
AMENDMENT #1**

Amendment #1 is changing the agreement between the Harris County Department of Education, ("HCDE") and HTEC-Houston's Training and Education Center, Inc. ("Consultant") as stated below.

1. Article 8 Compensation (Did Read)

HCDE will pay the Contractor a per student cost of five hundred seventy-five (**\$575.00**) for a maximum of two hundred forty (**240**) days in the amount not to exceed **forty-nine thousand dollars (\$49,000.00)**. The contractor will submit an invoice when all services have been completed at the end of each session.

Article 8 Compensation (Now Reads)

HCDE will pay the Contractor a per student cost of five hundred seventy-five (**\$575.00**) for a maximum of two hundred forty (**240**) days in the amount not to exceed **sixty-nine thousand dollars (\$69,000.00)**. The contractor will submit an invoice when all services have been completed at the end of each session.

Executed the ____ day of _____ of the year 2021.

HTEC-Houston's Training and Education Center

By: *Stephanie Boutte*
Stephanie Boutte (Mar 30, 2021 15:54 EDT)

(Signature)

Stephanie Boutte
Director
12941 North Freeway, Suite 408
Houston, Texas 77060
281-919-2986
sPhillips@houstonn-tex.com

Harris County Department of Education

By: _____
(Signature)

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent – Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740 (fax)
jamezcua@hcde-texas.org

**SERVICES CONTRACT
AMENDMENT #1**

Amendment #1 is changing the agreement between the Harris County Department of Education, ("HCDE") and Dean's Staffing Solutions, Inc. dba EdVantage Training Solutions ("Consultant") as stated below.

1. Article 8 Compensation (Did Read)

HCDE will pay the Contractor a per student cost of five hundred seventy-five **(\$575.00)** for a maximum of two hundred forty **(240)** days in the amount not to exceed **forty-nine thousand dollars (\$49,000.00)**. The contactor will submit an invoice when all services have been completed at the end of each session.

Article 8 Compensation (Now Reads)

HCDE will pay the Contractor a per student cost of five hundred seventy-five **(\$575.00)** for a maximum of two hundred forty **(240)** days in the amount not to exceed **sixty-nine thousand dollars (\$69,000.00)**. The contactor will submit an invoice when all services have been completed at the end of each session.

Executed the ____ day of _____ of the year 2021.

Dean's Staffing Solutions, Inc.

Harris County Department of Education

By: 
Tiffany Wright (Mar 30, 2021 15:47 CDT)

(Signature)

By: _____
(Signature)

Jennifer Dean
President
11511 Katy Freeway, Suite 430
Houston, Texas 77079
713-785-7483
twright@deansprofessionalservices.com

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent – Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740 (fax)
jamezcua@hcde-texas.org

Regular Board Meeting

7.K.

Meeting Date: April 21, 2021

Title: 2021-2022 Continuation Grant Request for HCDE Early Head Start Partnerships

Submitted For: Venetia Peacock, Head Start

Submitted By: Sharon McBride

Recommended Action: Approve

HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly

Additional Resource Personnel: Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock; Gayla Rawlinson

Facilities/Technology Approval Needed?: None

Information

Posted Agenda Item:

Consider approval of a \$4,765,112 request to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS), for continued funding of HCDE Early Head Start – Child Care Partnerships grant for the 9/1/2021 to 8/31/2022 budget period.

Subject:

Early Head Start – Child Care Partnerships; 2021 Continuation Grant; \$4,765,112 request; US Department of Health and Human Services (HHS), Office of Head Start (OHS)

Rationale:

The 2021 Continuation Grant request in the amount of \$4,765,112 to the US Department of Health and Human Services (HHS), Office of Head Start (OHS) will support HCDE Early Head Start – Child Care Partnerships services for 204 infants, toddlers, and their families in Baytown, Texas. The grant consists of \$4,654,868 for program operations and \$110,244 for Training and Technical Assistance (TTA), to support the 9/1/2021 to 8/31/2022 budget period. HCDE Early Head Start is required to provide a 20% cash or in-kind match.

Fiscal Impact

Attachments

Funding Guidance Letter.EHS Continuation FY2021

Form Review

Inbox	Reviewed By	Date
Head Start	Venetia Peacock	03/29/2021 11:00 AM
Purchasing Alternate	Kendra Jackson	03/29/2021 01:21 PM
Purchasing	Kendra Jackson	03/29/2021 01:22 PM
Assistant Superintendent - Business	Jesus Amezcua	04/04/2021 05:21 PM
Form Started By: Sharon McBride		Started On: 03/22/2021 10:20 AM
Final Approval Date: 04/04/2021		



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 09, 2021

Grant No. 06HP000311

Dear Head Start Grantee:

A grant application must be completed for the upcoming budget period. The application for the Head Start grant is due June 1, 2021.

The following table reflects the annual funding and enrollment levels for Fiscal Year 2021.

Funding Type	Early Head Start
Program Operations	\$4,654,868
Training and Technical Assistance	\$110,244
Total Funding	\$4,765,112

Program	Early Head Start
Federal Funded Enrollment	204

Period of Funding: 09/01/2021 - 08/31/2022

Application Submission Requirements

The application must be prepared and submitted in accordance with the *Head Start Grant Application Instructions with Guidance, Version 3 (Application Instructions)* for a continuation application. It must be submitted on behalf of the Authorizing Official registered in the HSES.

The *Application Instructions* are available on the home page of HSES. Please review the instructions carefully prior to preparing the application. Submission guidance can be found in the "Instructions" section of the HSES.

Incomplete applications will not be processed.

Please ensure the application contains all of the required information. For additional questions or guidance regarding the application instructions, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Adam Lincourt, Grants Management Specialist, at -- or adam.lincourt@acf.hhs.gov.

For technical assistance in submitting the application in HSES, contact the Help Desk at help@hsesinfo.org or 1-866-771-4737.

Funding is contingent upon the availability of federal funds and satisfactory performance under the terms and conditions of the current award, including the submission of all required financial and real property reports.

Enrollment and funding levels are subject to change prior to or during the period of funding for failure to comply with the terms and conditions of the award, including the full enrollment initiative.

Sincerely,

/Kenneth Gilbert/

Kenneth Gilbert
Regional Program Manager
Office of Head Start

Regular Board Meeting

7.L.

Meeting Date: April 21, 2021
Title: Interlocal Agreement with Aldine ISD School Safety Audits
Submitted For: Julia Andrews, Center for Safe and Secure Schools
Submitted By: Julia Andrews
Additional Resource Interlocal Agreement for Aldine ISD
Personnel:

Information

Posted Agenda Item:

Consider approval of an Interlocal Agreement (revenue) with Aldine ISD and the HCDE Center for Safe and Secure Schools Division for school safety audits over a three-year cycle (April 26, 2021-June 10, 2023) in an amount not to exceed \$97,614, servicing 67,130 students.

Subject:

Conduct School Safety Audits for Aldine ISD

Rationale:

Conduct school safety audits for Aldine ISD over a 3-year cycle in the amount of \$97,614.00

Attachments

Aldine Audit

Form Review

Form Started By: Julia Andrews
Final Approval Date: 04/01/2021

Started On: 02/25/2021 02:20 PM

**Interlocal Agreement
between
Harris County Department of Education
& Aldine Independent School District (AISD)**

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, this Interlocal Agreement (“Agreement”) is made and entered into by and between Harris County Department of Education (“HCDE”), located in Houston, Texas, and Aldine Independent School District (AISD), a public school district (“District”), located in Houston, Texas 77072, for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a “Party” and collectively as the “Parties.”

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas, including safety and security services through its Center for Safe and Secure Schools (“CSSS”). Both HCDE and the District desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date on which all Parties have executed this Agreement (“Effective Date”) and shall end on **June 30, 2023**, unless earlier terminated in accordance with Article 10 herein.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide services of staff members and/or consultants of the CSSS for the purpose of providing safety and security services that will be considered by the Superintendent and Board of Trustees of the District to determine possible changes in equipment, systems, services, training, and procedures for the District.
 - Conduct Safety and Security Audits (“Audits”) of the District’s facilities as listed in Exhibit A, Scope of Work. The scope of each Audit shall include the services as set forth in Exhibit A.
 - Provide Audit Final Reports and draft reports containing Audit findings, recommendations, and commendations in accordance with Exhibit A.
 - B. **The District agrees to:**
 - Select District facilities in which to conduct Audits and provide the list of facilities in Exhibit A.

- Provide data, access to District facilities, and any other information requested by HCDE needed to conduct the Audits in accordance with the terms of this Agreement, as determined by HCDE.
- 4. As is. HCDE makes this Agreement available to HCDE participating entities “as is” and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of the District.
- 5. Fees. The total fee for Audits provided in accordance with Exhibit A is \$97,614.00. The fees included in this Agreement are based on services to address general requirements and the efficient delivery of services. Additional specifications, schedule changes, and/or facilities requested by the District may incur additional fees, as determined by HCDE. HCDE shall provide written notice of any such increase in fees, and the Parties shall set forth the addition of such fees in writing as an addendum to this Agreement.
- 6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
- 7. Invoices. HCDE will invoice the District as services are completed for each phase of the project as follows:

Year 1	14 Sites	\$19,003.00
Year 2	31 Sites	\$36,358.00
Year 3	35 Sites	\$42,253.00

The District agrees to remit payment to HCDE within thirty (30) days after the date the District receives an invoice for the services. If the District makes a payment to HCDE with a credit card, the District agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).

- 8. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement.
- 9. Confidentiality: To the extent allowable by law, HCDE agrees to maintain the confidentiality of all records to which it has access while performing Audits pursuant to this Agreement. Unless disclosure is required by applicable law, HCDE further agrees that all findings and reports created by HCDE under this Agreement are confidential and shall not be disclosed to anyone other than District officials without the written approval of the District.
- 10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:
 - By either Party, with or without cause, upon thirty (30) days’ prior written notice;
 - By mutual written agreement of the Parties; or

- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

In the event of termination of this Agreement, the District shall be responsible for compensating HCDE for services provided by HCDE up to the effective date of termination and shall be paid within thirty (30) days of the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations under this Agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to the District, the District, its personnel and agents, shall not, directly or indirectly, whether for the District's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 713-694-6300

_____ ("District")
 Attn: _____
 Title: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Email: _____

15. Relation of Parties. It is the intention of the parties that the District is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and the District or HCDE and any of the District's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide the District with programs or services. During the Term of this Agreement, the District reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.
17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT

LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

HCDE is not a regulatory agency and interprets regulations as a regulated political subdivision. Audits performed in accordance with this Agreement are limited to the data, information, and access provided by the District to HCDE, and HCDE does not warrant that Audits conducted hereunder will uncover every security concern, area of needed improvement, or any other category of information examined by HCDE. Audits conducted by HCDE are intended as one source, among other sources, for use by the District in determining the safety and security of its facilities. Successful completion of Audits under this Agreement will support partial satisfaction of the District's compliance with current statutory requirements as set forth in Texas Senate Bill 11 in September 2011.

18. Limitation of Liability. Without waiver of the Disclaimer in Article 16 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas, and the Parties hereby submit to the exclusive jurisdiction of said courts.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.

EXHIBIT A
Scope of Work

1. **Selected Facilities**

HCDE will conduct Safety and Security Audits (“Audits”) of the facilities listed below, as selected by the District:

Timeline	Number of Sites	Cost/Site Names/Types
Year 1	16	Total: \$19,003.00 See Exhibit B for Site Names/Types
Year 2	31	Total: \$36,358.00 See Exhibit B for Site Names/Types
Year 3	35	Total: \$42,253.00 See Exhibit B for Site Names/Types

2. **Scope of Audits**

The scope of each Audit includes:

1. Approach of the school/site *unannounced* to determine how freely HCDE team members can move about the building and interact with students and employees without being challenged by District officials (If necessary, the District will provide HCDE team members with written authorization to assess the schools with a campus escort);
2. Observation of the number, location, and condition of surveillance cameras, and potential security factors relating to building entrances, stairwells, areas out of sight of usual adult vision, and other “high risk” locations;
3. Conference with the counselor, principal, and other staff to determine training and skilled, instituted procedures regarding safety and security;
4. Determination of the structure of the District’s crisis response/recovery team;
5. Review of District-wide procedures, communication processes, and the climate of assessed sites;
6. Identification of any District research initiatives or networking efforts with other schools/and or districts.

3. **Reports**

After each site visit has been completed, HCDE will conduct a debriefing with key facility staff. At a later date, HCDE will provide a facility-specific draft report containing Audit findings, recommendations, and commendations and an Executive Summary for the Superintendent or designee. All such drafts reports are considered to be drafts and works in progress, to the extent permitted by law. The Audit Final Report will be provided to the Superintendent or designee and is designed to provide the District with a useful and strategic planning tool.

Within six to eight (6-8) weeks of the Audit Final Report, the District is encouraged to respond in writing to HCDE regarding how it proposes to address recommendations contained in the Audit Final Report, which may include a decision to implement a modified or altered recommendation(s) and/or not implement recommendation(s). HCDE’s team can assist District officials and principals in the development of a written response, at the request of the District.

EXHIBIT B
Site Names/Types

SPRING 2021

Campus/Facility/Site	Type
1. Davis HS	HS
2. MacArthur HS	HS
3. Knippel Education Center (AEC-Aldine Education Center)	EC
4. Teague MS	MS
5. Aldine MS	MS
6. Hoffman MS	MS
7. Plummer MS	MS
8. Calvert Elem	ES
9. Carter Elem	ES
10. Wilson Elem	ES
11. Stehlik Elem	ES
12. Goodman Elem	ES
13. Marcella Elem	ES
14. DeSantiago EC/PK	PK
15. Avalos P-Tech	CS
16. Victory Early College	CS

School Year 2021-22

Campus/Facility/Site	Type	Audit Yr
1. Johnson Elementary School	ES	21_22
2. Cypresswood Elementary School	ES	21_22
3. Ogden Elementary School	ES	21_22
4. Griggs EC/PK/K	PK/KC	21_22
5. Anderson Academy - Montessori, Fine Arts & STEM Lab	ES	21_22
6. Worsham Elementary School	ES	21_22
7. Jones Elementary School	ES	21_22
8. Davis 9th	HS-9th	21_22
9. Aldine 9th	HS-9th	21_22
10. Vardeman EC/PK/K	PK/KC	21_22
11. Garcia-Leza PK	PK/KC	21_22
12. Walter & Inez Stovall Academy EC/PK/K	PK/KC	21_22
13. Lane School	AE	21_22
14. Ermel Elementary School	ES	21_22
15. Greenspoint Elementary School	ES	21_22
16. Drew Academy Middle School	MS	21_22
17. Magrill EC/PK/K	PK/KC	21_22
18. Orange Grove Elementary School	ES	21_22
19. Francis Elementary School	ES	21_22
20. Blanson CTE (Career and Technical Education) High School	HS	21_22
21. Jones Middle School	MS	21_22
22. Jerry Keeble PK	PK/KC	21_22
23. Hinojosa PK	PK/KC	21_22
24. Hall Education Center	AE	21_22
25. Carroll Academy Elementary School	ES	21_22
26. Dunn Elementary School	ES	21_22
27. Eisenhower High School	HS	21_22
28. Carver High School	HS	21_22
29. Eisenhower 9th	HS-9th	21_22
30. Kujawa PK	PK/KC	21_22
31. Jones PK	PK/KC	21_22

School Year 2022-23

	Type	Audit Yr
1. J. Ruth Smith Academy Elementary School	ES	22-23
2. Carmichael Elementary School	ES	22-23
3. Stephens Elementary School	ES	22-23
4. Vines PK	PK/KC	22-23
5. Hill Elementary School	ES	22-23
6. Kujawa Elementary School	ES	22-23
7. Gloria B. Sammons Elementary School	ES	22-23
8. Spence Elementary School	ES	22-23
9. Thomas Gray Elementary School	ES	22-23
10. Bussey Elementary School	ES	22-23
11. Parker Elementary School	ES	22-23
12. Nimitz High School	HS	22-23
13. Houston Academy Elementary School	ES	22-23
14. Black Elementary School	ES	22-23
15. Odom Elementary School	ES	22-23
16. Ray L. Shotwell Middle School	MS	22-23
17. Caraway Elementary School	ES	22-23
18. Harris Academy Elementary School	ES	22-23
19. R.C. Conley Elementary School	ES	22-23
20. Raymond Academy Elementary School	ES	22-23
21. Escamilla Elementary School	ES	22-23
22. MacArthur 9th	HS-9th	22-23
23. Hambrick Middle School	MS	22-23
24. Grantham Academy Middle School	MS	22-23
25. Steve Mead Middle School	MS	22-23
26. Oleson Elementary School	ES	22-23
27. Aldine High School	HS	22-23
28. Thompson Elementary School	ES	22-23
29. Nimitz 9th	HS-9th	22-23
30. Stovall Middle School	MS	22-23
31. Lewis Middle School	MS	22-23
32. Reed Academy Elementary School	ES	22-23
33. Garcia Middle School	MS	22-23
34. Versa Reece Academy PK	PK/KC	22-23
35. Eckert Intermediate School	ES	22-23

Personnel

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Information Items



Employee Count - March 2021

DIVISION	Full-Time								Part-Time								FT/PT Total
	A	I	O	P	S	T	TS	Total	A	AE	I	O	P	S	TS	Total	
Academic & Behavior School East	4	21	1	3	2	0	21	52	0	0	0	0	0	0	3	3	55
Academic & Behavior School West	3	23	0	2	2	0	22	52	0	0	0	0	0	0	2	2	54
Administration	6	0	0	0	4	0	0	10	0	0	0	0	0	0	0	0	10
Adult Education	10	0	1	0	11	0	0	22	1	181	0	1	0	0	0	183	205
Business Services	9	0	0	0	7	0	0	16	0	0	0	0	0	1	0	1	17
Center For Grants Development	5	0	0	0	1	0	0	6	0	0	0	0	0	0	0	0	6
Center Safe & Secure Schools	4	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	4
Choice Partners	13	0	0	0	5	0	0	18	0	0	0	0	0	0	0	0	18
Client Engagement	4	0	0	0	1	0	0	5	0	0	0	0	0	0	0	0	5
Communications & Creative Services	2	0	0	0	0	6	0	8	0	0	0	0	0	0	0	0	8
Center For Afterschool, Summer & Enrichment	20	0	0	0	4	0	0	24	2	0	0	0	0	3	0	5	29
Educator Certification & Advancement	4	0	0	0	1	0	0	5	0	0	0	0	0	1	0	1	6
Facilities	6	0	37	0	6	0	0	49	0	0	0	0	0	0	0	0	49
Fortis Academy	1	1	0	2	1	0	4	9	0	0	0	0	0	0	1	1	10
Head Start	82	122	28	0	13	0	0	245	2	0	2	0	0	2	0	6	251
Highpoint East	3	3	0	2	3	0	20	31	0	0	1	0	0	0	1	2	33
Human Resources	7	0	0	0	3	0	0	10	0	0	0	0	0	1	0	1	11
Information Technology Services	0	0	0	0	1	23	0	24	0	0	0	0	0	0	0	0	24
Purchasing Support	3	0	0	0	3	0	0	6	0	0	0	0	0	0	0	0	6
Records Management	2	0	7	0	4	0	0	13	0	0	0	0	0	0	0	0	13
Research & Evaluation	7	0	0	0	1	0	0	8	0	0	0	0	0	0	0	0	8
School-Based Therapy Services	1	0	0	91	26	0	0	118	0	0	0	0	40	4	0	44	162
Schools	3	0	0	1	2	0	0	6	0	0	0	1	0	0	2	3	9
Teaching & Learning Center	6	0	0	0	3	0	0	9	0	0	0	0	0	1	0	1	10
Total	205	170	74	101	104	29	67	750	5	181	3	2	40	13	9	253	1,003

A = Administration
 AE = Adult Education
 I = Instructional Support
 O = Operations Support
 P = Professional Support
 S = Administrative Support
 T = Technology
 TS = Teachers

Meeting Date: April 21, 2021

Regular Board Meeting

11.C.

Meeting Date: April 21, 2021

Title: Individual Revenue contracts under \$50,000 FY 20/21

Submitted For: Bill Monroe, Purchasing **Submitted By:** Kendra Jackson

Additional Resource Personnel: Dr. Jesus Amezcua, Bill Monroe,

Kendra Jackson

Information

Posted Agenda Item:

Revenue contracts less than \$50,000 (Cumulative total \$211,570)

- Between Teaching Learning Center and Varnett Charter School, "Just in Time Coaching", \$20,000.00
- Between Teaching Learning Center and New Caney ISD, "Magnet TEKS and Effective Planning Models", \$5,000.00
- Between Teaching Learning Center and New Caney ISD, "Improving Instructions", \$3,750.00
- Between Teaching Learning Center and Sheldon ISD, "Math Coaching for Teachers and Intervention", \$5,000.00
- Between Teaching Learning Center and Dickinson ISD, "Curriculum Writing", \$16,000.00
- Between Teaching Learning Center and Lamar CISD, "Build Your Bookshelf", \$6,500.00
- Between Teaching Learning Center and Goose Creek CISD, "Math Workshops for Teachers", \$4,500.00
- Between Teaching Learning Center and Lamar ISD, "Virtual Workshops K-12", \$22,00.00
- Between Teaching Learning Center New Caney ISD, "NCISD Power Up Conference", \$4,000.00
- Between School-Based Therapy Services and Stafford MSD, Therapy Services, \$8,676.00
- Between School-Based Therapy Services and Anahuac ISD, Therapy Services, \$7,980.00
- Between School-Based Therapy Services and Conroe ISD, Therapy Services, \$6,384.00
- Between School-Based Therapy Services and Lamar CISD, Therapy Services, \$17,024.00
- Between Records Management and Aldine ISD, Digital Images, \$35,000.00
- Between Records Management and Vidor ISD, Digital Images, \$49,500.00

Subject:

Revenue contracts under \$50,000

Rationale:

Revenue contracts less than \$50,000 (Cumulative total \$211,570)

- Between Teaching Learning Center and Varnett Charter School, "Just in Time Coaching", \$20,000.00
- Between Teaching Learning Center and New Caney ISD, "Magnet TEKS and Effective Planning Models", \$5,000.00
- Between Teaching Learning Center and New Caney ISD, "Improving Instructions", \$3,750.00
- Between Teaching Learning Center and Sheldon ISD, "Math Coaching for Teachers and Intervention", \$5,000.00
- Between Teaching Learning Center and Dickinson ISD, "Curriculum Writing", \$16,000.00
- Between Teaching Learning Center and Lamar CISD, "Build Your Bookshelf", \$6,500.00
- Between Teaching Learning Center and Goose Creek CISD, "Math Workshops for Teachers", \$4,500.00
- Between Teaching Learning Center and Lamar ISD, "Virtual Workshops K-12", \$22,00.00
- Between Teaching Learning Center New Caney ISD, "NCISD Power Up Conference", \$4,000.00
- Between School-Based Therapy Services and Stafford MSD, Therapy Services, \$8,676.00
- Between School-Based Therapy Services and Anahuac ISD, Therapy Services, \$7,980.00
- Between School-Based Therapy Services and Conroe ISD, Therapy Services, \$6,384.00

- Between School-Based Therapy Services and Lamar CISD, Therapy Services, \$17,024.00
- Between Records Management and Aldine ISD, Digital Images, \$35,000.00
- Between Records Management and Vidor ISD, Digital Images, \$49,500.00

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Purchasing	Kendra Jackson	03/29/2021 03:06 PM
Form Started By: Kendra Jackson		Started On: 03/29/2021 10:15 AM
Final Approval Date: 03/29/2021		

Regular Board Meeting

11.D.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource

Personnel:

Information

Posted Agenda Item:

Submission of bid proposal to Harris County Early Childhood Impact Fund in the amount of \$4,960,385, over three years, to support Head Start’s Early Childhood Academy. Requested funds will cover expenses to create two new early childhood programs, personnel for the program, instruction to students, technical assistance and training, and assistance to students’ families. The program will service 64 students and their families.

Subject:

Bid proposal, Head Start Division; Harris County Early Childhood Impact Fund

Rationale:

Center for Grants Development worked with the Head Start division to prepare and submit a bid proposal to Harris County Early Childhood Impact Fund for two Early Childhood Academies that will be located within its Compton Center and Sheffield Centers. Head Start will collaborate with Collaborative for Children, City of Houston, Workforce Solutions, institutions of higher education and family preservation programs. The program will service 64 students and their families. The Compton Center program will consist of six classrooms with 48 students and the Sheffield Center will consist of two classrooms with 16 students. The staff to child ratio is 1:4.

Requested funds of \$4,960,385, over three years, will cover expenses for staff, instruction of students, training and professional development and assist families with parenting and child development. Children will: 1) increase their learning opportunities; 2) have up to date/scheduled well-child visits; 3) spend more time in a secure and safe environment. Families and Family Services providers will work together to identify needs and services to proper. Parents will: a) increase their knowledge of age-appropriate child development and b) participate in minimum of three 1-hour parenting and child development class each semester. Results from this program implementation will show that 90% of families will be satisfied with the services provided and 85% of children will be ready to enter a Pre-K or Head Start program.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez

Started On: 02/05/2021 09:52 AM

Final Approval Date: 04/01/2021

Regular Board Meeting

11.E.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource

Personnel:

Information

Posted Agenda Item:

Submission of letter of inquiry to Braitmayer Foundation to support Education Certification and Advancement’s Teacher Certification Program. Requested funds of \$34,250 would provide internal and external reviews of ECA online courses to meet new TEA requirements.

Subject:

Letter of Inquiry; Educator Certification and Advancement; Braitmayer Foundation

Rationale:

Center for Grants Development assisted Educator Certification and Advancement to prepare and submit a letter of inquiry to Braitmayer Foundation to support ECA’s Teacher Certification Program. Requested funds in the amount of \$34,250 would provide internal and external reviews of ECA online courses to meet new TEA requirements.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez
Final Approval Date: 04/01/2021

Started On: 03/11/2021 03:24 PM

Regular Board Meeting

11.F.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource

Personnel:

Information

Posted Agenda Item:

Submission of a \$20,000 grant request to the Hogg Foundation for Mental Health to support HCDE Area I Head Start with implementing additional mental health support for students and families. Funding would benefit 150 unduplicated students and families.

Subject:

Area I Head Start Division, Mental Health Support; Grant request; Hogg Foundation for Mental Health

Rationale:

Center for Grants Development assisted Area I Head Start Division by writing a proposal to the Hogg Foundation for Mental Health for a \$20,000 grant to provide students and their families access to a licensed professional counselor to help them address any mental health challenges brought on by traumatic events such as COVID-19 and Winter Storm Uri. With this grant, 150 unduplicated students and families would receive three 45-minute counseling sessions within one year beginning May 1, 2021 to April 30, 2022.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez
Final Approval Date: 04/01/2021

Started On: 03/26/2021 02:10 PM

Regular Board Meeting

11.G.

Meeting Date: April 21, 2021
Title: Hogg Foundation for Mental Health: Head Start Program Expansion
Submitted For: Venetia Peacock, Head Start **Submitted By:** Sharon McBride
Recommended Action: Accept **HCDE Goal(s):** 1. Impact education/respond to evolving needs
3. Advocate for learners through innovation
4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Dr. Jesus Amezcua, Venetia L Peacock & Jonathan Parker & Gayla Rawlinson & Kendra Jackson **Facilities/Technology Approval Needed?:**

Information

Posted Agenda Item:

Acceptance of a one time grant award in the amount of \$20,000 from the HOGG Foundation for Mental Health to support the Head Start Program Expansion of mental wellness services.

Subject:

Hogg Foundation for Mental Health: Head Start Program Expansion

Rationale:

The Hogg Foundation for Mental Health agrees to award Harris County Department of Education - Head Start, a one time grant in the amount of \$20,000.00 to expand mental wellness services to Head Start children and families.

Fiscal Impact

Attachments

HOGG Foundation Award Letter

Form Review

Inbox

Head Start
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Sharon McBride
Final Approval Date: 04/04/2021

Reviewed By

Venetia Peacock
Kendra Jackson
Kendra Jackson
Jesus Amezcua

Date

03/29/2021 11:00 AM
03/29/2021 12:15 PM
03/29/2021 12:16 PM
04/04/2021 05:21 PM
Started On: 03/22/2021 02:46 PM



March 19, 2021

Project #COV-006

James Colbert, Jr.
County School Superintendent
Harris County Department of Education
6300 Irvington Boulevard
Houston, Texas 77022

Dear Mr. Colbert:


On behalf of the Hogg Foundation for Mental Health, it is a pleasure to inform you that a one-time grant to the Harris County Department of Education in the amount of \$20,000 to support the Head Start Program expansion has been approved.

Our offer of this grant is subject to your agreement to use the grant funds only for the specified project.

If your organization agrees, please acknowledge acceptance by signing below.


The Hogg Foundation for Mental Health extends best wishes for success of your project. We are proud to support your mission. Keep up the great work!

Sincerely,

DocuSigned by:

4E239B93629341B...

Octavio N. Martinez, Jr., M.D., M.P.H., M.B.A., F.A.P.A.
Executive Director, Hogg Foundation for Mental Health
Senior Associate Vice President, Division of Diversity and Community Engagement
Clinical Professor, School of Social Work
Professor of Psychiatry, Dell Medical School

I certify that the organization named above accepts the award as outlined in this letter:

DocuSigned by:

2FE19440BA374DF...
By _____

Superintendent
Title _____

2021-03-22 | 10:46:48 PD
Date _____

Certificate Of Completion

Envelope Id: 14A93D81E45445318D170A3971783085	Status: Completed
Subject: Please DocuSign: COV-006 2021 Letter of Agreement.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Alexandra Arons
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	1 University Station
	Austin, TX 78712
	aab2292@eid.utexas.edu
	IP Address: 70.251.189.17

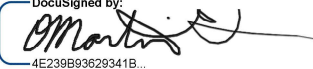
Record Tracking

Status: Original	Holder: Alexandra Arons	Location: DocuSign
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Signer Events

Octavio N Martinez Jr
 onm58@eid.utexas.edu
 Senior Associate Vice President/Executive Director
 University of Texas at Austin
 Security Level: Email, Account Authentication (None)

Signature

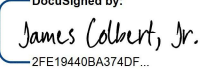
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 Signed: 3/19/2021 9:48:09 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

James Colbert, Jr.
 jcolbert@hcde-texas.org
 Superintendent
 Security Level: Email, Account Authentication (None)

DocuSigned by:

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 Using IP Address: 170.39.204.253

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 Signed: 3/22/2021 10:46:48 AM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Venetia Peacock vpeacock@hcde-texas.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 3/22/2021 10:46:49 AM Viewed: 3/22/2021 2:10:10 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp

Regular Board Meeting

11.H.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource

Personnel:

Information

Posted Agenda Item:

Submission of a \$5,000 grant request to ALDI to support HCDE Area I Head Start Garden Program through food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers.

Subject:

Area I Head Start Division, Garden Program; Grant Request; ALDI

Rationale:

Center for Grants Development assisted the Area I Head Start Division by writing and submitting a proposal to ALDI for a \$5,000 grant to support its Garden Program in using food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers in 2021.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez
Final Approval Date: 04/01/2021

Started On: 03/26/2021 02:16 PM

Regular Board Meeting

11.I.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource

Personnel:

Information

Posted Agenda Item:

Submission of a \$1,000 grant request to KidsGardening to support HCDE Area I Head Start Garden Program in using food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers.

Subject:

Area I Head Start Division, Garden Program; Grant Request; KidsGardening

Rationale:

Center for Grants Development assisted the Area I Head Start Division by writing and submitting a proposal to KidsGardening for a \$1,000 grant to support its Garden Program in using food and nutrition education to teach the importance of healthy lifestyles to 1,066 students and their families at 14 centers in 2021.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez
Final Approval Date: 04/01/2021

Started On: 03/26/2021 02:18 PM

Regular Board Meeting

11.J.

Meeting Date: April 21, 2021

Title:

Submitted For: Gayla Rawlinson, Center for Grants Development

Submitted By: Illiana Gonzalez

Additional Resource Personnel: Dr. C.J Rogers and Stephanie Ross

Personnel:

Information

Posted Agenda Item:

Submission of grant proposal to Texas Workforce Commission in the amount of \$748,523 to implement a Career Pathway Professional Development Center for Adult Education programs statewide. Requested funds will focus on professional development services for integrated education and training (IET) models.

Subject:

Grant proposal; Adult Education; Texas Workforce Commission; Career Pathway Professional Development Center

Rationale:

Center for Grants Development assisted the Adult Education division with an application to the Texas Workforce Commission in the amount \$748,523 to establish a Career Pathway Professional Development Center. Requested funds will deliver evidence-based professional development for adult education programs across Texas to strengthen IET models. Services will include staffing the center with a program manager, coordinator; instructional designer and administrative support; organizing statewide conferences, institutes and academies; and convening an advisory board of diverse stakeholders.

Attachments

No file(s) attached.

Form Review

Form Started By: Illiana Gonzalez
Final Approval Date: 04/01/2021

Started On: 03/26/2021 03:11 PM

Regular Board Meeting

11.K.

Meeting Date: April 21, 2021

Title: Expenditure Interlocal contracts under \$50,000 FY 2021

Submitted For: Bill Monroe, Purchasing **Submitted By:** Kendra Jackson

Additional Resource Personnel: Dr. Jesus Amezcua, Kendra Jackson

Information

Posted Agenda Item:

Expenditure Interlocal contracts less than \$50,000

- Between CASE and Pasadena ISD, "CASE for Kids Debates", \$8,000
- Between CASE and Spring ISD, "CASE for Kids Debates", \$4,000.00

Subject:

Expenditure Interlocal contracts under \$50,000

Rationale:

Expenditure Interlocal contracts less than \$50,000

- Between CASE and Pasadena ISD, "CASE for Kids Debates", \$8,000
- Between CASE and Spring ISD, "CASE for Kids Debates", \$4,000.00

Attachments

No file(s) attached.

Form Review

Inbox

Purchasing

Form Started By: Kendra Jackson

Final Approval Date: 03/29/2021

Reviewed By

Kendra Jackson

Date

03/29/2021 03:06 PM

Started On: 03/29/2021 10:19 AM

Regular Board Meeting

11.L.

Meeting Date: April 21, 2021
Title: Revised contract term - 21/005IA
Submitted For: Bill Monroe, Purchasing
Additional Resource Personnel: Dr. Jesus A. Amezcua, Kendra Jackson, Inga Ash

Submitted By: Kendra Jackson

Information

Posted Agenda Item:

RFP 21/005IA (CASE for Kids Content Area Services and Trainers) was awarded at the 01/20/2021 Board meeting for the period of 02/01/2021 through 01/31/2022, which was incorrect. The correct term should be 02/01/2021 through 01/31/2026.

Subject:

Correction of vendor name

Rationale:

RFP 21/005IA (CASE for Kids Content Area Services and Trainers) was awarded at the 01/20/2021 Board meeting for the period of 02/01/2021 through 01/31/2022 which was incorrect. The correct term should be 02/01/2021 through 01/31/2026.

Attachments

No file(s) attached.

Form Review

Inbox	Reviewed By	Date
Purchasing	Kendra Jackson	03/30/2021 09:33 AM
Form Started By: Kendra Jackson		Started On: 03/30/2021 09:11 AM
Final Approval Date: 03/30/2021		

Regular Board Meeting

11.M.

Meeting Date: April 21, 2021

Title: Non-Monetary Contracts FY 2021

Submitted For: Bill Monroe, Purchasing

Submitted By: Kendra Jackson

Additional Resource Personnel: Dr. Jesus Amezcua, Kendra Jackson

Information

Posted Agenda Item:

Non-monetary contracts for FY 2021

- Between Head Start and Legacy Community Health Services, Inc. -"To increase access to primary care" (MOU)

Subject:

Non-monetary contracts

Rationale:

Non-monetary contracts for FY 2021

- Between Head Start and Legacy Community Health Services, Inc. -"To increase access to primary care" (MOU)

Attachments

No file(s) attached.

Form Review

Inbox

Purchasing

Form Started By: Kendra Jackson

Final Approval Date: 03/29/2021

Reviewed By

Kendra Jackson

Date

03/29/2021 03:06 PM

Started On: 03/29/2021 10:59 AM